



COLLIN COUNTY

Office of the Purchasing Agent 2300
Bloomdale Road
Suite 3160
Mc Kinney, Texas 75071
www.collincountytx.gov

5/15/2019

Gordon Food Service
11303 Antione Dr.
Houston, TX 77066

Re: Contract Name: **Food Supplies and Service for Jail Operations**
Contract Start Date: **7/23/2018**
Agreement Renewal Period: **7/01/2019 – 6/30/2020 (renewal 1 of 2)**

Dear Gordon Food Service:

The aforementioned contract between Collin County and your company will expire on 6/30/2019. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by 5/20/2019. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at kgardner@co.collin.tx.us

Sincerely,

Kenny Gardner
Collin County Purchasing Department
Buyer II

Please check one:

Yes ☒ I agree to extend the contract with Collin County at the prices established in the original solicitation.
No ☐ I cannot extend the contract.

Signature: 

Print Name & Title: Brian Lewis - Bid Department Supervisor

Date: July 1, 2019

If your address has changed from above please state new address below:

Street Address: _____

City, State, Zip Code: _____