Compliance Audit Report
PUBLIC WORKS
JANUARY 1, 2019 – MARCH 31, 2019
Status: Final

For action:		**For information:**	
Jon Kleinheksel	Director of Public Works	Linda Riggs	County Auditor

COLLIN COUNTY

OFFICE OF COUNTY AUDITOR
2300 Bloomdale Road • Suite 3100
McKinney, Texas 75071
(972) 548-4731 • Metro (972) 424-1460
Fax (972) 548-4696

September 18, 2019

Jon Kleinheksel
Director of Public Works
700 A Wilmeth Road
McKinney, Texas 75069

In accordance with Local Government code 114.043 and 115.002(b), a Second Quarter 2019 Cash Count and Monthly Reporting Compliance Audit of the Public Works department was conducted. The following procedures were performed:

- Counted all funds on hand and verified with the amount on the Cash Till Report.
- Counted the change fund and verified the amount with the General Ledger balance.
- Reviewed checks for endorsement and proper date.
- Reviewed the procedures for safeguarding the funds collected.
- Verified that monthly reports were submitted to the Auditor's office by the 15th calendar day of each month.

Based upon the procedures performed, there were no reportable items.

The time and assistance provided by the Director of Public Works and staff is greatly appreciated.

Sincerely,

Linda Riggs

Linda Riggs
County Auditor

Collin County Auditor

Compliance Audit Report Summary

Auditee: Public Works
Audit Period: Second Quarter FY19

Cash Count

Yes	No		
X		**A.**	Checks and Money Orders restrictively endorsed. **Comments:**
X		**B.**	Total amount counted matches total amount on Till Report. **Comments:**
X		**C.**	Cash drawer change fund counted agrees with General Ledger. **Comments:**
X		**D.**	Cash, checks and receipts kept in a secured place. **Comments:**

Recommendation: Not Applicable

Response: Not Applicable

Monthly Reports

Yes	No		
		A.	Submitted by the 15th calendar day of the subsequent month. **Comments:** This office does not submit monthly reports

Recommendation: Not Applicable

Response: Not Applicable