

THE STATE OF TEXAS

COMMISSIONERS COURT MINUTES

COUNTY OF COLLIN

AUGUST 14, 2007

On Tuesday, August 14 2007, the Commissioners Court of Collin County, Texas, met in regular session with the following members present, and participating to wit:

<b>Keith Self</b>		<b>County Judge, Presiding</b>
<b>Phyllis Cole</b>		<b>Commissioner, Precinct 1</b>
<b>Jerry Hoagland</b>		<b>Commissioner, Precinct 2</b>
<b>Joe Jaynes</b>		<b>Commissioner, Precinct 3</b>
<b>Jack Hatchell</b>	Not Present	<b>Commissioner, Precinct 4</b>

Commissioner Hoagland led the Invocation.

Commissioner Jaynes led the Pledge of Allegiance.

Judge Self led the Pledge to the Texas Flag.

Judge Self called the **Collin County Health Care Foundation** meeting to order at 9:05 a.m. and adjourned at 9:06 a.m.

**Item No. 1** Judge Self convened the **Collin County Commissioners Court** meeting at 9:06 a.m.

#### **FYI NOTIFICATION**

1. **AI-26943** Thank you note from Mckinney Project Graduation, Commissioners Court.
2. **AI-26952** Addendum No. 1 to Printing, General Office Supplies to make various changes to the bid invitation, Purchasing.
3. **AI-26953** Addendum No. 2 to Printing, General Office Supplies to make various changes to the bid invitation, Purchasing.
4. **AI-26954** Addendum No. 3 to Printing, General Office Forms to make various changes to the bid invitation, Purchasing.
5. **AI-26970** Addendum No. 4 to Printing, General Office Forms to make various changes to the bid invitation, Purchasing.

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6. AI-26951 Amendment No. 3 to Equipment & Installation: Audio Visual Equipment for the new Courthouse with Visual Innovations Company, Inc. to add various equipment and services to the grand jury room for an increase of \$18,184.39 (previously approved by the County Administrator per court order number 2007-180-02-27) (budgeted), Construction & Projects.
7. AI-26978 Change Order No. 1 to Armored Car Services with Dunbar Armored, Inc. to add the District Clerk location at the new Courthouse at 2100 Bloomdale Road (budgeted), Auditor.
8. AI-26945 Change Order No. 29 for Construction: Addition and Renovation to the Collin County Adult Detention Center with Satterfield & Pontikes Construction, Inc. to add various items to the contract for an increase of \$27,743 (previously approved by the County Administrator per court order number 2007-180-02-27) (budgeted), Construction & Projects.
9. AI-26950 Change Order No. 30 for Construction: Collin County Courts Building with Hunt Construction Group to add various items to the contract for an increase of \$16,891 (previously approved by the County Administrator per court order number 2007-180-02-27) (budgeted), Construction & Projects.
10. AI-26881 Notification that hauling the 3,900 cubic yards of surplus RAP material accepted from TxDOT (Texas Department of Transportation) has been completed, Public Works.
11. AI-26991 Routine budget amendment(s)/adjustment(s) totaling \$33,350 (over \$5,000 per c/o 2005-589-08-01), Budget.
12. Notification of budget adjustment(s)/amendment(s), Auditor:
  - a. AI-26910 \$1,500 to move funds to the appropriate line item for the FY2007 Title IV-B CPS Concrete Services grant funds. Don Cozad, Auditor, explained that all of FYI Item 12 was for normal expenditures, the simple movement of budget items. (Time: 9:09:52 a.m.)
  - b. AI-26851 \$4,684 to establish the revenue and expenditures budget for the FY2007 LEPC (Local Emergency Planning Committee) Grant for the Fire Marshal.
  - c. AI-26912 \$8,907 to move the Title IV-E CPS Child Welfare Board funds into the appropriate line items.

- d. AI-26777 \$19,891 to establish the revenue budget for the Internet Crime Against Children grant funds, Auditor.
- e. AI-26911 \$50,000 to establish the budget for the FY2007 CPS Legal Services.
- f. AI-26909 \$180,000 to establish a budget for the 2006 LETPP grant funds for the incorporation of new data into the North Central Texas Fusion System.

**Item No. 2** Public Comments. The following citizens were present, filling out a blue card for the noted General Discussion Items. Joe Barton, Farmersville, Texas, Item 15; David Dorman, Melissa, Texas, Item 7; Bill Mills, Fairview, Texas, Item 15; and Robbie Robinson, Plano, TX, Item 11. Jack Lagos, Plano, Texas, spoke about his concerns on a land donation to the County; it was not listed on the current agenda; the Court listened to his comments but could not respond or discuss (Time: 10:53 a.m.).

**Item No. 3** AI-26864 Presentation of service pins to employees with 10, 15, 20 and 25 years of service in the month of August, Human Resources. (Time: 9:06:50 a.m.)

Jerry Decroo	Comm Supervision	10 years
Jeffrey Powell	Comm Supervision	10 years
Melissa Guerra	County Court at Law	10 years
David Waddill	District Attorney's Office	20 years
Rhonda Watkins	District Attorney's Office	25 years
Mark Crull	Facilities	20 years
David McCurdy	Information Services	10 years
Parrish Cundiff	Sheriff's Office	15 years
Michael McClatchy	Road & Bridge	20 years
Steven Roberts	Road & Bridge	20 years

**Item No. 4** Consent agenda to approve: Judge Self asked if any member of the Court or any member of the audience would like to have an item pulled off the consent agenda for individual consideration. Judge Self requested item 4b for discussion; Commissioner Cole requested FYI 12 a, c, d, e. Commissioner Hoagland moved to approve the remainder of the consent agenda; Commissioner Cole seconded, and the motion passed with a 4-0 vote of the Court. (Time: 9:09:11 a.m.)

- a. Filing of the August 14, 2007, Regular Agenda.  
**COURT ORDER NO. 2007-615-08-14**
- b. AI-26946 Disbursements for the period ending August 8, 2007, Auditor. Judge Self made an observation noting the

significant payments to a single attorney this year for indigent defense. Commissioners Hoagland and Jaynes suggested doing a cost evaluation and the future possibility of hiring a public defender. (Time: 9:10:46 a.m.)

**COURT ORDER NO. 2007-616-08-14**

c. AI-26916 Tax Refunds totaling \$75,192.29, Tax Assessor Collector.

**COURT ORDER NO. 2007-617-08-14**

d. Advertisement(s):

1. AI-26990 Reject the single bid received and re-advertise for Construction: Screening Wall Replacement for Stratford Crossing (not budgeted), Engineering.

**COURT ORDER NO. 2007-618-08-14**

2. AI-26902 Culverts & Bands, Steel (budgeted), Public Works.

**COURT ORDER NO. 2007-619-08-14**

3. AI-26917 Road Materials: Flexible Base (budgeted), Public Works.

**COURT ORDER NO. 2007-620-08-14**

4. AI-26894 Road Materials: Lime Treated Subgrade (budgeted), Public Works.

**COURT ORDER NO. 2007-621-08-14**

5. AI-26977 Supplies: Fleet Repair Parts (budgeted), Public Works.

**COURT ORDER NO. 2007-622-08-14**

6. AI-26880 Supplies: Tires, New (not budgeted), Public Works.

**COURT ORDER NO. 2007-623-08-14**

7. AI-26997 Travel Management Services: Fleet Card Fueling Services (budgeted), Public Works.

**COURT ORDER NO. 2007-624-08-14**

e. Award(s):

1. AI-26925 Third Party Administrator (TPA) for Workers' Compensation and Liability, Human Resources.

**COURT ORDER NO. 2007-625-08-14**

f. Agreement(s):

1. AI-26957 Interlocal Agreement with the City of Frisco for Law Enforcement Data Sharing, Homeland Security.

**COURT ORDER NO. 2007-626-08-14**

2. AI-26852 Memorandum of Understanding (MOU) with Victim Relief Ministries for counseling services to victims and responders in the event of an emergency/disaster event and further authorize the County Judge to finalize and execute same (no cost to the County), Homeland Security.

**COURT ORDER NO. 2007-627-08-14**

3. AI-26853 Memorandum of Understanding (MOU) with the SPCA of Texas to provide services, resources and assistance related to small and large animals and sheltering operations in the event of an emergency/disaster event and further authorize the County Judge to finalize and execute same, Homeland Security.

**COURT ORDER NO. 2007-628-08-14**

4. AI-26905 Sub-Recipient Award Agreement and acceptance of the FY2003 Urban Area Security Initiative II grant funds from the Governor's Division of Emergency Management in the amount of \$11,314.32 to incorporate law enforcement data from at least two additional jurisdictions into the North Central Texas Fusion System and further authorize the County Judge to finalize and execute the agreement, Homeland Security.

**COURT ORDER NO. 2007-629-08-14**

g. Amendment(s):

1. AI-26965 Amended CUC TechShare Resource Sharing Addendum for FY2007 to correct the CUC Oversight cost, Information Technology.

**COURT ORDER NO. 2007-630-08-14**

2. AI-26973 No. 3 for Waste Grinding Services with the City of Plano to extend the contract for an additional year through and including September 30, 2008 (budgeted), Public Works.

**COURT ORDER NO. 2007-631-08-14**

h. Change Order(s):

1. AI-26890 No. 1 to Supplies: Lubricants, Oils and Miscellaneous with Dial Lubricants, Inc. to add Item No. 02059-07-1-12 Automatic Transmission Fluid - 55 Gallon Drum to contract, Purchasing.

**COURT ORDER NO. 2007-632-08-14**

2. AI-26891 No. 1 to Supplies: Lubricants, Oils and Miscellaneous with Douglass Distributing to delete Item No. 02059-07-1-12 Automatic Transmission Fluid - 55 Gallon Drum from the contract, Purchasing.

**COURT ORDER NO. 2007-633-08-14**

3. AI-26967 No. 1 to Supplies: Jail and Personal Inmate with Uniforms Manufacturing, Inc. for price increase on Item 04065-05-3-09 Laundry Bag (budgeted), Purchasing.

**COURT ORDER NO. 2007-634-08-14**

4. AI-26976 No. 1 to Vehicles: Lease Of Automobiles with Enterprise Leasing Company of DFW to extend the contract for an additional year through and including September 30, 2008, Sheriff.

**COURT ORDER NO. 2007-635-08-14**

5. AI-26898 No. 37 to Janitorial Services with Texas Industries for the Blind & Handicapped to delete the Courthouse Annex B (9,505 square feet) from the contract effective August 1, 2007 (budgeted), Facilities.

**COURT ORDER NO. 2007-636-08-14**

i. Ratification of the County Judge's prior approval:

1. AI-26972 Ratification of the County Judge's prior approval to award the Elements of Continuity of Operations Plan for Collin County to Beck Disaster Recovery, Inc. utilizing the HGAC cooperative contract, Homeland Security.

**COURT ORDER NO. 2007-637-08-14**

j. Grant Acceptance, Homeland Security:

1. AI-26955 Acceptance of the 2008 Cities Readiness Initiative grant funds in the amount of \$73,664, approval of the Agreement with the Department of State Health Services and further authorize the County Judge to finalize and execute the agreement, Homeland Security.

**COURT ORDER NO. 2007-638-08-14**

2. AI-26956 Acceptance of the 2008 Bioterrorism Preparedness grant funds in an amount NTE \$505,995, approval of the Agreement with the Department of State Health Services and further authorize the County Judge to finalize and execute the agreement, Homeland Security.

**COURT ORDER NO. 2007-639-08-14**

k. Public Official Bonds, Human Resources:

1. AI-26923 Charles Presley, Sr., Deputy Constable - Precinct 3 (\$1,000 Bond).  
**COURT ORDER NO. 2007-640-08-14**
2. AI-26924 Gary Wayne Edwards, Reserve Deputy Constable - Precinct 2 (\$2,000 Bond).  
**COURT ORDER NO. 2007-641-08-14**

l. Miscellaneous

1. AI-26987 Retirement of Private Road Decathalon Drive and rename Aero County Road, with address updates, GIS/Rural Addressing.  
**COURT ORDER NO. 2007-642-08-14**
2. AI-26988 Re-addressing of County Road 451 and associated address updates for compliance with the County Addressing Policy, GIS/Rural Addressing.  
**COURT ORDER NO. 2007-643-08-14**
3. AI-26975 Removal from County inventory the equipment damaged In the 2006 fire in the Reception Hall at Myers Park and Events Center, Human Resources.  
**COURT ORDER NO. 2007-644-08-14**
4. AI-26913 Donation of Collin County Inventory No. 27819, 1995 International Truck with Spray Rig to the Blue Ridge Fire Department, Public Works.  
**COURT ORDER NO. 2007-645-08-14**
5. AI-26921 Reimbursement of fencing materials and labor for for property along County Road 127 to Mr. Phillip Prosser in the amount of \$3527.50 (budgeted), Public Works.  
**COURT ORDER NO. 2007-646-08-14**
6. AI-26861 Placement of a permanent culvert on Mr. Walter Buckley's property on CR 581 (not budgeted), Public Works.  
**COURT ORDER NO. 2007-647-08-14**
7. AI-26874 Termination of the contract with the City of Blue Ridge for Placement of Roll Off Recycling Container, Public Works.  
**COURT ORDER NO. 2007-648-08-14**

**GENERAL DISCUSSION**

(Commissioner Hatchell joined the Court at this time.)

**Item No. 5**    **AI-26963**    Discussion and any action regarding the distribution and purchase scanners for the CIJS (Common Integrated Justice System) - Civil/Family/Juvenile phase only utilizing the Texas Cooperative contracts for competitive pricing (total cost NTE \$180,740), Information Technology. Caren Skipworth, Information Technology, explained that the Court Technology Committee met on July 25, 2007, to discuss the CIJS project and to come up with a recommendation for Commissioners Court of a scanning solution for the civil phase only which has a go-live date of November 5, 2007. Ms. Skipworth further explained that there are three phases to the Odyssey application: Civil, Criminal, and Juvenile. Judge Self questioned the requested number of scanners; Ms. Skipworth explained the committee's reasoning. Commissioner Hoagland motioned to approve the item as presented, Commissioner Cole seconded, and the motion passed with a 5-0 vote of the Court. (Time: 9:13:08 a.m.)

**COURT ORDER NO. 2007-649-08-14**

**Item No. 6**    **AI-26914**    Presentation, discussion and any action regarding the 121 disposal facility by Jeff Mayfield of the North Texas Municipal Water District - Solid Waste Division, Public Works. Jon Kleinhessel, Public Works, stood before the Court and introduced Jeff Mayfield, NTMWD, who was there to give a brief presentation. Mr. Mayfield spoke about the 121 disposal facility in Anna, explaining its background, current statistics and projections, and answering the Court's questions. (Time: 9:19:04 a.m.)

**MINUTES**

**Item No. 7**    **AI-26906**    Consideration, discussion and any action regarding the Collin County Solid Waste Facility Siting Ordinance, Public Works. Jon Kleinhessel, Public Works, started the presentation stating this is in conjunction with the initial presentation by Jeff Mayfield of the North Texas Municipal Water District - Solid Waste Division under Item No. 6. Mr. Kleinhessel stated that there exists an excellent relationship between the County and NTMWD, with recycling and dumping programs already in plac. Mr. Kleinhessel further stated that this item is concerning a grant from COG, Council of Governments, and the establishment of an ordinance that gives the County more input in the establishment of the next landfill site. Katie Brown, R. W. Beck Consulting, Austin, arrived and continued the presentation about landfills in North Texas and the establishment of an ordinance. Ms. Brown answered questions from the Court. (Time: 10:12:35 a.m.)

**MINUTES**

**Item No. 8**    **AI-26984**    Early Voting locations, dates and times; and Election Day Polling locations for the November 6, 2007, Special Elections, Elections. Sharon Rowe, Elections, stood before the Court to present upcoming voting location information. Ms. Rowe said there are 60 locations included in the request.



Commissioner Hatchell motioned to approve the item, Commissioner Jaynes seconded, and the motion passed with a 5-0 vote of the Court. (Time: 9:24:55 a.m.)

**COURT ORDER NO. 2007-650-08-14**

**Item No. 9** AI-26850 Utilization of the Texas Multiple Award Schedule (TXMAS) contract (per court order no. 98-190-04-13) and award to American Cadastre, LLC (AMCAD) for the Redaction Services Project and budget amendment in the amount of \$1,080,000 for same, County Clerk. Caren Skipworth, Information Technology, went before the Court giving history and current statistics. Ms. Skipworth noted that AmCad was chosen for its redaction services but also due to its allowing the County to retain software modules that will allow for continued internal redaction capabilities. Commissioner Hoagland motioned to approve, Commissioner Cole seconded, and the motion passed with a 5-0 vote of the Court. (Time: 9:28:49 a.m.)

**COURT ORDER NO. 2007-651-08-14**

**Item No. 10** AI-26959 Discussion and any action regarding the Facilities Proposition for November 2007, Administrative Services. Bill Bilyeu, Administrative Services, stood before the Court and gave the Facilities Bond Committee's bond recommendation of \$76.3 million, stating that it includes Phase II of the Courthouse, JJAP, an addition to minimum security, and a 48 bed addition to the juvenile facility. Commissioner Hatchell moved to approve the motion, Commissioner Hoagland seconded, and the motion passed with a 4-1 vote of the court. Judge Self voted no. (Time: 9:31:50 a.m.)

**COURT ORDER NO. 2007-652-08-14**

**Item No. 11** AI-26960 Proposed Transportation Proposition for November 2007, Administrative Services. Mr. Bilyeu continued stating that the total amount proposed by the Transportation Bond Committee was \$235.6 million. Judge Self made a cautionary statement, with clarifications, to the Court concerning State pass-through funds that will not be utilized if this passes. Commissioner Cole motioned to approve, Commissioner Hatchell seconded, and the motion passed with a 4-1 vote of the Court. Judge Self voted no. All four commissioners made statements supporting the positive vote and its viability. (Time: 9:33:46 a.m.)

**COURT ORDER NO. 2007-653-08-14**

**Item No. 12** AI-26961 Proposed Open Space Proposition for November 2007, Administrative Services. Mr. Bilyeu continued with the Open Space Bond Committee's proposal of \$17 million for fund-matching projects and any other projects the County might propose that are park related, including Myers Park. Commissioner Jaynes motioned to approve, stating that the majority of the monies should go for Collin County projects this time; Commissioner Cole seconded; and the motion passed with a 4-1 vote of the Court. Judge Self voted no. (Time: 9:41:10 a.m.)

**COURT ORDER NO. 2007-654-08-14**

**Item No. 13** AI-26968 Proposed Family Justice Center Proposition for November 2007, Administrative Services. Commissioner Cole requested that this proposition be tabled for a vote till a later time. Judge Self, noting no dissent to this request, pulled the item. (Time: 9:41:59 a.m.)

**PULLED**

**Item No. 14** AI-27008 Consideration and take action on an order of the Commissioners Court of Collin County, Texas, calling a bond election to be held within the county, making provisions for the conduct of the election and other provisions relating thereto, Administrative Services. Bill Bilyeu stood to say that this item is just a formality of the Commissioners calling the election. Mr. Bilyeu introduced Rob Collins, financial adviser from Vinson & Elkins. Mr. Collins went over the exact language for the bond election proposition, noting again the exact amounts recommended by the committees. Mr. Collins noted that under the proposition ballot language, section 1, is the addition of Juvenile Probation Facilities and Juvenile Justice Alternative Education Program Facilities. Commissioner Hoagland motioned to approve, Commissioner Jaynes seconded, the motion passed with a 5-0 vote of the Court. (Time: 9:42:51 a.m.)

**COURT ORDER NO. 2007-655-08-14**

**Item No. 15** AI-27003 Consideration, discussion and any action regarding consolidating JP and Constable Precinct 2 offices in Farmersville and Wylie, Administrative Services. Commissioner Hoagland addressed the Court citing the Facilities Committee's recommendation in supporting the closing and consolidation of these offices. Commissioner Jaynes expressed his concerns, offering an alternative solution of waiting to make a decision until after the election when redistricting is scheduled to take place. Bill Bills, Facilities Committee co-chair, clarified the Committee's recommendation which was to re-evaluate the leases as they expired and determine at that time if consolidation would be financially optimal. Joe Barton, Constable JP2, also addressed the Court on this issue stating that Farmersville's office space is larger and it is more centrally located within the precinct. Commissioner Hoagland motioned to close the Farmersville office, Commissioner Cole seconded; the motion did not pass, the vote was 2-3. Judge Self, Commissioners Hatchell and Jaynes voted no. (Time: 9:47:25 a.m.)

**MINUTES**

**Item No. 16** AI-26862 Consideration, discussion and any action regarding Personnel Appointments, Human Resources. Cynthia Jacobson, Human Resources, stood saying she had five cases to discuss and went over the individual situations. Commissioner Hoagland motioned to approve Human Resource's recommendations; Commissioner Hatchell seconded; and the motion passed with a 5-0 vote of the Court. (Time: 9:57:05 a.m.)

**COURT ORDER NO. 2007-656-08-14**

**Item No. 17** AI-26863 Consideration, discussion and any action regarding Personnel Changes, Human Resources. Cynthia Jacobson, HR, continued, stating the current need is to approve the person for the temporary position

approved last Court for the District Attorney's office. Commissioner Hoagland motioned to approve, Commissioner Hatchell seconded, and the vote passed with a 3-2 vote of the Court. Commissioners Jaynes and Cole voted no, stating they do not want to set a precedent. (Time: 10:08:01 a.m.)

**COURT ORDER NO. 2007-657-08-14**

**Item No. 18** Discussion and any action regarding the FY2008 Budget, Budget. Bill Bilyeu, Administrative Services, stated that he is ready to post the notice in the paper for the public hearings and that an official vote on the tax rate was needed, as discussed during the budget workshop, and the tax rate proposed was \$.245. Mr. Bilyeu stated that the tax rate could be changed at a future hearing, but the technicality of an official vote was needed to start the process. Commissioner Jaynes motioned to set the tax rate at \$.245 cents, Commissioner Hatchell seconded, and the motion passed with a 4-1 vote of the Court. Judge Self voted no. (Time: 10:09:49 a.m.)

**COURT ORDER NO. 2007-658-08-14**

**Item No. 19** Possible future agenda items by Commissioners Court without discussion. Public defender for indigent defense; consolidating/closing of the Farmersville or Wylie JP and Constable Pct 2 offices.

**EXECUTIVE SESSION**

Judge Self recessed the Court into Executive Session at 11:03 a.m. and reconvened into Open Court at 11:22 a.m.

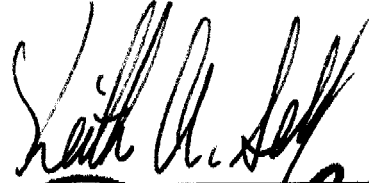
**AI-27014** Board/Committee Appointments. Commissioner Cole proposed Terri Ricketts to be appointed to the Myers Park Advisory Board, Commissioner Hatchell seconded, and the motion passed with a 5-0 vote of the Court. (Time:10:10:58 a.m.) Judge Self motioned to re-appoint Erma Beeson and Loydell Seward to the Historical Commission; Commissioner Hatchell seconded, and the motion passed with a 5-0 vote of the Court. (Time: 11:22:55 a.m.)

**AI-27023** Medical Examiner Facility. Commissioner Jaynes motioned to accept a bid out-of-cycle to repair the medical examiner's building; Commissioner Hatchell seconded, and the vote passed with a 5-0 vote of the Court. (Time: 11: 22:37 a.m.)

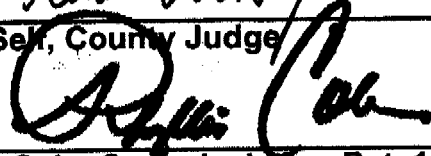
**AI-26935** Discussion of legal action by County Staff. There was no discussion.

**AI-26922** Discussion and any action related to Old Post Office on Virginia. There was no discussion at this time.

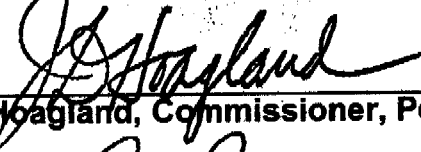
There being no further business, Judge Self adjourned the Court at 11:23 a.m.



Keith Self, County Judge



Phyllis Cole, Commissioner, Pct. 1



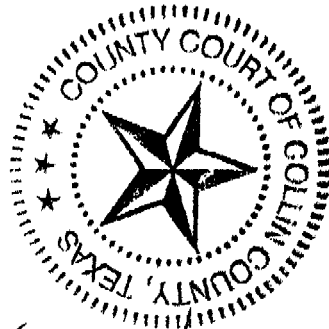
Jerry Hoagland, Commissioner, Pct. 2



Joe Jaynes, Commissioner, Pct. 3



Jack Hatchell, Commissioner, Pct. 4



ATTEST:



Stacey Kemp, Ex-Officio Clerk  
Commissioners' Court  
Collin County, T E X A S