

InterOffice Memorandum

June 14, 2019

To: Michalyn Rains/Purchasing Agent

From: Dan James/Facilities Director

RE: Contract Renewal: Services: Vending, IFB No. 2018-172

Request approval to renew the Contract for Services: Vending, IFB No. 2018-172, with SPG Vending Solutions, Inc. for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award, effective October 1, 2019 through September 30, 2020.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:vendingcontractrenewal2020