

InterOffice Memorandum

July 26, 2019

To: Michalyn Rains/Purchasing Agent

From: Dan James/Facilities Director

RE: Authorization to Advertise for Bids: Construction, Door Replacements
@Adult Detention and Minimum Security Facilities, IFB No. 2019-190

I am requesting authorization to advertise for bids, Construction, Door Replacements @Adult Detention and Minimum Security Facilities, IFB No. 2019-190. Furthermore, request approval of specifications.

I appreciate your consideration of my request. If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:advertsieforbidsdoorreplacementsdetentionfacilities