



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
Mc Kinney, Texas 75071
www.collincountytx.gov

October 1, 2019

To: Commissioners' Court

From: Michalyn Rains, Purchasing Agent

Re: Renewal of IFB 2016-125
Printing: General Office Forms

The Purchasing Department is requesting to extend the existing contract for Printing: General Office Forms with Safeguard Business Systems, Inc. for a one year period from October 1, 2019 through and including September 30, 2020. Pricing will have an overall increase per the attached documentation.

Please contact ext. 4115 with any questions.