

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
SEPTEMBER 10, 2018

On Monday, September 10, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner John Thomas, Precinct 3
Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.
Judge Self led the Pledge of Allegiance.
Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 1:48 p.m. The meeting was reconvened and immediately recessed into Executive Session at 1:49 p.m. Judge Self reconvened the meeting at 2:25 p.m. and adjourned the meeting at 2:26 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:48 p.m. and adjourned the meeting at 1:48 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 1:48 p.m. and adjourned the meeting at 1:48 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-45355 Amendments for CSCD, Sex Offender Counseling with various vendors to extend the contracts for one (1) year through and including August 31, 2019, Adult Probation.

2. AI-45333 Reclassification of a vacant Supervision Officer position (grade 435) to a Caseworker position (grade 633) in the Community Supervision and Corrections Department (CSCD), Human Resources.

3. AI-45438 Personnel Changes, Human Resources.

FYI NOTIFICATION

1. **AI-34688** Outstanding Agenda Items, Commissioners Court.
2. **AI-45278** County overtime for the pay period ended August 26, 2018, Human Resources.
3. **AI-45403** Turnover, Human Resources.
4. **AI-45402** Voluntary Terminations, Human Resources.

2. Public Comments.

James Swartz, Careflite, came forward to speak on item 4e2. The Careflite proposal will provide the County with a savings over five years of \$535,000. Careflite is able to offer the lower price because it is a 501(c)(3) not-for-profit and does not have to generate shareholder returns. Mr. Swartz said there is an option to provide membership that will protect all households against balanced billing for insurance which is a big problem in the ambulance industry. It covers 100% of the district's households, and the membership is honored coast to coast. The cost for this is \$50,000 per year, and the County still saves \$285,000 over five years. Also, this proposal shifts the cost from the County to non-resident travelers driving through Collin County. Careflite has a helicopter based at the McKinney Airport and is the only fully integrated air/ground ambulance service provider in the region. (Time: 1:34 p.m.)

3. Presentation/Recognition.

4. Consent agenda to approve: Judge Self asked for comments on the consent agenda. Commissioner Thomas pulled item 4e2 for discussion. With no further discussion, a motion was made to approve the remainder of the consent agenda. (Time: 1:34 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

- a. **AI-45345** Disbursements for the period ending September 4, 2018, Auditor.
COURT ORDER NO. 2018-719-09-10
- b. **AI-45346** Indigent Defense Disbursements, Auditor.
COURT ORDER NO. 2018-720-09-10
- c. **AI-45282** Tax refunds totaling \$469,336.19, Tax Assessor/Collector.
COURT ORDER NO. 2018-721-09-10

d. Advertisement(s):

1. **AI-45404** Construction, Myers Park Show Barn Electrical Upgrade (IFB No. 2018-326), Construction & Projects.

COURT ORDER NO. 2018-722-09-10

2. **AI-45392** Storage and Microfilm Creation (RFP No. 2018-331), County Clerk.

COURT ORDER NO. 2018-723-09-10

3. **AI-45370** Professional Services, General Civil Engineering Consulting (RFQ No. 2018-359), Engineering.

COURT ORDER NO. 2018-724-09-10

4. **AI-45394** Insurance, Stop Loss for Medical and Pharmacy (RFP No. 2018-341), Human Resources.

COURT ORDER NO. 2018-725-09-10

e. Award(s):

1. **AI-45349** New Camera Installation at Detention Facility Book-In and Recreation Areas (IFB No. 2018-272) to Logical Solutions, Inc., budget amendment in the amount of \$18,908 and further authorize the Purchasing Agent to finalize and execute the Construction Contract, Construction & Projects.

COURT ORDER NO. 2018-726-09-10

2. **AI-45173** Emergency Medical, Ambulance Service (RFP No. 2018-139) and further authorize the Purchasing Agent to finalize and execute the agreement for same, Fire Marshal.

Commissioner Thomas asked James Swartz, Careflite, why they did not follow the County's bidding process with respect to the BAFO (Best and Final Offer). Mr. Swartz said it was his fault because he failed to do the job properly. The Commissioner said the process encourages vendors to compete, and the County evaluates on many different things – not just price. Commissioner Thomas would also like to have future SLAs (Service Level Agreement) modified to include a “not to exceed” time for life-threatening emergencies. Michelle Charnoski, Purchasing, said they will certainly look at that at the time of renewal. With no further discussion, a motion was made to approve the item. (Time: 1:37 p.m.)

Motion by: Commissioner John Thomas
Second by: Commissioner Duncan Webb
Vote: 5 – 0 Passed

COURT ORDER NO. 2018-727-09-10

3. **AI-45417** Annual Contract for Temporary Personnel (Contract No. 2018-364) to All Star Temporaries, Inc. dba Temps of McKinney, Human Resources.

COURT ORDER NO. 2018-728-09-10

4. **AI-45401** Cisco ISE (Contract No. 2018-334) to Netsync Network Solutions, Inc., Information Technology.

COURT ORDER NO. 2018-729-09-10

5. **AI-45395** McAfee Hardware and Software Maintenance (Contract No. 2018-347) to CDW Government LLC, Information Technology.

COURT ORDER NO. 2018-730-09-10

f. Agreement(s):

1. **AI-45433** Interlocal Agreement with the City of Lavon for the Lavon Volunteer Fire Department for Dispatch Services effective through and including September 30, 2019, Sheriff.

COURT ORDER NO. 2018-731-09-10

g. Amendment(s):

1. **AI-45267** No. 1 to Professional Services, Engineering, County Road 613 at Groves Creek (AGR No. 2015-088A) with Binkley & Barfield, Inc. for additional construction phase services and further authorize the Purchasing Agent to finalize and execute same, Engineering.

COURT ORDER NO. 2018-732-09-10

h. Contract Renewal(s):

1. **AI-45353** Supplies: Veterinary and Animal Care (IFB No. 2017-074) with Midwest Veterinary Supply, Inc. to extend the contract for one (1) year through and including September 30, 2019, Development Services.

COURT ORDER NO. 2018-733-09-10

2. **AI-45408** Services: Janitorial (RFP No. 2017-172) with Oriental Building Services, Inc. to extend the contract for one (1) year through and including September 30, 2019, Facilities.

COURT ORDER NO. 2018-734-09-10

3. **AI-45396** Supplies: Jail Kitchen Non-Food (IFB No. 2017-241) with Infinity Supply & Services, Inc. to extend the contract for one (1) year through and including September 30, 2019, Sheriff.

COURT ORDER NO. 2018-735-09-10

4. **AI-45371** Mowing, Various County Locations (IFB No. 2017-082) with Cathey and Murray Property Management, Inc. dba C&M Mowing and Landscaping to extend the contract for one (1) year through and including September 30, 2019, Special Projects.

COURT ORDER NO. 2018-736-09-10

i. Budget adjustment(s)/amendment(s):

1. **AI-45414** \$200 to reallocate funds to cover the negative category balance for the remainder of FY 2018, County Judge.

COURT ORDER NO. 2018-737-09-10

2. **AI-45407** 9,100 to transfer funds to the County Courts–Shared, Interpreter account, County Court at Law 4.

COURT ORDER NO. 2018-738-09-10

3. **AI-45348** \$30,000 to utilize savings from the Software Asset Management/Compliance Management Solution Project for the acquisition of an enhanced Information Security Awareness video training platform, Information Technology.

COURT ORDER NO. 2018-739-09-10

j. Filing of the Minute(s), County Clerk:

1. **AI-45342** August 13, 2018.

COURT ORDER NO. 2018-740-09-10

2. **AI-45399** August 13, 2018 Budget Workshop.

COURT ORDER NO. 2018-741-09-10

3. **AI-45367** August 20, 2018.

COURT ORDER NO. 2018-742-09-10

k. Miscellaneous

1. **AI-45409** Utilization of the Russell A. Steindam Courts Building for the Collin County Bar Association's Mock Trial Competition on Friday, February 15, 2019 from 8:00 a.m. to 4:00 p.m. and Saturday, February 16, 2019 from 8:00 a.m. to 12:00 p.m. The Collin County Bar Association has agreed to pay for security and housekeeping services on February 16, 2019, and further requests a waiver of the fees and insurance requirements, Facilities.

COURT ORDER NO. 2018-743-09-10

2. **AI-45415** Re-designation of Private Road 5651 to Sleepy Hollow Trl (with associated address updates), GIS/Rural Addressing.

COURT ORDER NO. 2018-744-09-10

3. **AI-45344** Reject all bids received for Safety Wear and Accessories (IFB No. 2018-040), Purchasing.

COURT ORDER NO. 2018-745-09-10

4. **AI-45364** FY 2019 Pay for Performance salary increases, Human Resources.

COURT ORDER NO. 2018-746-09-10

5. **AI-45363** Reclassification of a vacant Criminal Investigator position (grade 557) to a Deputy Sheriff position (grade 556), Human Resources.

COURT ORDER NO. 2018-747-09-10

6. **AI-45436** Personnel Appointments, Human Resources.

COURT ORDER NO. 2018-748-09-10

7. **AI-45437** Personnel Changes, Human Resources.

COURT ORDER NO. 2018-749-09-10

GENERAL DISCUSSION

5. FY 2019 Budget

a. AI-45381 Public Hearing – Proposed FY 2019 Tax Rate, Budget.

Monika Arris, Budget, briefed the Court on the proposed tax rate before the opening of the second Public Hearing. The 2018 certified adjusted taxable value is \$136.4 billion which equates to a 10.7% increase over the 2017 tax year. Ms. Arris explained the truth-in-taxation calculations. This year's effective tax rate is \$0.180785. The operations effective tax rate is a hypothetical property tax rate that would give the County the same amount of operating revenue it had in the previous fiscal year based on properties that existed in both years. This gives the County the ability to set the debt service tax rate at the amount needed to meet financial obligations. This year's operations effective tax rate is \$0.130530.

The rollback rate splits the tax rate into two components – maximum operating rate and debt tax rate. The rollback rate allows the County to raise the same amount in operations as in the prior year plus an additional 8% allowed by law. The maximum operating tax rate is \$0.140972. If the County were to go over this amount, it would trigger an election. The maximum operating tax rate added to the debt tax rate gives this year's total rollback rate of \$0.194545.

If the operations effective tax rate of \$0.130530 is added to the debt tax rate of \$0.053573, it will give a total operations effective tax rate of \$0.184103. This year's effective tax rate of \$0.127212, with the required debt service rate taken out, plus the debt tax rate of \$0.053573 would give an effective tax rate of \$0.180785.

The current tax rate is \$0.192246 per \$100 valuation and the proposed tax rate is \$0.180785 per \$100 valuation. If this tax rate is adopted it would be the twenty-sixth year without a tax rate increase. FY2019 will be the tenth year for the 5% Homestead Exemption. The average home value in Collin County for the 2018 tax year is \$363,040. With the effective tax rate and a 5% homestead exemption, the average homeowner will pay \$623.51 in county taxes for the 2018 tax year. The average homeowner will see a decrease of \$5.45.

The FY2019 Proposed Budget Public Hearing will be held on Monday, September 17, 2018, at 1:30 p.m. in the Jack Hatchell Administration Building, Commissioners' Courtroom. Following that the Court will adopt the FY2019 Budget, Tax Rate, Elected Officials' Salaries, and Fee Schedule.

Judge Self opened the public hearing for the FY2019 Proposed Tax Rate at 1:44 p.m. and asked for comments. Hearing no comments, the Judge closed the public hearing at 1:44 p.m. (Time: 1:44 p.m.)

NO ACTION TAKEN

b. AI-45375 Proposed Legal Clerk I position to a Legal Clerk II position, Justice of the Peace, Precinct 1.

Bill Bilyeu, County Administrator, came forward to explain why Paul Raleeh, Justice of the Peace, Precinct 1, requested the third legal clerk position that was approved for magistrations be a legal clerk II. There will be three employees at another building without direct supervision, and Judge Raleeh would like one position to have some supervision responsibilities with more complex duties. With no further discussion, a motion was made to approve the item. (Time: 1:46 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Duncan Webb
Vote: 5 – 0 Passed

COURT ORDER NO. 2018-750-09-10

6. AI-45387 Consider a resolution calling certain outstanding bonds for redemption, Budget.

Monika Arris, Budget, said this was discussed during the Budget Workshop. There are some bonds that can be called which will save taxpayers some interest. This would maintain the current debt service tax rate. With no further discussion, a motion was made to approve the item. (Time: 1:47 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 5 – 0 Passed

COURT ORDER NO. 2018-751-09-10

7. Board/Committee Appointments, Commissioners Court:

a. AI-45391 North Texas Tollway Authority Board of Directors.

A motion was made to reappoint Jane Willard to the North Texas Tollway Authority Board of Directors. (Time: 1:48 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2018-752-09-10

8. Possible future agenda items by Commissioners Court without discussion.

Judge Self recessed the meeting at 1:48 p.m. and called to order the meeting of the Collin County Health Care Foundation and the Collin County Toll Road Authority. Judge Self reconvened the meeting at 1:48 p.m.

EXECUTIVE SESSION

Judge Self recessed the meeting into Executive Session at 1:48 p.m. under Paragraph 551.074, Personnel of the Local Government Code, to discuss the FY2019 salary increases for the County Administrator, Elections Administrator and County Extension Agents and under Paragraph 551.071, Legal to discuss the Securus Master Services agreement. Judge Self reconvened the meeting at 2:25 p.m.

Personnel (551.074)

To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

AI-45373 FY 2019 salary increases for the County Administrator, Elections Administrator and County Extension Agents, Human Resources.

A motion was made to give a 3% PFP (Pay for Performance) increase to the County Extension Agents and to give 3% plus an additional 1% Commissioners' Court Discretionary PFP increase for a total of 4% to both the County Administrator and the Elections Administrator. (Time: 2:26 p.m.)

Motion by: Commissioner John Thomas
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2018-753-09-10

Legal (551.071)

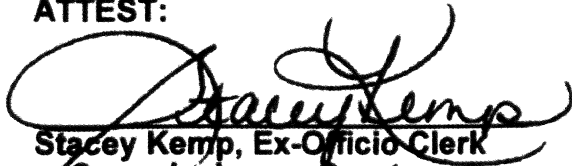
AI-45393 Securus Master Services Agreement, Administrative Services.

NO ACTION TAKEN

There being no further business of the Court, Judge Self adjourned the meeting at 2:26 p.m.



ATTEST:


Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S

Not Present


Keith Self, County Judge


Susan Fletcher, Commissioner, Pct. 1


Cheryl Williams, Commissioner, Pct. 2


John D. Thomas, Commissioner, Pct. 3


Duncan Webb, Commissioner, Pct. 4