



**COLLIN COUNTY**

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

COLLIN COUNTY, TEXAS

ADDENDUM No. Three (3)

IFB No. 2019-162

INVITATION FOR BID

FOR

CONSTRUCTION, COLLIN COUNTY ELECTIONS RTU ADDITIONS

DATE: JUNE 20, 2019

NOTICE TO ALL PROSPECTIVE BIDDERS:

PLEASE MAKE THE FOLLOWING CHANGES TO THE INVITATION FOR BID:

ADD ACTIVITY: PRE-BID SITE-WALK ON FRIDAY, JUNE 21, 2019

ADD ATTRIBUTE: #22-ADDENDUM No. 3 ACKNOWLEDGEMENT

DELETE DOCUMENT: SECTION 004100-BID FORM ADDENDUM 2

REPLACE WITH: SECTION 004100-BID FORM ADDENDUM 3

ALL OTHER TERMS AND CONDITIONS OF THE BID AND SPECIFICATIONS REMAIN THE SAME.

SINCERELY,  
MICHALYN RAINS, CPPO, CPPB  
PURCHASING AGENT

JDG



## Collin County Purchasing

### **2019-162 Addendum 3**

#### **Construction, Collin County Elections RTU Additions**

Issue Date: 6/4/2019

Questions Deadline: 6/20/2019 03:00 PM (CT)

Response Deadline: 6/27/2019 02:00 PM (CT)

Collin County Purchasing

#### **Contact Information**

Contact: JD Griffin, CPPB Buyer II

Address: 2300 Bloomdale Rd.

Ste. 3160

Purchasing

Admin. Building

Ste.3160

McKinney, TX 75071

Phone: (972) 548-4116

Fax: (972) 548-4694

Email: [jgriffin@co.collin.tx.us](mailto:jgriffin@co.collin.tx.us)

## Event Information

Number: 2019-162 Addendum 3  
Title: Construction, Collin County Elections RTU Additions  
Type: Invitation for Bid - Construction  
Issue Date: 6/4/2019  
Question Deadline: 6/20/2019 03:00 PM (CT)  
Response Deadline: 6/27/2019 02:00 PM (CT)  
Notes: Please log in to view bid documents.

## Ship To Information

Address: 2010 Redbud Blvd.  
Ste. 102  
Elections  
Elections  
McKinney, TX 75069

## Billing Information

Address: 2300 Bloomdale Rd.  
Ste. 3100  
Auditor  
Admin. Building  
Ste. 3100  
McKinney, TX 75071

## Bid Activities

### Pre-Bid Conference

6/18/2019 10:00:00 AM (CT)

A PRE-BID CONFERENCE will be held by Collin County at Collin County Elections located at 2010 Redbud Blvd., Suite 102, McKinney, TX 75069 on Tuesday, June 18, 2019, at 10:00 AM in order for bidders to ask questions regarding the proposed work. All prospective bidders are requested to have a representative present. It is the bidder's responsibility to review the site and documents to gain a full understanding of the requirements of the bid.

### Pre-Bid Site-Walk

6/21/2019 9:00:00 AM (CT)

A PRE-BID SITE-WALK will be held by Collin County at Collin County Elections located at 2010 Redbud Blvd., Suite 102, McKinney, TX 75069 on Friday, June 21, 2019, at 9:00 AM in order for bidders to verify field conditions regarding the proposed work.

### Intent to Bid

6/21/2019 5:00:00 PM (CT)

Do you intent to submit a bid?

## Bid Attachments

### Addendum 3\_2019-162.doc

Addendum 3

[View Online](#)

### Addendum 2\_2019-162.doc

Addendum 2

[View Online](#)

### Addendum 1\_2019-162.doc

Addendum 1

[View Online](#)

### LEGAL NOTICE-2019-162.doc

Legal Notice

[Download](#)

### 191115 Collin Co Elections Warehouse RTU Additions Project Manual.pdf

Specifications

[View Online](#)

### 191115 Collin Co Elections Warehouse RTU Additions Project Drawings.pdf

Plans

[View Online](#)

## S1-1.pdf

[View Online](#)

Drawing Sheet S1.1

## Pre-Bid Sign in Sheet\_6-18-19.pdf

[View Online](#)

Pre-Bid Sign in Sheet

## Attachment A.docx

[View Online](#)

Attachment A, Pre-Bid Clarifications

## Requested Attachments

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### Bid Bond

*(Attachment required)*

**BID SECURITY:** All Bidders must submit, prior to the bid opening time, a Cashier's Check or acceptable Bid Bond payable without recourse to Collin County in the amount of not less than five percent (5%) of the total bid plus alternates as submitted.

1. Bid Bond or Cashier's Check may be mailed or hand delivered to the Office of the Collin County Purchasing Agent, Collin County Administration Building, 2300 Bloomdale Road, Ste 3160, McKinney, TX 75071 and shall be delivered in an envelope, marked plainly on the outside with the Bid Name and Number.

2. Bidders submitting a bid via Collin County eBid shall upload a Bid Bond at <https://collincountytx.ionwave.net>

Regardless of delivery method, all Bid Bonds shall be received prior to the bid opening time to be considered. Failure to submit a copy of bid security prior to bid opening shall be cause for rejection of bid.

The original Bid Bond shall be received in the Collin County Purchasing Department no later than close of business on the third working day after the bid opening. Late receipt of original Bid Bond shall be cause for rejection of bid.

### W-9

*(Attachment required)*

### Conflict of Interest Questionnaire

## Bid Attributes

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### 1 eBid Notice

Collin County exclusively uses IonWave Technologies, Inc. (Collin County eBid) for the notification and dissemination of all solicitations. The receipt of solicitations through any other means may result in your receipt of incomplete specifications and/or addendums which could ultimately render your bid/proposal non-compliant. Collin County accepts no responsibility for the receipt and/or notification of solicitations through any other means. Please initial.

*(Required: Maximum 1000 characters allowed)*

**2 Contact Information**

List the contact name, email address and phone number of the main person(s) Collin County should contact in reference to this solicitation. Contact(s) shall be duly authorized by the company, corporation, firm, partnership or individual to respond to any questions, clarification, and or offers in response to this solicitation.

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(Required: Maximum 4000 characters allowed)

**3 Calendar Days Bid**

Please state the consecutive calendar days bid from notice to proceed through completion of project.

(Required: Numbers only)

**4 Exceptions**

Do you take exceptions to the specifications. If so, by separate attachment, please state your exceptions.

☐ Yes ☐ No

(Required: Check only one)

**5 Insurance Acknowledgement**

I understand that the insurance requirements of this solicitation are required and are included in the submitted pricing. A certificate of insurance shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract. Please initial.

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(Required: Maximum 1000 characters allowed)

**6 Subcontractors**

State the business name of all subcontractors and the type of work they will be performing under this contract. If you are fully qualified to self-perform the entire contract, please respond with "Not Applicable-Self Perform".

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(Required: Maximum 4000 characters allowed)

**7 Reference No. 1**

List a company or governmental agency where these same/like products /services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**8 Reference No. 2**

List a company or governmental agency where these same/like products /services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**9 Reference No. 3**

List a company or governmental agency where these same/like products /services, as stated herein, have been provided. Texas references preferred. Include the following: Company/Entity, Contact, Address, City/State/Zip, Phone, and E-Mail.

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*(Required: Maximum 4000 characters allowed)*

**10 Preferential Treatment**

The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). 1. Is your principal place of business in the State of Texas? 2. If your principal place of business is not in Texas, in which State is your principal place of business? 3. If your principal place of business is not in Texas, does your state favor resident bidders (bidders in your state) by some dollar increment or percentage? 4. If your state favors resident bidders, state by what dollar amount or percentage.

(Required: Maximum 4000 characters allowed)

**11 Debarment Certification**

I certify that neither my company nor an owner or principal of my company has been debarred, suspended or otherwise made ineligible for participation in Federal Assistance programs under Executive Order 12549, "Debarment and Suspension," as described in the Federal Register and Rules and Regulations. Please initial.

(Required: Maximum 1000 characters allowed)

**12 Immigration and Reform Act**

I declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America. I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable by Collin County. Please initial.

(Required: Maximum 1000 characters allowed)

**13 Disclosure of Certain Relationships**

Chapter 176 of the Texas Local Government Code requires that any vendor considering doing business with a local government entity disclose the vendor's affiliation or business relationship that might cause a conflict of interest with a local government entity. Subchapter 6 of the code requires a vendor to file a conflict of interest questionnaire (CIQ) if a conflict exists. By law this questionnaire must be filed with the records administrator of Collin County no later than the 7th business day after the date the vendor becomes aware of an event that requires the statement to be filed. A vendor commits an offense if the vendor knowingly violates the code. An offense under this section is a misdemeanor. By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code. Please send completed forms to the Collin County County Clerk's Office located at 2300 Bloomdale Rd., Suite 2104, McKinney, TX 75071. Please initial.

(Required: Maximum 1000 characters allowed)

1  
4**Anti-Collusion Statement**

Bidder certifies that its Bid/Proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid/Proposal for the same materials, services, supplies, or equipment and is in all respects fair and without collusion or fraud. No premiums, rebates or gratuities permitted; either with, prior to, or after any delivery of material or provision of services. Any such violation may result in Agreement cancellation, return of materials or discontinuation of services and the possible removal from bidders list. Please initial.

(Required: Maximum 1000 characters allowed)

1  
5**Disclosure of Interested Parties**

Section 2252.908 of the Texas Government Code requires a business entity entering into certain contracts with a governmental entity to file with the governmental entity a disclosure of interested parties at the time the business entity submits the signed contract to the governmental entity. Section 2252.908 requires the disclosure form (Form 1295) to be signed by the authorized agent of the contracting business entity, acknowledging that the disclosure is made under oath and under penalty of perjury. Section 2252.908 applies only to a contract that requires an action or vote by the governing body of the governmental entity before the contract may be signed or has a value of at least \$1 million. Section 2252.908 provides definitions of certain terms occurring in the section. Section 2252.908 applies only to a contract entered into on or after January 1, 2016. Please initial.

(Required: Maximum 1000 characters allowed)

1  
6**Notification Survey**

In order to better serve our offerors, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Should you have any questions or require more information please call (972) 548-4165. How did you receive notice of this request?

- ☐ Plano Star Courier    ☐ Plan Room    ☐ Collin County eBid Notification    ☐ Collin County Website  
☐ Other

(Required: Check only one)

1  
7**Bonding Requirement Acknowledgement**

I understand that the bonding requirements of this solicitation are required and are included in the submitted pricing. A bond certificate (payment, performance, and/or maintenance) as stated in the specification document shall be submitted to the Purchasing department if I am awarded all or a portion of the resulting contract. Please initial.

(Required: Maximum 1000 characters allowed)



1  
8**Bid Bond Acknowledgement**

I understand that accompanying this bid, is a certified check, cashier's check or Bid Bond in the amount of five percent (5%) of the total amount bid. Bidders submitting a bid via Collin County eBid shall upload a Bid Bond at <https://collincountytx.ionwave.net>. Regardless of delivery method, all Bid Bonds shall be received prior to the bid opening time to be considered.

I understand that the original Bid Bond shall be received in the Collin County Purchasing Department no later than close of business on the third working day after the bid opening. **Late receipt of original Bid Bond shall be cause for rejection of bid.** Please initial.

(Required: Maximum 4000 characters allowed)

1  
9**Construction Acknowledgement**

Bidder, declares that the only person or parties interested in this bid are those principals named herein, that his/her bid is made without collusion with any other person, firm or corporation, that he/she has carefully examined the Contract Documents including the Advertisement for Bids, Instruction to Bidders, Construction Agreement, Specifications and the Drawings, therein referred to and has carefully examined the locations, conditions and classes of materials for the proposed work, and agrees that he/she will provide all the necessary labor, machinery, tools, equipment, apparatus and other items incidental to construction and will do all the work and furnish all the materials called for in the Contract Documents in the manner prescribed therein. Bidder hereby declares that he/she has visited the site of the Work and has carefully examined the Contract Documents pertaining to the Work covered by the above Bid, and he/she further agrees to commence work within ten (10) consecutive calendar days after date of written Notice to Proceed and to substantially complete the work on which he/she has bid within the number of days specified subject to such extensions of time allowed by Specifications. Bidder certifies that the bid prices contained in this bid have been carefully checked and are submitted as correct and final. The prices have been shown in words and figures for each item listed in this bid and it is understood that in the event of a discrepancy, the words shall govern. Please initial.

(Required: Maximum 1000 characters allowed)

2  
0**Addendum No. 1 Acknowledgement**

Please initial to verify your receipt of the addendum.

(Required: Maximum 1000 characters allowed)

2  
1**Addendum No. 2 Acknowledgement**

Please initial to verify your receipt of the addendum.

(Required: Maximum 1000 characters allowed)

2  
2

### Addendum No. 3 Acknowledgement

Please initial to verify your receipt of the addendum.

(Required: Maximum 1000 characters allowed)

## Bid Lines

1

### Base Bid Grand Total

(Response required)

Quantity: 1 UOM: lump sum Price: \$  Total: \$

Item Notes: Total Material Cost and Total Labor Cost must add up to the Bid Grand Total.

Supplier Notes:

- ☐ No bid
- ☐ Alternate specification  
(Attach separate sheet)
- ☐ Additional notes  
(Attach separate sheet)

### Item Attributes

#### 1. Bid Grand Total- Written in Words

The contract award will be based on the total bid price.

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(Required: Maximum 4000 characters allowed)

#### 2. Total Material Cost Incorporated in Project

\$

(Required: Numbers only)

#### 3. Total Material Cost Incorporated in Project- Written in Words

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(Required: Maximum 4000 characters allowed)

#### 4. Total Labor Cost Incorporated in Project

\$

(Required: Numbers only)

**5. Total Labor Cost Incorporated in Project- Written in Words**

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*(Required: Maximum 4000 characters allowed)*

Supplier Information

Company Name:

Contact Name:

Address:

Phone:

Fax:

Email:

Supplier Notes

The undersigned hereby certifies the foregoing bid submitted by the company listed below hereinafter called "bidder" is the duly authorized agent of said company and the person signing said bid has been duly authorized to execute same. Bidder affirms that they are duly authorized to execute this contract; this company; corporation, firm, partnership or individual has not prepared this bid in collusion with any other bidder or other person or persons engaged in the same line of business; and that the contents of this bid as to prices, terms and conditions of said bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this bid.

Print Name

Signature