



North Central Texas Council Of Governments

March 11, 2009

The Honorable Keith Self
Collin County Courthouse
210 South McDonald Street, #626
McKinney, TX 75069

Dear Judge Self

The purpose of this letter is to inform you that the 9-1-1 Program's Geographic Information Systems (GIS) requirements in the current Interlocal Agreement between the North Central Texas Council of Governments (NCTCOG) and Collin County have been updated. The Revised GIS Requirements are attached for your review. They have been sent to your County Addressing Coordinator along with a copy of this letter, for his/her information.

Some of the counties in NCTCOG's 9-1-1 service area have been unable to fulfill the past requirements, and, as a result, some sections of data have not been verified. Therefore, some of the sections may not be accurate, or complete. Generally, this has happened in the incorporated parts of the counties, especially where these parts of the county have continued to grow. NCTCOG's 9-1-1 Program continually tries to improve the quality of 9-1-1 service, and in a positive way, impact 9-1-1 response times to the Public Safety Answering Systems within our service area. However, the area is growing and new developments are not always added to the service map in a timely manner. Inaccurate maps and the improper routing of emergency responders may result in a liability to Collin County and to NCTCOG.

If the enclosed GIS Requirements cannot be met, NCTCOG is available to assist the County by performing such activities that bring the non-compliance tasks into compliance. Assistance will be charged against the County's re-imbursement allotment, at the rate of \$26/hr. Data integration and editing of GIS information are examples of tasks that NCTCOG staff would undertake. Also, staff will perform GPS or field verification once or twice monthly

Any work that NCTCOG would do for the County would be in conjunction with the County Addressing Coordinator. NCTCOG would appreciate hearing from you or the Coordinator about any requirements the County will not be able to meet so that, if necessary, a plan of remediation may be formulated that will bring the County into compliance. We would appreciate receiving this information by March 31.

Please familiarize yourself with the revised GIS requirements to determine if there are provisions that you either have questions about, or you believe cannot be completed. If you do have questions or concerns about the revisions (which have been highlighted for your convenience) please let me know so that we can discuss them at a meeting of your convenience.

We have included a copy of the current Attachment B: NCTCOG GIS Requirements of the Interlocal Agreement between NCTCOG and Collin County with amending wording on pages 4-7. If you are in accord with the new GIS requirements, we ask that you sign both copies and return one in the enclosed envelope.

If you have any questions or concerns, I may be reached at 817-695-9171, fkeithley@nctcog.org, or contact Matt Francis, 9-1-1 Technical Operations Specialist at 817-695-9203, mfrancis@nctcog.org. We would appreciate hearing from you either by receiving the signed Agreement, or by receiving your questions by March 31, if at all possible. In the meantime, thank you for giving this matter your attention.

Sincerely,



Fred Keithley,
Director, Department of Community Services and
Public Safety Communications
North Central Texas Council of Governments

Enclosures: Current GIS Requirements; Revised GIS Requirements