




COLLIN COUNTY

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Date: January 21, 2009
To: Mr. Paul Elkins, Constable, Precinct 1
From: Donald W. Cozad, County Auditor 
Subject: Asset and Cash Verification due to Elected Officer Change

An asset and cash verification review was initiated prior to the retirement and departure of Jerry Kunkle. The asset and cash verification review was duplicated upon the swearing-in ceremony of the new Constable, Paul Elkins, was sworn in on January 2, 2009.

The auditors identified and documented the physical assets on site and reconciled the bank account for the months of October thru December 2008. The County Auditor's Office shall continue to conduct similar reviews in conjunction with change of elected officials to ensure the safeguarding of county assets.

A review of inventoried items \$5,000 and over were taken along with highly attractive items that include satellite phones, video recorder/laser disk players, and/or portable data digital projections. During the review, we did not identify any substantive reportable problems with the assets and the bank account. The Constable Office personnel were extremely helpful and courteous in assisting with our questions.

Please feel free to contact us with any questions or desired assistance.