



COLLIN COUNTY

Diane Roberts
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TO: Judge Keith Self
Commissioner John Thomas
Commissioner Cheryl Williams
Commissioner Susan Fletcher
Commissioner Duncan Webb

FROM: Diane Roberts, Law Librarian

DATE: September 17, 2018

RE: CONTRACT ATTORNEY TO PERFORM FORMS REVIEW

The Law Library respectfully requests approval of the contract for Carolyn E. Skogman, a licensed attorney, to conduct forms review for the Law Library. These forms are given to self-represented litigants and must be accurate. The purpose of this review will be to verify that the forms are current per statutory changes at the end of the most recent legislative session.

This is an ongoing contract that will be funded through the Law Library Fund. The contract is for 6 months, to be renewed for an additional six months after a performance review.