COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM *ON THE TUESDAY PRIOR TO THE MONDAY MEETING.* INSTRUCTIONS ON THE REVERSE	This space for Court Clerk FYI	AGENDA NUMBER: REGULAR ~~CONSENT~~ 30034 Entered 4/23/09 SD

REQUESTING DEPARTMENT

Date: April 21, 2009 Court Date: May 11, 2009 Phone/Ext: 5100 Department: Sheriff

Description of Agenda Item: ----- FYI ONLY ------

Move $30,000 from 036-000-251.00-00, Seized Assets Account to 036-000-5013.640.65.38 Undercover Rental Vehicles Account.

DEPARTMENT HEAD SIGNATURE:

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: X Yes
No

Amount Budgeted: (or needed)
Account Number:

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s):

CHECK TWO OF THE BELOW			
ADVERTISE		BIDS	
AWARD		PROPOSALS	

BOND REQUIRED:
ANNUAL ACTION:
AD DATES:

INS. REQ'D:
EFFECTIVE:
OPEN DATE/TIME:

Item Description for Agenda:

Remarks:

PURCHASING AGENT SIGNATURE:

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION		
BUDGETED		FUNDS AVAILABLE
UNBUDGETED		ACCOUNT NUMBER FOR AVAILABLE FUNDS
FUNDS NOT AVAILABLE		(Needed for Agenda Submission)

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	
EMERGENCY, Sec 111.010 LGC	

FUNDS TRANSFER RECOMMENDATION

AMOUNT	DEPARTMENT NAME	ACCOUNT NUMBER
$		
$		
$		
$		

COUNTY AUDITOR SIGNATURE:

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER SIGNATURE:

COLLIN COUNTY

OFFICE OF THE SHERIFF
4300 Community Avenue
McKinney, TX 75071

MEMORANDUM

DATE: April 23, 2009

TO: Sheriff Terry G. Box
Chief Rick Allen

FROM: Major Chuck Ruckel CR

RE: Seized Assets Account

This request is to move funds from our seized assets account in order to pay for the leased vehicles for Narcotics, per our budget agreement for FY 2009. This was already included in the budget and is a simple movement of funds from one account to another.

CR/th

Sheriff's Office (972) 547-5100 Metro (972) 424-4797 FAX (972) 547-5304
Detention (972) 547-5200 Metro (972) 424-1433 FAX (972) 547-5301

CAPPS VAN & CAR RENTAL
EXPENDITURES FOR SEVEN (7) MONTHS
Proposal Bid No. 2009-035-4201

Account Number 036-5013-640.65-38

Dan Asbill 1-800-524-3677 x247

VEHICLE	YEAR		$ RENTAL COST/MO	$ INSURANCE/MO	TOTAL
1	FY09	Full Size Vehicle (Taurus, Impala or Similar Type)	649.00	140.00	789.00
2	FY09	1/2 Ton Full Size 4 Door Pick-Up Truck	621.00	140.00	761.00
3	FY09	1/2 Ton Full Size 4 Door Pick-Up Truck	621.00	140.00	761.00
4	FY09	3/4 Ton Full Size 4 Door Pick-Up Truck	641.00	140.00	781.00
5	FY09	3/4 Ton Full Size 4 Door Pick-Up Truck	641.00	140.00	781.00
6	FY09	Sport Utility Vehicle (Explorer, Equinox or Similar Type	781.00	140.00	921.00
		TOTAL FOR SIX (6) LEASE VEHICLES FOR ONE (1) MONTH	**3,954.00**	**840.00**	**4,794.00**
		TOTAL FOR SIX (6) LEASE VEHICLES FOR SEVEN (7) MONTHS	**27,678.00**	**5,880.00**	**33,558.00**

$30K

Budget Adjustment
+
Court Agenda (FYI)
needed

From:
036-0000.251 00.00

To: 036-0000.5013.640.65.38

see Shirley if you have questions

GM201S02 **COLLIN COUNTY** 4/21/09
Account Balance/Description Inquiry 15:42:13

Position to . . . . 2009 ___ - ____ - ___ . __ - __ Starting character(s)

Type options, press Enter.
1=Select 9=Graph

Opt	Account Number	Budget	Actual	Balance
_	036-0000-172.00-00		14,205.94	
_	036-0000-201.00-00		21,333.99	
_	036-0000-203.00-00			
_	036-0000-216.01-01			
_	036-0000-225.90-01			
_	036-0000-225.90-37			
_	036-0000-225.98-48			
_	036-0000-242.00-00		24,734.04	
_	036-0000-243.00-00			
_	036-0000-245.00-00			
_	036-0000-251.00-00		117,155.90	+

F3=Exit F7=Account description F17=Subset F18=Top F19=Bottom
F21=Totalling F22=Account balance report
This is a subsetted list.

Bal
106K
<30K>
76K

Proposal Bid No. 2009-035-4201

Bidders hereby certify that they have read, understand, and agree that acceptance by Dallas County of the bidder's offer by the issuance of an award court order, purchase order, or a written formal contract will create a binding contract. Bidder, further agree to fully comply with all terms and conditions as set forth in the Dallas County bid specifications, technical requirements, and other documentary forms herewith made a part of this specific contract.

Mail/Deliver Sealed Bid to:

Dallas County Purchasing Department
509 Main Street, 6th Floor, Room 623, Records Bldg.
Dallas, Texas 75202

Bids should be submitted in sealed packaging, marked and addressed as directed. Bids, which are received by fax transmittal, will not be accepted for consideration.

Description	Estimated Quantity	Unit Cost	Extension
1. Full Size Vehicle (Taurus, Impala or similar type)	1 each	$ 649.00 /mo./vehicle	$ 649.00

Specify Monthly Cost for Full Coverage Automobile Insurance for above vehicle: 140.00 per month /per vehicle

2. ½ Ton Full Size 4 Door Pick-up Truck	2 each	$ 621.00 /mo./vehicle	$ 621.00

Specify Monthly Cost for Full Coverage Automobile Insurance for above vehicle: 140.00 per month /per vehicle

3. ¾ Ton Full Size 4 Door Pick-up Truck	3 each	$ 641.00 /mo./vehicle	$ 641.00

Specify Monthly Cost for Full Coverage Automobile Insurance for above vehicle: 140.00 per month /per vehicle

4. Sport Utility Vehicle (Explorer, Equinox, or similar type)	4 each	$ 781.00 /mo./vehicle	$ 781.00

Specify Monthly Cost for Full Coverage Automobile Insurance for above vehicle: 140.00 per month /per vehicle

For all vehicles stated above specify the excessive mileage charge for any vehicle over 2,500 miles per month:
.________ /per mile

Per Gallon Fee for return of vehicle without full tank of fuel $ Ø / GALLON [FIXED FEE]

Specify Distance (Mileage Radius) from Downtown Dallas to your Lease/ Rental Agency pick-up and drop-off location: 3 miles.

Specify any additional comments/cost/etc. included with your bid proposal, if applicable:

Any deviations to the Dallas County bid specifications may result in rejection of the Bidders Proposal if found Unacceptable by Dallas County.

GM200I13 | **COLLIN COUNTY** | 4/21/09
Fiscal Year 2009 | **Account Balance Inquiry** | 13:21:35

Account number . . . . :	1-5001-640.65-38	
Fund . . . . :	001	GENERAL FUND
Department . . . . . . :	50	SHERIFF'S OFFICE
Division . . . . :	01	SO-ADMIN
Activity basic . . . . :	64	PUBLIC SAFETY
Sub activity . . . . :	0	LAW ENFORCEMENT
Element . . . . :	65	OPERATIONS-OTHER CHARGES
Object . . . . :	38	LEASE VEHICLES

Original budget . . . . :	25,200	
Actual expenditures - current . :	4,086.00	
Actual expenditures - ytd . . . :	15,504.00	
Unposted expenditures . . . . . . :	.00	
Encumbered amount . . . . :	.00	
Unposted encumbrances . . . . . . :	4,086.00	
Pre-encumbrance amount . . . . . . :	.00	
Total expenditures & encumbrances:	23,676.00	94.0%
Unencumbered balance . . . . :	1,524.00	6.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**

GM200I13	**COLLIN COUNTY**	4/21/09
Fiscal Year 2009	**Account Balance Inquiry**	13:24:34

Account number . . . :	36-5013-640.65-38	
Fund . . . . :	036	SHERIFFS DRUG FORFEITURE
Department . . . . . :	50	SHERIFF'S OFFICE
Division . . . . :	13	SO-DRUG FORFEITURE
Activity basic . . . :	64	PUBLIC SAFETY
Sub activity . . . . :	0	LAW ENFORCEMENT
Element . . . . :	65	OPERATIONS-OTHER CHARGES
Object . . . . :	38	LEASE VEHICLES

Original budget . . . . :	0	
Revised budget . . . . :	5,025	10/01/2008
Actual expenditures - current . :	.00	
Actual expenditures - ytd . . . :	5,025.02	
Unposted expenditures . . . . . . :	.00	
Encumbered amount . . . . :	.00	
Unposted encumbrances . . . . . . :	.00	
Pre-encumbrance amount . . . . . . :	.00	
Total expenditures & encumbrances:	5,025.02	100.0%
Unencumbered balance . . . . :	.02-	0.0

F5=Encumbrances **F7=Project data** **F8=Misc inquiry**
F10=Detail trans **F11=Acct activity list** **F12=Cancel** **F24=More keys**