

Development Services 4690 Community Ave., Suite 200 McKinney, Texas 75071 972-424-1460 Ext. 5585 Metro 972-548-5585\*972-548-5555 FAX www.collincountytx.gov

**To:** Commissioners' Court

From: Misty Brown, Development Services Division Manager

Date: December 16, 2019

Re: Request to award RFP 2019-327, Services for Cafeteria Management for

Courthouse

We are requesting approval to advertise and approval of specifications for RFP 2019-327, Services, Cafeteria Management for Courthouse.

Thank you for your consideration in this matter.

xc: Clarence Daugherty, Director of Engineering

Bill Bilyeu, County Administrator