

**DEPARTMENT OF STATE HEALTH SERVICES**

**CONTRACT NO. 537-18-0031-00001**

**AMENDMENT NO. 1**

**THE DEPARTMENT OF STATE HEALTH SERVICES** (“System Agency” or “DSHS”) and **COLLIN COUNTY HEALTH CARE SERVICES** (“Grantee”) who are collectively referred to herein as the "Parties," to that certain grant Contract effective September 1, 2017 and denominated DSHS Contract No. 537-18-0031-00001, now desire to amend the Contract.

**WHEREAS**, the System Agency has chosen to exercise its option to renew the Contract in accordance with Section III of the Contract Signature Document;

**WHEREAS**, the Parties desire to revise the Budget to add funds for the period beginning September 1, 2018 through August 31, 2019 (hereinafter referred to as “Fiscal Year 2019” or “FY2019”);

Whereas, the Parties desire to revise the Statement of Work; and

Whereas the Parties desire to add to the Supplemental and Special Conditions.

**NOW, THEREFORE**, the Parties hereby amend and modify the Contract as follows:

1. **SECTION III** of the Signature Document, **DURATION**, is hereby amended to reflect a revised termination date of August 31, 2019.
2. **SECTION IV** of the Signature Document, **BUDGET** is hereby amended to add **ONE HUNDRED FIFTY – TWO THOUSAND EIGHT HUNDRED TWENTY - EIGHT DOLLARS (\$152,828.00)** in DSHS funding with the Grantee providing a total of **THIRTY THOUSAND FIVE HUNDRED SIXTY-SIX DOLLARS (\$30,566.00)** in matching funds, for a total Contract amount not to exceed **THREE HUNDRED SIXTY- SIX THOUSAND SEVEN HUNDRED EIGHTY- EIGHT DOLLARS (\$366,788.00)**.
3. **SECTION I.G.** of **ATTACHMENT A, STATEMENT OF WORK** is hereby deleted in its entirety and replaced with the following:

G. Not lapse more than 1% of the total funded amount of the Contract.

4. **SECTION III.A. of ATTACHMENT A, STATEMENT OF WORK** is hereby amended to add the following email address to which vouchers and any supporting documentation must also be submitted by electronic mail: CMSinvoices@dshs.texas.gov.
5. The Parties agree to add to the Contract **ATTACHMENT B-1, FY2019 BUDGET**, which is attached to this Amendment and incorporated into the Contract as if fully set forth therein. All FY2019 expenditures shall be made in accordance with **Attachment B-1**.
6. **ATTACHMENT D, SUPPLEMENTAL AND SPECIAL CONDITIONS** is hereby amended to add the following new Section 1.16 under the Special Conditions:

**SECTION 1.16 GRANTEE'S CERTIFICATION OF MEETING OR EXCEEDING TOBACCO-FREE WORKPLACE POLICY MINIMUM STANDARDS.**

Grantee certifies that it has adopted and enforces a Tobacco-Free Workplace Policy that meets or exceeds all of the following minimum standards of:

- a) Prohibiting the use of all forms of tobacco products, including but not limited to cigarettes, cigars, pipes, water pipes (hookah), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff and chewing tobacco;
- b) Designating the property to which this Policy applies as a "designated area," which must at least comprise all buildings and structures where activities funded under this Contract are taking place, as well as Grantee owned, leased, or controlled sidewalks, parking lots, walkways, and attached parking structures immediately adjacent to this designated area;
- c) Applying to all employees and visitors in this designated area; and
- d) Providing for or referring its employees to tobacco use cessation services.


If Grantee cannot meet these minimum standards, it must obtain a waiver from the System Agency.

7. This Amendment No. 1 shall be effective as of September 1, 2018.
8. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract, as amended, shall remain in full force and effect. In the event of a conflict between the Contract and the terms of this Amendment, the terms of this Amendment shall control.
9. Any further revisions to the Contract shall be by written agreement of the Parties.

**Signature Page Follows.**

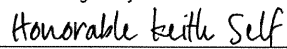
**SIGNATURE PAGE FOR AMENDMENT NO. 1  
SYSTEM AGENCY CONTRACT NO. 537-18-0031-00001**

**DEPARTMENT OF STATE HEALTH SERVICES    GRANTEE**

DocuSigned by:  
  
14303D85CC75416...

Janna Zumbrun

Associate Commissioner for Laboratory and ~~T~~ County Judge Services

DocuSigned by:  
  
7C903EC0CD83417...

By: Honorable Keith Self  
Name: Honorable Keith Self

Date of Execution: April 24, 2018

Date of Execution: April 24, 2018

**THE FOLLOWING ATTACHMENT IS ATTACHED AND INCORPORATED AS PART OF THE  
CONTRACT:**

**ATTACHMENT B-1 FY2019 BUDGET**

**ATTACHMENT B-1  
FY2019 BUDGET**

Organization Name: Collin County Health Care Services

Program ID: TB/State

Contract Number: **537-18-0031-00001– AMENDMENT 1**

<b>Budget Categories</b>	<b>DSHS Funds</b>	<b>Cash Match</b>	<b>Category Total</b>
Personnel	\$85,718.00	\$22,359.00	\$108,077.00
Fringe Benefits	\$36,859.00	\$8,207.00	\$45,066.00
Travel	\$1,728.00	\$0.00	\$1,728.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$11,147.00	\$0.00	\$11,147.00
Contractual	\$17,376.00	\$0.00	\$17,376.00
Other	\$0.00	\$0.00	\$0.00
Total Direct Costs	\$152,828.00	\$30,566.00	\$183,394.00
Indirect Costs	\$0.00	\$0.00	\$0.00
<b>Totals</b>	<b>\$152,828.00</b>	<b>\$30,566.00</b>	<b>\$183,394.00</b>

### Certificate Of Completion

Envelope Id: 3BD78624B80F44B5B8AA9E2DDC81948F	Status: Completed
Subject: Amending \$366,788; 537-18-0031-00001 Collin County Health Care Services A-1; DSHS/CMS	
Source Envelope:	
Document Pages: 13	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Texas Health and Human Services Commission
Time Zone: (UTC-06:00) Central Time (US & Canada)	1860 Michael Faraday Dr
	Reston, VA 20190
	PCS_DocuSign@hhsc.state.tx.us
	IP Address: 167.137.1.16

### Record Tracking

Status: Original	Holder: Texas Health and Human Services	Location: DocuSign
April 5, 2018	Commission	
	PCS_DocuSign@hhsc.state.tx.us	

### Signer Events

Honorable Keith Self  
kself@co.collin.tx.us  
County Judge  
Security Level: Email, Account Authentication (None)

### Signature

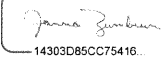
DocuSigned by:  
  
7C903EC0CD83417...  
Using IP Address: 65.68.53.249

### Timestamp

Sent: April 5, 2018  
Viewed: April 24, 2018  
Signed: April 24, 2018

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Janna Zumbrun  
janna.zumbrun@dshs.texas.gov  
Associate Commissioner for Laboratory and Infectious Disease Services  
Texas Health and Human Services Commission  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
14303D85C75416...  
Using IP Address: 160.42.85.8

Sent: April 24, 2018  
Viewed: April 24, 2018  
Signed: April 24, 2018

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

### In Person Signer Events

### Signature

### Timestamp

### Editor Delivery Events

### Status

### Timestamp

### Agent Delivery Events

### Status

### Timestamp

### Intermediary Delivery Events

### Status

### Timestamp

### Certified Delivery Events

### Status

### Timestamp

### Carbon Copy Events

### Status

### Timestamp

Stefanie Jackson  
stefanie.jackson@hhsc.state.tx.us  
Security Level: Email, Account Authentication (None)

COPIED

Sent: April 5, 2018  
Viewed: April 5, 2018

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

**Carbon Copy Events**

Ebony White  
 Ebony.White@dshs.texas.gov  
 Security Level: Email, Account Authentication  
 (None)

**Status****COPIED****Timestamp**

Sent: April 5, 2018  
 Viewed: April 6, 2018

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

CMU Contract Inbox  
 cmucontracts@dshs.texas.gov  
 Security Level: Email, Account Authentication  
 (None)

**COPIED**

Sent: April 5, 2018

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Eileen Prentice  
 eprentice@co.collin.tx.us  
 Security Level: Email, Account Authentication  
 (None)

**COPIED**

Sent: April 5, 2018  
 Viewed: April 5, 2018

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

**Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent	Hashed/Encrypted	April 24, 2018
Certified Delivered	Security Checked	April 24, 2018
Signing Complete	Security Checked	April 24, 2018
Completed	Security Checked	April 24, 2018

**Payment Events****Status****Timestamps**