

State of Texas
Collin County
Commissioners Court

§
§
§

Court Order
2019-905-10-07

An order of the Commissioners Court approving the filing of the September 9, 2019 minutes.

On Monday, September 9, 2019, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill
Commissioner Susan Fletcher, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Darrell Hale, Precinct 3
Commissioner Duncan Webb, Precinct 4

Judge Hill led the Invocation.
Commissioner Fletcher led the Pledge of Allegiance.
Commissioner Hale led the Pledge of Allegiance to the Texas Flag.

1. Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. and recessed the meeting at 1:51 p.m. The meeting was reconvened at 2:01 p.m. and immediately recessed into Executive Session. Judge Hill reconvened Commissioners Court at 2:36 p.m. and adjourned the meeting at 2:37 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 1:51 p.m. and adjourned the meeting at 2:01 p.m.

FYI NOTIFICATION

1. AI-47140 Inter-County Account Transfers transmitted August 22, 2019, Auditor.
2. AI-34688 Outstanding Agenda Items, Commissioners Court.
3. AI-47101 Change Order No. 3 to Construction, Roof Recovery for Collin County Justice Center (IFB No. 2018-116) with JJ Red Commercial Roofing, LLC to extend the project completion date by twenty-one calendar days, Construction & Projects.
4. AI-47066 Volunteer Terminations, Human Resources.

5. AI-47067 Turnover, Human Resources.

6. AI-47153 County overtime for the pay period ended August 25, 2019, Human Resources.

2. Public Comments.

3. Presentation/Recognition:

a. AI-46873 Sheriff Skinner to present Life Saving Awards, Sheriff.

Sheriff Jim Skinner presented Life Saving Awards to Judge Barnett Walker, County Court at Law 2, Deputy Frank Wilson, Deputy Casey Munger, District Attorney Investigator Samantha Selman and former juror, Christopher Meyer. On May 3, 2019, after a jury trial in the Collin County Courthouse, a juror suffered a massive heart attack. He was not breathing and had no heartbeat. Because of the quick and decisive actions of these five individuals who performed life-saving first aid until the ambulance arrived, they were able to revive the citizen, and he survived. (Time: 1:36 p.m.)

b. AI-47194 Prostate Cancer Awareness Month, Commissioner, Pct. 4

Commissioner Webb said despite the widespread availability and efficacy of early detection screenings in saving lives, prostate cancer still constitutes 20% of all male cancer diagnoses and 10% of all male cancer deaths. It is the second leading cause of cancer death in men. Commissioners Court on behalf of the citizens of Collin County, proclaim September 2019 as Prostate Cancer Awareness Month in Collin County and urge all citizens to appreciate the importance of prostate cancer screenings. (Time: 1:38 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

4. Consent agenda to approve: Judge Hill pulled item 4k1 for a future Court and then asked for comments on the consent agenda. Commissioner Webb pulled item 4f1. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:39 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Cheryl Williams

Vote: 5 - 0 Passed

a. AI-47117 Disbursements for the period ending September 3, 2019, Auditor.

COURT ORDER NO. 2019-710-09-09

b. **AI-47118** Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2019-711-09-09

c. **AI-47048** Tax refunds totaling \$638,951.09, Tax Assessor-Collector.

COURT ORDER NO. 2019-712-09-09

d. **Advertisement(s):**

1. **AI-47142** Supplies: Specialized Printing for Elections (IFB No. 2019-270), Elections.

COURT ORDER NO. 2019-713-09-09

2. **AI-47040** Image Growth Expansion (RFP No. 2019-318), Information Technology.

COURT ORDER NO. 2019-714-09-09

3. **AI-47104** Equipment, Lease: Road Construction and Right-of-Way Maintenance Equipment (IFB No. 2019-303), Public Works.

COURT ORDER NO. 2019-715-09-09

e. **Award(s):**

1. **AI-47123** Transportation of Election Equipment (RFP No. 2019-208) utilizing BuyBoard Cooperative Contract 559-18, Elections.

COURT ORDER NO. 2019-716-09-09

2. **AI-46929** Software Maintenance, PeopleSoft (Contract No. 2019-331) to Oracle America, Inc., utilizing DIR Contract No. DIR-TSO-4158, Information Technology.

COURT ORDER NO. 2019-717-09-09

f. **Agreement(s):**

1. **AI-47124** Legal Services Agreement with Reddy & Neumann, P.C. for legal services, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4) and further authorize the Purchasing Agent to finalize and execute same, Human Resources.

Commissioner Webb pulled this item because it is precedent setting for the County. This is the first time the County has agreed to pay for and sponsor an H-1B visa. The Commissioner is supportive of this because these are people who are highly specialized in programming, and it is difficult to find qualified people to fill these positions. The H-1B visa is nontransferable. This means, if the County funds this, the employee can only work for the County. It is

the next part of the process that the Commissioner is concerned about. After the H-1B visa is the green card, and this would allow them to work anywhere. The green card is substantially more expensive than funding for the H-1B visa. When it comes time for the County to sponsor one or both of these individuals for a green card, Commissioner Webb would like to request a contractual agreement with them to work for the County for a specified amount of time. Judge Hill asked Cynthia Jacobson, Human Resources, if it is customary for the employer to pay for the green card. Ms. Jacobson said the employees will need a sponsor for the green card, but she is not sure if the County would be required to fund it. Typically, it is an employer expense. With no further comments, a motion was made to approve the item. (Time: 1:43 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2019-718-09-09

2. **AI-47106** Maintenance Contracts for Motorola Radio System with Motorola Solutions Inc. for SmartNet/Conventional Onsite Infrastructure onsite response and Network Management, and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2019-719-09-09

3. **AI-47099** Professional Services Agreement with Carolyn E. Skogman (Agreement No. 2019-314) as a licensed attorney to conduct forms review for the Law Library, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4), and further authorize the Purchasing Agent to finalize and execute same, Law Library.

COURT ORDER NO. 2019-720-09-09

4. **AI-47011** Agreement for Sharing Intelligent Transportation Systems (ITS) Data with the Texas Department of Transportation-Dallas District for the reception and use of TxDOT related traffic information, Sheriff.

COURT ORDER NO. 2019-721-09-09

5. **AI-47079** Discretionary Service Agreement with ONCOR for the burial of an existing overhead electric line for the construction of the Collin County Outer Loop between DNT and State Highway 289 and budget adjustment for same, Special Projects.

COURT ORDER NO. 2019-722-09-09

6. **AI-47108** Memorandum of Understanding with the Department of Defense US Army Corps of Engineers Lavon Lake Office and the City of Lucas for the development and operation of a multi-use trail on the western side of Lavon Lake, Special Projects.

COURT ORDER NO. 2019-723-09-09

7. Funding Agreement(s) for funding through the 2019 Historical Commission Grant Program, Historical Commission:

a. AI-47020 Allen Heritage Guild in the amount of \$2,000 to replace the Farmhouse windows and doors.
COURT ORDER NO. 2019-724-09-09

b. AI-47021 Anna Area Historic Preservation Society in the amount of \$1,600 for the display base for 1900 Anna diorama.
COURT ORDER NO. 2019-725-09-09

c. AI-47022 Collin County Genealogical Society in the amount of \$3,000 for digitizing Collin County historical newspapers.
COURT ORDER NO. 2019-726-09-09

d. AI-47023 Chambersville Cemetery Association in the amount of \$3,000 for marker repair, cleaning, and leveling of monuments.
COURT ORDER NO. 2019-727-09-09

e. AI-47024 Elm Grove Historical Cemetery Association in the amount of \$1,500 for marker repair, cleaning, and leveling of monuments.
COURT ORDER NO. 2019-728-09-09

f. AI-47032 Farmersville Historical Society in the amount of \$2,000 for window restoration.
COURT ORDER NO. 2019-729-09-09

g. AI-47025 Heard Craig Center for the Arts in the amount of \$400 for scanning business ledgers.
COURT ORDER NO. 2019-730-09-09

h. AI-47031 Heritage Guild of Collin County in the amount of \$500 for podcasts.
COURT ORDER NO. 2019-731-09-09

i. AI-47026 Highland Cemetery Association in the amount of \$1,500 for cleaning, repairing, and leveling stones.
COURT ORDER NO. 2019-732-09-09

j. AI-47027 Murphy Historical Society in the amount of \$3,000 for tombstone project.
COURT ORDER NO. 2019-733-09-09

k. AI-47028 Plano Conservancy for Historic Preservation in the amount of \$500 to restore standing gravestones.

COURT ORDER NO. 2019-734-09-09

l. AI-47029 Routh Cemeteries Association in the amount of \$3,000 to restore fallen stones.

COURT ORDER NO. 2019-735-09-09

m. AI-47030 Snow Hill Cemetery Association in the amount of \$3,000 for headstone and marker restoration.

COURT ORDER NO. 2019-736-09-09

g. Amendment(s):

1. AI-47121 Amendment to the Interlocal Agreement with the City of Frisco (Agreement No. 10104-09) for the facility construction and use of the animal shelter to extend the contract, set the rate for FY2020, and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2019-737-09-09

2. AI-47119 Amendment to the Interlocal Agreement with the City of Melissa (Agreement No. 10101-09) for the facility construction and use of the animal shelter to extend the contract, set the rate for FY2020, and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2019-738-09-09

3. AI-47120 Amendment to the Interlocal Agreement with the Town of Fairview (Agreement No. 10112-09) for the facility construction and use of the animal shelter to extend the contract, set the rate for FY2020, and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2019-739-09-09

4. AI-47055 No. 1 to Interlocal Agreement for Jail Services (Contract No. 2019-085) with Wise County to extend the contract for one (1) year through and including September 30, 2020 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2019-740-09-09

5. AI-46930 No. 2 to Software Maintenance, Sungard (HTE) (Contract No. 2018-032) with Superior, LLC, to extend the contract one (1) year through and including September 30, 2020 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2019-741-09-09

h. Contract Renewal(s):

1. **AI-47100** Roofing and Waterproofing Consulting Services (RFQ No. 2018-312) with DryTec Moisture Protection Technology Consultants, Inc. to extend the contract for one (1) year through and including September 30, 2020, Construction & Projects.

COURT ORDER NO. 2019-742-09-09

2. **AI-47136** Professional Services, Appraisal Services (RFP No. 2018-311A) with JJKR Group Inc., dba Pyles Whatley to extend the contract for one (1) year through and including September 30, 2020, Engineering.

COURT ORDER NO. 2019-743-09-09

3. **AI-47137** Professional Services, Appraisal Services (RFP No. 2018-311B) with JLL Valuation and Advisory Services, LLC to extend the contract for one (1) year through and including September 30, 2020, Engineering.

COURT ORDER NO. 2019-744-09-09

4. **AI-47138** Professional Services, Appraisal Services (RFP. 2018-311C) with CBRE Group, Inc. to extend the contract for one (1) year through and including September 30, 2020, Engineering.

COURT ORDER NO. 2019-745-09-09

5. **AI-47133** Professional Services, Right of Way Acquisition Consultant (RFQ No. 2018-310B) with Overland, Pacific & Cutler, LLC to extend the contract for one (1) year through and including September 30, 2020, Engineering.

COURT ORDER NO. 2019-746-09-09

6. **AI-47132** Professional Services, Right of Way Acquisition Consultant (RFQ No. 2018-310A) with Wood Environment & Infrastructure Solutions, Inc., to extend the contract for one (1) year through and including September 30, 2020, Engineering.

COURT ORDER NO. 2019-747-09-09

7. **AI-47131** Professional Services, General Civil Engineering Consulting (RFQ No. 2018-359) with Freese and Nichols, Inc. to extend the contract for one year through and including September 30, 2020, Engineering.

COURT ORDER NO. 2019-748-09-09

8. **AI-47078** Morgue Transport Services (Contract No. 2018-304) with Weatherall Family Funeral Services, LLC to extend the contract for one (1) year through and including September 30, 2020, Medical Examiner.

COURT ORDER NO. 2019-749-09-09

9. **AI-47139** Printing, General Office Forms (IFB No. 2016-125) with Jayden Graphics, Inc. to extend the contract for one (1) year through and including September 30, 2020, Purchasing.

COURT ORDER NO. 2019-750-09-09

10. AI-47065 Food: Bread Products (IFB No. 2017-209) with Bimbo Bakeries USA, Inc. to extend the contract for one (1) year through and including September 30, 2020, Sheriff.

COURT ORDER NO. 2019-751-09-09

11. AI-47072 Detergents and Dispensers for Laundry and Kitchen (IFB No. 2018-227) with Auto-Chlor Services, LLC to extend the contract for one (1) year through and including September 30, 2020, Sheriff.

COURT ORDER NO. 2019-752-09-09

i. Budget adjustment(s)/amendment(s):

1. AI-47152 \$16,675 utilizing the District Court shared technology fund to purchase iPads, 380th District Court.

COURT ORDER NO. 2019-753-09-09

j. Receive and File, Auditor:

1. AI-47098 Change of Office, Justice of the Peace, Precinct 3-2.

COURT ORDER NO. 2019-754-09-09

2. AI-47088 Investment Report (3rd Quarter FY2019).

COURT ORDER NO. 2019-755-09-09

3. Comprehensive Audit Report(s):

a. AI-47087 Justice of the Peace, Precinct 3-1 (1st, 2nd, 3rd, and 4th Quarter FY2018).

COURT ORDER NO. 2019-756-09-09

b. AI-47089 Myers Park (3rd and 4th Quarter F2018).

COURT ORDER NO. 2019-757-09-09

c. AI-47091 Elections (1st, 2nd, 3rd, and 4th Quarter FY2018).

COURT ORDER NO. 2019-758-09-09

d. AI-47092 Engineering (1st, 2nd, 3rd, and 4th Quarter FY2018).

COURT ORDER NO. 2019-759-09-09

e. AI-47094 Medical Examiner (1st, 2nd, 3rd, and 4th Quarter FY2018).

COURT ORDER NO. 2019-760-09-09

f. AI-47095 Law Library (1st, 2nd, 3rd, and 4th Quarter FY2018).

COURT ORDER NO. 2019-761-09-09

g. AI-47096 Constable, Precinct 1 (1st, 2nd, 3rd, and 4th Quarter FY2018).

COURT ORDER NO. 2019-762-09-09

k. Filing of the Minute(s), County Clerk:

1. AI-47114 August 12, 2019.

HELD

l. Miscellaneous

1. AI-47170 Appoint Lisa Bronchetti as a full time magistrate pursuant to Sec. 54.2201 of the Texas Government Code, Administrative Services.

COURT ORDER NO. 2019-763-09-09

2. AI-47059 Authorize the County to receive bingo prize fees in accordance with Texas Occupations Code 2001.503, Administrative Services.

COURT ORDER NO. 2019-764-09-09

3. AI-47144 Final Plat for Hunter Lakes Phase 2, Engineering.

COURT ORDER NO. 2019-765-09-09

4. AI-47056 Negotiations with Brown & Gay Engineers, Inc., for a scope and fee for Plans, Specifications and Estimates (PS&E) for the Collin County Outer Loop, Segment 3, from FM 2478 to US Highway 75, Engineering.

COURT ORDER NO. 2019-766-09-09

5. AI-47058 Grant application for the 2019 Edward Byrne Memorial Justice Assistance Grant (JAG), Sheriff.

COURT ORDER NO. 2019-767-09-09

6. AI-47047 2020 Holiday Schedule, Human Resources.

COURT ORDER NO. 2019-768-09-09

7. AI-47155 Personnel Appointments, Human Resources.

COURT ORDER NO. 2019-769-09-09

8. AI-47156 Personnel Changes, Human Resources.

COURT ORDER NO. 2019-770-09-09

GENERAL DISCUSSION

5. AI-47062 Public Hearing - Re-plat of Lots 3A and 3B of the Little Ranch Acres Subdivision, Engineering.

Clarence Daugherty, Engineering, said they have a request from the owners of Lot 3 to subdivide it into two lots. The Engineering Department has advertised in the newspaper and sent a letter to owners of the other lots in the subdivision. Mr. Daugherty asked the Court to conduct a Public Hearing and then consider the replat. Judge Hill opened the Public Hearing at 1:44 p.m. and asked for public comments. Hearing none, the Judge closed the Public Hearing at 1:44 p.m. With no further comments, a motion was made to approve the item. (Time: 1:44 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

COURT ORDER NO. 2019-771-09-09

6. **FY2020 Budget:**

a AI-47069 Public Hearing - Proposed FY 2020 Tax Rate, Budget.

Monika Arris, Budget, came forward with a PowerPoint presentation on the proposed FY2020 Tax Rate. The 2019 certified adjusted taxable value is \$147.1 billion which equates to a 7.1% increase from the 2018 tax year. Ms. Arris explained the truth-in-taxation calculations. The effective tax rate is a hypothetical property tax rate which would give the County the same amount of total revenue it had in the previous fiscal year on properties taxed in both years. This year's effective tax rate is \$0.174951. The operations effective tax rate is a hypothetical property tax rate that would give the county the same amount of operating revenue it had in the previous fiscal year. This gives the county the ability to set the debt service tax rate at the amount needed to meet our financial obligations. This year's operations effective tax rate of \$0.123117. If appraised values go up, the effective tax rate goes down and vice versa.

The rollback rate is a calculation which splits the tax rate into two separate components – maximum operating rate and debt tax rate. The rollback rate allows the County to raise the same amount in operations as in the prior year plus an additional 8% allowed by law. The maximum operating tax rate of \$0.132966 added to the debt tax rate of \$0.052000 gives this year's total rollback rate of \$0.184966. The operations effective tax rate plus the required debt

rate would equate to \$0.175117. The operations tax rate after meeting our debt obligation would equate to \$0.122951.

The current tax rate is \$0.180785 per \$100 valuation and the FY2020 proposed tax rate is \$0.174951. There has been no tax rate increase for twenty-seven years. FY2020 would be the twelfth year for the 5% homestead exemption. The average home value in Collin County for the 2019 tax year is \$374,658. With the effective tax rate and a 5% homestead exemption, the average homeowner will pay \$622.69.

The next step is to file and post the proposed budget on the County's website. The public hearing on the budget is scheduled for Monday, September 16, 2019, at 1:30 p.m. in the Jack Hatchell Administration Building, Commissioners Courtroom. After the public hearing, the Court will adopt the FY2020 budget, tax rate, elected officials salaries and fee schedule.

Judge Hill opened the Public Hearing at 1:51 p.m. and asked for comments. Hearing none, the Judge closed the Public Hearing at 1:51 p.m.

NO ACTION TAKEN

7. Future agenda items without discussion.

Judge Hill recessed Commissioners Court at 1:51 p.m. and called to order the meeting of the Health Care Foundation. Judge Hill reconvened Commissioner Court at 2:01 p.m.

EXECUTIVE SESSION

Judge Hill recessed Commissioners Court into Executive Session at 2:01 p.m. in accordance with Chapter 551.074, Personnel, of the Government Code, to discuss the FY2020 salary increases for the County Administrator, Elections Administrator and County Extension Agents.

Personnel (551.074)

AI-47148 FY2020 salary increases for the County Administrator, Elections Administrator and County Extension Agents, Human Resources.

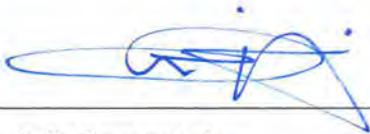
Judge Hill reconvened Commissioners Court at 2:36 p.m. A motion was made to give the same raise of 3% as given to all employees to the County Administrator, Elections Administrator and supplement for the County Extension Agents. (Time: 2:36 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Duncan Webb

Vote: 5 – 0 Passed

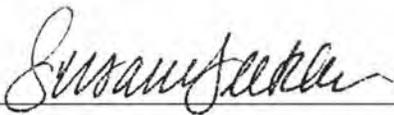
There being no further business of the Court, Judge Hill adjourned the meeting at 2:37 p.m.



Chris Hill, County Judge



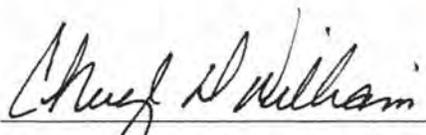
Darrell Hale, Commissioner, Pct 3



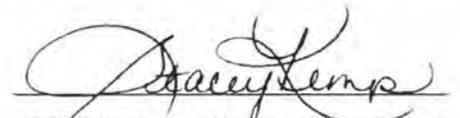
Susan Fletcher, Commissioner, Pct 1



Duncan Webb, Commissioner, Pct 4



Cheryl Williams, Commissioner, Pct 2



ATTEST: Stacey Kemp, County Clerk