

State of Texas	§	Court Order
Collin County	§	2020-285-04-13
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the March 16, 2020 minutes.

On Monday, March 16, 2020 the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

- Judge Chris Hill
- Commissioner Susan Fletcher, Precinct 1
- Commissioner Cheryl Williams, Precinct 2
- Commissioner Darrell Hale, Precinct 3
- Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.
 Commissioner Hale led the Pledge of Allegiance.
 Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. and adjourned at 2:53 p.m.

President Hill called to order the meeting of the Collin County Health Care Foundation at 2:54 p.m. and adjourned the meeting at 2:54 p.m.

President Hill called to order the meeting of the Collin County Toll Road Authority at 2:54 p.m. and adjourned the meeting at 2:54 p.m.

Judge Hill said he signed a Disaster Declaration for Collin County related to Coronavirus (COVID-19) on March 16, 2020 that went into effect at 10:30 a.m. and will last for seven days unless the Commissioners Court decides to extend the Declaration. Collin County is not under a mandatory prohibition on meetings, but the Judge recommends all meetings over 50 people be postponed. (Time: 1:32 p.m.)

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

FYI NOTIFICATION

1. AI-48172 P-Card Disbursements, Auditor.

2. AI-34688 Outstanding Agenda Items, Commissioners Court.

3. AI-48111 Addendum No. 1 to Reconstruction - CR 317, 318, 324, 325 (IFB No. 2020-087) to make various changes to the Invitation for Bid, Purchasing.

4. **Notification of budget adjustment(s)/amendment(s), Auditor:**

a. AI-48076 \$56,891.25 to transfer the Bulletproof Vest Grant Program balance from FY2019 to FY2020, Auditor.

2. **Public Comments.**

3. **Presentation/Recognition.**

4. **Consent agenda to approve:** Judge Hill pulled item 4c1 because staff asked to hold this for a future court. Commissioner Fletcher pulled item 4d1 for recusal. Commissioner Webb pulled items 4c2 and 4i4. A motion was made to approve the remainder of the consent agenda. (Time: 1:34 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 5 – 0 Passed

a. AI-48101 Disbursements for the period ending March 10, 2020, Auditor.

COURT ORDER NO. 2020-212-03-16

b. AI-48102 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2020-213-03-16

c. **Advertisement(s):**

1. AI-48087 Janitorial Services (RFP No. 2020-115), Facilities.

HELD

2. AI-48080 Testing: Postmortem Toxicology (IFB No. 2020-140), Medical Examiner.

Commissioner Webb pulled this item in order to include malpractice and liability insurance of \$1 million to the requirements. A motion was made to approve this item with this amendment. (Time: 1:35 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

COURT ORDER NO. 2020-214-03-16

3. AI-48115 Herbicide Treatment of Roadside ROW & Encroachments (IFB No. 2020-054), Public Works.

COURT ORDER NO. 2020-215-03-16

d. Award(s):

1. AI-48110 Isilon Image Storage (Coop Quote No. 2020-205) to Unique Digital Technology, Inc. through DIR Contract No. DIR-TSO-4299, Information Technology. (Time 1:35 pm.m)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Darrell Hale

Vote: 4 – 0 Passed

Abstained: Commissioner Susan Fletcher

COURT ORDER NO. 2020-216-03-16

e. Amendment(s):

1. AI-48093 No. 1 to Personal Services Agreement, VALOR Program Lead Clinician (Contract No. 2020-203) with Tess Lipscomb to revise Exhibit C payment schedule details and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2020-217-03-16

2. AI-48112 No. 1 to Professional Services Agreement - Teen Court (Contract No. 2020-082) with LifePath Systems to make various changes to the contract, and further authorize the Purchasing Agent to finalize and execute same, Administrative Services.

COURT ORDER NO. 2020-218-03-16

3. AI-48099 No. 3 to Access Control & Time Collection (Contract No. 2016-044) with dormakaba Workforce Solutions, LLC to add various line items to the contract and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2020-219-03-16

f. Contract Renewal(s):

1. AI-48088 Services, Controls Integrator (RFP No. 2019-096) with Miller Building Automation, LLC to extend the contract for one (1) year through and including June 16, 2021, Facilities.

COURT ORDER NO. 2020-220-03-16

2. AI-48114 Fencing, Labor & Materials (IFB No. 2019-027) with Concord Commercial Services, Inc. to extend the contract for one (1) year through and including March 25, 2021, Public Works.

COURT ORDER NO. 2020-221-03-16

g. Budget adjustment(s)/amendment(s):

1. AI-48098 \$16,573 to reallocate funds for the Spay/Neuter Program, Development Services.

COURT ORDER NO. 2020-222-03-16

h. Filing of the Minute(s), County Clerk:

1. AI-48095 February 17, 2020.

COURT ORDER NO. 2020-223-03-16

i. Miscellaneous

1. AI-48105 Acceptance of the FY2020 Forensic Evidence Testing Grant award through the Office of the Governor, Criminal Justice Division in the amount of \$87,200, District Attorney.

COURT ORDER NO. 2020-224-03-16

2. AI-48107 Redesignation of Private Road 5675 to Alamo Way with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2020-225-03-16

3. AI-48113 Redesignation of Private Road 5689 to Lavon Land Lane with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2020-226-03-16

4. AI-48121 Request for proposal (RFP) process to engage a contractor for recruitment for the Sheriff's Office, Sheriff.

Commissioner Webb wanted clarification as to why Commissioners Court was being asked to approve this item at this point with no details, amounts or timing. Bill Bilyeu, County Administrator, said before Purchasing spends time putting together everything to acquire the recruiters, they wanted to make sure Commissioners Court was supportive of this. Once everything is set up, Commissioners Court would have the chance to approve it through Court. With no more comments, a motion was made to approve this item. (Time 1:40 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Susan Fletcher
Vote: 5 – 0 Passed

COURT ORDER NO. 2020-227-03-16

5. AI-48106 Timeline for the Parks and Open Space Project Funding Assistance Program, 2018 Bond - Second Series, Special Projects.

COURT ORDER NO. 2020-228-03-16

6. AI-48125 Personnel Appointments, Human Resources.

COURT ORDER NO. 2020-229-03-16

7. AI-48126 Personnel Changes, Human Resources.

COURT ORDER NO. 2020-230-03-16

GENERAL DISCUSSION

5. AI-48179 Coronavirus (COVID-19) briefing, Administrative Services.

Bill Bilyeu, County Administrator, gave an overview on the Coronavirus. Mr. Bilyeu explained the one major thing the County is battling is misinformation especially on Facebook. The County is sending out emails daily to all employees and updating the website with new information as it comes in. The Public Health Department is not a patient treating facility. It is for the tracking and recording of communicable diseases. Collin County has an Epidemiology Department with nine staff members that track contacts who have been exposed not only to Coronavirus but to all communicable diseases and report back to the State. Patients are being directed to the Health Department to be tested, and that is incorrect. The private sector has come onboard, but their capacity and supplies are very limited.

The Federal Government has a stock pile of medical supply reserves and 20% of those reserves have been distributed to the State. Individual doctors and clinics with limited supplies will need to reach out to their specific Emergency Manger with their needs. The Emergency Manger will then submit their needs to the State, and available supplies will be distributed.

As for County Offices, there was an internal conference call last week to talk about working remotely. It has been asked that all County meetings be cancelled, and anything that can be handled by a conference call or video chat be handled that way instead of in person. All elected officials have been asked to look at ways to have their employees work in shifts from home. Offices with public components will need to keep that open. The Health Department has been inundated with so many calls that employees from other departments are helping to answer

and return calls. If an employee has no work to do from home, they will have to use PTO (Paid Time Off.) If an employee works from home, they will need to remain in isolation.

Internal Communication is very good right now. Emails are being sent out as well as communication on Collin County's homepage. Facilities has been going to all offices to sanitize and wipe down everything several times each day. The Office of Court Administration on the State level has made the recommendation to limit optional hearings and cases. There is a process in place that if 911 is called from a home that is quarantined due to Coronavirus, dispatch will be alerted to give the officers proper notice.

Commissioner Fletcher thanked the staff and Judge Hill, and applauded the website updates as they help calm the fear factor in Collin County. The Commissioner also asked if a do's and don'ts list could be added to the website as well.

Judge Hill thanked the following: Mr. Bilyeu for his update and commended him, his staff and Collin County staff for working tirelessly during this time; the Health Department, Public Health Emergency Preparedness Department and the Emergency Management Department who are all on the front lines and doing a fantastic job at responding to situations; the Clerks' Offices and the Tax Office who are working with the public every day; the judicial system which sees hundreds of members of the public every day and is flexible and making common sense adjustments while continuing to give everyone their day in court in a timely fashion; the Sheriff's Office, Juvenile Detention, and the Constables' Offices for making sure to keep the detention center population healthy and continuing to monitor public safety; and every other department that has not been affected this week but has jumped in to help other departments. Judge Hill is grateful for all Collin County employees who are working diligently to serve the one million citizens who call Collin County home.

Commissioner Hale asked if the County was going to put information on its website about where citizens can go to get tested, the procedures of getting tested, and if one should get tested. Mr. Bilyeu said that it is on the Collin County website, and it is on the recording when you call the Health Department. Judge Hill said they are working on very creative ways to roll out testing. But even then, testing is for those who have been screened. The test incubation is about 12 to 14 hours, so it's not a quick turnaround test.

Commissioner Hale asked about the upcoming elections, and Mr. Bilyeu said the Governor will be the one to make the call on that. There are multiple options so the election isn't canceled or postponed. One being that everyone receives a mail-in ballot to be returned by mail or in person. Judge Hill suggested taking advantage of early voting at the multiple locations. Judge Hill said this meeting is recorded and hopefully will be a great resource for our citizens. (Time 2:05 p.m.)

NO ACTION

6. **AI-48104** Allocate the 2018 Bond Election Proposition B City Projects to be sold in FY2020, Engineering.

Clarence Daugherty, Engineering, presented three options on awarding the 2018 Bond Program. This program granted \$36 million to fund city projects. Option A fully funds the top five projects; Option B funds the top ten projects with a cap of \$5 million; and Option C funds the top six projects with a cap of \$5 million and only spending \$22.6 million of the \$36 million. Mr. Daugherty explained that the cities who submitted projects had to submit their current traffic reports as well. Those reports will be used to make a ratio of traffic to capacity. The projects with higher traffic and lower capacity were given an extra point in rating showing it's a high priority to the County.

If the option that was chosen by Commissioners Court was one that selected a cap of \$5 million, the cities would be asked to present a letter stating they would be able to come up with the extra funds to meet the full request and be shovel ready.

Judge Hill opened this item for public comments.

Henry Lessner, Mayor of Fairview, said his city submitted a project called Frisco Road that requested \$3.2 million dollars. Mayor Lessner said this project is important for the city and will provide a larger capacity road for the up-and-coming development in the city. However, the Mayor said TxDOT (Texas Department of Transportation) is surveying Highway 5 heading north because it is going to become a four-lane divided road. As this road goes north into McKinney, it will block the current access to Frisco Road. This will take EMS (Emergency Medical Services) extra time to get to the hospital.

Joni Clarke, Lucas City Manager, said she came to Commissioners Court to advocate for the full funding of her city's request for West Lucas Road. This will be a \$10 million project to widen the current one-way road into a four-lane divided roadway. Ms. Clarke said the City would prefer Option A because it would be hard to come up with the additional dollars if the Court chose an option with a cap. She mentioned that the City of Lucas will have Lucas Road extended 120 feet for right of way. There was a brief discussion regarding FM1378 and the funds from TxDOT that were lost because of objections from cities regarding widening the road. Commissioner Williams said the Court has made it clear that cities coming to ask Commissioners Court for funding should also be supportive of regional transportation efforts.

Commissioner Fletcher preferred Option B because it affects the most communities and they all could get some funding. Commissioner Webb said that Court will have another bond like this in two years and any project that didn't get funded this year will most likely be at the top of the list in two years. The projects would receive more funding than if they were to select an option that capped it at \$5 million. Commissioner Hale agreed with Commissioner Webb and added the second round of funding could have criteria that would state that a city hadn't been funded yet.

Judge Hill presented two additional options for funding to the Court - D1 and D2. D1 fully funds the top six projects for a total of \$41 million. Option D2 fully funds the top six projects, and takes the \$5 million in excess of the \$36 million and divides it into thirds then gives that to the three most expensive projects out of those six. Judge

Hill said, when the Court comes back for the next round of funding, direction has been given to staff to award more points for consideration to those cities that have not received funding. So the projects that don't get funded this round, will have an advantage next time. Hearing no more comments, a motion was made to approve Funding Option D2 as presented with confirmation that the cities will be able to make their match and the County will get 120 feet of right of way from Lucas Road. (Time 2:40 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Duncan Webb

Vote: 5 – 0 Passed

COURT ORDER NO. 2020-231-03-16

7. **AI-33858** Regional Transportation Council monthly update, Commissioner, Precinct 4.

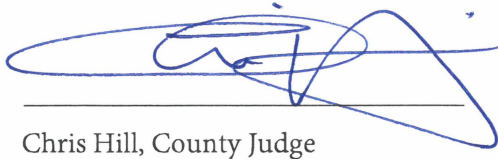
Commissioner Webb said the majority of the RTC (Regional Transportation Council) meeting was spent discussing the decision made by the TTC (Texas Transportation Commission) to allocate all of their discretionary Category 12 funds to Highway 35 in Austin. They will need some additional funds, and the region is looking at \$1 billion from DFW, \$1 billion from Houston and funding from other places as well. Because of the collapse of oil prices, the severance tax which funds Propositions 1 and 7 will be much less. It was decided that the RTC would send a resolution and start contacting all their state elected officials to find another option. The resolution also promoted how I-635 was done. It had a huge funding delta, and the decision was made to go with managed lanes which allowed for the project to be fully funded. Since the managed lanes have been implemented, the congestion on the free lanes has almost disappeared. The RTC will contact the MPO (Metropolitan Planning Organization) in Houston because they too are looking at \$1 billion and see if they will be supportive of the same concept. Lastly, Commissioner Webb said that the TIP (Transportation Improvement Program) is starting to look at projects.

Judge Hill said that taking all of our funding is crippling for our region. It would force Collin County to look at adding tolls if the TTC pulled the \$10 billion and put the entirety towards Austin. Judge Hill made it clear he does not want to have our funding taken away because it would force us to have more tolls. Collin County has four major highways - three are tolled and one is not. The citizens of this region do not want to see money taken out of this region to help fund other regions' projects. (Time 2:53 p.m.)

NO ACTION

EXECUTIVE SESSION

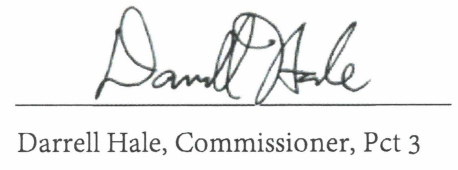
There being no further business of the Court, Judge Hill adjourned the meeting at 2:53 p.m.

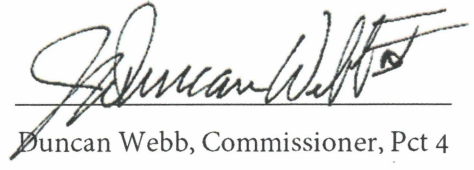

Chris Hill, County Judge


Susan Fletcher, Commissioner, Pct 1

Not Present
Cheryl Williams, Commissioner, Pct 2




Darrell Hale, Commissioner, Pct 3


Duncan Webb, Commissioner, Pct 4


ATTEST: Stacey Kemp, County Clerk