

September 9, 2019

To:	Commissioners'	Court
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From: Michalyn Rains, Purchasing Agent

Re: Renewal of IFB 2016-125 Printing: General Office Forms

The Purchasing Department is requesting to extend the existing contract for Printing: General Office Forms with Filex Systems, Inc. through September 30, 2020, at the same pricing, terms and conditions set forth in the contract award.

Please contact ext. 4115 with any questions.