

**COURT ORDER NO. 2019-029-01-07**

**STATE OF TEXAS**

**COMMISSIONERS' COURT  
MEETING MINUTES  
DECEMBER 3, 2018**

**COUNTY OF COLLIN**

On Monday, December 3, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Susan Fletcher, Precinct 1

Commissioner Cheryl Williams, Precinct 2

Commissioner Darrell Hale, Precinct 3

Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.

Judge Self led the Pledge of Allegiance.

Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the **Collin County Commissioners' Court** at 6:00 p.m. and recessed the meeting at 6:16 p.m. The meeting was reconvened at 6:16 p.m. and immediately recessed into Executive Session. Judge Self reconvened the meeting at 6:58 and adjourned the meeting at 6:58 p.m.

President Self called to order the meeting of the **Collin County Health Care Foundation** at 6:16 p.m. and adjourned the meeting at 6:16 p.m.

President Self called to order the meeting of the **Collin County Toll Road Authority** at 6:16 p.m. and adjourned the meeting at 6:16 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. **AI-45821** Engagement Letter with Pattillo, Brown & Hill, L.L.P. to perform the Community Supervision and Corrections Department annual audit for FY 2018, Auditor.

2. **AI-45819** Engagement Letter with Pattillo, Brown & Hill, L.L.P. to perform the Juvenile Probation annual audit for FY 2018, Auditor.

3. **AI-45815** Award Offender Specimen Collection and Drug Testing (RFP No. 2018-179) to Recovery Healthcare Corporation (Option 2), Adult Probation.

4. **AI-45763** Budget amendment in the amount of \$15,000 for the purchase of a canine (K-9) and handler training utilizing State Forfeiture Funds, Sheriff.

5. **AI-45851** Personnel Changes, Human Resources.

## **FYI NOTIFICATION**

1. **AI-34688** Outstanding Agenda Items, Commissioners Court.

### **2. Change Order(s):**

a. **AI-45788** No. 1 to New Camera Installation and Intercom System Upgrade at Collin County Detention Facility (IFB No. 2018-150) with Sigma Surveillance, Inc. DBA STS360 for owner requested add to provide and install additional intercom hardware (previously approved by the County Administrator per Court Order No. 2007-180-02-27), Construction & Projects.

b. **AI-45800** No. 3 to Construction, Collin County Adventure Camp Trail Rehabilitation (IFB No. 2017-273) with Denco CS Corp. for owner requested installation of additional culverts and stockpile material for maintaining trails, add 20 additional days to the contract completion date and budget amendment in the amount of \$24,415 for same (previously approved by the County Administrator per Court Order No. 2007-180-02-27), Construction & Projects.

3. **AI-45806** Budget amendment in the amount of \$53,059 to establish the budget for the FY 2019 Title IV-E County Legal Services Grant, Auditor.

4. **AI-45683** County overtime for the pay period ended November 18, 2018, Human Resources.

5. **AI-45843** Turnover, Human Resources.

6. **AI-45842** Voluntary Terminations, Human Resources.

### **2. Public Comments.**

### **3. Presentation/Recognition.**

4. **Consent agenda to approve:** Judge Self asked for comments on the consent agenda. Commissioner Hale pulled item i3. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 6:02 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Duncan Webb

Vote: 5 - 0 Passed

a. **AI-45773** Disbursements for the period ending November 27, 2018, Auditor.  
**COURT ORDER NO. 2018-1016-12-03**

b. **AI-45774** Indigent Defense Disbursements, Auditor.  
**COURT ORDER NO. 2018-1017-12-03**

c. **AI-45754** Tax refunds totaling \$116,375.21, Tax Assessor/Collector.  
**COURT ORDER NO. 2018-1018-12-03**

**d. Award(s):**

1. **AI-45738** Equipment, Lease: Inclined Screen Plant (IFB No. 2018-329) to ROMCO, Inc., Public Works.  
**COURT ORDER NO. 2018-1019-12-03**

**e. Change Order(s):**

1. **AI-45794** No. 1 to Firearms, Ammunition and Accessories (IFB No. 2018-036) with GT Distributors, Inc. to remove an item from the contract, extend the contract for one (1) year through and including September 30, 2019 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.  
**COURT ORDER NO. 2018-1020-12-03**

**f. Contract Renewal(s):**

1. **AI-45793** Firearms, Ammunition and Accessories (IFB No. 2018-036) with Colorado Sunrise Holdings, LLC dba TK Tactical Firearms to extend the contract for one (1) year through and including September 30, 2019, Sheriff.  
**COURT ORDER NO. 2018-1021-12-03**

2. **AI-45792** Firearms, Ammunition and Accessories (IFB No. 2018-036) with Lightforce USA, Inc. dba Nightforce Optics to extend the contract for one (1) year through and including September 30, 2019, Sheriff.  
**COURT ORDER NO. 2018-1022-12-03**

3. **AI-45791** Firearms, Ammunition and Accessories (IFB No. 2018-036) with SilencerCo to extend the contract for one (1) year through and including September 30, 2019, Sheriff.  
**COURT ORDER NO. 2018-1023-12-03**

**g. Ratification of the County Judge's prior approval:**

1. **AI-45850** Personnel Appointments, Human Resources.  
**COURT ORDER NO. 2018-1024-12-03**

**h. Budget adjustment(s)/amendment(s):**

1. **AI-45814** \$651 for the purchase of wireless headsets utilizing the JP Court Technology Fund, Justice of the Peace, Precinct 3–2.

**COURT ORDER NO. 2018-1025-12-03**

2. **AI-45805** \$5,000 to establish the budget for the FY 2019 Title IV-E Child Welfare Services Grant, Auditor.

**COURT ORDER NO. 2018-1026-12-03**

**i. Filing of the Minute(s), County Clerk:**

1. **AI-45795** November 5, 2018.

**COURT ORDER NO. 2018-1027-12-03**

2. **AI-45840** November 12, 2018 Special Session.

**COURT ORDER NO. 2018-1028-12-03**

3. **AI-45838** November 12, 2018.

Commissioner Hale pulled these minutes to have the Public Comments portion more accurately reflect what the speaker said. The speaker stated he did not know and had never met the attorney referenced in the article regarding Indigent Defense.

**PULLED**

**j. Miscellaneous**

1. **AI-45786** Reimbursement for fencing materials in the amount of \$11,147.10 to Mr. Kenneth Clinard for property along County Road 636, Public Works.

**COURT ORDER NO. 2018-1029-12-03**

2. **AI-45831** Acceptance of the TIPS (The Interlocal Purchasing System) rebate check in the amount of \$110.63 to be deposited in the Going the Extra Mile Employee Incentive Program line item and budget amendment for same, Purchasing.

**COURT ORDER NO. 2018-1030-12-03**

3. **AI-45852** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2018-1031-12-03**

4. **AI-45853** Personnel Changes, Human Resources.

**COURT ORDER NO. 2018-1032-12-03**

## **GENERAL DISCUSSION**

**5. AI-45772** Award Insurance, Life and Accidental Death and Dismemberment (RFP No. 2018-340) and selection of plan option 1 or plan option 2, Human Resources.

Cynthia Jacobson, Human Resources, came forward with a PowerPoint slide on the Basic Life Insurance proposal. The County currently has life insurance through TCDRS (Texas County and District Retirement System), but their rate is higher than what is available in the open marketplace. However, going into the open marketplace would require some changes. These changes include the elimination of the \$5,000 death benefit for retirees and elimination of coverage for state employees. Ms. Jacobson said they went through the entire bid process for policies for both 1x base salary plus \$50,000 and 1.5x base salary plus \$50,000.

Commissioner Williams would like the Court to consider the 1.5x base salary proposal because the cost differential is small and there would be a lot of value for the additional cost. Commissioner Webb agreed. Commissioner Hale would like to do something for retirees to make up for the loss of the \$5,000 death benefit. He suggested a whole life policy. Ms. Jacobson said the estimate for a policy for a retiree would be between \$800 and \$1,500 totaling approximately \$52,000 per year. This was based on an average of 35 individuals retiring each year using the higher cost of \$1,500. Ms. Jacobson's recommendation, if this is what the Court selects, would be to do this as a payment to the retiree. It could be either a flat rate or based on years of service. Judge Self said the number of retirees would be fewer than 35 because this number includes CSCD (Community Supervision and Corrections Department) employees and district judges who are not eligible for this benefit once TCDRS ends.

Commissioner Hale suggested buying a policy on behalf of the retiree on the last day of their employment with the County. This would be a single-premium policy for a face value of \$5,000. Commissioner Webb asked for the cost for this. Ms. Jacobson said the current vendor does not provide this type of policy but did provide the estimate of \$800 to \$1,500 per policy. There are currently 671 retirees on TCDRS, and Ms. Jacobson has no mechanism to do something for the individuals who have retired prior to this time. Commissioner Fletcher preferred the option of a lump sum payment allowing the retiree to purchase the \$5,000 life insurance policy themselves or use it for their retirement in a different way.

A motion was made to approve a 1.5x base salary plus \$50,000 for life insurance purchased through Gary Insurance Services. (Time: 6:11 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Duncan Webb  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-1033-12-03**

**6. AI-45804 Board/Committee Appointments, Commissioners Court:**

**a. Child Protective Services Board.**

A motion was made to reappoint Terri Green to the Child Protective Services Board.  
(Time: 6:12 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Duncan Webb  
Vote: 5 – 0 Passed

**b. Parks Foundation Advisory Board.**

A motion was made to appoint William Fraser to the Parks Foundation Advisory Board.  
(Time: 6:12 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Darrell Hale  
Vote: 5 – 0 Passed

A motion was made to appoint Tim Bennett to the Parks Foundation Advisory Board.  
(Time: 6:12 p.m.)

Motion by: Commissioner Darrell Hale  
Second by: Commissioner Duncan Webb  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-1034-12-03**

**7. AI-45660 86th Legislative Agenda for 2019, Commissioners Court.**

Commissioner Williams said on December 10, 2018, the Collin County Behavioral Health Coalition is having a legislative meeting with some of the legislators prior to the Court's legislative agenda meeting. There will be presenters from law enforcement, educators and providers, and the Commissioner suggested the Court may want to incorporate some of the items from this meeting.

Commissioner Fletcher said the Government and Finance section of the CUC (Conference of Urban Counties) policy platform has some good things. They will be advocating for no more unfunded mandates and also to confirm Commissioners' Court authority over County budgets and contracts.

Judge Self referenced page 329 of the Court packet and asked if using the term "ad litem" meets the entire criteria that the Court wants to address. Bill Bilyeu, County Administrator, said the Court may want to add Indigent Defense. Commissioner Williams said ad litem issues have no requirement for a plan or limits. At a minimum the Court would want

something similar to the Indigent Defense plan for some accountability. Judge Self added legislative relief on Indigent Defense as a separate item to the legislative agenda.

**NO ACTION TAKEN**

8. Possible future agenda items by Commissioners Court without discussion.

Judge Self recessed Commissioners' Court at 6:16 p.m. and called to order the meeting of the Collin County Health Care Foundation and the Collin County Toll Road Authority. Judge Self reconvened the meeting at 6:16 p.m.

### **EXECUTIVE SESSION**

Judge Self recessed Commissioners' Court into Executive Session at 6:16 p.m. in accordance with Paragraph 551.071, Legal, to discuss the Court of Criminal Appeals of Texas No. WR-86, 920-02.

#### **Legal (551.071)**

**AI-45855** Court of Criminal Appeals of Texas No. WR-86,920-02, Administrative Services.


Judge Self reconvened the meeting at 6:58 p.m.

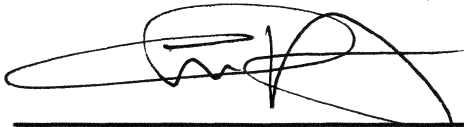
**NO ACTION TAKEN**

There being no further business of the Court, Judge Self adjourned the meeting at 6:58 p.m.




ATTEST:

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S



Chris Hill, County Judge

  
Susan Fletcher, Commissioner, Pct. 1

Not Present  
Cheryl Williams, Commissioner, Pct. 2

  
Darrell Hale, Commissioner, Pct. 3

  
Duncan Webb, Commissioner, Pct. 4