COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM ON THE TUESDAY PRIOR TO THE MONDAY MEETING.	This space for Court Clerk	AGENDA NUMBER: REGULAR _____ CONSENT 30399 7/8
INSTRUCTIONS ON THE REVERSE		

REQUESTING DEPARTMENT

Date: 7/7/09 Court Date: 7/27/09 Phone/Ext: 5110 Department: Sheriff/Support Svcs

Description of Agenda Item: Approval to Renew Prisoner Transport Contract, IFB No. 02433-09, with Prisoner Transport Services (PTS) Of America, LLC.

DEPARTMENT HEAD SIGNATURE:

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This Item is part of the current budget: ____ Yes ____ No

Amount Budgeted: (or needed)

Account Number:

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s):

CHECK TWO OF THE BELOW					
ADVERTISE			BIDS		
AWARD			PROPOSALS		

BOND REQUIRED: INS. REQ'D:

ANNUAL ACTION: EFFECTIVE:

AD DATES: OPEN DATE/TIME:

Item Description for Agenda:

Remarks:

PURCHASING AGENT SIGNATURE:

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION			
BUDGETED			FUNDS AVAILABLE
UNBUDGETED			ACCOUNT NUMBER FOR AVAILABLE FUNDS
FUNDS NOT AVAILABLE			(Needed for Agenda Submission)

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	
EMERGENCY, Sec 111.010 LGC	

FUNDS TRANSFER RECOMMENDATION

AMOUNT		DEPARTMENT NAME	ACCOUNT NUMBER
$	From		
$	From		
$	To		
$	To		

Remarks:

COUNTY AUDITOR SIGNATURE:

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER SIGNATURE: