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**MEMORANDUM**

DATE: August 7, 2018

TO: Healthcare Foundation Board of Trustees

FROM: Candy Blair  
Health Care Services Administrator

RE: Advertise for Bids—IFB 2018-343: Refrigerated Morgue Trailer for Medical Examiner’s Office

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Health Care Services requests approval to advertise for bids for IFB:2018-343 Refrigerated Morgue Trailer.

Our department has been approved to use Department of State Health Services (DSHS) Public Health Emergency Preparedness (PHEP) funding towards a onetime purchase in the FY 2019 grant budget for a custom built morgue trailer to support our public health infrastructure. The trailer will be used by the Medical Examiner’s office in response to mass casualty/mass fatality incidents and for essential operations related to transporting and storing human remains.

Should you require additional information, please let me know.

CB/jlg