



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

June 4, 2019

Insight Public Sector, Inc.
Daren Fisher
6820 S. Harl Ave
Tempe, AZ 85283-4313

RE: Award of RFP No. 2019-246, Tableau Software for Court Appointed Attorney Pay Sheets

Dear Mr. Fisher:

Collin County has awarded the above referenced solicitation to your company. It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. The County will also have the right and option to terminate the contract upon thirty (30) days written notice.

This is a notification only, purchase orders will be issued on an as needed basis. The delivery address for orders will be printed on each purchase order issued.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to Susan Hayes at sayes@co.collin.tx.us or fax to 972-548-4694.

NAME

DATE

SIGNATURE

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4122.

Sincerely,

Susan Hayes
Buyer I

Copy to: File