

**An order of the Commissioners Court approving the filing of the February 5, 2021 minutes.**

On Friday, February 5, 2021, the Commissioners Court of Collin County, Texas, met in Emergency Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

- Judge Chris Hill
- Commissioner Susan Fletcher, Precinct 1
- Commissioner Cheryl Williams, Precinct 2
- Commissioner Darrell Hale, Precinct 3
- Commissioner Duncan Webb, Precinct 4

Judge Hill called to order the meeting of the Collin County Commissioners Court Emergency Session at 1:30 p.m. and adjourned the meeting at 2:24 p.m.

**GENERAL DISCUSSION**

5. ~~AI-49844~~ COVID-19 vaccination operations by Curative Medical Associates at John Clark Stadium in Plano, Commissioners Court.

Judge Hill said the meeting was called to discuss with the vendor what happened at the John Clark Stadium vaccination site in Plano. Yesterday afternoon the Judge received a call from Bill Bilyeu, County Administrator, who said the site had been shut down prematurely, and those in line were told they needed to leave. Judge Hill asked the Curative staff what happened, and who made the decision to shut down early.

Miranda Gottlieb, Vice President of Marketing introduced the other members of the Curative team. They were Cristin Meehan, Director of Vaccine Distribution; Katie Jennings, Regional Vaccine Lead; Jamal Sabbagh, General Manager in Texas; Pasquale Gianni, Manager of Communications; and Isaac Turner, Chief Information Officer. Ms. Gottlieb explained there were a few things that happened which increased the wait time for patients. Due to public safety concerns from the traffic being backed up outside the stadium and daylight constraints, the Curative staff made the decision to cut off a portion of the line at approximately 4:10 p.m. The site continued to vaccinate people well past 5:00 p.m. Since then, they have worked with County officials to get lighting to the site so they could continue to offer vaccines after dark. They also made sure they had their software ready so registration and appointments can be entered before

patients arrived on site. Some of the congestion was due to people showing up who were not registered or scheduled for that day or time. Also, Curative overestimated what the number of cancellations would be. Ms. Gottlieb said the site was not shut down. The individuals who would not be able to be vaccinated before dark were told they would have to come back at another time.

Judge Hill said he went to the site well before dark when he heard what had happened and, when he arrived, there were no cars in line. The decision was made by onsite personnel, and the Court heard about it through social media. Judge Hill said they need to explore how they are going to do better, and the Court needs to be a part of those decisions. Ms. Gottlieb agreed and discussed with Candy Blair, Health Care, how, from this point on, they will have better streamlined communication with site managers and the Court. They were able to clarify with County officials a few uncertainties such as how to deal with individuals who were showing up on the wrong day or at the wrong time.

Judge Hill said it is not adequate that Curative let the Court know about this type of decision. The decision needs to be made by the Court. Ms. Gottlieb said they have found solutions through County officials for the lighting situation in order to facilitate all of the patients who are scheduled to receive vaccines. She is confident they will be able to do this moving forward.

Bill Bilyeu said the City of Plano committed to assist any time with police and fire support. Ms. Gottlieb said there were three factors involved with the early closing. The first was the backing up of traffic in an area that is not well suited to have a traffic backup. The second was the estimated number of doses available for the rest of the afternoon. There were 1,075 doses on hand and 963 were distributed. The line was cut off according to the number of doses remaining and how many the staff determined they could administer before it was dark. The last issue was the lighting.

Commissioner Hale asked why there weren't more doses available because the goal was to have all of the doses administered in a one-week period. Ms. Gottlieb said the team forecasts each day how many doses they can administer and how many people will cancel or not show up. They determined 1,000 would be administered that day. Curative's software fix will accommodate the County's waitlist for distributing doses. The system will have the unique identifying number so individuals can pre-register. With proper planning and the new software, Curative will be able to administer more doses per day. Commissioner Hale asked what the contingency plan is for next time and when does the software fix go into effect so there is no more overbooking. Ms. Gottlieb said the software fix would go live tomorrow. Mr. Bilyeu said the County can deliver more doses to the site at any time during the day. Once Curative moves to their scheduling system, they will have a precise number each day.

Judge Hill asked what will be done from now on when someone shows up on the wrong day or at the wrong time. Ms. Gottlieb said there is now very clear coordination and consensus regarding this issue. They will only serve those who arrive at their designated time and day. The Judge asked if they are taking

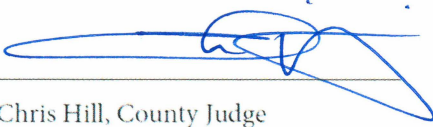
appointments for tomorrow. Cristin Meehan said they will not be operating tomorrow. Curative will let the Court know when the first day of utilization of the new software in the field will be.

Commissioner Fletcher asked if Curative's operation is still able to deliver the 4,000 to 6,000 doses per day per hub site. Ms. Gottlieb said it is realistic given the right set up of a site. The John Clark Stadium site is about one quarter of the size needed to administer that number of doses per day. This site can handle between 1,500 and 2,000 doses administered per day. Currently, the onsite registration is very slow and will accommodate approximately 1,000 people. They are processing thousands of doses per day in other large-scale sites, but many of those sites do not use a waitlist. It is first come first served. This site has gravel, which is a factor, and there is no staging area for additional cars. There was a brief conversation about having a contingency plan for having another site.

Judge Hill asked the Curative team if they identified any other obstacles that would prevent them from being successful. Ms. Gottlieb said everything has been addressed. The Judge said what happened on Thursday cannot happen again, and we need to continue to deliver on the promises made to the citizens of Collin County so we can keep their trust and confidence in this operation. Judge Hill asked if everyone who was turned away and missed their appointment on Thursday was immediately rescheduled. Mr. Bilyeu said those who had appointments from 12:00 p.m. to 1:30 p.m. on Thursday were taken care of today, and anyone with appointments from 3:00 p.m. or after were rescheduled for Monday. The Judge then reiterated that a decision to close the site and turn people away should be made at the County level. (Time: 2:24 p.m.)

**EXECUTIVE SESSION**

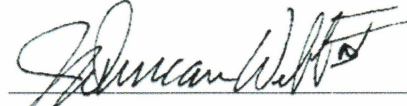
Judge Hill did not recess into Executive Session. There being no further business of the Court, Judge Hill adjourned the Emergency Session of Commissioners Court at 2:24 p.m.

  
Chris Hill, County Judge

  
Darrell Hale, Commissioner, Pct 3

  
Susan Fletcher, Commissioner, Pct 1



  
Duncan Webb, Commissioner, Pct 4

  
Cheryl Williams, Commissioner, Pct 2

  
ATTEST: Stacey Kemp, County Clerk