

State of Texas	§	Court Order
Collin County	§	2023-670-08-07
Commissioners Court	§	

An order of the Commissioners Court approving the filing of the July 10, 2023 minutes.

On Monday, July 10, 2023, the Commissioners Court of Collin County, Texas, met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Chris Hill  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Darrell Hale, Precinct 3

Absent:  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Duncan Webb, Precinct 4

Judge Hill led the Invocation.  
Commissioner Williams led the Pledge of Allegiance.  
Commissioner Hale led the Pledge of Allegiance to the Texas Flag.

Judge Hill called to order the meeting of the Collin County Commissioners Court at 1:30 p.m. The meeting was recessed at 2:20 p.m. and reconvened at 2:21 p.m. The meeting was adjourned at 2:21 p.m.

Judge Hill called to order the meeting of the Collin County Health Care Foundation at 2:20 p.m. and adjourned the meeting at 2:21 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-54312 Personnel Changes, Human Resources.

**FYI NOTIFICATION:**

1. AI-54267 Intra-County Account transfers transmitted June 16, 2023, Auditor.
2. AI-54271 Addendum No. 1 to Transportation of Election Equipment (RFP No. 2023-204) to make various changes to the Request for Proposal, Purchasing.

3. AI-54303 Turnover, Human Resources.

4. AI-54304 Voluntary terminations, Human Resources.

**COMMISSIONERS COURT BUSINESS:**

**Public comments related to an item on the Agenda.**

1. **Consent Agenda Items:** Judge Hill asked for comments on the consent agenda. Commissioner Hale pulled item 1k7 for comment. With no further comments, a motion was made to approve the remainder of the consent agenda and the item on the supplemental agenda. (Time: 1:32 p.m.)

Motion by: Commissioner Darrell Williams

Second by: Commissioner Cheryl Hale

Vote: 3-0: Passed

a. AI-54191 Disbursements for the period ending July 4, 2023, Auditor.

COURT ORDER NO. 2023-579-07-10

b. AI-54192 Indigent Defense Disbursements, Auditor.

COURT ORDER NO. 2023-580-07-10

c. AI-54284 Tax refunds totaling \$443,042.07, Tax Assessor-Collector.

COURT ORDER NO. 2023-581-07-10

**d. Advertisement(s):**

1. AI-54268 AD&D Life Insurance (RFP No. 2023-309), Human Resources.

COURT ORDER NO. 2023-582-07-10

2. AI-54244 Video Surveillance System Upgrade, Adult Detention Facility, Courthouse and Central Plant (IFB No. 2023-071), Information Technology.

COURT ORDER NO. 2023-583-07-10

**e. Award(s):**

1. AI-54257 HVAC/Refrigeration Parts and Supplies (Coop. Quote No. 2023-181) to various vendors, Facilities.

COURT ORDER NO. 2023-584-07-10

2. AI-54229 County Cyber-Security Strategy Maintenance to vCloud Tech through a cooperative contract, Information Technology.

COURT ORDER NO. 2023-585-07-10

3. AI-54283 Vehicles, 15 Passenger Vans (Contract No. 2023-085) to Lake Country Chevrolet, Inc. through TIPS USA Cooperative Contract No. 21097 and budget amendment in the amount of \$24,027 for same, Public Works.

COURT ORDER NO. 2023-586-07-10

**f. Agreement(s):**

1. AI-54164 Professional Services Agreement with Connections Wellness Group, LLC (Contract No. 2023-300) for VALOR, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4), and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2023-587-07-10

2. AI-54233 Professional Services Agreement with Connections Wellness Group, LLC (Contract No. 2023-314) for North Texas Veterans Court, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4), and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2023-588-07-10

3. AI-54292 Personal Services Agreement with Lyndell Benoit (Contract No. 2023-333) for Case Manager for the Veterans Court Program, grant exemption from the competitive bid process per Texas Local Government Code 262.024(a)(4), and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2023-589-07-10

**4. Funding Agreements for funding through the 2023 Historical Commission Grant Program, Historical Commission:**

a. AI-54258 Allen Heritage Guild in the amount of \$1,080 for exhibit signage for the Allen Heritage Village & Train Depot.

**COURT ORDER NO. 2023-590-07-10**

b. AI-54259 Anna Area Historical Preservation Society in the amount of \$3,600 for website design and brochures.

**COURT ORDER NO. 2023-591-07-10**

c. AI-54256 Collin County Genealogical Society in the amount of \$3,708 for digitizing historical newspapers.

**COURT ORDER NO. 2023-592-07-10**

d. AI-54260 Heard-Craig Center for the Arts in the amount of \$1,344 for the Collin County oral history project.

**COURT ORDER NO. 2023-593-07-10**

e. AI-54261 Heritage Association of Frisco in the amount of \$4,413 for archival storage containers for the collections textiles.

**COURT ORDER NO. 2023-594-07-10**

f. AI-54262 Weston Historical Society in the amount of \$381 for retractable banners with the history of Weston.

**COURT ORDER NO. 2023-595-07-10**

g. AI-54263 Wylie Historical Society in the amount of \$2,870 for the Ghost Tour of Wylie.

**COURT ORDER NO. 2023-596-07-10**

**g. Amendment(s):**

1. AI-54250 Addendum No. 1 to Dealer Deputy Agreement between Collin County Tax Assessor-Collector and Crest Cadillac II, LLC dba Crest Cadillac to increase inventory and bond amount, Tax Assessor-Collector.

**COURT ORDER NO. 2023-597-07-10**

**h. Contract Renewal(s):**

1. AI-54245 Mowing - Various Locations (Contract No. 2020-275) with Coast to Coast Contracting to extend the contract for one (1) year through and including September 30, 2024, Facilities.

**COURT ORDER NO. 2023-598-07-10**

2. AI-54269 Culverts, Bands, Drop Structures (IFB No. 2021-315) with Contech Engineered Solutions, LLC to extend the contract for one (1) year through and including August 22, 2024, Public Works.

**COURT ORDER NO. 2023-599-07-10**

3. AI-54270 Liquid Asphalt Application Services (IFB No. 2022-238) with Wopac Construction, Inc. to extend the contract for one (1) year through and including July 31, 2024, Public Works.

**COURT ORDER NO. 2023-600-07-10**

4. AI-54275 Road Materials, Asphaltic Concrete (IFB No. 2022-283) with RK Hall, LLC to extend the contract for one (1) year through and including September 30, 2024, Public Works.

**COURT ORDER NO. 2023-601-07-10**

5. AI-54280 Road Materials, Asphaltic Concrete (IFB No. 2022-283) with Reynolds Asphalt & Construction Company to extend the contract for one (1) year through and including September 30, 2024, Public Works.

**COURT ORDER NO. 2023-602-07-10**

6. AI-54281 Road Materials, Asphaltic Concrete (IFB No. 2022-283) with Austin Asphalt, Inc. to extend the contract for one (1) year through and including September 30, 2024, Public Works.

**COURT ORDER NO. 2023-603-07-10**

7. AI-54276 Fencing, Installation & Repairs Including Labor & Materials (IFB No. 2022-249) with Blacksmith Fence Company, LLC to extend the contract for one (1) year through and including July 31, 2024, Public Works.

**COURT ORDER NO. 2023-604-07-10**

8. AI-54277 Road Materials, Emulsified Asphalts (IFB No. 2022-316) with Wright Asphalt Products Company, LLC d/b/a Wright Asphalt Product Company to extend the contract for one (1) year through and including September 30, 2024, Public Works.

**COURT ORDER NO. 2023-605-07-10**

9. AI-54278 Road Materials, Emulsified Asphalts (IFB No. 2022-316) with P Squared Emulsion Plants, LLC d/b/a P2 Emulsions to extend the contract for one (1) year through and including September 30, 2024, Public Works.

**COURT ORDER NO. 2023-606-07-10**

10. AI-54279 Road Materials, Emulsified Asphalts (IFB No. 2022-316) with Ergon Asphalt & Emulsions, Inc. to extend the contract for one (1) year through and including September 30, 2024, Public Works.

**COURT ORDER NO. 2023-607-07-10**

11. AI-54282 Tire Rubber Modified Asphalt (Contract No. 2022-345) with Tommy G. Rose dba Rose Contracting utilizing Denton County Coop. Contract 22-2694 to extend the contract through and including July 31, 2024, Public Works.

**COURT ORDER NO. 2023-608-07-10**

**i. Budget adjustment(s)/amendment(s):**

1. AI-54273 \$400,000 for replenishment of ballot stock, bulk forms and expansion of post-election retention processes, Elections.

**COURT ORDER NO. 2023-609-07-10**

2. AI-54264 \$1,000 to move funds from Farm Museum Training to Farm Museum Educational Supplies, Engineering.

**COURT ORDER NO. 2023-610-07-10**

3. AI-54266 \$3,750 for restoration projects utilizing the Farm Museum Memorial Fund, Engineering.

**COURT ORDER NO. 2023-611-07-10**

4. AI-54058 \$3,170 for the purchase of three (3) Fujitsu FI-870 Scanners for departments using EnerGov, Information Technology.

**COURT ORDER NO. 2023-612-07-10**

5. AI-54243 \$2,695 to purchase a SWAT sniper scope and mount utilizing Federal Forfeiture Funds, Sheriff.

**COURT ORDER NO. 2023-613-07-10**

**j. Filing of the Minute(s), County Clerk:**

1. AI-54246 May 8, 2023.

COURT ORDER NO. 2023-614-07-10

2. AI-54248 June 5, 2023.

COURT ORDER NO. 2023-615-07-10

3. AI-54252 June 12, 2023.

COURT ORDER NO. 2023-616-07-10

4. AI-54286 June 19, 2023.

COURT ORDER NO. 2023-617-07-10

5. AI-54288 June 19, 2023, Special Session.

COURT ORDER NO. 2023-618-07-10

**k. Miscellaneous:**

1. AI-54300 Sale of surplus land south of Wilmeth Road, McKinney, Texas, Engineering.

COURT ORDER NO. 2023-619-07-10

2. AI-54285 Redesignation of Private Road 5870 as Price Way, Private Road 5871 as Saint Joseph Lane, and Private Road 5880 as Phez Road with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2023-620-07-10

3. AI-54307 Redesignation of Private Road 5881 as Crushers Way with associated address updates, GIS/Rural Addressing.

COURT ORDER NO. 2023-621-07-10

4. AI-54295 Abandonment of County Road 1214 to TxDOT, Public Works.

COURT ORDER NO. 2023-622-07-10

5. AI-54296 Annexation of County Road 689 and County Road 1003 to the City of Josephine, Public Works.

COURT ORDER NO. 2023-623-07-10

6. AI-54313 Personnel Appointments, Human Resources.

COURT ORDER NO. 2023-624-07-10

7. AI-54314 Personnel Changes, Human Resources.

Commissioner Hale congratulated the following employees who all received promotions: Bradley Congdon, Chris Estrada, Christina Childers, Brittany Basley, Fabian Franco, Imelda Garza and Taylor Reese. With no further comments, a motion was made to approve this item. (Time: 1:32 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Cheryl Williams

Vote: 3-0: Passed

COURT ORDER NO. 2023-625-07-10

2. **General Discussion Items:**

a.AI-54308 **Public Hearing** - Re-plat Lots 3R, 4R and 4RR of the Rolling Meadows subdivision, Engineering.

Clarence Daugherty, Engineering, said the owners of lots 3 and 4 in the Rolling Meadows Subdivision have applied to Commissioners Court for the re-plat. The re-plat consists of creating 3 new lots from the existing 2 lots. A notice was published on the County's website for 30 days prior to the public hearing, and letters were sent to all landowners within the required distance of the lots 30 days prior to the public hearing. The plat meets the County's subdivision rules.

Judge Hill opened the public hearing at 1:33 p.m. and asked for comments.

Gilbert V. Salas, Princeton, said he is trying to correct a mistake from 18 years ago when a neighbor built on his property. A re-plat was never done. This was discovered when he tried to give his daughter a portion of the property. (Time: 1:35 p.m.)

Judge Hill closed the public hearing at 1:35 p.m. A motion was made to approve the item.

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Darrell Hale

Vote: 3-0: Passed

COURT ORDER NO. 2023-627-07-10



b. AI-54190 **Public Hearing** - Placement of regulatory signs on various County Roads, Public Works.

Jon Kleinheksel, Public Works, requested the Court's approval to place regulatory signs on various county roads in accordance with engineering studies. All requirements necessary have been met.

Judge Hill opened the public hearing at 1:36 p.m. and asked for comments. Hearing none, Judge Hill closed the public hearing at 1:36 p.m. A motion was made to approve the item. (Time: 1:35 p.m.)

Motion by: Commissioner Darrell Hale

Second by: Commissioner Cheryl Williams

Vote: 3-0: Passed

**COURT ORDER NO. 2023-628-07-10**

c. AI-54289 2023 Elected Official Compensation Presentation, Human Resources.

Cynthia Jacobson, Human Resources, presented a PowerPoint presentation on Elected Official Compensation. Collin County increased elected official salaries by an average of three percent over the past five years. All elected officials are treated equally unless there is a request, statute change or to adjust to the market.

Ms. Jacobson compared these salaries to surrounding counties, like counties and comparison counties. The comparison counties include Bexar, Dallas, Denton, Fort Bend, Montgomery, Rockwall, Tarrant, Travis and Williamson Counties. For the total five-year period salary history of elected officials, Collin County Commissioners Court is actually one of the lower ones in terms of compensation when compared to comparison counties. The only group lower than Collin County is Dallas County. The County Clerk and District Clerk salaries dropped from three out of six to four out of six when compared to like counties which include Tarrant, Fort Bend, Montgomery, Denton and Williamson Counties.

Judge Hill asked Ms. Jacobson and Mr. Bilyeu, County Administrator, if they recalled when the Court ended vehicle supplements and rolled it into compensation. Mr. Bilyeu said it was approximately ten years ago. Judge Hill said the Court decided to end the practice of giving car allowances to elected officials and increased the salaries to compensate for this. The current Sheriff has a vehicle from Fleet Services which replaces the car allowance. Judge Hill said he does not think the Court should make any changes now, but when we have the next change in sheriff, this may be something the Court revisits. (Time 1:49 p.m.)

**NO ACTION**

d. AI-54290 2023 Legal Compensation Presentation, Human Resources.

Cynthia Jacobson, Human Resources, presented a PowerPoint presentation on Legal Compensation. She discussed turnover rates for the DA's (District Attorney) Office and how they compared to prior years. Seventy-eight percent of turnover for attorneys is due to other job offers. Ms. Jacobson also discussed compensation, pay range quartiles, legal salary rankings and how these compared to the comparison counties.

Ms. Jacobson recommended shifting the misdemeanors prosecutor salaries up by one pay grade. There was a brief discussion regarding the impact to other pay grades when one is moved up. Commissioner Williams asked if the DA's use of forfeiture funds to increase pay has helped. Ms. Jacobson said they have not seen a shift in the ability to hire based on this. Judge Hill asked Ms. Jacobson to find out how many open legal positions other counties have. (Time 2:19 p.m.)

**NO ACTION**

### **3. Executive Session Items:**

The Court did not recess into Executive Session.

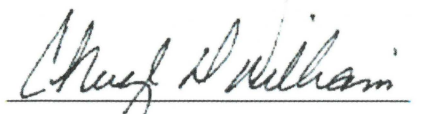
### **Public Comments not related to an item on the Agenda.**

Pamela Sardo, Josephine, said she appreciates all of the work the Commissioners do for Collin County. She asked the Court if they would consider changing the time of Commissioners Court to later in the afternoon so more people could attend and participate. (Time 2:20 p.m.)

Judge Hill recessed Commissioners Court at 2:20 p.m. and called to order the Health Care Foundation. The meeting was reconvened at 2:21 p.m. With no further business of the Court, Judge Hill adjourned the meeting at 2:21 p.m.

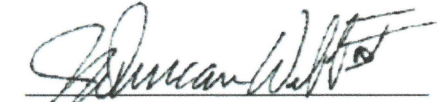
  
Chris Hill, County Judge

  
Susan Fletcher, Commissioner, Pct 1

  
Cheryl Williams, Commissioner, Pct 2



  
Darrell Hale, Commissioner, Pct 3

  
Duncan Webb, Commissioner, Pct 4

  
ATTEST: Stacey Kemp, County Clerk