



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

March 2, 2020

Concord Commercial Services, Inc,  
11400 Long Street  
Balch Springs, TX 75180

**Re:** Contract Name: IFB 2019-027 Fencing, Labor & Materials  
Contract Start Date: March 25, 2020  
Agreement Renewal Period: March 26, 2020 – March 25, 2021 (renewal 1 of 3)

Dear Reagan Blanton:

The aforementioned contract between Collin County and your company will expire on **September 30, 2019**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by **5:00 p.m. Tuesday, March 3, 2020**.


Should you have any questions, please feel free to contact me at [gzimmer@collincountytx.gov](mailto:gzimmer@collincountytx.gov).

Sincerely,

Gina Zimmer  
Buyer II

Please check one:

Yes  I agree to extend the contract with Collin County at the prices established in the original solicitation.  
No  I cannot extend the contract.

Signature:   
Print Name & Title: Alan Greenwood - President  
Date: 03/02/20

If your address has changed from above please state new address below:  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_