

Office of County Auditor

Date: February 18, 2009

To: Commissioners' Court  
From: Donald W. Cozad  
Re: DA Office Drug Forfeiture BA

This budget amendment is notification of change in the original budget amendment in the amount of \$17,117.81. This amendment is to move the budget to the correct line items per the new capitalization policy.

DWC/jmc

### **DA Office Drug Forfeiture**

**From:**

037-3580-520.90-01	CAPITAL-EQUIPMENT / OFFICE EQUIPMENT	\$ 6,725.46
037-3580-520.90-02	CAPITAL-EQUIPMENT / COMPUTER EQUIPMENT	\$ 9,042.35
037-3580-520.90-04	CAPITAL-EQUIPMENT / COMPUTER SOFTWARE	\$ 1,350.00
		<u>\$ 17,117.81</u>

**To:**

037-3580-520.52-01	ADMIN-EXTRAORD SUPPLIES / EXTRAORD OFFICE SUPPLIES	\$ 6,725.46
037-3580-520.52-02	ADMIN-EXTRAORD SUPPLIES / EXTRAORD COMPUTER SUPPLY	\$ 10,392.35
		<u>\$ 17,117.81</u>

# Budget Amendment Request Form

For Budget Office Use Only	
Court	Non-Court
FY	Seq. No.
Approved by	Date

Date of Request: \_\_\_\_\_

From: District Attorney/Jill Bridges/4330  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New ☒ Existing

Project Code to Receive Amendment: \_\_\_\_\_ New Existing

## TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
037-3580-520-(various)	Drug Forfeiture		\$18,570.81

## FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
037-3580-520-8701	Drug Forfeiture-Miscellaneous		\$18,570.81

FROM Total \$18,570.81

## Purpose for Request:

In accordance with Chapter 59.06(d) of the Code of Criminal Procedure, requesting transfer of money to set-up budget to use Drug Forfeiture money as approved by Commissioner's Court. The money was originally approved by Commissioner's Court in a miscellaneous account and now needs to be placed in proper account location for use (non-court). All prices obtained through IT and/or Purchasing.

ATQBAA

Laptops \$1808.47 x 5 = \$9,042.35 010-02

Office 2007 Standard License & Media \$270.00 x 5 = \$1,350.00 010-04

Scanners \$3,362.75 x 2 = \$6,725.46 010-01

Phones \$330.00 x 2 = \$660.00 52-05

Metal Carts for Files \$158.60 x 5 = \$793.00 52-01

Total: \$18,570.81

GRNT-010

ENTERED


JAN 27 2009

COLLIN COUNTY  
AUDITORS OFFICE  
# 000125

Elected Official / Department Head



**JOHN R. ROACH**  
**CRIMINAL DISTRICT ATTORNEY**  
COLLIN COUNTY COURTHOUSE  
2100 BLUMMELER ROAD, SUITE 20004  
MCKINNEY, TEXAS 75071  
972-368-4323  
METRO 972-474-1460 ext. 4323  
FAX NO 972-491-4886  
[www.collincountyda.com](http://www.collincountyda.com)

DATE: January 20, 2009  
TO: John Roach  
FROM: Jill Bridges   
RE: Asset Forfeiture Account Purchases for FY 2009

We have \$20,000 already set-up for use in our asset forfeiture account and here are the items that need to be purchased using that money.

Laptops (5): For Kenny Newton, Marietta Scribner, Amanda Allen, New Prosecutor position approved and one extra for emergencies  
 $\$1808.47 \times 5 = \$9,042.35$

Office 2007  
Standard  
Lic & media (5): For the (5) laptop ordered  
 $\$270.00 \times 5 = \$1,350.00$

Scanners (2): For Family Justice area & Felony Court Trial area  
 $\$3,362.73 \times 2 = \$6,725.46$

Phones (2): For New Prosecutor & New Investigator positions approved  
 $\$330.00 \times 2 = \$660.00$

Carts: Metal carts you'd previously approved for Felony Court Secretaries, Special Crimes Civil Section and Grand Jury  
 $\$158.60 \times 5 = \$793.00$

**TOTAL: \$18,570.81**