



# COLLIN COUNTY

Information Services  
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**To:** Judge Chris Hill  
Commissioner Susan Fletcher  
Commissioner Cheryl Williams  
Commissioner Darrell Hale  
Commissioner Duncan Webb  
Bill Bilyeu

**From:** Caren Skipworth, CIO

**Date:** May 22, 2019

**Re:** **FY 2020 Scanning Services Renewal**

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Information Technology is requesting Commissioners Court to authorize the renewal of our current scanning services contract with Viatron. We will use Viatron to bulk scan our physical box inventory on a project-by-project basis not to exceed the approved budgeted amount.

Scanning Services are currently included as part of the FY 2020 Digital Imaging Project request.