

THE STATE OF TEXAS

COMMISSIONERS COURT MINUTES

COUNTY OF COLLIN

JANUARY 22, 2008

On Tuesday, January 22, 2008, the Commissioners Court of Collin County, Texas, met in regular session with the following members present, and participating to wit:

Keith Self	(Not Present)	County Judge, Presiding
Phyllis Cole		Commissioner, Precinct 1
Jerry Hoagland		Commissioner, Precinct 2
Joe Jaynes		Commissioner, Precinct 3
Jack Hatchell		Commissioner, Precinct 4

Commissioner Hoagland led the Invocation.

Commissioner Jaynes led the Pledge of Allegiance.

Commissioner Hatchell led the Pledge to the Texas Flag.

Commissioner Cole called the Collin County Health Care Foundation meeting to order at 1:30 p.m. and adjourned at 1:38 p.m.

Item No. 1 Commissioner Cole convened the Collin County Commissioners Court meeting at 1:38 p.m.

FYI NOTIFICATION

1. AI-27801 Addendum No. 2 to Services: Upgrade to Jury IVR to make various changes to the bid invitation and extend the bid due date (budgeted), Information Technology.
2. AI-27815 Addendum No. 3 to Services: Upgrade to Jury IVR to make various changes to the bid invitation (budgeted), Information Technology.
3. AI-27802 Change Order No. 5 to Supplies: Janitorial with Pyramid School Products for price redetermination and further authorize the Purchasing Agent to finalize and execute same (budgeted), Facilities.
4. AI-27820 Please note utilization of the BuyBoard Cooperative contract to purchase one (1) 1.5 ton pickup and one (1) 1 ton flatbed truck per VTCA LGC 271.102 through Philpot Motors (budgeted), Public Works.
5. AI-27863 FY2007 annual totals for Indigent Defense expenditures showing increasing control of costs recognizing the efforts of District and County Courts,

Commissioners Court Minutes

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Budget. Commissioner Cole thanked Rodney Rhoades, Budget Director, for his work and effort, along with the District Judges, in reducing costs for indigent criminal defense. (Time: 1:44:31 p.m.)

6. AI-27837 First Quarter FY2008 update of Indigent Defense expenditures, Budget.

7. AI-27848 Please note executed engagement letter with Pattillo, Brown & Hill L.L.P. for Collin County audit services for Fiscal Year 2007, Auditor.

8. AI-27858 Notification of a new storm water detention pond (located approximately 2800 feet South of Main Street on the east side of Teel Parkway) within the Frisco City limits and Denton County, County Judge.

9. AI-27865 Budget amendment in the amount of \$140,318 for the Juvenile Intensive Community Based Program grant funds received by Juvenile Probation to fund 2 positions to serve a priority population of juvenile offenders placed under supervision for a misdemeanor offense that have had at least one prior supervision, Auditor.

10. AI-27869 Budget Amendment(s)/Adjustment(s) totaling \$572,027 (over \$5,000 per c/o 2005-589-08-01), Budget.

Item No. 2 Public Comments. There were no public comments.

Item No. 3 Presentation of the Community Builders award to Bill Bilyeu, County Administrator presented by Elmer Murphy of St. Johns Lodge No. 51, McKinney, Texas. Elmer Murphy, St. Johns Lodge No. 51, presents Bill Bilyeu, Administrative Services, with the Community Builders award for being a man of character. Mr. Bilyeu thanks Mr. Murphy for the honor. (Time: 1:40:07 p.m.)

Item No. 4 Consent agenda to approve. Commissioner Cole asked if any member of the Court or member of the audience would like to have an item pulled off the consent agenda for individual consideration. Commissioner Hoagland pulled 4d2, Ruben Delgado, County Engineer, pulled f3, Commissioner Jaynes pulled h3. Commissioner Hatchell motioned to approve the remainder of the consent agenda, Commissioner Jaynes seconded, and the motion passed with a 4-0 vote of the Court. (Time: 1:45:44 p.m.)

a. AI-27901 Filing of the January 22, 2008, Regular Agenda.
COURT ORDER NO. 2008-032-01-22

b. AI-27875 Disbursements for the period ending January 16, 2008, Auditor.
COURT ORDER NO. 2008-033-01-22

c. AI-27816 Tax Refunds totaling \$136,028.93, Tax Assessor Collector.
COURT ORDER NO. 2008-034-01-22

d. Advertisement(s):

1. AI-27859 Video Conferencing Equipment & Installation (budgeted), Budget.
COURT ORDER NO. 2008-035-01-22
2. AI-27839 Construction, Renovation: DRT Armory (budgeted), Construction & Projects. Commissioner Hoagland asked what the DRT Armory is. Terry Box, County Sheriff, replied DRT stood for Detention Response Team, which is responsible for housing shields, helmets and tear gas. Commissioner Hoagland motioned to approve, Commissioner Hatchell seconded, and the motion passed with a 4-0 vote of the Court. (Time: 1:46:32 p.m.)
COURT ORDER NO. 2008-036-01-22
3. AI-27849 Utilization of the alternative competitive purchasing procedure (RFP) per LGC 262.030 for Services: Janitorial (budgeted), Facilities.
COURT ORDER NO. 2008-037-01-22

e. Award(s):

1. AI-27868 Services: Window Cleaning to A&W Window Cleaning LLC (budgeted), Facilities.
COURT ORDER NO. 2008-038-01-22
2. AI-27798 Vehicles: Dump Trucks to Southwest International Trucks – McKinney (budgeted), Public Works.
COURT ORDER NO. 2008-039-01-22

f. Agreement(s):

1. AI-27811 Amendment to the contract with the Department of State Health Services (DSHS) - Contract No. 2008-023008, Amendment No. 001A: - CPS/CRI (FY2008 City Readiness Initiative grant) to increase the funding to \$147,327, budget amendment to establish the budget for same and further authorize the County Judge to finalize and execute the agreement, Auditor.
COURT ORDER NO. 2008-040-01-22
2. AI-27796 Amendment to the Inter-Local Agreement with the City of Princeton to allow Collin County (one time only) to perform the review and subsequent inspections for the Trails of 1827 development located within the City of Princeton's ETJ (Extraterritorial Jurisdiction) and further authorize the County Judge to finalize and execute Addendum No. 1, Engineering.
COURT ORDER NO. 2008-041-01-22

3. AI-27851 Revised Local Transportation Project Advanced Funding Agreement with the Texas Department of Transportation for US 75 at Parker Road (Bond Project No. 03-046) and further authorize the County Judge to finalize and execute the agreement, Engineering. Ruben Delgado, County Engineer, stated the single point urban interchange at Parker and Central will begin after March 2008. Mr. Delgado added that the County's contribution of \$6,000,000 will be reduced to \$2,610,000. Commissioner Hoagland motioned to approve, Commissioner Hatchell seconded, and the motion passed with a 4-0 vote of the Court. (Time: 1:47:36 p.m.)

COURT ORDER NO. 2008-042-01-22

4. AI-27855 Integrated Computer Systems (ICS) Hardware and Software maintenance agreements for FY 2008 and further authorize the Purchasing Agent to finalize and execute the agreements, Information Technology.

COURT ORDER NO. 2008-043-01-22

5. Interlocal Agreement(s) for funding through the Collin County Parks/Open Space Project Funding Assistance Program and further authorize the County Judge to finalize and execute same, Special Projects:

- a. AI-27822 City of Allen for the development of Celebration Pass Pedestrian Trail (budgeted – NTE \$45,611.50).

COURT ORDER NO. 2008-044-01-22

- b. AI-27821 City of Lucas for improvements to Lucas Community Park (budgeted – NTE \$82,587.50).

COURT ORDER NO. 2008-045-01-22

- c. AI-27823 City of Wylie for the acquisition of land for the development of Olde City Park – Phase II (budgeted - NTE \$330,000).

COURT ORDER NO. 2008-046-01-22

- g. Amendment(s):

1. AI-27838 No. 1 for Animal Control Services with the Town of Prosper to extend the contract for one (1) year and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2008-047-01-22

2. AI-27819 No. 1 for Animal Sheltering Services with the Town of Prosper to extend the contract for one (1) year and further authorize the

Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2008-048-01-22

3. AI-27840 No. 4 to the Lease Agreement with Collin County Homeland Security for property located at 1800 N. Graves Street, McKinney, TX to extend the lease agreement through and including July 31, 2008 and further authorize the County Judge to finalize and execute same, Construction & Projects.

COURT ORDER NO. 2008-049-01-22

h. Change Order(s):

1. AI-27854 No. 1 to Printing, General Office Forms with Extreme Business Services to delete an item from the contract and further authorize the Purchasing Agent to finalize and execute same (budgeted), Purchasing.

COURT ORDER NO. 2008-050-01-22

2. AI-27862 No. 3 to Services: Armored Car with Dunbar Armored, Inc. to add approximately 15% price increase to the contract and further authorize the Purchasing Agent to finalize and execute same (budgeted), Auditor.

COURT ORDER NO. 2008-051-01-22

3. AI-27832 No. 3 to Construction, Road: Dallas North Tollway (Phase IV) East Service Road with Rodman Paving to provide various changes to the contract and further authorize the Purchasing Agent to finalize and execute same (budgeted), Engineering. Commissioner Jaynes asked Ruben Delgado, County Engineer, for an update. Mr. Delgado replied everything is going okay on this project, although they may have to do another change order because of the delay of the permit with the Corps of Engineers. Commissioner Jaynes motioned to approve, Commissioner Hatchell seconded, and the motion passed with a 4-0 vote of the Court. (Time: 1:48:37 p.m.)

COURT ORDER NO. 2008-052-01-22

i. Receive and File, Auditor:

1. AI-27836 Constable, Precinct 3 (4th Quarter FY2007).

COURT ORDER NO. 2008-053-01-22

2. AI-27834 Constable, Precinct 4 (4th Quarter FY2007).

COURT ORDER NO. 2008-054-01-22

3. AI-27804 Development Services (4th Quarter FY2007).
COURT ORDER NO. 2008-055-01-22
 4. AI-27806 District Clerk (2nd Quarter FY2007).
COURT ORDER NO. 2008-056-01-22
 5. AI-27835 Inmate Trust (4th Quarter FY2007).
COURT ORDER NO. 2008-057-01-22
 6. AI-27833 Juvenile Probation (4th Quarter FY2007).
COURT ORDER NO. 2008-058-01-22
 7. AI-27809 Constable, Precinct 3 (Payroll).
COURT ORDER NO. 2008-059-01-22
 8. AI-27807 Justice of the Peace, Precinct 3-1 (Payroll).
COURT ORDER NO. 2008-060-01-22
 9. AI-27808 Justice of the Peace, Precinct 3-2 (Payroll).
COURT ORDER NO. 2008-061-01-22
- j. Filing of the Minutes, County Clerk:
1. AI-27843 December 18, 2007.
COURT ORDER NO. 2008-062-01-22
 2. AI-27872 January 8, 2008.
COURT ORDER NO. 2008-063-01-22
- k. Miscellaneous
1. AI-27841 Amended Retiree Insurance Policy, Administrative Services.
COURT ORDER NO. 2008-064-01-22
 2. AI-27778 Increase the four (4) cash drawers in the Land department by \$50 each, County Clerk.
COURT ORDER NO. 2008-065-01-22
 3. AI-27842 Waive the required 60-day notice for a public hearing to expand the boundaries of the TIRZ No. 1 and amend the project and financing plans, City of Frisco.
COURT ORDER NO. 2008-066-01-22
 4. AI-27856 Final Plat of Trails of 1827 Phase I, Engineering.
COURT ORDER NO. 2008-067-01-22

5. AI-27860 Re-plat of Sunshine Meadows Estates Lots 1-3, Engineering.
COURT ORDER NO. 2008-068-01-22
6. AI-27814 Retention of a 1987 Fork Truck (Vehicle Unit No. 13206) to be transferred from Equipment Services for use by the Myers Park & Event Center, Public Works.
COURT ORDER NO. 2008-069-01-22

GENERAL DISCUSSION

Item No. 5 AI-27846 Consideration, discussion and any action regarding "Highly Attractive Items" list (Appendix C of the Capital Asset Guide), Budget. Rodney Rhoades, Budget Director, stated this item is to change the wording in Appendix C, Capital Asset Guide, to read "highly attractive assets above \$50". It currently reads "highly attractive assets at no cost". Mr. Rhoades added this item applied to things such as USB drives and portable devices valued at less than \$10. Commissioner Hoagland asked for a recommendation from the Purchasing Department. Mr. Rhoades said a \$200 limit was discussed. Don Cozad, County Auditor, stated there was a policy in place. Frank Ybarbo, County Purchasing Agent, said the Purchasing Department spends about 40% to 50% of their time keeping up with small dollar items that never disappear, which is why they would like to raise the attractive items limit to \$200, although \$1,000 would be better. Mr. Ybarbo added that most cities and counties have \$1,000, \$3,000 and \$5,000 limits, whereas Collin County tags items under \$200. Commissioner Jaynes stated the alternative to tagging items would be for departments to have sign-out sheets. Commissioner Hoagland asked that this item be worked on. Mr. Cozad said the policy is being reviewed. Commissioner Hoagland motioned to increase the amount to \$200 in the interim, Commissioner Hatchell seconded, and the motion passed with a 4-0 vote of the Court. (Time: 1:58:01 p.m.)

COURT ORDER NO. 2008-070-01-22

Item No. 6 AI-27810 Consideration, discussion and any action regarding the purchase "flash drives" for Patrol and field personnel and budget adjustment of \$575 for same, Sheriff. Rodney Rhoades, Budget Director, stated Sheriff Box requested 32 flash drives for patrol units to download information from their mobile data computers to download later on their PC's in the office. Mr. Rhoades added if this is approved, the budget amendment needs to be corrected to 001-5001-640-51-02, which is a computer supplies line. Commissioner Jaynes motioned to approve, Commissioner Hoagland seconded, and the motion passed with a 4-0 vote of the Court. (Time: 1:59:05 p.m.)

Sheriff Box stated his department had a detailed inventory sheet for each officer; the officer will not get a paycheck upon leaving the County unless the inventory sheet is signed.

COURT ORDER NO. 2008-071-01-22

Item No. 7 AI-27765 Consideration, discussion and any action regarding right of way donation in Farmersville for the Collin County Outer Loop, Commissioners Court. Commissioner Jaynes stated he invited Jim Francis and Mike Weaver to appear before the Court to present an innovative idea. Mr. Francis stated that he and Mr. Weaver represented John Albers, a landowner near Farmersville. Mr. Francis presented a three-part proposal to the County: Mr. Albers would make a 120-foot donation of right-of-way along CR 705; Mr. Albers would set aside a reservation of 380 feet for twenty years at \$6,000 per acre for the outer loop; and, finally, reserve another ten years whereby the land would remain open space, but the price would be whatever the current price is for that time in the future. Mr. Francis added that this would set a precedent for other landowners and could set a long-term precedent for right-of-way land planning for the future. Mr. Francis stated the Court had a packet that showed routing and Mr. Weaver is here to answer any technical questions. Commissioner Hoagland stated he thought it was a good idea. Mr. Weaver said they spent about six months visiting landowners to the south on Mr. Albers' behalf, but no consensus was reached. Discussion, questions and answers followed between Mr. Weaver, Mr. Francis and the Court. Ruben Delgado, County Engineer, stated this is an ideal concept and would like to use it with future landowners. Commissioner Jaynes motioned to approve the concept and requested that Mr. Francis and Mr. Weaver meet with Mr. Delgado, Commissioner Hatchell seconded, and the motion passed with a 4-0 vote of the Court. (Time: 2:11:34 p.m.)

COURT ORDER NO. 2008-072-01-22

Item No. 8 AI-27861 Consideration, discussion and any action regarding a Notice of Intent for a Storm Water Management Program (SWMP) - Best Business Practices, Engineering. Ruben Delgado, County Engineer, stated the County has to turn in a notice of intent for a storm water management program to the Texas Commission on Environmental Quality (TCEQ) by February 11, 2008. Curtis Beitel, P.E., CFM, Jacobs Carter Burgess, Inc., came before the Court with a Power Point presentation entitled "Collin County Phase II TPDES, Storm Water Management Program". Mr. Beitel explained the slides and discussion followed. Commissioner Jaynes asked if public participation could be tied in with clean-up days once a month. Mr. Beitel replied yes, but it would be an expensive proposal. The presentation continued. Mr. Delgado stated they are asking the Court to authorize the County Judge to sign the notice of intent. Commissioner Hoagland motioned to approve, Commissioner Hatchell seconded, and the motioned passed with a 4-0 vote of the Court. (Time: 2:41:46 p.m.)

COURT ORDER NO. 2008-073-01-22

Item No. 9 AI-27803 Consideration, discussion and any action regarding the grant application for the 2008 Emergency Management Performance Grant with the U.S. Department of Homeland Security in the amount of \$95,250 (50% County Match) and further authorize the County Judge to finalize and execute same (not budgeted), Homeland Security. Jason Lane, Bioterrorism Coordinator, Department of Homeland Security, came before the Court requesting permission to apply for 2008 Emergency Management Performance Grant which will go into effect next

fiscal year. Commissioner Jaynes said the grant is for \$95,250. Mr. Lane added that grant had a 50% County match. Rodney Rhoades, Budget Director, stated the 50% County match is budgeted. Commissioner Hoagland motioned to approve, Commissioner Hatchell seconded, and the motion passed with a 4-0 vote of the Court. (Time: 2:44:44 p.m.)

COURT ORDER NO. 2008-074-01-22

Item No. 10 AI-27873 Consideration, discussion and any action regarding an amendment to the Cash Over/Short policy to exclude of all references to Exhibit A, Human Resources. Cynthia Jacobson, Human Resources Director, stated she would like to eliminate Exhibit A to the County's Cash Over/Short Policy to allow flexibility of the elected officials and department heads to work with Human Resources in determining what is the appropriate thing to do on a case by case basis. Don Cozad, County Auditor, said if Human Resources is comfortable handling these situations on a case by case basis, then he is comfortable with it. Commissioner Jaynes stated the explanation sheet is not clear. Ms. Jacobson explained the current policy. Commissioner Cole motioned to remove the exhibit from the County Cash Over/Short Policy. Commissioner Jaynes stated he would feel better with guidance. Commissioner Hoagland would like Mr. Cozad to offer suggestions. Commissioner Cole stated this item dies for lack of a second. (Time: 2:55:02 p.m.)

Denied

Item No. 11 AI-27879 Consideration, discussion and any action regarding Personnel Appointments, Human Resources. Cynthia Jacobson, Human Resources Director, stated there are two appointments: Karen Jones, Deputy Clerk II, District Clerk's office, because of her eight years direct experience with the Attorney General's office; and Kenneth Tomes, Juvenile Probation, notification only because of his fifteen years direct experience. Commissioner Hoagland motioned to approve, Commissioner Jaynes seconded, and the motion passed with a 4-0 vote of the Court. (Time: 2:56:36 p.m.)

COURT ORDER NO. 2008-075-01-22

Item No. 12 AI-27880 Consideration, discussion and any action regarding Personnel Changes, Human Resources. Cynthia Jacobson, Human Resources, stated this is a request by the District Clerk to increase an employee in the passport office because she passed a certification. Human Resources does not recommend this increase because the County does not have a policy for certification pay. Commissioner Hoagland excused himself from this item since the individual in question works for his wife. Patricia Crigger, Chief Deputy Clerk, District Clerk's office, thanked the Court and Ms. Jacobson for hiring a new employee in the Plano passport office. Ms. Crigger showed the Court a large binder, stating that the passport clerks must know the material in that binder and then pass a six to eight hour online test before they can accept passports. Ms. Crigger requested that passport clerks be given a step increase upon passing the online test. Commissioner Hatchell stated he would like the County to consider rewarding employees for getting certified. Commissioner Jaynes stated he would

like to look at all County positions at the next Budget Workshop. Commissioner Jaynes motioned to approve, Commissioner Hatchell seconded, and the motion passed with a 3-0 vote of the Court. Commissioner Hoagland did not vote. (Time: 3:03:07 p.m.)

Ms. Jacobson stated there was a personnel change for Alyson Dietrich, District Attorneys Office, as a result of a temporary increase when Ms. Dietrich assumed duties for another employee who was out on extended leave. That individual has returned to work, so Ms. Dietrich's compensation level will be returned to what it was previously. Commissioner Hatchell motioned to approve, Commissioner Jaynes seconded, and the motion passed with a 3-0 vote of the Court. Commissioner Hoagland did not vote.

COURT ORDER NO. 2008-076-01-22

Item No. 13 Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

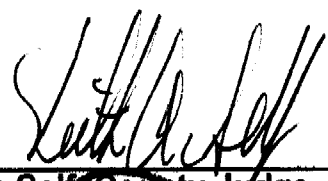
The Court did not go into Executive Session.

Board/Committee Appointments

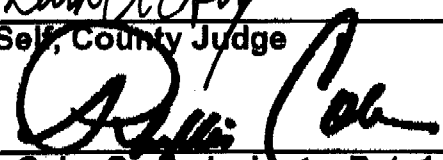
AI-27884 Board/Committee Appointments. Commissioner Jaynes re-appointed Joshua Andor and John Wales to the Planning Board and Rodney Stell to the Historical Commission, Commissioner Hoagland seconded, and the motion passed with a 4-0 vote of the Court. (Time: 3:08:02)

COURT ORDER NO. 2008-077-01-22

There being no further business of the Court, Commissioner Cole adjourned the meeting at 3:08 p.m.



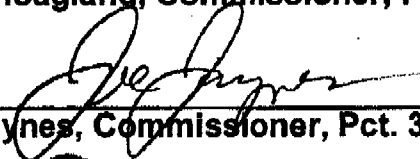
Keith Self, County Judge



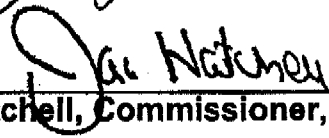
Phyllis Cole, Commissioner, Pct. 1

NOT PRESENT

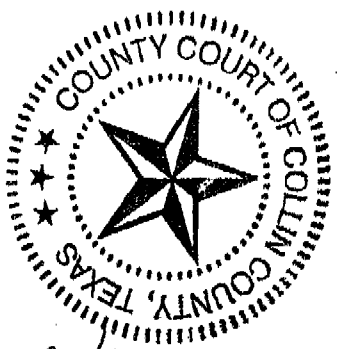
Jerry Hoagland, Commissioner, Pct. 2




Joe Jaynes, Commissioner, Pct. 3



Jack Hatchell, Commissioner, Pct. 4



ATTEST:



Stacey Kemp, Ex-Officio Clerk
Commissioners' Court
Collin County, TEXAS