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## **MEMO**

To: Commissioners' Court

**Date:** 6/19/2009

**From:** Ruben E. Delgado, P.E.; Director of Engineering

**Subject:** Bloomdale Median Opening @ Jack Hatchell Administration

Building; Approval of Engineering Services, CP&Y fee and

proposal

We request Commissioners Court consider approval of the engineering fee proposal for the above subject project. The engineering services fee will be \$4999.40. Reference attached fee proposal.

To facilitate exit and entry from the south entry of the Jack Hatchell Administration Building a median opening is needed. We anticipated the median opening would be needed at the time of development of the property on the south of Bloomdale Road. However, it has become evident that the median opening is needed now.

Using the as-built plans for Bloomdale, CP&Y, the engineer of record for Bloomdale Road, will prepare plans, specifications and estimates and obtain the City of McKinney's approval of the plans for the construction of the median opening.

We request Commissioners Court consider approval of CP&Y's engineering fee proposal.

xc: Bill Bilyeu Monika Arris Matt Dobecka