

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
SEPTEMBER 24, 2018

On Monday, September 24, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner John Thomas, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Absent: Judge Keith Self

Commissioner Fletcher led the Invocation.  
Commissioner Williams led the Pledge of Allegiance.  
Commissioner Thomas led the Pledge of Allegiance to the Texas Flag.

1. Commissioner Thomas called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 1:37 p.m. The meeting was reconvened and immediately recessed into Executive Session at 1:38 p.m. The meeting was reconvened at 2:11 p.m. and adjourned at 2:12 p.m.

Trustee Thomas called to order the meeting of the Collin County Health Care Foundation at 1:37 p.m. and adjourned the meeting at 1:38 p.m.

Director Thomas called to order the meeting of the Collin County Toll Road Authority at 1:38 p.m. and adjourned the meeting at 1:38 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-45459 Grant award through the Texas Juvenile Justice Department (TJJD) for residential services for a juvenile offender for the period September 5, 2018 through and including September 5, 2019, Juvenile Probation.

2. AI-45504 Personnel Changes, Human Resources.

## **FYI NOTIFICATION**

1. **AI-34688** Outstanding Agenda Items, Commissioners Court.

2. **Public Comments.**

3. **Presentation/Recognition.**

4. **Consent agenda to approve:** Commissioner Thomas deleted item 4f1 from the agenda, pulled items 4e4 and 4k5 for discussion, and then asked for comments on the consent agenda. Hearing no comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:32 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

a. **AI-45360** Disbursements for the period ending September 18, 2018, Auditor.  
**COURT ORDER NO. 2018-784-09-24**

b. **AI-45361** Indigent Defense Disbursements, Auditor.  
**COURT ORDER NO. 2018-785-09-24**

c. **Tax Refund(s):**

1. **AI-45376** Tax refunds totaling \$1,970,656.98, Tax Assessor/Collector.  
**COURT ORDER NO. 2018-786-09-24**

d. **Advertisement(s):**

1. **AI-45435** Construction, Myers Park Roadway Improvements (IFB No. 2018-336), Special Projects.  
**COURT ORDER NO. 2018-787-09-24**

2. **AI-45462** Professional Services, Materials Testing for Hot Mix Design (RFQ No. 2018-281), Public Works.  
**COURT ORDER NO. 2018-788-09-24**

e. **Award(s):**

1. **AI-45479** Asphaltic Concrete (IFB No. 2018-173) to various vendors, Public Works.  
**COURT ORDER NO. 2018-789-09-24**

2. **AI-45488** HVAC Contractor Services (IFB No. 2018-233) to Assured Mechanical Solutions LLC, Facilities.

**COURT ORDER NO. 2018-790-09-24**

3. **AI-45374** Equipment Trailers (IFB No. 2018-143) to various vendors, Public Works.

**COURT ORDER NO. 2018-791-09-24**

4. **AI-45480** Road Materials, Flexbase (IFB No. 2018-174) to various vendors, Public Works.

This item was pulled due to a tie bid for line five. Michalyn Rains, Purchasing, presented the Court with an envelope to draw a vendor name to award Road Materials, Flexbase. The Commissioner drew DFW Materials, L.P. With no further comments, a motion was made to approve the item. (Time: 1:33 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-792-09-24**

5. **AI-45412** Vehicles, Public Safety (Contract No. 2018-039G) to Silsbee Ford, Inc., Public Works.

**COURT ORDER NO. 2018-793-09-24**

**f. Agreement(s):**

1. **AI-45457** Interlocal Agreement with Rockwall County for the purchase of a trailer and license plate reader technology to be used by the Interdiction Unit, Sheriff.

**PULLED**

2. **AI-45481** Interlocal Agreement for Dispatch Services with the Town of Fairview effective October 1, 2018 through and including September 30, 2019, Sheriff.

**COURT ORDER NO. 2018-794-09-24**

**g. Amendment(s):**

1. **AI-45469** No. 1 to Storage and Microfilm Creation (RFP No. 2016-153) with Iron Mountain Information Management, LLC to make various changes to the contract, extend the contract for One (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, County Clerk.

**COURT ORDER NO. 2018-795-09-24**

2. **AI-45445** No. 5 to Frontier Parkway Improvements (AGR No. 2016-229) with Birkhoff, Hendricks & Carter, L.L.P. to address access through the Prosper ISD property and bid Prairie Crossing as a separate project and further authorize the Purchasing Agent to finalize and execute same, Engineering.

**COURT ORDER NO. 2018-796-09-24**

3. **AI-45448** No. 8 to Voter Registration and Early Voting Software (Contract No. 02376-09) with VOTEC Corporation to make various changes to the contract, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

**COURT ORDER NO. 2018-797-09-24**

**h. Change Order(s):**

1. **AI-45098** No. 1 to Printing; General Office Forms (IFB No. 2016-125) with Filex Systems, Inc. to include a price redetermination, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

**COURT ORDER NO. 2018-798-09-24**

2. **AI-45351** No. 3 to Supplies: Veterinary and Animal Care (IFB No. 2017-074) with C. Specialties, Inc. to include a price redetermination, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

**COURT ORDER NO. 2018-799-09-24**

**i. Contract Renewal(s):**

1. **AI-45486** Software Maintenance (01318-09) with Tyler Technologies, Inc. for Odyssey Case and Jail Management Maintenance to extend the contract for one (1) year through and including September 30, 2019, Information Technology.

**COURT ORDER NO. 2018-800-09-24**

2. **AI-45487** Software Maintenance (2016-202) with Tyler Technologies, Inc. for Odyssey Biometrics and Court Supervision Maintenance to extend the contract for one (1) year through and including September 30, 2019, Information Technology.

**COURT ORDER NO. 2018-801-09-24**

**j. Filing of the Minute(s), County Clerk:**

1. **AI-45472** September 4, 2018 Special Session.

**COURT ORDER NO. 2018-802-09-24**

**k. Miscellaneous**

1. **AI-45484** Acknowledgment of the issuance of a loan facilitated by the Splendora Cultural Education Facilities Finance Corporation and Frost Bank on behalf of My Possibilities to finance acquisition, construction, furnishing, and equipping of a building located at 3601 Mapleshade Lane, Plano, Texas, Commissioners Court.

**COURT ORDER NO. 2018-803-09-24**

2. **AI-45485** Acknowledgment of the issuance of a loan facilitated by Wallis Education Facilities Finance Corporation and Frost Bank on behalf of Dallas International School to finance acquiring, renovating, improving constructing and equipping of the Upper School Campus located at 17811 Waterview Parkway, Dallas, Texas, Commissioners Court.

**COURT ORDER NO. 2018-804-09-24**

3. **AI-45365** Designation of the FY 2019 Commissioners Court regular term meeting dates and time, Commissioners Court.

**COURT ORDER NO. 2018-805-09-24**

4. **AI-45463** Utilization of Department of Information Resources, IT Staffing contracts for PeopleSoft Development Services through and including September 30, 2019, Information Technology.

**COURT ORDER NO. 2018-806-09-24**

5. **AI-45478** Payment of an administrative penalty in the amount of \$4,501 to TCEQ, Public Works.

Commissioner Thomas asked Jon Kleinheksel, Public Works, to explain the issue and potential resolution and costs. Mr. Kleinheksel said TCEQ (Texas Commission on Environmental Quality) conducted a site inspection of the fuel tanks at the Public Works Service Center and cited two violations of the Texas Water Code. The first violation involves the ATG (Automatic Tank Gauging) system which malfunctioned. This system monitors tank levels and fuel leaks electronically. The issue was addressed and fixed immediately. The second issue had to do with the records not being turned in on time for the ATG system.

Mr. Kleinheksel explained the fuel systems are approximately 30 years old. They have checked on the cost of installing new tanks at the Public Works Service Center and the Justice Center. The pricing came back at \$860,000 for the tanks and lines at the Service Center and \$1.6 million for the Justice Center. This budget cycle includes \$25,000 to hire a consultant to look at the entire fuel system.

Commissioner Fletcher asked about the possibility of having an agreement with the surrounding cities to purchase fuel so the County doesn't have the liability of TCEQ requirements. Mr. Kleinheksel said they are currently looking into this. Commissioner Thomas said the cost to remove the County's tanks and go through the remediation process could be in excess of \$1 million. With no further comments, a motion was made to approve the item. (Time: 1:37 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-807-09-24**

**6. AI-45501** Restructure of Emergency Management and Fire Marshal departments and FY 2019 budget amendment in the amount of \$26,252, Human Resources.

**COURT ORDER NO. 2018-808-09-24**

**7. AI-45505** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2018-809-09-24**

**8. AI-45506** Personnel Changes, Human Resources.

**COURT ORDER NO. 2018-810-09-24**

Commissioner Thomas recessed Commissioners' Court into the Collin County Health Care Foundation at 1:37 p.m. The meeting was reconvened at 1:38 p.m.

**GENERAL DISCUSSION**

**5.** Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

Commissioner Thomas recessed Commissioners' Court into Executive Session at 1:38 p.m. in accordance with Chapter 551.072, Real Estate of the Government Code, to discuss the Right-of-Way Acquisition for the Collin County Outer Loop/State Highway 289 Interchange and Right-of-Way Acquisition for the Collin County Outer Loop from Dallas North Tollway east to State Highway 289.

**Real Estate (551.072)**

**AI-45470** Right-of- Way Acquisition for the Collin County Outer Loop/State Highway 289 (Preston Road) Interchange - Parcel 21, Special Projects.

A motion was made to accept the counter offer on the Right-of-Way Acquisition of the Outer Loop/State Highway 289 Interchange. (Time: 2:12 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-811-09-24**

**AI-45498** Right-of-Way Acquisition for the Collin County Outer Loop from Dallas North Tollway (DNT) east to State Highway 289 (Preston Road) - Parcels 18, 19 and 20, Special Projects.

A motion was made to accept the mediator's proposal for the Right-of-Way Acquisition of the Outer Loop parcels 18, 19 and 20. (Time: 2:12 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Cheryl Williams

Vote: 4 – 0 Passed

**COURT ORDER NO. 2018-812-09-24**

There being no further business of the Court, Commissioner Thomas adjourned the meeting at 2:12 p.m.



*Keith Self*

Keith Self, County Judge

*Susan Fletcher*

Susan Fletcher, Commissioner, Pct. 1

*Cheryl Williams*

Cheryl Williams, Commissioner, Pct. 2

*John D. Thomas*

John D. Thomas, Commissioner, Pct. 3

Not Present

Duncan Webb, Commissioner, Pct. 4

ATTEST:

*Stacey Kemp*

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S