



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER 130966

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DATE: 8/27/2019

SUBJECT: **BID NO. 2019-200 - ANNUAL CONTRACT FOR RENTAL OF BOBTAIL TRUCKS - ELECTIONS ADMINISTRATION - EAN HOLDINGS, LLC DALLAS FORT WORTH D/B/A ENTERPRISE RENT-A-CAR - PER UNIT PRICE**

**COMMISSIONERS COURT ACTION REQUESTED:**

It is requested that the Commissioners Court award Bid No. 2019-200, Annual Contract for Rental of Bobtail Trucks, for Elections Administration, to EAN Holdings, LLC Dallas Fort Worth d/b/a Enterprise Rent-A-Car at the per unit price.

**BACKGROUND:**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred nine (109) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on July 24, 2019 was attended by one (1) vendor as well as representatives from Elections Administration and Purchasing. One (1) bid was received.

Award recommendation is to the low bid per item meeting specifications. The bid received from EAN Holdings, LLC Dallas Fort Worth d/b/a Enterprise Rent-A-Car meets all specifications and is acceptable to Elections Administration. There were no bids received for Items 1 and 2.

The term of the contract is twelve (12) months, effective September 5, 2019, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that Bid No. 2019-200, Annual Contract for Rental of Bobtail Trucks, be awarded to EAN Holdings, LLC Dallas Fort Worth d/b/a Enterprise Rent-A-Car at the per unit price.

**FISCAL IMPACT:**

Expenses for last year were approximately \$87,910.00. Services are provided on an as-needed basis.

|               |            |              |                     |
|---------------|------------|--------------|---------------------|
| SUBMITTED BY: | Purchasing | PREPARED BY: | Rita C. Pauley, CPO |
|               |            | APPROVED BY: | <i>RC</i> <i>ML</i> |



# RFB 2019-200 ANNUAL CONTRACT FOR RENTAL OF BOBTAIL TRUCKS

|                 |                                                                       |
|-----------------|-----------------------------------------------------------------------|
| <b>VENDOR</b>   | <b>Primary</b>                                                        |
|                 | EAN Holdings, LLC<br>Dallas Fort Worth D/B/A<br>Enterprise Rent-A-Car |
| <b>LOCATION</b> | Irving, TX                                                            |
| <b>HUB:</b>     | NO                                                                    |
| <b>COOP:</b>    | YES                                                                   |

### ITEM 2: 15' Bobtail Truck w Automatic Transmission

| ITEM                | Daily Rental |              |           | Weekly Rental |               |           | Monthly Rental |                |           |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|-----------|
|                     | QTY          | Rate Per Day | Extension | QTY           | Rate Per Week | Extension | QTY            | Rate Per Month | Extension |
| VENDOR              |              | EAN          |           |               | EAN           |           |                | EAN            |           |
| Rental              | 1            | NB           | NB        | 1             | NB            | NB        | 1              | NB             | NB        |
| Liability Insurance | 1            | NB           | NB        | 1             | NB            | NB        | 1              | NB             | NB        |
| Collision Insurance | 1            | NB           | NB        | 1             | NB            | NB        | 1              | NB             | NB        |
| Lift gate           | 1            | NB           | NB        | 1             | NB            | NB        | 1              | NB             | NB        |
| TOTAL               |              |              | NB        |               |               | NB        |                |                | NB        |
| Environmental Fee   | 1            | NB           |           | 1             | NB            |           | 1              | NB             |           |

Truck Make/Model and Year Available: NB

# RFB 2019-200 ANNUAL CONTRACT FOR RENTAL OF BOBTAIL TRUCKS

|                 |                                                                       |
|-----------------|-----------------------------------------------------------------------|
| <b>VENDOR</b>   | <b>Primary</b>                                                        |
|                 | EAN Holdings, LLC<br>Dallas Fort Worth D/B/A<br>Enterprise Rent-A-Car |
| <b>LOCATION</b> | Irving, TX                                                            |
| <b>HUB:</b>     | NO                                                                    |
| <b>COOP:</b>    | YES                                                                   |

**ITEM 3: 16' Bobtail Truck w/ Automatic Transmission**

| ITEM                | Daily Rental |              |           | Weekly Rental |               |           | Monthly Rental |                |            |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|------------|
|                     | QTY          | Rate Per Day | Extension | QTY           | Rate Per Week | Extension | QTY            | Rate Per Month | Extension  |
| VENDOR              |              | EAN          |           |               | EAN           |           |                | EAN            |            |
| Rental              | 84           | 100.00       | 8,400.00  | 77            | 550.00        | 42,350.00 | 47             | 2,350.00       | 110,450.00 |
| Liability Insurance | 84           | INC.         | INC.      | 77            | INC.          | INC.      | 47             | INC.           | INC.       |
| Collision Insurance | 84           | INC.         | INC.      | 77            | INC.          | INC.      | 47             | INC.           | INC.       |
| Lift gate           | 84           | N/C          | N/C       | 77            | N/C           | N/C       | 47             | N/C            | N/C        |
| TOTAL               |              |              | 8,400.00  |               |               | 42,350.00 |                |                | 110,450.00 |
| Environmental Fee   | 1            | \$0.00       |           | 1             | \$0.00        |           | 1              | \$0.00         |            |

Truck Make/Model and Year Available: Isuzu NPR 2017-2020

# RFB 2019-200 ANNUAL CONTRACT FOR RENTAL OF BOBTAIL TRUCKS

|                 |                                                                       |
|-----------------|-----------------------------------------------------------------------|
| <b>VENDOR</b>   | <b>Primary</b>                                                        |
|                 | EAN Holdings, LLC<br>Dallas Fort Worth D/B/A<br>Enterprise Rent-A-Car |
| <b>LOCATION</b> | Irving, TX                                                            |
| <b>HUB:</b>     | NO                                                                    |
| <b>COOP:</b>    | YES                                                                   |

**ITEM 4: 20' - 25' Bobtail Truck w/ Automatic Transmission, Rear Overhead Door and Ramp**

| ITEM                | Daily Rental |              |           | Weekly Rental |               |           | Monthly Rental |                |            |
|---------------------|--------------|--------------|-----------|---------------|---------------|-----------|----------------|----------------|------------|
|                     | QTY          | Rate Per Day | Extension | QTY           | Rate Per Week | Extension | QTY            | Rate Per Month | Extension  |
| VENDOR              |              | EAN          |           |               | EAN           |           |                | EAN            |            |
| Rental              | 84           | 125.00       | 10,500.00 | 77            | 650.00        | 50,050.00 | 47             | 2,550.00       | 119,850.00 |
| Liability Insurance | 84           | INC.         | INC.      | 77            | INC.          | INC.      | 47             | INC.           | INC.       |
| Collision Insurance | 84           | INC.         | INC.      | 77            | INC.          | INC.      | 47             | INC.           | INC.       |
| Lift gate           | 84           | \$0.00       | \$0.00    | 77            | \$0.00        | \$0.00    | 47             | \$0.00         | \$0.00     |
| TOTAL               |              |              | 10,500.00 |               |               | 50,050.00 |                |                | 119,850.00 |
| Environmental Fee   | 1            | \$0.00       |           | 1             | \$0.00        |           | 1              | \$0.00         |            |

Truck Make/Model and Year Available: HINO 268, International 4200, Frontline M2, 2016 to 2020

# RFB 2019-200 ANNUAL CONTRACT FOR RENTAL OF BOBTAILTRUCKS

|          |                                                                                  |
|----------|----------------------------------------------------------------------------------|
| VENDOR   | Primary<br>EAN Holdings, LLC<br>Dallas Fort Worth D/B/A<br>Enterprise Rent-A-Car |
| LOCATION | Irving, TX                                                                       |
| HUB:     | NO                                                                               |
| COOP:    | YES                                                                              |

## QUESTIONNAIRE:

|                                 |                                                  |
|---------------------------------|--------------------------------------------------|
| Advanced Notice Before Rental   | 48 Hours                                         |
| Rental Location                 | 2554 NE 28th Street<br>Fort Worth, TX 76111-1701 |
| Invoice Policy                  | Monthly                                          |
| Gasoline or Diesel              | Diesel                                           |
| Full Fuel Tank At Pick Up       | Yes                                              |
| Full Fuel Tank At Drop Off      | Yes                                              |
| Refueling Charge After Drop-Off | \$5.50/Gallon                                    |



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. 2019-200, Annual Contract for Rental of Bobtail Trucks

County Department: PURCHASING

Contact Person: Jack Beacham, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-1133

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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