



October 24, 2019

Michalyn Rains,

Michalyn, I wanted to let you know what's taking place with my company and ask for your direction.

Effective July 31, 2019 Office Perks merged with Daiohs, First Choice Coffee. This was a significant personal decision for me and there was considerable diligence on my part to ensure the company has the commitment to maintain our accounts with the same level of service you have become accustomed to.

We will continue to operate as Office Perks, Inc nothing will change. All employees will continue with Daiohs / Office Perks, Inc. Our day to day operations will be the same, same staff, schedule, products, providing the same service level you have come to expect.

We have already submitted the new insurance information. The new W-9 required will follow.

We are looking forward to your feedback on continuing our 7-year relationship with the same level of service for years to come.

Please let me know when a good time to come and meet with you on this important matter.

As always, I can be reached at Scott Boyd [sboyd@officeperkscoffee.com](mailto:sboyd@officeperkscoffee.com) 469.583.0913

Yours Sincerely,

Scott Boyd  
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