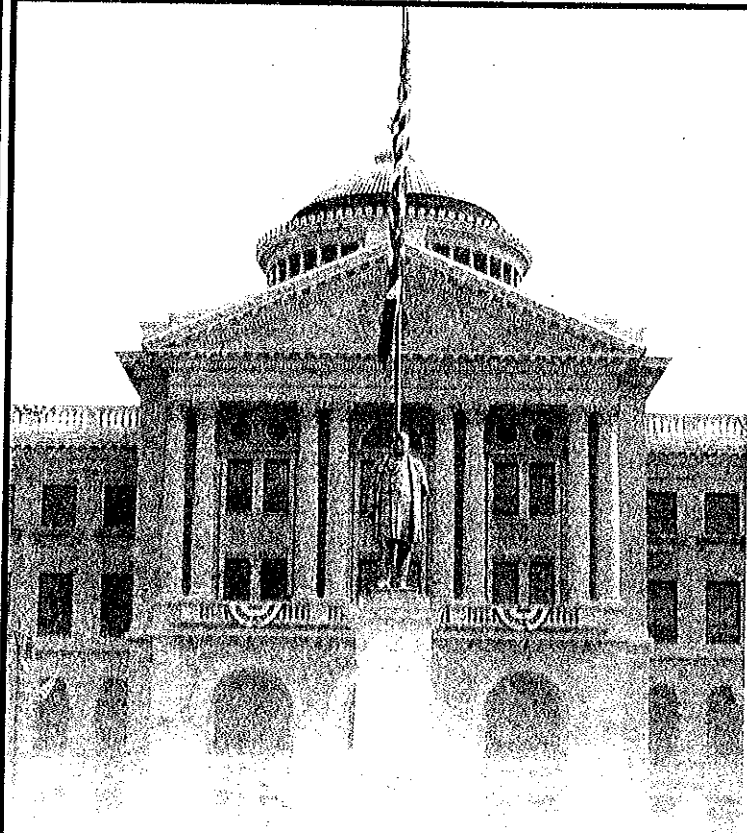


Construction;  
Collin County Courthouse  
Addition, CSP 06622-09

*August 20, 2009*



**SECTION 00310 - PROPOSAL FORM**

Proposal of Hunt Construction Group, Inc. Date August 20, 2009  
(Name of Firm)

PROPOSAL NO.: 06662-09

TO: **COLLIN COUNTY, TEXAS (Owner)**

FOR: **CONSTRUCTION: COLLIN COUNTY COURTHOUSE ADDITION**

The undersigned, as Offeror, declares that the only person or parties interested in this Proposal are those principals named herein, that his/her Proposal is made without collusion with any other person, firm or corporation, that he/she has carefully examined the Contract Documents including the Form of Contract, Invitation to Offerors, Instruction to Offerors, Specifications and the Drawings, therein referred to and has carefully examined the locations, conditions and classes of materials for the proposed work, and agrees that he/she will provide all the necessary labor, machinery, tools, equipment, apparatus and other items incidental to construction and will do all the work and furnish all the materials called for in the Contract Documents in the manner prescribed therein.

It is understood that the following quantities of work to be done at unit prices are approximate only and are intended principally to serve as a guide in evaluating Proposals.

It is agreed that the quantities of work to be done at unit prices and materials to be furnished may be increased or diminished as may be considered necessary in the opinion of Collin County to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth below except as provided for in the Contract Document.

It is understood and agreed that the Bid Security accompanying this Proposal will be returned to the offeror, unless in case of the acceptance of the Proposal the Offeror shall fail to execute a contract and file a Performance Bond, a Payment Bond, a Maintenance Bond and a Certificate of Insurance within ten (10) consecutive calendar days after its acceptance, in which case the Bid Security shall become the property of the Owner and shall be considered as payment for damages caused by delay and other inconveniences suffered by the Owner because of such failure of the Offeror.

It is understood and agreed that all work under this Contract will be completed within 765 consecutive calendar days. Completion date will be established in the Notice to Proceed.

The undersigned proposes and agrees to perform all work of whatever nature required, in strict accordance with the drawings and specifications for the following sum of prices, to-wit:

## Labor and Material Breakdown:

A:	Total Material Cost Incorporated in Project*	\$ <u>13 280 000</u>
B:	Total Labor Cost Incorporated in Project*	\$ <u>13 280, 000</u>
C:	Proposal Grand Total*	\$ <u>26,560,000</u>

\*Item A &amp; B Must Add Up to C. the Proposal Grand Total.

\* Proposal Grand Total (written in words) Twenty-Six Million  
Five hundred sixty Thousand  
000 Dollars

Breakout the items below included in your proposal Grand Total

		Unit Price		Total Price
1. Modified Subgrade 6" with Lime, square yard	14,210 SY	\$ 1.50	SY	\$ 21,315
2. Hydrated Lime, tons	260 Tons	\$ 115.00	tons	\$ 29,900
3. Import fill material, including haul, Compaction and grading, cubic yard	118,650CY	\$ 6.14	CY	\$ 728,000

Payment for Additional Items, Unit Prices (all unit pricing is for adds and/or deducts):

Piers-Unit price per linear foot for piers

18" Round	\$ + \$20.35 / - \$6.00
36" Round	\$ + \$63.00 / - \$7.15

Pier Steel Casing-Unit price per linear foot for casing

18" Round	\$ + \$11.60 / \$0.00
36" Round	\$ + \$18.30 / \$0.00

Modified Subgrade 6" with Lime per square yard

\$ + \$1.65 / - \$1.45
------------------------

Hydrated Lime per ton

\$ + \$127.00 / - \$104.00
----------------------------

Import fill material, including haul, compaction and grading  
Per cubic yard

\$ + \$8.80 / - \$5.00
------------------------

Sidewalks-Unit price per square foot for sidewalks 4" thick (add and/or deduct)

\$ + \$3.50 / - \$2.75
------------------------

Trench Safety-Unit price per lineal foot of trench exceeding  
a depth of five (5) feet

\$ + \$2.75 / - \$2.25
------------------------

Special Shoring-(if any), unit price per square foot of shoring used

\$ + \$28.50 / - \$23.00
--------------------------

Complete installed data drop within 200 feet

\$ + \$ 165.00 / - \$135.00
-----------------------------

Complete installed receptacle within 200 feet (dedicated circuit)

\$ + \$ 825.00 / - \$675.00
-----------------------------

Complete installed <u>receptacle within 50 feet (Not dedicated circuit)</u>	\$ + \$275.00 / - \$225.00
Complete installed <u>50 linear feet of ¾" rigid conduit</u>	\$ + \$165.00 / - \$135.00
Complete installed <u>smoke detector/smoke duct detector/heat detector</u> within 75 feet of another similar fire device	\$ + \$ 550.00 / - \$400.00
Complete installed <u>carpet per square foot</u>	\$ + \$3.85 / - \$3.15
Complete installed <u>VCT per square foot</u>	\$ + \$2.20 / - \$1.80
Complete installed <u>Flexible Pavement per square yard</u>	\$ + \$21.65 / - \$17.70
Complete installed <u>2" modified bit roof penetration with weather head</u>	\$ + \$165.00 / - \$135.00

**ALTERNATE – Delete Audio/Visual Equipment and Wiring Installation  
(conduit remains) per Courtroom**

\$ 90,000.00

Collin County would like to offer the option for successful offeror to accept credit card payments for services rendered. Collin County currently uses MasterCard as its credit card provider.

Would your company be willing to accept monthly credit card payments? Yes ☐ No ☒

If applicable, does your company offer any additional discounts for timely payment with or without credit card payment? Yes ☐ No ☒

If yes, please explain \_\_\_\_\_

Receipt is hereby acknowledged of the following Addenda to the Contract Documents.

Addendum No. 1 dated	<u>July 27, 2009</u>	Received	<u>July 30, 2009</u>
Addendum No. 2 dated	<u>August 7, 2009</u>	Received	<u>August 10, 2009</u>
Addendum No. 3 dated	<u>August 12, 2009</u>	Received	<u>August 13, 2009</u>
Addendum No. 4 dated	<u>August 14, 2009</u>	Received	<u>August 17, 2009</u>
Addendum No. 5 dated	<u>August 19, 2009</u>	Received	<u>August 19, 2009</u>

The undersigned Offeror hereby declares that he/she has visited the site of the Work and has carefully examined the Contract Documents pertaining to the Work covered by the above Proposal, and he/she further agrees to commence work within ten (10) consecutive calendar days after date of written Notice to Proceed and to substantially complete the work on which he/she has proposed within 765 consecutive calendar days subject to such extensions of time allowed by Specifications.

The undersigned Offeror agrees that this Proposal shall be good and may not be withdrawn for a period of ninety (90) consecutive calendar days after closing time for receiving Proposals.

August 19, 2009

The undersigned Offeror agrees that if he/she is notified of the acceptance of this proposal within ninety (90) consecutive calendar days of the time set for opening of Proposals, he/she will execute a contract for the Work for the stated prices, and will execute and deliver to Owner within ten (10) consecutive calendar days after signing of contract, a Performance Bond and a Payment Bond for the total amount of the Contract and a Certificate of Insurance, as stipulated in the Specifications.

The undersigned Offeror further agrees that the enclosed Bid Security in the amount of five percent (5%) of the Greatest Amount of Proposal is the agreed amount of liquidated damages which Collin County, Texas will suffer by the failure of the undersigned Offeror to execute the Contract and to furnish the Performance and Payment Bonds and by reason of such failure on the part of the undersigned Offeror, the Bid Security will immediately be forfeited to Collin County, Texas.

The undersigned Offeror also understands that the Commissioners' Court of Collin County, Texas reserves the right to reject any and/or all Proposals covered in this Proposal request and to waive informalities or defects in Proposals or to accept such Proposals as it shall deem to be in the best interest of Owner.

It is understood that the work proposed to be done will be accepted when fully completed in accordance with the Contract Documents.

Accompanying this Proposal, is a certified check, cashier's check or Bid Bond in the amount of five percent (5%) of the total amount proposed. Also accompanying this Proposal, all the information required in Section 00100 – Instructions to Offerors.

The undersigned certifies that the Proposal prices contained in this Proposal have been carefully checked and are submitted as correct and final. The unit prices have been shown in words and figures for each item listed in this Proposal and it is understood that in the event of a discrepancy, the words shall govern.

Respectfully submitted,

Seal and Authorization  
(If a Corporation)

Contractor:

Hunt Construction Group, Inc.

By:

Title:

Executive Vice President

Address:

4099 McEwen Road, Suite 400

Dallas, Texas 75244

Phone:

(972) 788-1000

Fax:

(972) 788-1302

E-mail

Address:

mlavoy@huntconstructiongroup.com

END OF SECTION

Revised 8/5/09

## CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ

**For vendor or other person doing business with local governmental entity**

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

August 20, 2009

**1 Name of person doing business with local governmental entity.**

Not Applicable

**2 ☐ Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3 Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.**

Not Applicable

**4 Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.**

Not Applicable

Adopted 11/02/2005

**FORM CIQ****CONFLICT OF INTEREST QUESTIONNAIRE****Page 2****For vendor or other person doing business with local governmental entity**

- 5 **Name of local government officer with whom filer has affiliation or business relationship.  
(Complete this section only if the answer to A, B, or C is YES.)**

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or other relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire? ☐ Yes ☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity? ☐ Yes ☒ No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more? ☐ Yes ☒ No

D. Describe each affiliation or business relationship.

6



Signature of person doing business with the governmental entity

08/20/2009

Date

Adopted 11/02/2005

## AFFIDAVIT OF COMPLIANCE

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

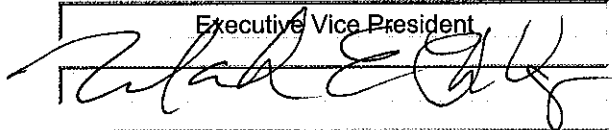
Name of Company

Hunt Construction Group, Inc.

Title of Officer

Executive Vice President

Name of Officer



Date:

August 20, 2009





August 20, 2009

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale, Suite 3160  
McKinney, Texas 75071

**RE: CSP No. 06622-09**  
**Collin County Courthouse Addition**

We appreciate the opportunity to submit our response to your Competitive Sealed Proposal on the Collin County Courthouse Addition project. **Hunt would be honored to be selected as a team member on this prestigious project.** Please consider the following services and attributes which clearly separate the Hunt team from our competition.

As one of the largest and most successful commercial builders in the Dallas area, Hunt consistently ranks among the top five builders locally in annual construction volume. We employ 130 salary construction professionals in our Dallas office and in 2007 Hunt's Dallas office completed approximately \$300 million of construction in place.

We are proud to have been the Contractor who built the original Justice Center for Collin County, completed in 2007. Because of the success of this project, the recognized quality of the facility in the industry and the teamwork of the Owner, Architect and Hunt, we are proposing the same Management Team for this project.

We have the best knowledge of the exiting facility, systems and site conditions. In addition, our personnel are very experienced in the construction of large complex renovation projects. These points are critical to the success of this project. No one else can bring this unique blend of experience and qualifications to this project.

Thank you for this opportunity to submit our qualification for this project. We are excited about this opportunity because we firmly believe this team brings together the exact requirements to make this project an outstanding success. If you have any questions regarding our response, please do not hesitate to contact us.

Respectfully Submitted,  
**HUNT CONSTRUCTION GROUP**

A handwritten signature in black ink, appearing to read 'Jack Sovern'.

**JACK SOVERN**  
Vice President – Project Executive

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## Offeror's Pricing Proposal

Included in a separate envelope per conversation with Mark LaVoy.

# CRITERIA ONE

# Criteria One

## *Offeror's Ability to Provide Construction Services*

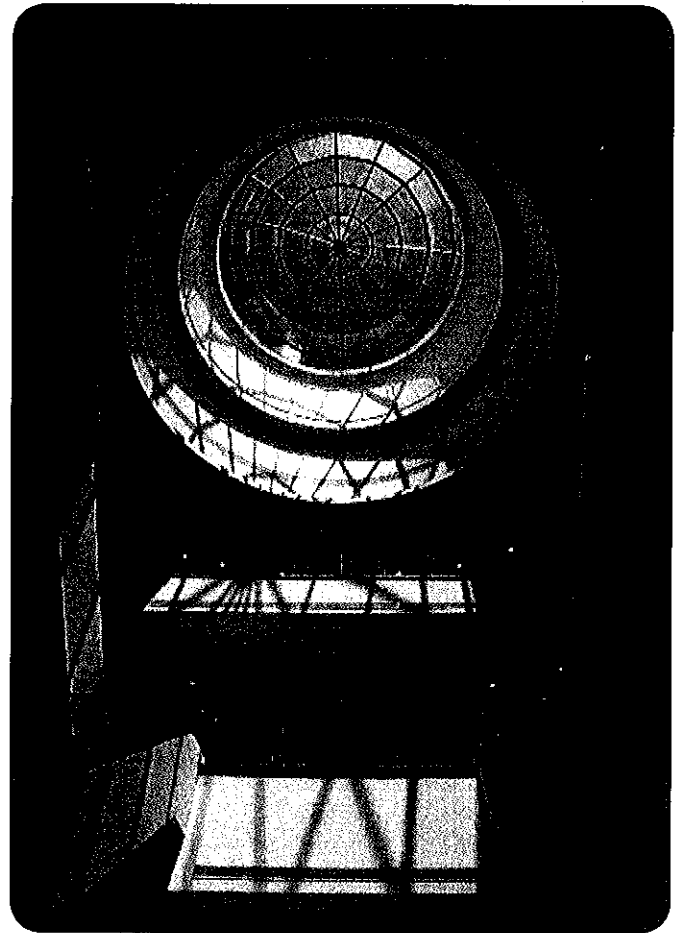
### A. Statement of Interest

Hunt is very proud to have the opportunity to submit our qualifications and sincerely express our interest, dedication and commitment to Collin County for the Collin County Courthouse Addition, CSP 06622-09.

#### Unique Qualifications

As the Contractor on the original building, construction for the Collin County Justice Center completed in 2007. Hunt Construction has the following unique qualifications to perform this project.

- 1) We have the most thorough understanding of how to effectively work with the Owner and PGAL on this project.
- 2) We have the best knowledge of the existing facility, "as-built" conditions and other existing site conditions, critical to the renovation work.
- 3) Hunt is proposing the same on-site Project Team (Project Manager, Superintendent, Project Engineer) that built the original Collin County Justice Center. No one else can offer this.
- 4) Hunt has extensive municipal work experience in the Dallas Metroplex including courthouses and detention facilities.
- 5) Hunt has extensive renovation experience on all types of municipal and school projects, similar to the extensive renovation work for this project.



### B. Statement of Availability and Commitment

Hunt commits the staffing and resources in our organization necessary to ensure the success of the Collin County Courthouse Addition. Please see the organization chart and resumes submitted within Criteria Two: Qualifications of Construction Team for our proposed team.

Hunt is fully committed to assign the project team as proposed. This is the team that built the original Collin County Justice Center.

In addition, Jack Sovern, Vice President, will provide the upper management direction for this project from start to finish. Mr. Sovern was responsible for the success of the original Collin County Justice Center.

# CRITERIA TWO

## Criteria Two

### Qualifications of Construction Team

#### A. Resumes

Please refer to our proposed personnel resumes located on pages 6 - 13.

#### B. Team Status

The team members proposed are available October 12, 2009 or before that date if needed.

#### C. Project Assignments and Lines of Authority

Please refer to our Project Organization Chart located on page 5.

#### PROJECT ORGANIZATION

This Project will be organized and managed by a full-time onsite team, currently estimated at 7 salaried professionals.

**Hunt's Core Management Team** is described below (please refer to the Organization Chart)

##### Mr. Jack Sovern, Project Executive

Jack Sovern, Project Executive, has twenty-six years with Hunt, including field engineering, project management and design development experience. He has worked on many types of construction projects including municipal and justice centers. Mr. Sovern was the Contract Manager on the Collin County Justice Center and the Frisco Lone Star High School.



Mr. Sovern's duties on all projects is to oversee and coordinate the efforts of Hunt's estimating, preconstruction and operations personnel, including GMP development and subcontractor commitments. He will support the Project Manager through the construction phase with necessary Hunt resources to ensure that the project has all the personnel and management tools required to perform successfully for Collin County.

Mr. Sovern stays involved throughout the project. He will attend management review meetings and other critical meetings. His responsibility is to stay in communication with Collin County management to make sure Hunt is meeting your expectations.

##### Doug Workman, Project Manager

Mr. Doug Workman has been with Hunt for eight years and was the Project Manager on the recently completed \$44 Million Collin County Justice Center. As Project Manager, Mr. Workman will be responsible for every aspect of Hunt's day-to-day on-site construction management process - contracts, field operations, safety, quality, scheduling, change control, subcontractor performance, commissioning and turnover. Once the on-site project team mobilizes in preparation for construction, Mr. Workman becomes the day-to-day Hunt contact for all communication and coordination with Collin County. Mr. Workman is responsible for the total management of Hunt's on-site field team.



##### Erik Terry, Superintendent

Mr. Eric Terry will be responsible for all day-to-day construction activity in the field reporting to Mr. Workman (Project Manager). His daily responsibilities include direct coordination of all trade contractors, safety, quality, site logistics, hoisting and short term scheduling.



Mr. Terry served as Superintendent on the Collin County Justice Center and recently on the 900,000 SF Class A Rosewood Court Office Building, a 20-story building in downtown Dallas.

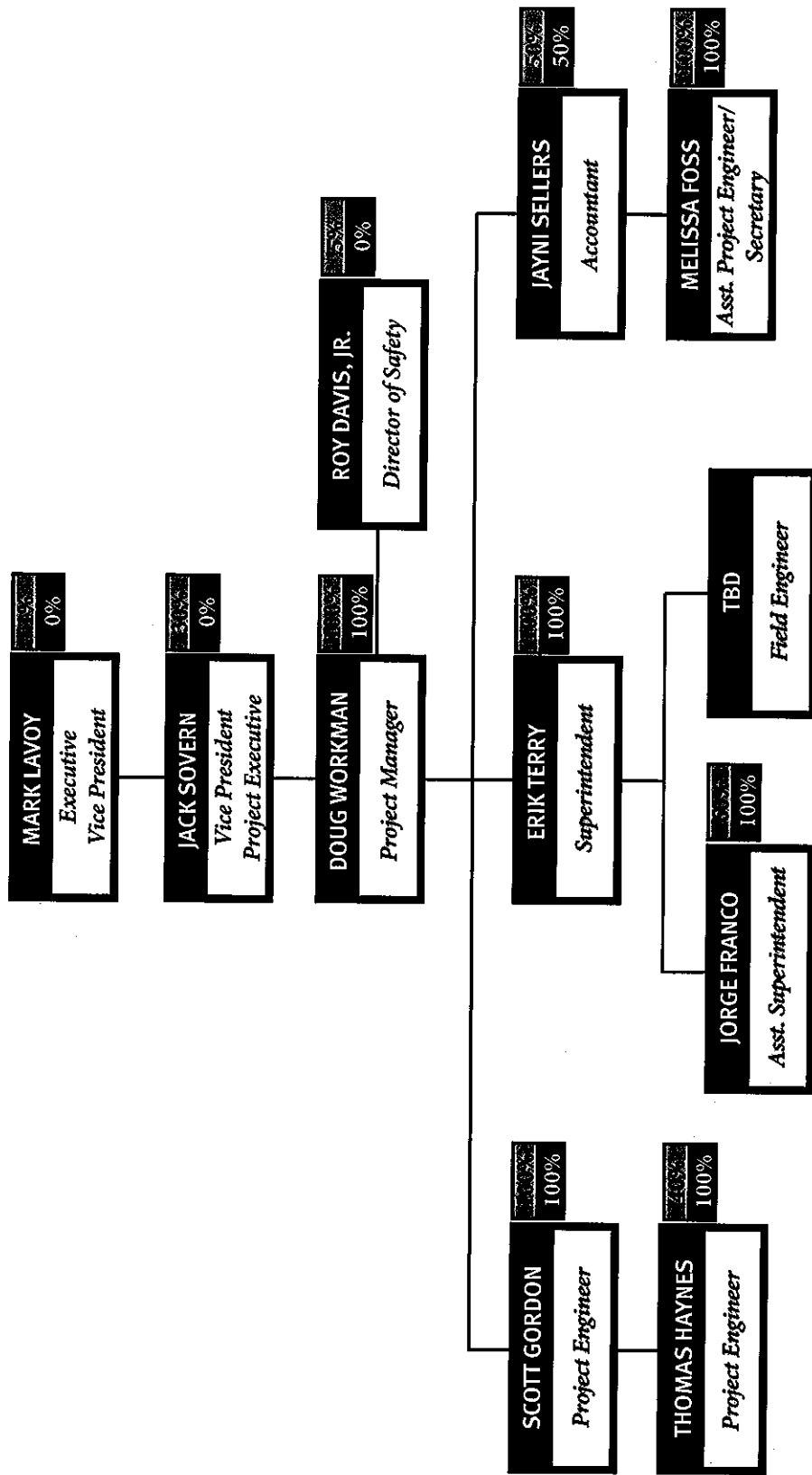
Mr. Terry's eight year career with Hunt spans several project types. Mr. Terry's strengths include communication and subcontractor coordination. He has extensive renovation and addition experience in existing operating facilities and has been involved with many other CMR projects.

##### Scott Gordon, Project Engineer

Mr. Scott Gordon has over 18 years of experience. Scott's current assignment is on the Allen Event Center. He has also worked on numerous renovation projects and has previous career experience in the mechanical, HVAC and piping trade. His responsibilities include the control, processing and distributing of all project documentation and maintaining open communication and coordination with all subcontractors and the owner.



# Collin County Justice Center Addition Organizational Chart and Time Management Staffing Plan

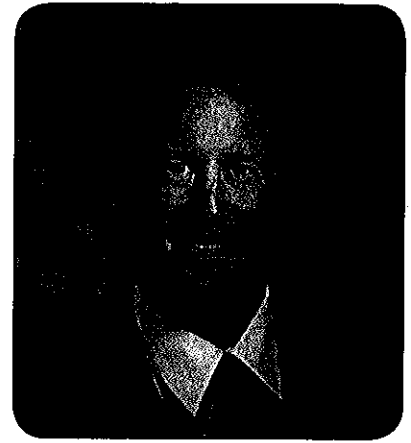


% Time Officed On-Site

COLLIN COUNTY COURTHOUSE ADDITION, CSP 06622-09



**MARK E. LAVOY**  
*Executive Vice President*



**Collin County Courthouse Addition Responsibilities**

- Overall corporate responsibility for the performance of the project team
- Provides corporate leadership, experience and technical expertise
- Anticipates and resolves construction issues
- Ensures that client expectations are met
- Resource allocation and daily communication with the contract/construction manager to facilitate on-time, within budget project delivery

**Project Experience (Abbreviated.)**

**Collin County Justice Center**

A 340,000 SF, four-story building on a 34-acre site including two rooftop penthouses, 15 courtrooms, space for 12 future courtrooms, jury rooms, judges offices, holding cells, multiple atrium spaces and administrative / office areas. McKinney, TX

**Cedar Hill Government Center**

A 115,000 SF, four-story building including administrative offices, courtrooms, a grand lobby and atrium, conference center, city data center, police facilities and detention areas and Cedar Hill Independent School District administrative offices.

Cedar Hill, TX

**Valley View Municipal Complex**

A 98,229 SF, seven-building municipal complex including a 52,000 SF, two-story administration building with accompanying vehicle maintenance area, warehouse, bulk material storage, vehicle wash and vehicle fueling support buildings for the streets and water department and a police administration building with an impound and auction yard.

Irving, TX

**Carrollton Justice Center**

A 48,000 SF police and courtroom facility, including the renovation of an existing library into municipal courtrooms, offices and a law library; and the renovation, upgrade and addition to an existing police building including 12 cells and support space for the City of Carrollton.

Carrollton, TX

**Years Experience**

31 - INDUSTRY

18 - HUNT

**Areas of Expertise**

- Corporate Leadership
- Owner Representation

**Education**

- Business Administration  
Ohio State University

**Licensing/Training/  
Professional Affiliations**

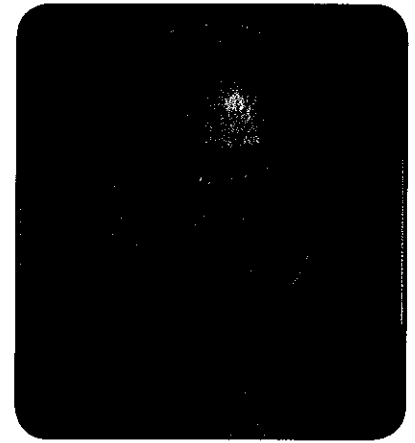
- Dallas Arboretum Architecture/  
Construction Steering  
Committee
- Dallas AGC Board Member,  
1999-2000
- Hearts and Hammers Board  
Member, 1988-1991
- The Hunt College of  
Construction "Contract  
Highlights & Risk Management"  
Seminar

**City of Residence**

Plano, TX



**DOUGLAS R. WORKMAN**  
*Project Manager*



**Collin County Courthouse Addition Responsibilities**

- On-site manager
- On-site management to ensure successful, safe and timely completion
- Supervises jobsite staff
- Implements policies and procedures
- Makes on-site day-to-day decisions regarding cost analysis and budget control, scheduling, quality and safety
- Oversees field operations
- Monitors all reports for timeliness and accuracy
- Maintains communications with owners, architects, and trade/sub contractors
- Coordination and supervision of trade/sub contractors

**Project Experience (Abbreviated.)**

**Collin County Justice Center**

A 340,000 SF, four-story building on a 34-acre site including two rooftop penthouses, 15 courtrooms, space for 12 future courtrooms, jury rooms, judges offices, holding cells, multiple atrium spaces and administrative / office areas. McKinney, TX

**Denton County Courthouse**

A 180,000 SF, five-story courthouse including 10 courtrooms, law library, office space and holding facilities with a 175,000 SF parking garage. Denton, TX

**Lewisville ISD Elementary School #40**

A new 108,000 SF elementary school. Lewisville, TX

**Retirement Systems of Alabama Tower**

A 700,000 SF, 24-story corporate office building with a cast-in-place concrete structure, a separate 8,000 SF energy building connected by a CIP service tunnel, granite façade, precast concrete, curtainwall skin with stainless steel batten roof with unusual high-end architectural finish and details. Montgomery, AL

**Years Experience**

12 - INDUSTRY

7 - HUNT

**Areas of Expertise**

- Structural Engineering
- Communication
- Scheduling

**Education**

- Civil Engineering  
Pennsylvania State University

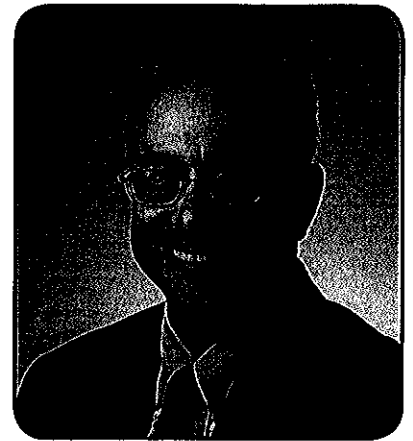
**Licensing/Training/  
Professional Affiliations**

- American Society of Civil Engineers
- ASCE Construction Institute
- Florida Registered Professional Engineer No. 49350
- Florida Certified Special Inspector No. 1117
- Prolog
- SureTrak
- LEED Accredited Professional - U.S. Green Building Council

**City of Residence**

Lantana, TX

**J. SCOTT GORDON**  
*Project Engineer*



**Collin County Courthouse Addition Responsibilities**

- Control, processing, and distribution of all project documentation (contract drawings, submittals, contract documents, other technical data)
- Records and distributes any changes
- Reviews shop drawings for conformance to specifications
- Prepares or reviews as-built drawings
- Assembles equipment operation and maintenance manuals
- Assists the project manager with cost control, verification of trade/sub contractors invoices and monitors the schedule
- Assists the project manager with coordination of the trade/sub contractors

**Project Experience**

**Allen Event Center**

A 192,000 SF, 6,800-seat arena and events center.  
Allen, TX

**Federal Reserve Bank of Dallas**

A new twenty-story government office building including a cafeteria, atrium and parking garage.  
Dallas, TX

**Renaissance Hotel - Shops at Legacy North**

Preconstruction for a new 250,000 SF, ten-story hotel including 270 rooms, a full-service spa, conference rooms, ballroom facilities, retail shops and a 430-space parking garage.  
Plano, TX

**Grapevine-Colleyville ISD 2005 Bond Program BP-6**

Renovations to Cannon Elementary School, Dove Elementary School, Grapevine Elementary School, Heritage Elementary School, Grapevine Middle School, Swim Center and Cross Timbers Middle School.  
Grapevine, TX

**Plano Independent School District**

Installation of light commercial plumbing.  
Plano, TX

**Years Experience**

19 - INDUSTRY  
2 - HUNT

**Areas of Expertise**

- Mechanical Electrical & Plumbing
- Scheduling

**Education**

- B.S., Construction Management Technology  
Purdue University
- Associate of Science, Civil Engineering  
Purdue University

**Licensing/Training/**

**Professional Affiliations**

- Build Trades Journeyman
- Dallas Joint Plumbers & Steamfitters Apprentice Training Program
- OSHA 30-Hour Occupational Safety & Health Training Course
- State of Texas Master Plumbing License #18498
- OSHA Construction 10 Hour
- LEED Accredited Professional - U.S. Green Building Council

**City of Residence**

Rockwall, TX

## JORGE FRANCO

*Assistant Superintendent*

### **Collin County Justice Center Addition Responsibilities**

- Assist with supervision and control of all construction activities
- Assist Superintendent in coordinating and scheduling trade/subcontractors and suppliers
- Assists in monitoring performance to ensure that work is performed correctly and on time
- Assist in overseeing project quality control and safety programs

### **Project Experience**

**Valley View Municipal Complex;** Irving, TX  
**Frisco Lone Star High School;** Frisco, TX  
**Wachovia Bank;** Dallas, TX  
**Rosewood Court Office Building;** Dallas, TX  
**Duncanville ISD 2001 Bond Program Phase VI - High School;** Duncanville, TX  
**Mansfield Legacy High School;** Mansfield, TX  
**Swiss Avenue Surgical Center;** Dallas, TX

### **Years Experience**

12- Industry  
4 - Hunt

### **Areas of Expertise**

- Carpentry
- Concrete

### **Licensing/Training/ Professional Affiliations**

- OSHA Construction 10 Hour
- LEED: New Construction  
- Construction Manager  
Responsibilities

### **City of Residence**

Grand Prairie, TX



## MELISSA FOSS

*Asst. Project Engineer / Secretary*

### **Collin County Justice Center Addition Responsibilities**

- Assists the project engineer in the care, control and processing of all contract drawings, submittals, contract documentation and technical data
- Assists with the recording and distribution of any changes

### **Project Experience**

**Frisco Lone Star High School;** Frisco, TX  
**The Mondrian @ Cityplace West;** Dallas, TX  
**Alcon ASPEX Line E Expansion;** Fort Worth, TX  
**Alcon Manufacturing Line 16;** Fort Worth, TX  
**Alcon Conner Center B1/B2 HVAC Upgrades;** Fort Worth, TX  
**Sherlocks Storage;** Allen, TX  
**Galyan Sports and Outdoor;** Arlington, TX  
**Massey Cadillac;** Dallas, TX

### **Years Experience**

8 - Industry  
4 - Hunt

### **Areas of Expertise**

- Communication
- Detail Oriented
- Planning & Cost Control

### **Licensing/Training/ Professional Affiliations**

- Constructware
- Texas Construction Law Seminar
- Prolog Manager Version 7.5
- Introduction to Prolog Manager
- LEED: New Construction - Technical Review

### **City of Residence**

Savannah, TX



# CRITERIA THREE

## Criteria Three

### *Offeror's Past Performance on Collin County (If Applicable) and Representative Projects*

#### A. Past 5 Years Experience Similar Projects



#### **Contract Delivery Method**

General Contractor  
Lump Sum Bid

#### **Description**

A 340,000 SF, four-story building on a 34-acre site including two rooftop penthouses, 15 courtrooms, space for 12 future courtrooms, jury rooms, judges offices, holding cells, multiple atrium spaces and administrative/office areas.

#### **Final Construction Cost**

\$43,749,597

#### **Final Project Size in Gross Square Feet**

340,000 GSF

#### **Type of Construction (new, renovation, or expansion)**

New

#### **Actual Notice To Proceed for Preconstruction Services**

n/a

#### **Actual Notice To Proceed**

6.30.2005

#### **Substantial Completion**

7.6.2007

#### **Final Payment Dates for Construction Services**

1.27.2009

#### **Name of Project Manager**

Douglas R. Workman

#### **Name of Project Superintendent**

Erik J. Terry

#### **Names of Mechanical, Plumbing and Electrical Subcontractors**

Miinc Mechanical Contractors (Mechanical), Neely Plumbing (Plumbing), RTS Enterprises (Electrical)

#### **Owner's Reference**

Mr. Bill Burke, Collin County Texas, 972.547.5340

#### **Architect/Engineer's Reference**

Mr. David Andrews, PGAL, 972.871.2225

#### **Length of Business Relationship With the Owner**

2 years



**Rosewood Court Office Building**  
Dallas, TX

#### **Contract Delivery Method**

Negotiated General Contractor

#### **Description**

A 400,000 SF, 19-story office tower with ground floor retail space and an attached 460,000 SF parking garage.

#### **Final Construction Cost**

\$61,492,458

#### **Final Project Size in Gross Square Feet**

400,000 GSF

#### **Type of Construction (new, renovation, or expansion)**

New

#### **Actual Notice To Proceed for Preconstruction Services**

n/a

## Criteria Three (continued)

### Offeror's Past Performance on Collin County (If Applicable) and Representative Projects



**Allen Event Center**  
Allen, TX

#### Contract Delivery Method

Construction Manager at Risk  
Guaranteed Maximum Price

#### Description

A 192,000 SF, 6,800-seat arena and events center.

#### Final Construction Cost

Estimated \$38,496,239

#### Final Project Size in Gross Square Feet

192,000

#### Type of Construction (new, renovation, or expansion)

New

#### Actual Notice To Proceed for Preconstruction Services

January 2008

#### Actual Notice To Proceed

September 2008

#### Substantial Completion

November 2009

#### Final Payment Dates for Construction Services

N/A

#### Name of Project Manager

Matthew Reinl

#### Name of Project Superintendent

Edward Kale

#### Names of Mechanical, Plumbing and Electrical Subcontractors

TD Industries (Mechanical and Electrical), Groves (Plumbing)

#### Owner's Reference

Mr. Rick Kozuback  
International Coliseum Company  
480.994.0772

#### Architect/Engineer's Reference

Mr. Don Dethlefs  
Sink Combs Dethlefs  
303.308.0200

#### Length of Business Relationship With the Owner

6 Years



**Collin County Community College**  
District Spring Creek Campus  
Plano, TX

#### Contract Delivery Method

Construction Manager at Risk  
Guaranteed Maximum Price

#### Description

A two-story, 53,000 SF addition consisting of a conference center, classrooms and offices and a 21,000 SF renovation of existing space.

#### Final Construction Cost

\$7,935,000

#### Final Project Size in Gross Square Feet

53,000

#### Type of Construction (new, renovation, or expansion)

Expansion and Renovation

## Criteria Three (continued)

### *Offeror's Past Performance on Collin County (If Applicable) and Representative Projects*

**Type of Construction (new, renovation, or expansion)**  
Renovation

**Actual Notice To Proceed for Preconstruction Services**  
January 2008

**Actual Notice To Proceed**  
June 2008

**Substantial Completion**  
June 2009

**Final Payment Dates for Construction Services**  
September 2009

**Name of Project Manager**  
Andrew Taylor

**Name of Project Superintendent**  
Chris A. Watson

**Names of Mechanical, Plumbing and Electrical Subcontractors**  
Brandt Engineering (Mechanical and Eletrical), Boggs Electric (Electrical)

**Owner's Reference**  
Mr. Matt Holster  
Alcon Laboratories, Inc.  
817.551.4042

**Architect/Engineer's Reference**  
Mr. Frank Angelini  
Ewing Cole  
215.625.2020

**Length of Business Relationship With the Owner**  
15 Years

## B. Terms of Agreement

We would appreciate the opportunity to discuss the following topics regarding this contract language:

- 1) A reasonable cap on liquidated damages.
- 2) A mutual waiver of consequential damages.
- 3) Modification of the delay provisions and an equitable adjustment in Contract Sum for delays not due to Contractors fault or neglect.
- 4) Change Order/Claims Procedure provisions should be modified to a more equitable arrangements.
- 5) A discussion of the broad audit rights for a lump sum contract.

# CRITERIA FOUR



## Criteria Four

### Offeror's Project Planning and Scheduling for this Project

#### A. Critical Path Management

*Please refer to our attached CPM Schedule for the Addition and Renovation phases of the project located on pages 20 - 21.*

#### B. Critical Construction Issues

The critical construction schedule issues for this project are:

- 1) Completion of concrete structural frame and enclosure of building addition.
- 2) Timely completion of MEP Systems for operation of systems to temporarily condition the building for finishes in new addition.
- 3) Separation of renovation construction activity from ongoing Justice Center operations (i.e. noise, dust, personnel, odors, security, etc.)
- 4) Logistics of renovation construction through one point of access per floor while maintaining schedule production.
- 5) Checkout and turnover of new and renovated Mechanical/Electrical/Security Systems.

#### C. Project Approach

Hunt's approach to maintaining the project schedule is dependent on three factors:

- 1) Experienced leadership and field supervision from Hunt Construction management on-site.
- 2) Demanding qualified, experienced supervision from key major subcontractors who can proactively plan ahead on their work and material needs.
- 3) Obtaining quick and clear resolution from Owner and Architect representatives on questions or issues needing decisions.

If the qualified personnel are in place for the above parties, then Hunt will provide a line of open communication and a proactive problem solving jobsite environment to resolve problems and maintain progress. The project "attitude" needs to be one of optimism and attention to details to deliver a quality job.

#### Collin County Justice Center

Due to the schedule constraints, Hunt reviewed the schedule sequence and constructability of systems. An example was the installation of "greenboard" or moisture resistant drywall in the above ceiling sections of partitions to the deck. This allowed the mechanical overhead roughin to progress after the sheet rock installation (for access) and eliminated

the potential problem of molding drywall due to water from weather. This same material change also expedited completion of the stairwells.

Hunt required weekly subcontractor coordination meetings with all superintendents and subcontractor management to openly discuss the plan for the next week, concerns, and resolve any potential problems inhibiting schedule progress or quality.

#### Rosewood Court

This Class "A", 900,000 SF office building was impacted on schedule with an inordinate amount of bad weather early in the project. To pick up schedule days lost, Hunt implemented a change in the concrete form, place and finish cycle to gain back lost days. By adding additional supervision and hoisting, we were able to open up more areas of work and improve the production. This was done through on-site positive discussions with Hunt and Subcontractor supervision and the Engineer of Record.

#### Alcon Projects

Alcon is a major manufacturer of ophthalmic drugs. Their existing facility includes multiple "clean" production lines and extensive research and development operations in Fort Worth. Many of their projects are new construction or renovation adjacent to ongoing FDA validated production lines or critical research studies.

Hunt supervision must coordinate all work closely with the Alcon operation management to ensure no interruption of services or production. Much of the work must be planned weeks in advance for shiftwork and necessary access to work areas.

#### D. Construction Approach on Occupied Site

Necessary steps for working in occupied building areas:

- 1) Extensive preplanning
- 2) Approval of sequence and access
- 3) Notification of Owner and Contractor personnel
- 4) "Walk-down" of utilities to insure shutdowns are not impacting operations
- 5) Plans to control noise, dust, odors, vibration, removal of debris
- 6) Provide for continuous cleaning
- 7) Agreement on hours of work
- 8) Control of Ingress/Egress

Act ID	Description	Orig Dur	Early Start	2012											
				OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	
Addition															
1000	Notice to Proceed	10d	12OCT09	23											
1010	Mobilization/ SWPP	10d	26OCT09	06											
1015	Prepare Submittals-E'Work, Utilities	5d	26OCT09	30											
1016	A/E Appvl	5d	02NOV09	06											
1020	Earthwork- Bldg Pad	20d	09NOV09	04											
1022	Site Utilities	60d	21DEC09	16											
1025	Earthwork - Balance of Site	40d	07DEC09	02											
1027	Prepare Submittals-Conc Frame/Fndn	15d	26OCT09	13											
1028	A/E Appvl	10d	16NOV09	27											
1030	Drilled Piers	15d	07DEC09	28											
1040	Mud Slab/ U/G Drainage	10d	21DEC09	05											
1050	Structural Slab - Lower Lvl	40d	29DEC09	23											
1060	Structural Slab - Level 1	30d	24FEB10	06											
1070	Structural Slab - Penthouse	30d	07APR10	18											
1075	Top Out Structure	0		18											
1080	Penthouse Curbs/Toppling Slabs	15d	19MAY10	08											
1480	Prepare CMU/Stone/Masonry Submittals	20d	26OCT09	20											
1490	A/E Appvl	15d	23NOV09	17											
1500	Ext CMU/ Brick & Stone Veneer	60d	19MAY10	10											
1510	Install Windows/C'Wall & Roofing	45d	30JUN10	31											
1515	Str Stl- Penthouse/ Metal Roofing	35d	30JUN10	17											
1517	Built Up Roofing	20d	01SEP10	28											
1519	Skylights	20d	18AUG10	14											
1520	DRY - IN	0		28											
1990	Prepare MEP U/G , Long Lead Submittals	20d	26OCT09	20											
1995	A/E Appvl	15d	23NOV09	17											
2000	MEP Ohd Rln - Lower Level	40d	05MAY10	29											
2010	Partition Framing/ In Wall MEP Rln-LL	40d	30JUN10	24											
2020	MEP Ohd Rln - Level 1	40d	30JUN10	24											
2030	Partition Framing / In Wall MEP Rln- Lvl 1	40d	25AUG10	19											
2035	Fab/Del'y AHU's, MEP Equipment	70d	14DEC09	23											
2040	Set AHU's & MEP Equipmt - PH	15d	09JUN10	29											
2050	HVAC/Piping/Plmbg Risers	60d	30JUN10	21											
2060	HVAC/Piping Tieins, Insulation, Controls	55d	30JUN10	14											
2070	Start Up HVAC for Const Finishes	0		21											
2080	Drywall Walls, Ceilings - Lower Level	20d	29SEP10	26											
2090	Drywall Walls, Ceilings - Lvl One	30d	20OCT10	30											
2100	Wall Finishes, Clg Grid, MEP Trim	30d	27OCT10	07											

Start date 12OCT09  
 Finish date 30NOV11  
 Data date 12OCT09  
 Run date 19AUG09  
 Page number 1A  
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■ Early bar  
 ■ Progress bar  
 ■ Critical bar  
 — Summary bar  
 ◆ Start milestone point  
 ◆ Finish milestone point

Act ID	Description	Orig Dur	Early Start	2012											
				OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	
2110	Wall Finishes, Clg Grid, MEP Trim -Lvl One	30d	01DEC10	1											
2120	Flooring -Lower Level	20d	17NOV10	1											
2130	Flooring - Lvl One	20d	15DEC10	1											
2140	Hang Doors, Hdwe- Lower Level	20d	24NOV10	2											
2150	Hang Doors,Hdwe - Lvl One	20d	22DEC10	1											
2160	Ctr Punch & Test All Systems	15d	19JAN11	0											
2170	Install Food Service Equipment	30d	10NOV10	2											
2180	Install Security, AV, Other Special Systems	60d	10NOV10	0											
2190	Turnover Systems	15d	09FEB11	0											
10000	Install 4" HMAC Base & Conc-Loop Road	15d	20JAN10	0											
10010	Install 4" HMAC Base -Parking Areas	15d	03MAR10	2											
10020	Fine Grade Seeded Areas/Erosion Ctrl	15d	17MAR10	0											
10030	Seeding and Establish Growth on Seed	60d	07APR10	2											
10035	Install HMAC Finish Cse, Misc Site Eq Items	20d	29SEP10	2											
10040	Install Irrig/Sod/Landscape at Building	30d	27OCT10	0											
12000	Judges Parking/ South Entry Fntn &	60d	30JUN10	2											
16000	INTERIM SUBST COMP -PH 1	0		0											

#### Renovation

16010	SHUTDOWN FOR OWNER MOVE IN	40d	02MAR11	2	IN									
16020	Mobilize, Temp Part'ns,Dust Control, &	10d	27APR11	1	ntrol, & Access									
16030	Demolition/Remove, CapOff-All Trades,All	30d	11MAY11	2	apOff-All Trades,All Systems									
16040	Ohd MEP Rough In, Lvl LL,1,2,3	45d	25MAY11	2	gh In, Lvl LL,1,2,3									
16050	Frame Partitions-Lvl LL,1,2,3	45d	01JUN11	0	ions-Lvl LL,1,2,3									
16060	MEP In Wall R In - Lvl LL,1,2,3	60d	08JUN11	3	n Wall R In - Lvl LL,1,2,3									
16070	Gyp Bd Partitions/Ceilings	45d	15JUN11	1	artitions/Ceilings									
16080	Wall & Flr Finishes- Lvl LL,1,2,3	50d	29JUN11	0	& Flr Finishes- Lvl LL,1,2,3									
16090	Courtrm Raised Flrs, Millwork/Casework-Lvl	50d	29JUN11	0	trm Raised Flrs, Millwork/Casework-Lvl 1,2,3									
16100	Cig Grid & MEP Trim Out- Lvl LL,1,2,3	45d	21JUL11	2	g Grid & MEP Trim Out- Lvl LL,1,2,3									
16110	Doors/Hdwe, Spec Sys Trimout-Lvl LL,1,2,3	30d	21JUL11	3	/Hdwe, Spec Sys Trimout-Lvl LL,1,2,3									
16120	Ctr Punch, Clean, Checkout Systems	15d	01SEP11	2	tr Punch, Clean, Checkout Systems									
16140	Early Substantial Completion	0		2	Early Substantial Completion									
16145	Total Project Float 10%	50d	22SEP11	3	Total Project Float 10%									
16150	SUBSTANTIAL COMPLETION	0		3	➡ SUBSTANTIAL COMPLETION									

Start date 12OCT09  
 Finish date 30NOV11  
 Data date 12OCT09  
 Run date 19AUG09  
 Page number 2A  
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■ Early bar  
 ■ Progress bar  
 ■ Critical bar  
 — Summary bar  
 ◆ Start milestone point  
 ◆ Finish milestone point

# CRITERIA FIVE

# Criteria Five

## Quality Control Program

### A. Quality Control Program

The Hunt Construction Group (Hunt) Quality Control (QC) Program is based on the Commissioning Plan outlined in Specification Section 01810 – Commissioning of the Contract Documents.

The Hunt QC Program starts with this commissioning plan as a guideline for the turnover of the all systems of the building. The goal is to verify and document that ALL items of ALL systems have been installed as per manufacturer's recommendations, industry standards and contract documents. This will ensure quality and provide documentation that each system has been undergone full check-out, meets requirements of the Contract Documents and owners personnel are trained to ensure proper maintenance after construction is complete.



We believe the best way to turn over a project is to have a Quality Control Program approved by the owner and in place when the buyout of a project begins. This advanced planning clearly communicates to the owner what Hunt plans to turnover at the close out of the project and how we will monitor the quality of the project as it is constructed. This plan also communicates to our staff, subcontractors and vendors what will be required at each stage of the project from submittals, pre-installation, installation, start-up, testing and close out.

The plan includes clearly defined systems (structural steel, carpeting, HVAC, etc.) that will be completed and turned over in parts as the whole project progresses. This will ensure that all team members know how the project is divided into systems, what is required at the outset of the project and the pieces must be filled in along the way as each milestone is achieved. A Commissioning File will be created with the required binders or files with a space set aside for each piece of the final turnover package so the turnover package can

be built along with the project rather than at the end. The Commissioning File will include:

- Specifications and Drawings
- RFIs
- Submittals
- Discrepancy Resolutions Log and Reports
- Turnover Documentation
- Final Commissioning Report

If a document is too large to be included in the binder, a page will be inserted to show the location of the document.

A general template will be developed for the project as a guideline including:

- Standard Operating Procedure (SOP)
- Master Commissioning Requirements
- Discrepancy Log
- Discrepancy Report
- Reference Documents
- Testing Equipment Log
- File Index
- Commissioning Final Report
- Turnover Package Approval and Acceptance Document
- Signature Log

Each individual system commissioning plan is developed from this template based on the unique requirements of each respective system. The systems to be commissioning are included on the "System Commissioning & Turnover Package Requirements" spreadsheet

On the Alcon projects, Hunt used the commissioning plan to verify all systems, including architectural, structural, conveying, and other systems using the same format and strict review standards that are typically used for HVAC, Electrical and other more comprehensive control systems. The criteria and testing may not be as extensive for all systems, but this kind of details for each system ensures that, for example, ceilings are installed properly, formally reviewed during construction and documented in a similar manner as the more complicated Building Automation System.

Hunt will develop this Commissioning and Quality Control Plan as necessary to provide Collin County a quality project with a well documented and organized installation, checkout and turnover.

# Criteria Five (continued)

## Quality Control Program

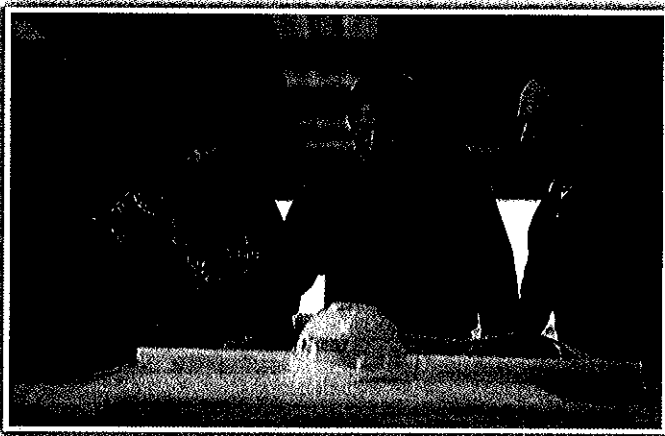
reviewer and status; as well as the final file location of the reviewed submittals.

### START-UP / PRE-FUNCTIONAL CHECKLISTS

- If required, then the Start-up / Pre-functional Checklist will be created and installed in the Commissioning Manual for completion when required.
- Responsibilities will be assigned.

### FUNCTIONAL PERFORMANCE TESTING

- If Functional Performance Testing is required, the Test Reports to be completed will show the specific testing to be performed in the specification section.
- Responsibilities will be assigned.



### SHORT-TERM DIAGNOSTIC TESTING

- If Short-Term Diagnostic Testing is required, the Test Reports to be completed will show the specific testing to be performed in the specification section.
- Responsibilities will be assigned.

### DEFICIENCY REPORTS AND RESOLUTION RECORD

One of the key components to the Hunt QC program is the in progress review performed during construction. The Commissioning plan defines who is responsible for pre-installation meetings, in progress construction reviews and how often they should be performed (at a minimum). A checklist is prepared to describe what documents are to be referenced and where they are located; what to look for during installation; and if any formal data gathering is required. Any deficiencies are formally documented in a Deficiency Report. The deficiency will be reviewed with the subcontractor as it is discovered and again in the

commissioning progress meetings. The deficiency will be entered into the deficiency log with a unique number for tracking to ensure completion.

### OPERATIONS AND MAINTENANCE TRAINING

- O&M Training will be scheduled to provide instruction to the owner's personnel. The installing subcontractor, vendor or manufacturer's representative will perform formal training on correct operation and proper maintenance to be witnessed by the owner's maintenance personnel.
- Copies of the O&M manuals will provided
- If required, video documentation of the training session will be created and turned over with the Record Documents

### RECORD DOCUMENTS

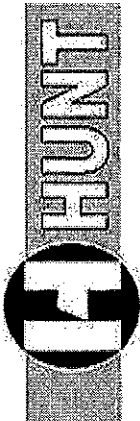
- As-Built Drawings
- Test Reports
- Warranties
- Extra Materials
- Progress Photographs
- Inspection Reports by governing authorities

### FINAL COMMISSIONING REPORT

- A final commissioning report will be issued and will include:
  - Executive summary
  - List of participants and roles
  - Brief description of the system and verification that the installation meets the owner's design intent, the specification requirements and has been installed properly
  - Overview of commissioning and testing scope
  - General description of testing and verification methods and the functional performance status of each system
  - As-built documentation was provided
  - Operator training was completed

### DEFERRED TESTING

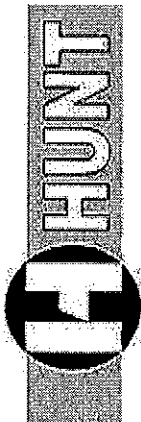
- If required, the testing will be scheduled. The responsibility to perform the test will be assigned and a scheduled of completion will be set up along with documentation procedures and required participants.



# Request for Information

Summary Log

Alcon Advanced Optic Device Center											
Project # 3207											
Tel:      Fax:											
RFI #	Subject	Author Company	Answer Company	Date Created	Date Req'd	Date Resp	Cost Impact	Amt	Sched Impact	Days	Dwg Impact
0001	Metal Stair Clarifications	Hunt Construction Group, Inc.	Ewing Cole	10/20/2008	10/27/2008	10/21/2008	No	No	No	No	No
0002	Mechanical and Plumbing Clarifications	Hunt Construction Group, Inc.	Ewing Cole	11/13/2008	11/20/2008	11/17/2008	No	No	No	No	No
0003	Electrical Clarifications	Hunt Construction Group, Inc.	Ewing Cole	11/13/2008	11/20/2008	11/17/2008	No	No	No	No	No
0004	Mechanical and Plumbing Clarifications #2	Hunt Construction Group, Inc.	Ewing Cole	11/19/2008	11/26/2008	11/20/2008	No	No	No	No	No
0005	Electrical Clarifications #2	Hunt Construction Group, Inc.	Ewing Cole	11/20/2008	11/27/2008	11/21/2008	No	No	No	No	No
0006	Architectural Clarifications	Hunt Construction Group, Inc.	Ewing Cole	11/19/2008	11/26/2008	11/20/2008	No	No	No	No	No
0007	Structural Steel Framing Connections	Hunt Construction Group, Inc.	Ewing Cole	11/25/2008	12/2/2008	11/25/2008	No	No	No	No	No
0008	Cooling Tower Footing Elevations	Hunt Construction Group, Inc.	Ewing Cole	12/1/2008	12/8/2008	12/8/2008	No	No	No	No	No
0009	Structural Steel Clarifications	Hunt Construction Group, Inc.	Ewing Cole	12/4/2008	12/9/2008	12/8/2008	No	No	No	No	No
0010	Plumbing Equipment Clarifications	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/16/2009	1/15/2009	No	No	No	No	No
0011	Mechanical Equipment Branch Piping Clarification	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/13/2009	1/15/2009	No	No	No	No	No
0012	Connection for Future Construction	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/16/2009	1/16/2009	No	No	No	No	No
0013	Wire Mesh Partition Clarifications	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/16/2009	1/15/2009	No	No	No	No	No
0014	Mechanical Pump Bases	Hunt Construction Group, Inc.	Ewing Cole	1/13/2009	1/20/2009	1/16/2009	No	No	No	No	No



# Submittal Packages

Summary Log

## Alcon Advanced Optic Device Center

Project # 3207

Tel: Fax

Number-Rev	From Company	Description	To Company	Sent	Due	Rec'd	Days +/-	Action
0001-03300-A	Hunt Construction Group, Inc.	Concrete Mix Designs	Ewing Cole	1/5/2009	1/19/2009	1/19/2009	0	Revise and Resubmit
0001-03300-B	Hunt Construction Group, Inc.	Concrete Mix Designs	Ewing Cole	2/13/2009	2/27/2009	3/2/2009	3	Approved as Noted
0001-033053-A	Hunt Construction Group, Inc.	Miscellaneous Cast-In-Place Concrete - Ewing Cole Bar Supports and Wire Mesh	Ewing Cole	2/18/2009	3/4/2009	2/27/2009	-5	Approved
0001-042000-A	Hunt Construction Group, Inc.	Product Data - Masonry Units, Accessories, Mortar and Grout, Flashing	Ewing Cole	4/24/2009	5/8/2009	5/26/2009	18	Revise and Resubmit
0001-042000-B	Hunt Construction Group, Inc.	Product Data - Masonry Units, Accessories, Mortar and Grout, Flashing	Ewing Cole	6/16/2009	6/30/2009	6/30/2009	0	Approved as Noted
0001-05120-A	Hunt Construction Group, Inc.	Anchor Bolt Shop Drawings	Ewing Cole	12/8/2008	12/22/2008	12/30/2008	8	Approved as Noted
0001-05210-A	Hunt Construction Group, Inc.	Shop Drawings - Steel Joists and Decking	Ewing Cole	1/29/2009	2/12/2009	2/19/2009	7	Revise and Resubmit
0001-05210-B	Hunt Construction Group, Inc.	Shop Drawings - Steel Joists and Decking	Ewing Cole	3/16/2009	3/30/2009	3/25/2009	-5	Approved
0001-054000-A	Hunt Construction Group, Inc.	Cold Formed Metal Framing - Light Weight Studs/Track and Shaft Wall Studs and Track	Ewing Cole	2/23/2009	3/9/2009	3/23/2009	14	Approved
0001-05500-A	Hunt Construction Group, Inc.	Shop Drawings - Cooling Tower Platform	Ewing Cole	1/16/2009	1/30/2009	2/16/2009	17	Revise and Resubmit
0001-05500-B	Hunt Construction Group, Inc.	Shop Drawings - Cooling Tower Platform	Ewing Cole	6/5/2009	6/19/2009	6/15/2009	-4	Approved as Noted
0001-05510-A	Hunt Construction Group, Inc.	Shop Drawings and Calculations - Miscellaneous Metals	Ewing Cole	4/21/2009	5/5/2009	5/22/2009	17	Revise and Resubmit
0001-071700-A	Hunt Construction Group, Inc.	Product Data & Samples - Bentonite Waterproofing	Ewing Cole	3/13/2009	3/27/2009	4/6/2009	10	Approved as Noted
0001-072100-A	Hunt Construction Group, Inc.	Thermal Insulation - Fiber Glass Insulation	Ewing Cole	2/23/2009	3/9/2009	3/10/2009	1	Approved
0001-074213-A	Hunt Construction Group, Inc.	Metal Wall Panels - Color Samples	Ewing Cole	2/26/2009	3/12/2009	3/18/2009	6	Approved
0001-075323-A	Hunt Construction Group, Inc.	Product Data and Shop Drawings - EPDM Roofing	Ewing Cole	4/20/2009	5/4/2009	5/20/2009	16	Revise and Resubmit
0001-075323-B	Hunt Construction Group, Inc.	Product Data and Shop Drawings -	Ewing Cole					

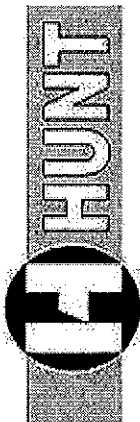
Prolog Manager

Printed on: 8/19/2009

Alcon Advanced Optic Device Center

Page 1





# Current Drawing List

Summary Log, Grouped by Type and Discipline

Alcon Advanced Optic Device Center				Project # 3207					
				Tel:	Fax:				
Number	Rev	Title	Rev Date	Bulletin	% Complete	Status	Category	General Notes	Ref RFIs
Drawing									
Architectural									
A1.1	0	Key Plans	10/29/2008		100		Construction Set		
A2.1.1.1	2	First Floor Partial Plan	6/30/2009		100		Construction Set		
A2.1.1.2	2	First Floor Partial Plan	6/30/2009		100		Construction Set		
A2.1.1.3	1	First Floor Partial Plan	6/30/2009		100		Construction Set		
A2.1.M.1	1	Mezzanine Partial Plan	6/30/2009		100		Construction Set		
A2.1.M.2	0	Mezzanine Partial Plan	10/29/2008		100		Construction Set		
A2.1.M.3	0	Mezzanine Partial Plan	10/29/2008		100		Construction Set		
A2.1.R.1	0	Roof Partial Plan	10/29/2008		100		Construction Set		
A2.1.R.2	0	Roof Partial Plan	10/29/2008		100		Construction Set		
A2.1.R.3	0	Roof Partial Plan	10/29/2008		100		Construction Set		
A3.1.1.1	0	Building Elevations	10/29/2008		100		Construction Set		
A3.1.1.2	1	Building Sections	6/30/2009		100		Construction Set		
A3.1.3.1	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.2	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.3	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.4	0	C.U.P. Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.5	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.4.1	0	Exterior Wall Details	10/29/2008		100		Construction Set		
A3.1.4.2	1	Exterior Wall Details	6/30/2009		100		Construction Set		
A3.1.5.1	0	Plan Details	10/29/2008		100		Construction Set		
A4.1.1	0	Partitions Schedules & Details	10/29/2008		100		Construction Set		
A4.1.2	1	Partitions Schedules & Details	6/30/2009		100		Construction Set		
Prolog Manager			Printed on: 8/19/2009		Alcon Advanced Optic Device Center				
					Page 1				



## Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

Alcon Advanced Optic Device Center

Project # 3207

Tel: Fax:

### Owner/Architect/Contractor Meeting 13

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
7/15/2009	08:30 AM	09:30 AM	7/29/2009	09:30 AM	Jake Williams	Hunt Construction Group, Inc.

Purpose	Location	Next Location	General Notes
	Hunt Construction Group, Inc. job site trailer	Hunt Construction Group, Inc. job site trailer	Job site walk through will occur at 8:30 am

#### Attended By

Hunt Construction Group, Inc. - Paul Walker  
 Hunt Construction Group, Inc. - Jake Williams  
 Hunt Construction Group, Inc. - Brian McCoy  
 Alcon Research, Ltd. - Bob Murcko  
 Alcon Research, Ltd. - Jim Pickett  
 Alcon Research, Ltd. - Kathleen DeVoge  
 Alcon Research, Ltd. - Mark Young  
 Alcon Research, Ltd. - Ron Capron  
 Ewing Cole - Jim Dechant  
 Ewing Cole - Eric Joesten  
 Alcon Laboratories, Inc. - Jason Mangum

#### Non-Attendees

Hunt Construction Group, Inc. - Keith Beever  
 Hunt Construction Group, Inc. - Matt Reihl  
 Hunt Construction Group, Inc. - Jack Sovern  
 Alcon Research, Ltd. - Gary Woodrell  
 Alcon Research, Ltd. - Larry Gay  
 Alcon Research, Ltd. - Terrie Martin  
 Ewing Cole - Aitor Sanchez  
 Ewing Cole - Jonathan Memmel  
 Alcon Laboratories, Inc. - Joe Sullivan  
 Alcon Research, Ltd. - Barry Meade

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
<b>Old Business</b>						
7.2	<p>(7/15/09) Hunt stated that they have received the polished concrete selection. An onsite mock-up will be created upon approved pricing. This item is resolved.</p> <p>(7/1/09) EwingCole stated that they are in the process of selecting the polished concrete system. Hunt stated that they will provide an onsite mock-up for approval in an area to receive an epoxy finished floor.</p> <p>(6/10/09) EwingCole stated that they are still in the process of detailing the polished concrete information and will address it in Bulletin No. 2.</p> <p>(5/27/09) Hunt stated that they will provide mockups for the polished concrete once the colors for consideration have been selected.</p> <p>(5/6/09) Alcon requested that EwingCole recommend a color selection for the concrete finish. Hunt stated that they will have a mock up made with the selected finish prior to installation.</p> <p>(4/22/09) Alcon stated that polished concrete is desired in lieu of the sealed concrete system. Alcon and</p>	Hunt	Resolved	7/15/2009 (Original: 4/8/2009)		Yes

## HUNT CONSTRUCTION GROUP, INC.

**CHANGE ITEM LOG**

Page 1

HUNT CI LOG NO.	PROPOSAL REQUEST DESCRIPTION	PROPOSED COST	IMPACT TO CONTRACT PRICE	ALCON APPROVAL	NOTES
1	Additional erosion control for site drainage	\$54,800			Included in GMP
2	Contract budget deferment for Chapman Martin	\$145,515			Included in GMP
3	Addition of Chapman Martin's add alternates Nos. 8a, 8b, 8c, and 8d	\$299,472			Included in GMP
4	Utility work for Chapman Martin	\$167,200			Contract Award
5	LS - A sinks	\$4,259			Construction Contingency
6	Added ductbank between pad mounted transformers	\$4,001	\$4,001	3/7/2009	Owner Contingency / Change Order No. 1
7	Substitute PVC for cast iron underground piping	-\$17,500	-\$17,500	2/26/2009	Owner Contingency / Change Order No. 1
8	Stuart McMunn composite clean up crew	-\$40,000			Included in Contract
9	Change compression EMT connectors and couplings to set screws	-\$38,240	-\$38,240	2/26/2009	Owner Contingency / Change Order No. 1
10	Change pendant mounted lighting fixtures to chain hung	-\$11,605	-\$11,605	2/26/2009	Owner Contingency / Change Order No. 1
11	Modification of ductbank generator conduit, per RFI No. 22	\$4,233	\$4,233	3/9/2009	Owner Contingency / Change Order No. 1
12	Jordan Smith composite clean up crew	-\$30,000			Included in GMP
13	Additional steel required per ASI No. 1	\$3,514	\$3,514	3/25/2009	Owner Contingency / Change Order No. 1
14	Upgrade of elevator finishes	\$3,004	\$3,004	4/21/2009	Owner Contingency / Change Order No. 1
15	Modification to storm drainage, per ASI No. 6	\$1,890	\$1,890	6/8/2009	Owner Contingency / Change Order No. 1
16	Cost for additional condenser water pump	\$42,294			Rejected
17	Bulletin No. 1	\$382,412	\$382,412	6/8/2009	Owner Contingency / Change Order No. 1
18	Overtime for concrete workers	\$958			Construction Contingency
19	Relocation of material without use of access road	\$785			Construction Contingency
20	Cost for pump truck	\$1,290			Construction Contingency
21	Upgrade of indirect waste pit	\$1,840	\$1,840	4/21/2009	Owner Contingency / Change Order No. 1
22	Furnish and install a sink in room 1302	\$1,909	\$1,909	4/21/2009	Owner Contingency / Change Order No. 1
23	G&G composite clean up crew	-\$22,000			Included in GMP
24	Fire alarm additions per RFI No. 42	\$4,387	\$4,387	5/6/2009	Owner Contingency / Change Order No. 1
25	Installation of East access road	\$22,150			Committed Funds
26	Electrical modifications per ASI No. 4	\$17,607	\$17,607	4/29/2009	Owner Contingency / Change Order No. 1
27	ASI No. 7 plumbing modification	\$6,729	\$6,729	6/8/2009	Owner Contingency / Change Order No. 1
28	Installation of construction access road on the North and East side of the building	\$22,021			Construction Contingency
29	B-Masonry composite clean up crew	-\$5,000			Included in GMP

30	Steel Fab composite clean up crew	-\$6,500			Included in GMP
31	RM Huffman composite clean up crew	-\$5,000			Included in GMP
32	Tri- State Roofing composite clean up crew and dumpster use	-\$12,500			Included in GMP
33	AC Dellovade composite clean up crew	-\$25,000			Included in GMP
34	Cornerstone Interior composite clean up crew	-\$50,000			Included in GMP
35	CE Adkins composite clean up crew	-\$15,000			Included in GMP
36	Brewer composite clean up crew	-\$5,000			Included in GMP
37	Chapman Martin composite clean up crew	-\$4,000			Included in GMP
38	Rytec credit for Bulliten No. 1 addition	-\$11,106	-\$11,106	7/9/2009	Owner Contingency / Change Order No. 1
39	Upgrade of storefront paint finish to premium colors	\$4,201			Owner Contingency
40	Casework additions for Bulliten No. 1	\$26,520			Owner Contingency
41	Celling finish revision, per RFI No. 43	\$3,099			Owner Contingency
42	Addition of Sitemaster software for door hardware	\$1,623	\$1,623	7/28/2009	Owner Contingency
43	Deletion of stone from cooling tower base	-\$850			Construction Contingency
44	Undercut wet areas of building pad	\$14,906			Construction Contingency
45	Installation of additional lay down area for structural steel	\$7,863			Construction Contingency
46	Installation of additional lay down area for additional parking and trailer installation	\$20,154			Construction Contingency
47	Manipulated the eyebrow framing for installation of the metal wall panels	\$368			Construction Contingency
48	Modified the exterior wall to accommodate for the steel	\$491			Construction Contingency
49	Modifications to exterior stud clips for roof installation	\$245			Construction Contingency
50	Delete of emergency showers and eyewash station	-\$6,400			Owner Contingency
51	Modifications to structural steel anchor bolts	\$1,750			Construction Contingency
52	Back charge for steel base plate modifications due to incorrect anchor bolt installation	\$5,027			Back Charge to G&G
53	Cost for Bulliten No. 2				
<b>IMPACT TO CONTRACT PRICE</b>			<b>\$354,698</b>		

<b>ORIGINAL CONTRACT AMOUNT</b>	<b>\$24,788,514</b>
<b>PROJECT SAVINGS TO OWNER</b>	<b>-\$350,000</b>
<b>TOTAL CONTRACT AMOUNT TO DATE</b>	<b>\$24,793,212</b>

# HUNT CONSTRUCTION GROUP

## DAILY REPORT

JOB NO. 3207 NO. THIS REPORT 197 DATE 7/1/2009

JOB NAME - Alcon AODC North LOCATION - Green Bottom, WV

WEATHER REPORT Cloudy 0.03in. TEMP MAX 74 MIN 60

OVER-HEAD	NO. MEN	HRS.	Was work delayed?
SUPERINTENDENT	1	8	If yes, describe
PROJECT MANAGER	1	8	
PROJECT ENGINEER	2	16	
PROJECT ACCOUNTANT			Was stoppage doc.?
ASST. SUPERINTENDENT	1	8	If so, by whom?
CARPENTER			
LABOR	1	8	Has letter confirming verbal instructions been
FIELD ENGINEER	1	8	written?
			Have you given any Subcontractor special written
			or verbal instructions?
TOTAL	7	56	If so, describe
SUBCONTRACTORS	NO. MEN	HRS.	
Chapman Martin	3	30	Is your assignment held up because of lack of mat.
Jordan Smith	4	24	lack of information
Stuart McMunn	8	64	interferences other trades
Air Systems	3	24	or for other reason?
G&G Builders	11	88	If so, describe
J&H Erectors	12	120	
Cornerstone Interiors	8	64	Did any labor disputes arise?
C.E. Adkins	2	16	Describe
B-Masonry	4	32	Rental equipment
Triad Engineering	1	8	
TOTAL	56	470	
CONCRETE PLACED TODAY	24	CYDS	
CONCRETE FROM PRE. PAGE	3406.5	CYDS	Visitors
CONCRETE PLACED TODATE	3430.5	CYDS	

Describe day's activities giving quantities, location of work, trades involved, etc.

Hunt - Project Supervision, Safety and Field Engineering.

Chapman Martin - Excavate and install water line from west end of site.

Jordan Smith - Install panels and conduit on mezzanine.

# Alcon Research, Ltd.

## AODC - North

### WEATHER LOG

Hunt Job No. 3207

DAY																															
MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Oct-08	1	2	3	4	5	6	7		9	10	11	12	13	14	15		17	18	19	20	21	22	23		25	26	27	28	29	30	31
Nov-08	1	2	3	4	5	6		8	9	10	11			14	15	16			19	20		22	23				H	H	29	30	
Dec-08						6	7	8	9	R	R		13	14						20	21		23	R	H	H	27	28	29	30	31
Jan-09	H	2	3	4	5	R				10	11	12	13	14			17	18					23	24	25	S	S	A	S	S	31
Feb-09	1						7	8		R	R			14	15	16	17			20	21	22	23	24	25	26	R	28			
Mar-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15			18	R	20	21	22	23	24	R	R		28	29	30	31
Apr-09		2	R	4	5	R		8	9		11	12	13		15	16	17	18	19	R	M	22	23	24	25	26	27	28		30	
May-09		2	3	R			R	R	9	10	11	12	13	14		16	17	18	19	20	21	22	23	24	H	26	27	28	29	30	31
Jun-09	1	2		R	5	6	7	8	9	10	R	R	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Jul-09	1	2	H	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	R	30	R
Aug-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sep-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Oct-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Nov-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Dec-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jan-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Feb-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
Mar-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Apr-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
May-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

	NO PRECIPITATION
H	Holiday
	RAIN/SNOW/WIND 1/2 DAY SHUT DOWN
	MUD SHUT DOWN
	WINDY - HIGH GUSTS
	COLD WEATHER SHUT DOWN
	RAINY DAY SHUT DOWN
	SNOW DAY SHUT DOWN
	TRACE OF RAIN
	MUD DAY, NO SHUT DOWN
	RAINY DAY, NO SHUT DOWN

Weather Days Allotted per Contract

N/A

Weather Delays Incurred in July '09

2

Weather Delays Incurred To Date

66



## Project Directory

Of All Project Team Members Grouped by Company Type

### Alcon Advanced Optic Device Center

Project # 3207

Tel: Fax:

#### Owner

##### Alcon Laboratories, Inc.

###### Current Main Address

6201 South Freeway  
Fort Worth, TX 76134

Tel:

Fax:

Company Code: ALI

Jason Mangum

Tel: 817.302.5847

Cel:

Pager: 817.551.4705

E-mail: jason.mangun@alconlabs.com

Joe Sullivan

Director

Tel: 817.551.8556

Cel: 817.733.0978

Pager: 817.551.9972

E-mail: joe.sullivan@alconlabs.com

### Alcon Research, Ltd.

###### Current Main Address

6065 Kyle Lane  
Huntington, WV 25702

Tel:

Fax:

Company Code: ARL

Barry Meade

Tel:

Cel:

Pager:

E-mail:

Bob Murcko

Manufacturing Production  
Manager

Tel: 304.733.1483

Cel:

Pager:

E-mail: bob.murcko@alconlabs.com

Gary Woodrell

Vice President, AODC  
Facility Development

Tel: 304.733.1469

Cel: 321.217.7401

Pager:

E-mail: gary.woodrell@alconlabs.com

Jim Baden

Facility Manager

Tel:

Cel:

Pager:

E-mail: jim.baden@alconlabs.com

Jim Pickett

Associate Director,  
Engineering

Tel: 304.733.1489

Cel:

Pager:

E-mail: jim.pickett@alconlabs.com

Kathleen DeVoge

Senior Safety  
Environmental Specialist

Tel: 304.733.1475

Cel: 304.751.6389

Pager:

E-mail: kathleen.devoge@alconlabs.com

Larry Gay

Quality Control Supervisor

Tel: 304.751.1469

Cel: 304.751.1469

Pager:

E-mail: larry.gay@alconlabs.com

Mark Young

Facility Engineer

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Cel: 304.751.0650

Pager:

E-mail: mark.young2@alconlabs.com

Morgan Spears

SEA Specialist

Tel:

Cel:

Pager:

E-mail: morgan.spears@alconlabs.com

Ron Capron

Facility Design Engineer

Tel: 304.762.2023

Cel: 304.634.3169

Pager:

E-mail: ron.capron@alconlabs.com

Terrie Martin

Controller

Tel: 304.733.1471

Cel:

Pager:

E-mail: terrie.martin@alconlabs.com

#### Architect

# CRITERIA SIX



## Criteria Six

### *Offeror's Project Safety Program for This Project*

#### **A. Jobsite Safety Program**

Hunt's proposed Project Safety Officer for this project, Mr. Roy Davis, will oversee our Project-specific safety program. Hunt requires each on-site contractor to have a designated and competent safety representative, conduct safety meetings with their employees, report and investigate all accidents/injuries and attend Hunt contractor safety coordination meetings.

Our jobsite safety program is customized for each project to meet the Project's specific risks and concerns. Some of the major risks we would address in our Project-specific safety program for the Project include crane safety, hoisting, fall protection, traffic control, perimeter safety rails, man/material hoist safety, exterior scaffold safety, and obviously the safety of any pedestrians and vehicles in the public right-of-way.

Our safety program will be quite thorough and lengthy, and in the interest of space, we have only highlighted a few of the specific safety policies below that would be enforced on your Project:

- The Project Safety Coordinator will report directly to Mr. Doug Workman, Hunt's on-site manager of field operations for all safety-related matters.
- Pre-job safety meeting with subcontractors will be required.
- Mandatory review of contractor safety program and OSHA 200 EMR data will be required.
- Mandatory weekly safety meeting between every contractor and their employees will be expected.
- Immediate notification and investigation of all accidents, injuries or illnesses is required.
- Daily observation reports will be generated by the Project Safety Officer.
- Immediate abatement of recognized hazards and/or violations of OSHA Construction Standards are mandatory.
- Weekly jobsite safety inspections will be performed.
- Monthly jobsite safety inspections by Hunt's Corporate Safety Director.
- Monthly inspections by the Loss Control Division of Hunt's insurance carrier are performed.
- OSHA consultations are conducted when warranted.
- Contractors are required to comply with OSHA Regulations and Hunt's Project-specific safety program.

#### **Deaths on Site**

Please refer to Item G.

#### **Project Safety Team**

The Hunt project safety team is comprised of Roy Davis, Director of Safety, Erik Terry, Hunt Superintendent, Hunt's Assistant Superintendent, Doug Workman, Hunt Project Manager and all subcontractors on-site safety representative.



#### **B. Methodology for Prevention and/or Control of Incidents and Insurance Claims**

Hunt takes a very proactive approach to safety training, awareness and risk management on all of our projects. Highlights of Hunt's safety program and resources include:

- A Vice President of Corporate Safety, supported by a Regional Safety Director in each Division office. The Regional Safety Director in Dallas is Mr. Roy Davis, Jr.
- A Corporate Safety Manual and Program that each Project Manager and Project Superintendent are fully trained to use.
- A project specific safety manual is developed to address the particular risks and needs of each site.
- Mandatory bilingual safety training classes for all contractor and subcontractor employees on the jobsite, with photo badging for verification.
- Mandatory Personal Protective Equipment (PPE) for all Hunt and subcontractor employees on-site, including hard hats, safety glasses or side shields, hard soled work shoes with steel toes as needed and safety vests.
- Dedicated full-time, on-site Project Safety Coordinator and Assistant Project Safety Coordinator, experienced at the jobsite.
- Weekly job site safety meetings, daily job site safety "Toolbox Talk" meetings, and safety incentives and awards for employees.

## Criteria Six (continued)

### *Offeror's Project Safety Program for This Project*

If a clarification or more in-depth understanding of this incident is required, please contact William D. Mott, Vice President, Corporate Labor Relations & Safety.

- **Three occupational illnesses or injuries that resulted in hospital admittances.**

Hunt Construction Group has not experienced any illnesses in the past five years of our employees or that of our subcontractors.

In May, 2007, we had a jobsite superintendent sustain a back injury that subsequently required back surgery and a subsequent hospital stay in May of 2009.

In 2005, a worker was injured when he fell down a concrete runway in ice and snow. The leg was fractured. He was hospitalized for surgery and an additional day for monitoring.

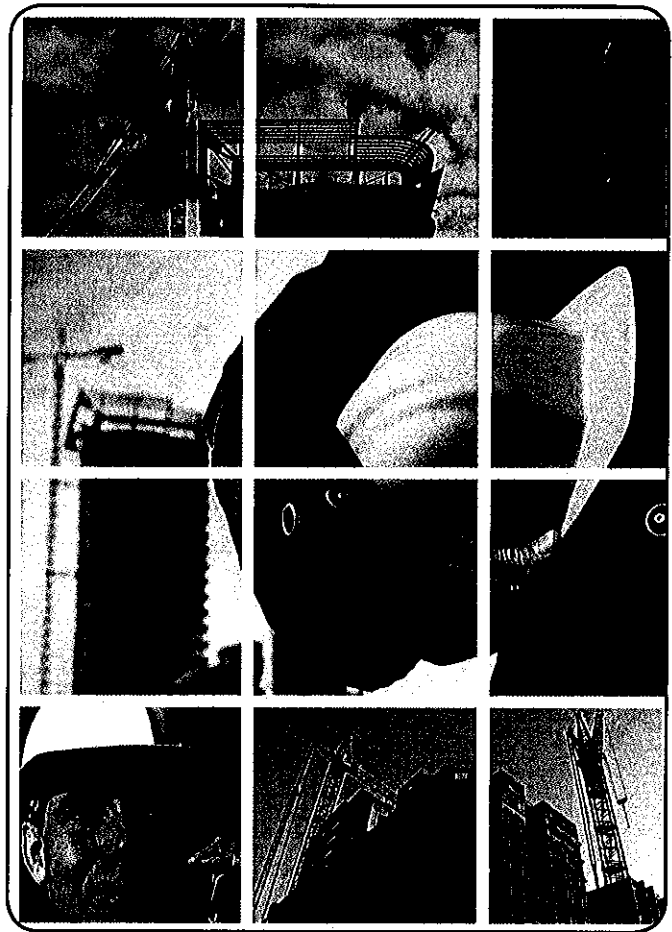
The remainder of jobsite related injuries were dealt with as out-patient surgeries or treatment or at specialty clinics and not in hospitalization. None were life threatening.

- **Explosion, fire or water damage that claimed 5% of the project's construction value.**

Hunt has not had any explosion, fire or water damage that claimed five percent of the project's construction value.

- **Failure, collapse, or overturning of a scaffold, excavation, crane or motorized mobile equipment when workers were present at the project.**

2006 masonry wall collapse/scaffold overturned – Mansfield High School, Mansfield, Texas. Subcontractor's bracing of a green (new formed) wall proved to be inadequate when a 78 mph (estimated wind gust) blew through the inner wall of the high school under construction. When the wall collapsed (falling away from the building), the multi-tier tubular scaffold fell over as well. Three subcontractors' employees were taken to the local hospital. Two were subsequently released the same day. One remained overnight. The investigation that followed was indeterminate with respect to whether or not additional bracing beyond the manufacturer's recommendations would have prevented the wall failure. It was determined that had the wall have been cured by an additional 3-4 hours, the wall and its supporting pole structure would most likely had withstood the unanticipated wind gust.



# CRITERIA SEVEN

## Criteria Seven

### *Offeror's Warranty and Service Support Program for this Project*

#### **A. Warranty Support Philosophy**

We understand how important the last 1% of a project is, and how important our performance during the warranty period is. These last impressions are what count most. Hunt has a warranty follow-up procedure in place that maximizes the speed of our response to your issues, and minimizes the amount of time you have to spend following them up. We will provide you with a warranty follow-up form at the completion of the project, whereon your personnel will note their complaint. The original Superintendent on the project is then usually tasked with taking the appropriate action to correct the issue, either through a subcontractor or our own forces. This minimizes confusion in trying to understand and explain the issue to others, as our Superintendent would be the one most familiar with the project. Internally then, if the issue has not been noted as resolved within an agreed upon amount of time, we will follow-up again. Once we believe the issue is resolved, we will verify same with the originator of the report, to make certain that everything has been properly addressed.

#### **B. Quality Measurement**

During the initial partnering and planning sessions with the Owner, Architect, the User and Hunt, we expect a defined set of Project goals will be developed. These goals should cover every significant area of responsibility under Hunt's control, including:

- Cost Control
- Schedule Management
- Safety Performance
- Commissioning
- HUB Participation
- Quality Control
- Preconstruction Services
- Owner Satisfaction

Once clear goals are identified and agreed upon, criteria to measure the success of each goal should be developed. Quarterly, an executive level management meeting should be scheduled to review the overall status and progress of the Project, and to specifically review the established goals, measures, and progress toward meeting each goal. In this way, the Owner is offered an opportunity to provide continuous feedback about the quality of the Hunt's work product. Each quarter Hunt will hold a QA/QC conference with all stakeholders to measure the quality progress. Hunt will issue a QA/QC report card and track all open issues. Quality is measured by Owner satisfaction, it's that simple.

#### **C. Warranty Reference Letters**

*Please see attached letters on pages 39 - 41.*



City of Cedar Hill  
Administration Department  
285 Uptown Boulevard  
Building 100  
Cedar Hill, Texas 75104  
972-291-5100  
Fax 972-291-5199

August 18, 2009

Re: Reference Letter - Hunt Construction Group

Dear Sir,

Last July 2008, the City of Cedar Hill moved into a brand new 115,000 square foot Government Center building constructed by Hunt Construction Group. The Cedar Hill Government Center has the distinction of being the only facility in the State of Texas in which a City Government, Police Department, and Independent School District jointly own and operate services under the same roof. The design and construction challenges for the building were as unique as the joint ownership arrangement, and Hunt did an excellent job navigating the many issues required to get the building into operation.

In the year we have been in the building, we have found that Hunt has provided the same professional response and attention to detail for warranty work as they did during construction. Hunt's continued assignment of the original construction superintendent, as an example, has insured continuity of quality and the appropriate attention of the sub contractors involved. We have been very pleased with the warranty work phase of this project.

If you need additional information, please contact me at 972-291-5100 ext 1016.

Sincerely,

Greg Porter  
Deputy City Manager

GP/pb

Rob Franke, *Mayor*

Council Members - Cory Spillman, *Mayor Pro Tem* • Wade Emmert • Makia Epie • Daniel C. Haydin, Jr. • Chris Parvin • Clifford Shaw • Alan E. Sims, *City Manager*

## MELONCON CONSULTING, LLC

---

2101 Cedar Springs Road, Suite 1600  
Dallas, Texas 75201  
Phone/Fax 214.849.9021

August 18, 2009

To Whom It May Concern:

**RE: Recommendation for Hunt Construction Group**

This letter shall serve as my recommendation of Hunt Construction Group for consideration on future construction projects. I've had the pleasure of working with Hunt Construction Group on two prominent office projects over the last 8 years. The first being a twin office tower project totaling 372,000 square feet and parking garage (Tollway Plaza located in Dallas, Texas) and the second being an office project totaling 420,000 square feet and garage (Rosewood Court located in Uptown Dallas, Texas).

Hunt Construction's project and field management team were impressive in their diligent efforts to maintain the project schedule as well as budget. Their teamwork and problem solving approach allowed decisions to be made and implemented quickly. This was the key element that provided for the successful completion of both projects on schedule and under budget. I laud their "can-do" attitude and flexibility during various unknown situations that arose on each project.

Upon completion of each project their punch-list items were completed in a timeline that was ahead of the Contract requirements. The corrective items that were identified within the warranty period were corrected in a timely manner and with-out disruption to the occupying tenants of each property.

It is with this that I highly recommend the use of Hunt Construction Group for future construction projects as their honest, diligent and teamwork approach has provided success for my projects, time and time again.

If you have any questions or comments related to this letter please feel free to contact me at 214.756.6552.

Regards,



Steve Meloncon  
President

cc. file



March 16, 2006

The University of Texas System  
Office of Facilities Planning and Construction  
220 West Seventh Street  
Austin, TX 78701

Dear Sir:

During the spring of 2003, Hunt Construction was selected as the Construction Manager-at-Risk for an expansion/remodel project for Collin County Community College District's Spring Creek Campus in Plano, Texas. The scope of the work included approximately 53,000 square feet of new construction, including a large, state of the art Conference Center with twenty-one (21) general purpose classrooms and twenty (20) faculty/staff offices. The remodel/renovation aspect involved creation of a new 8,800 square foot Bookstore, and a 12,200 square foot Student Development/ARO area. These tasks were especially complicated by the fact that all work had to be performed while the College District continued its normal schedule of classes and activities. Being very experienced in this type of situation, Hunt Construction was able to perform all aspects of the project without disruptions to the faculty, staff and students.

Quality construction companies seldom earn that "Quality" status, without using the most competent and best sub-contractors available on their projects. As a result, long "punch-lists" and excessive "warranty" work were minimal. However, if warranty work were ever required, it was dealt with immediately, and had to meet the high expectations of Hunt Construction.

Because of their commitment to the customer, and excellent follow-up to assure that everything is as it should be, I would welcome the opportunity to work with them again.

If you have any questions, or if I can provide any additional information, please call me at 972-758-3865.

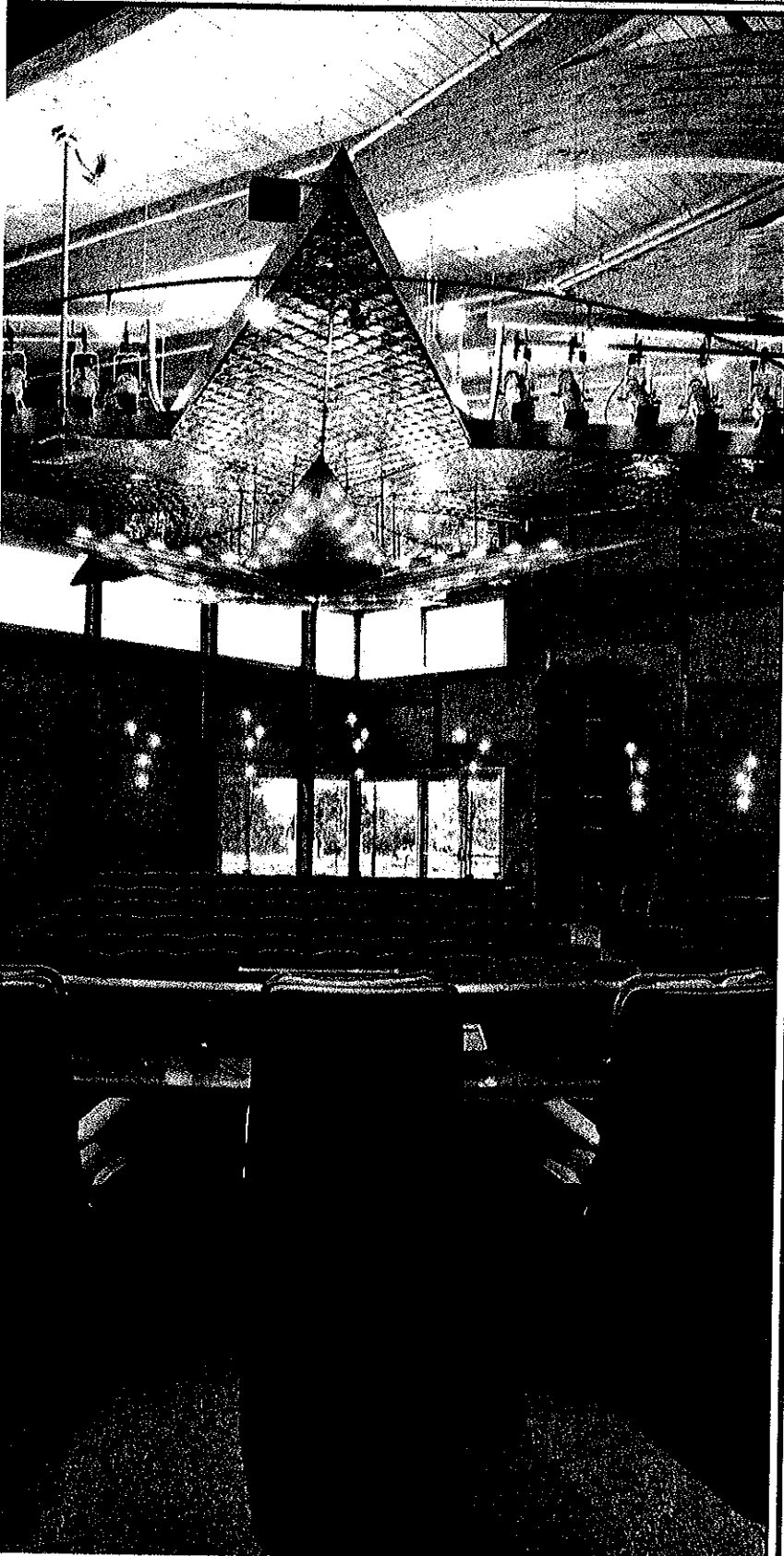
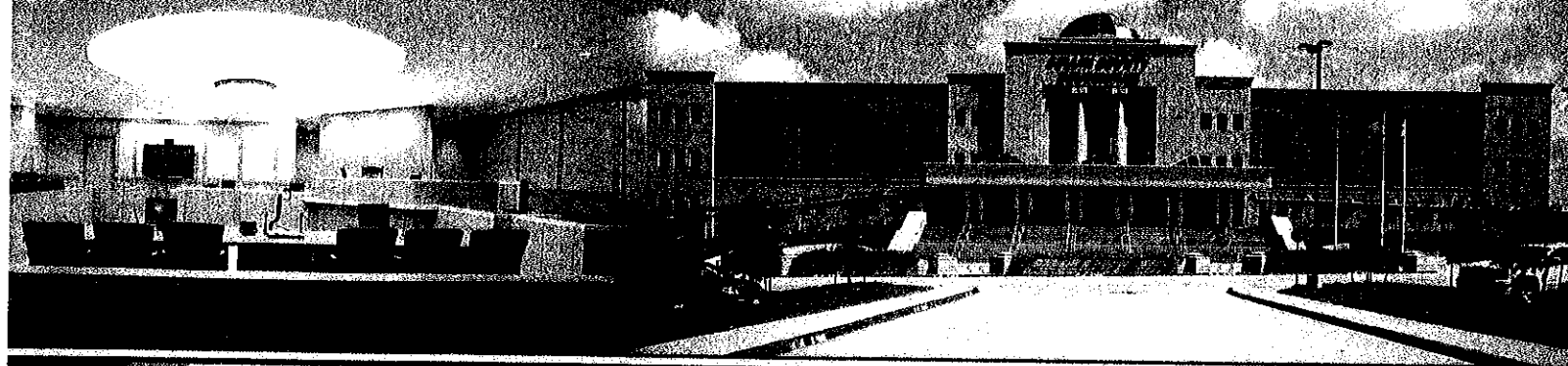
Sincerely,

A handwritten signature in black ink, appearing to read 'Ron Jackson', with a long horizontal flourish extending to the right.

Ron Jackson  
Director of Facilities and Construction  
RJ/mh

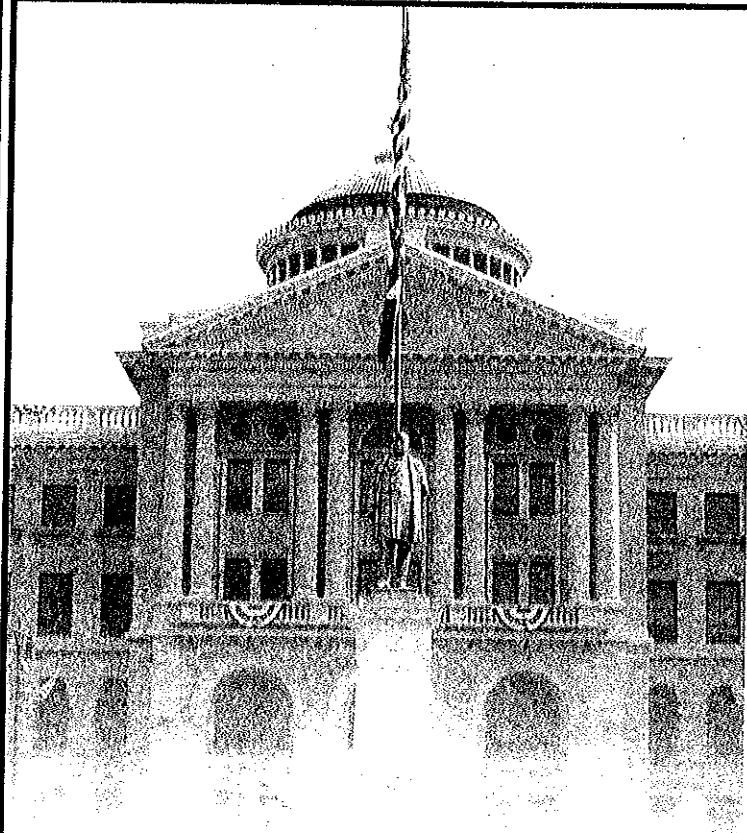
Collin County Community College District  
Courtyard Center for Professional and Economic Development  
4806 Preston Park Blvd  
P.O. Box 869055, Plano, Texas 75086-9055  
P | 972.985.3790 [www.ccccd.edu](http://www.ccccd.edu)

CCCCD does not discriminate on the basis of race, color, religion, age, gender, national origin, disability or veteran status.



Construction;  
Collin County Courthouse  
Addition, CSP 06622-09

*August 20, 2009*





**SECTION 00310 - PROPOSAL FORM**

Proposal of Hunt Construction Group, Inc. Date August 20, 2009  
(Name of Firm)

PROPOSAL NO.: 06662-09

TO: **COLLIN COUNTY, TEXAS (Owner)**

FOR: **CONSTRUCTION: COLLIN COUNTY COURTHOUSE ADDITION**

The undersigned, as Offeror, declares that the only person or parties interested in this Proposal are those principals named herein, that his/her Proposal is made without collusion with any other person, firm or corporation, that he/she has carefully examined the Contract Documents including the Form of Contract, Invitation to Offerors, Instruction to Offerors, Specifications and the Drawings, therein referred to and has carefully examined the locations, conditions and classes of materials for the proposed work, and agrees that he/she will provide all the necessary labor, machinery, tools, equipment, apparatus and other items incidental to construction and will do all the work and furnish all the materials called for in the Contract Documents in the manner prescribed therein.

It is understood that the following quantities of work to be done at unit prices are approximate only and are intended principally to serve as a guide in evaluating Proposals.

It is agreed that the quantities of work to be done at unit prices and materials to be furnished may be increased or diminished as may be considered necessary in the opinion of Collin County to complete the work fully as planned and contemplated, and that all quantities of work, whether increased or decreased, are to be performed at the unit prices set forth below except as provided for in the Contract Document.

It is understood and agreed that the Bid Security accompanying this Proposal will be returned to the offeror, unless in case of the acceptance of the Proposal the Offeror shall fail to execute a contract and file a Performance Bond, a Payment Bond, a Maintenance Bond and a Certificate of Insurance within ten (10) consecutive calendar days after its acceptance, in which case the Bid Security shall become the property of the Owner and shall be considered as payment for damages caused by delay and other inconveniences suffered by the Owner because of such failure of the Offeror.

It is understood and agreed that all work under this Contract will be completed within 765 consecutive calendar days. Completion date will be established in the Notice to Proceed.

The undersigned proposes and agrees to perform all work of whatever nature required, in strict accordance with the drawings and specifications for the following sum of prices, to-wit:

## Labor and Material Breakdown:

A:	Total Material Cost Incorporated in Project*	\$ <u>13 280 000</u>
B:	Total Labor Cost Incorporated in Project*	\$ <u>13 280, 000</u>
C:	Proposal Grand Total*	\$ <u>26,560,000</u>

\*Item A &amp; B Must Add Up to C. the Proposal Grand Total.

\* Proposal Grand Total (written in words) Twenty-Six Million  
Five hundred sixty Thousand  
000 Dollars

Breakout the items below included in your proposal Grand Total

		Unit Price		Total Price
1. Modified Subgrade 6" with Lime, square yard	14,210 SY	\$ 1.50	SY	\$ 21,315
2. Hydrated Lime, tons	260 Tons	\$ 115.00	tons	\$ 29,900
3. Import fill material, including haul, Compaction and grading, cubic yard	118,650CY	\$ 6.14	CY	\$ 728,000

Payment for Additional Items, Unit Prices (all unit pricing is for adds and/or deducts):

Piers-Unit price per linear foot for piers

18" Round	\$ + \$20.35 / - \$6.00
36" Round	\$ + \$63.00 / - \$7.15

Pier Steel Casing-Unit price per linear foot for casing

18" Round	\$ + \$11.60 / \$0.00
36" Round	\$ + \$18.30 / \$0.00

Modified Subgrade 6" with Lime per square yard

\$ + \$1.65 / - \$1.45
------------------------

Hydrated Lime per ton

\$ + \$127.00 / - \$104.00
----------------------------

Import fill material, including haul, compaction and grading  
Per cubic yard

\$ + \$8.80 / - \$5.00
------------------------

Sidewalks-Unit price per square foot for sidewalks 4" thick (add and/or deduct)

\$ + \$3.50 / - \$2.75
------------------------

Trench Safety-Unit price per lineal foot of trench exceeding  
a depth of five (5) feet

\$ + \$2.75 / - \$2.25
------------------------

Special Shoring-(if any), unit price per square foot of shoring used

\$ + \$28.50 / - \$23.00
--------------------------

Complete installed data drop within 200 feet

\$ + \$ 165.00 / - \$135.00
-----------------------------

Complete installed receptacle within 200 feet (dedicated circuit)

\$ + \$ 825.00 / - \$675.00
-----------------------------

Complete installed <u>receptacle within 50 feet (Not dedicated circuit)</u>	\$ + \$275.00 / - \$225.00
Complete installed <u>50 linear feet of ¾" rigid conduit</u>	\$ + \$165.00 / - \$135.00
Complete installed <u>smoke detector/smoke duct detector/heat detector</u> within 75 feet of another similar fire device	\$ + \$ 550.00 / - \$400.00
Complete installed <u>carpet per square foot</u>	\$ + \$3.85 / - \$3.15
Complete installed <u>VCT per square foot</u>	\$ + \$2.20 / - \$1.80
Complete installed <u>Flexible Pavement per square yard</u>	\$ + \$21.65 / - \$17.70
Complete installed <u>2" modified bit roof penetration with weather head</u>	\$ + \$165.00 / - \$135.00

**ALTERNATE – Delete Audio/Visual Equipment and Wiring Installation  
(conduit remains) per Courtroom**

\$ 90,000.00

Collin County would like to offer the option for successful offeror to accept credit card payments for services rendered. Collin County currently uses MasterCard as its credit card provider.

Would your company be willing to accept monthly credit card payments? Yes ☐ No ☒

If applicable, does your company offer any additional discounts for timely payment with or without credit card payment? Yes ☐ No ☒

If yes, please explain \_\_\_\_\_

Receipt is hereby acknowledged of the following Addenda to the Contract Documents.

Addendum No. 1 dated	<u>July 27, 2009</u>	Received	<u>July 30, 2009</u>
Addendum No. 2 dated	<u>August 7, 2009</u>	Received	<u>August 10, 2009</u>
Addendum No. 3 dated	<u>August 12, 2009</u>	Received	<u>August 13, 2009</u>
Addendum No. 4 dated	<u>August 14, 2009</u>	Received	<u>August 17, 2009</u>
Addendum No. 5 dated	<u>August 19, 2009</u>	Received	<u>August 19, 2009</u>

The undersigned Offeror hereby declares that he/she has visited the site of the Work and has carefully examined the Contract Documents pertaining to the Work covered by the above Proposal, and he/she further agrees to commence work within ten (10) consecutive calendar days after date of written Notice to Proceed and to substantially complete the work on which he/she has proposed within 765 consecutive calendar days subject to such extensions of time allowed by Specifications.

The undersigned Offeror agrees that this Proposal shall be good and may not be withdrawn for a period of ninety (90) consecutive calendar days after closing time for receiving Proposals.

August 19, 2009

The undersigned Offeror agrees that if he/she is notified of the acceptance of this proposal within ninety (90) consecutive calendar days of the time set for opening of Proposals, he/she will execute a contract for the Work for the stated prices, and will execute and deliver to Owner within ten (10) consecutive calendar days after signing of contract, a Performance Bond and a Payment Bond for the total amount of the Contract and a Certificate of Insurance, as stipulated in the Specifications.

The undersigned Offeror further agrees that the enclosed Bid Security in the amount of five percent (5%) of the Greatest Amount of Proposal is the agreed amount of liquidated damages which Collin County, Texas will suffer by the failure of the undersigned Offeror to execute the Contract and to furnish the Performance and Payment Bonds and by reason of such failure on the part of the undersigned Offeror, the Bid Security will immediately be forfeited to Collin County, Texas.

The undersigned Offeror also understands that the Commissioners' Court of Collin County, Texas reserves the right to reject any and/or all Proposals covered in this Proposal request and to waive informalities or defects in Proposals or to accept such Proposals as it shall deem to be in the best interest of Owner.

It is understood that the work proposed to be done will be accepted when fully completed in accordance with the Contract Documents.

Accompanying this Proposal, is a certified check, cashier's check or Bid Bond in the amount of five percent (5%) of the total amount proposed. Also accompanying this Proposal, all the information required in Section 00100 – Instructions to Offerors.

The undersigned certifies that the Proposal prices contained in this Proposal have been carefully checked and are submitted as correct and final. The unit prices have been shown in words and figures for each item listed in this Proposal and it is understood that in the event of a discrepancy, the words shall govern.

Respectfully submitted,

Seal and Authorization  
(If a Corporation)

Contractor:

Hunt Construction Group, Inc.

By:

Title:

Executive Vice President

Address:

4099 McEwen Road, Suite 400

Dallas, Texas 75244

Phone:

(972) 788-1000

Fax:

(972) 788-1302

E-mail  
Address:

mlavoy@huntconstructiongroup.com

END OF SECTION

Revised 8/5/09

## CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ

**For vendor or other person doing business with local governmental entity**

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

### OFFICE USE ONLY

Date Received

August 20, 2009

**1 Name of person doing business with local governmental entity.**

Not Applicable

**2 ☐ Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3 Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.**

Not Applicable

**4 Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.**

Not Applicable

Adopted 11/02/2005

**FORM CIQ****CONFLICT OF INTEREST QUESTIONNAIRE****Page 2****For vendor or other person doing business with local governmental entity**

- 5 **Name of local government officer with whom filer has affiliation or business relationship.  
(Complete this section only if the answer to A, B, or C is YES.)**

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or other relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire? ☐ Yes ☒ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity? ☐ Yes ☒ No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more? ☐ Yes ☒ No

D. Describe each affiliation or business relationship.

6



Signature of person doing business with the governmental entity

08/20/2009

Date

Adopted 11/02/2005

## AFFIDAVIT OF COMPLIANCE

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

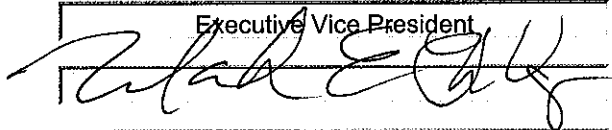
Name of Company

Hunt Construction Group, Inc.

Title of Officer

Executive Vice President

Name of Officer



Date:

August 20, 2009



August 20, 2009

Office of the Purchasing Agent  
Collin County Administration Building  
2300 Bloomdale, Suite 3160  
McKinney, Texas 75071

**RE: CSP No. 06622-09**  
**Collin County Courthouse Addition**

We appreciate the opportunity to submit our response to your Competitive Sealed Proposal on the Collin County Courthouse Addition project. **Hunt would be honored to be selected as a team member on this prestigious project.** Please consider the following services and attributes which clearly separate the Hunt team from our competition.

As one of the largest and most successful commercial builders in the Dallas area, Hunt consistently ranks among the top five builders locally in annual construction volume. We employ 130 salary construction professionals in our Dallas office and in 2007 Hunt's Dallas office completed approximately \$300 million of construction in place.

We are proud to have been the Contractor who built the original Justice Center for Collin County, completed in 2007. Because of the success of this project, the recognized quality of the facility in the industry and the teamwork of the Owner, Architect and Hunt, we are proposing the same Management Team for this project.

We have the best knowledge of the exiting facility, systems and site conditions. In addition, our personnel are very experienced in the construction of large complex renovation projects. These points are critical to the success of this project. No one else can bring this unique blend of experience and qualifications to this project.

Thank you for this opportunity to submit our qualification for this project. We are excited about this opportunity because we firmly believe this team brings together the exact requirements to make this project an outstanding success. If you have any questions regarding our response, please do not hesitate to contact us.

Respectfully Submitted,  
**HUNT CONSTRUCTION GROUP**

A handwritten signature in black ink, appearing to read 'Jack Sovern'.

**JACK SOVERN**  
Vice President – Project Executive



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## Offeror's Pricing Proposal

Included in a separate envelope per conversation with Mark LaVoy.

# CRITERIA ONE

# Criteria One

## Offeror's Ability to Provide Construction Services

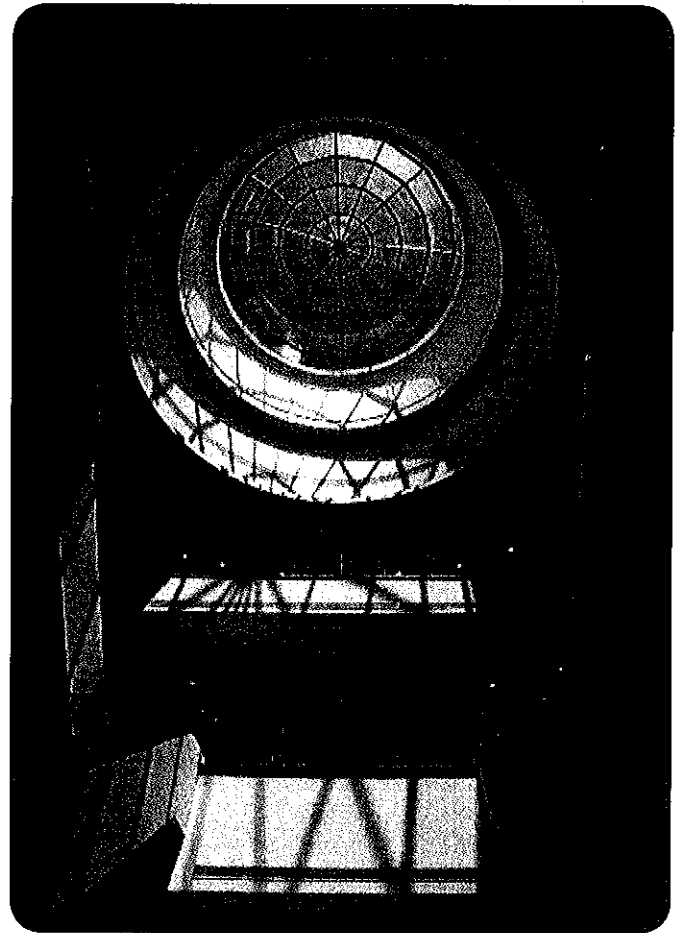
### A. Statement of Interest

Hunt is very proud to have the opportunity to submit our qualifications and sincerely express our interest, dedication and commitment to Collin County for the Collin County Courthouse Addition, CSP 06622-09.

#### Unique Qualifications

As the Contractor on the original building, construction for the Collin County Justice Center completed in 2007. Hunt Construction has the following unique qualifications to perform this project.

- 1) We have the most thorough understanding of how to effectively work with the Owner and PGAL on this project.
- 2) We have the best knowledge of the existing facility, "as-built" conditions and other existing site conditions, critical to the renovation work.
- 3) Hunt is proposing the same on-site Project Team (Project Manager, Superintendent, Project Engineer) that built the original Collin County Justice Center. No one else can offer this.
- 4) Hunt has extensive municipal work experience in the Dallas Metroplex including courthouses and detention facilities.
- 5) Hunt has extensive renovation experience on all types of municipal and school projects, similar to the extensive renovation work for this project.



### B. Statement of Availability and Commitment

Hunt commits the staffing and resources in our organization necessary to ensure the success of the Collin County Courthouse Addition. Please see the organization chart and resumes submitted within Criteria Two: Qualifications of Construction Team for our proposed team.

Hunt is fully committed to assign the project team as proposed. This is the team that built the original Collin County Justice Center.

In addition, Jack Sovern, Vice President, will provide the upper management direction for this project from start to finish. Mr. Sovern was responsible for the success of the original Collin County Justice Center.

# CRITERIA TWO

## Criteria Two

### Qualifications of Construction Team

#### A. Resumes

*Please refer to our proposed personnel resumes located on pages 6 - 13.*

#### B. Team Status

The team members proposed are available October 12, 2009 or before that date if needed.

#### C. Project Assignments and Lines of Authority

*Please refer to our Project Organization Chart located on page 5.*

#### PROJECT ORGANIZATION

This Project will be organized and managed by a full-time onsite team, currently estimated at 7 salaried professionals.

**Hunt's Core Management Team** is described below (*please refer to the Organization Chart*)

##### Mr. Jack Sovern, Project Executive

Jack Sovern, Project Executive, has twenty-six years with Hunt, including field engineering, project management and design development experience. He has worked on many types of construction projects including municipal and justice centers. Mr. Sovern was the Contract Manager on the Collin County Justice Center and the Frisco Lone Star High School.



Mr. Sovern's duties on all projects is to oversee and coordinate the efforts of Hunt's estimating, preconstruction and operations personnel, including GMP development and subcontractor commitments. He will support the Project Manager through the construction phase with necessary Hunt resources to ensure that the project has all the personnel and management tools required to perform successfully for Collin County.

Mr. Sovern stays involved throughout the project. He will attend management review meetings and other critical meetings. His responsibility is to stay in communication with Collin County management to make sure Hunt is meeting your expectations.

##### Doug Workman, Project Manager

Mr. Doug Workman has been with Hunt for eight years and was the Project Manager on the recently completed \$44 Million Collin County Justice Center. As Project Manager, Mr. Workman will be responsible for every aspect of Hunt's day-to-day on-site construction management process - contracts, field operations, safety, quality, scheduling, change control, subcontractor performance, commissioning and turnover. Once the on-site project team mobilizes in preparation for construction, Mr. Workman becomes the day-to-day Hunt contact for all communication and coordination with Collin County. Mr. Workman is responsible for the total management of Hunt's on-site field team.



##### Erik Terry, Superintendent

Mr. Eric Terry will be responsible for all day-to-day construction activity in the field reporting to Mr. Workman (Project Manager). His daily responsibilities include direct coordination of all trade contractors, safety, quality, site logistics, hoisting and short term scheduling.



Mr. Terry served as Superintendent on the Collin County Justice Center and recently on the 900,000 SF Class A Rosewood Court Office Building, a 20-story building in downtown Dallas.

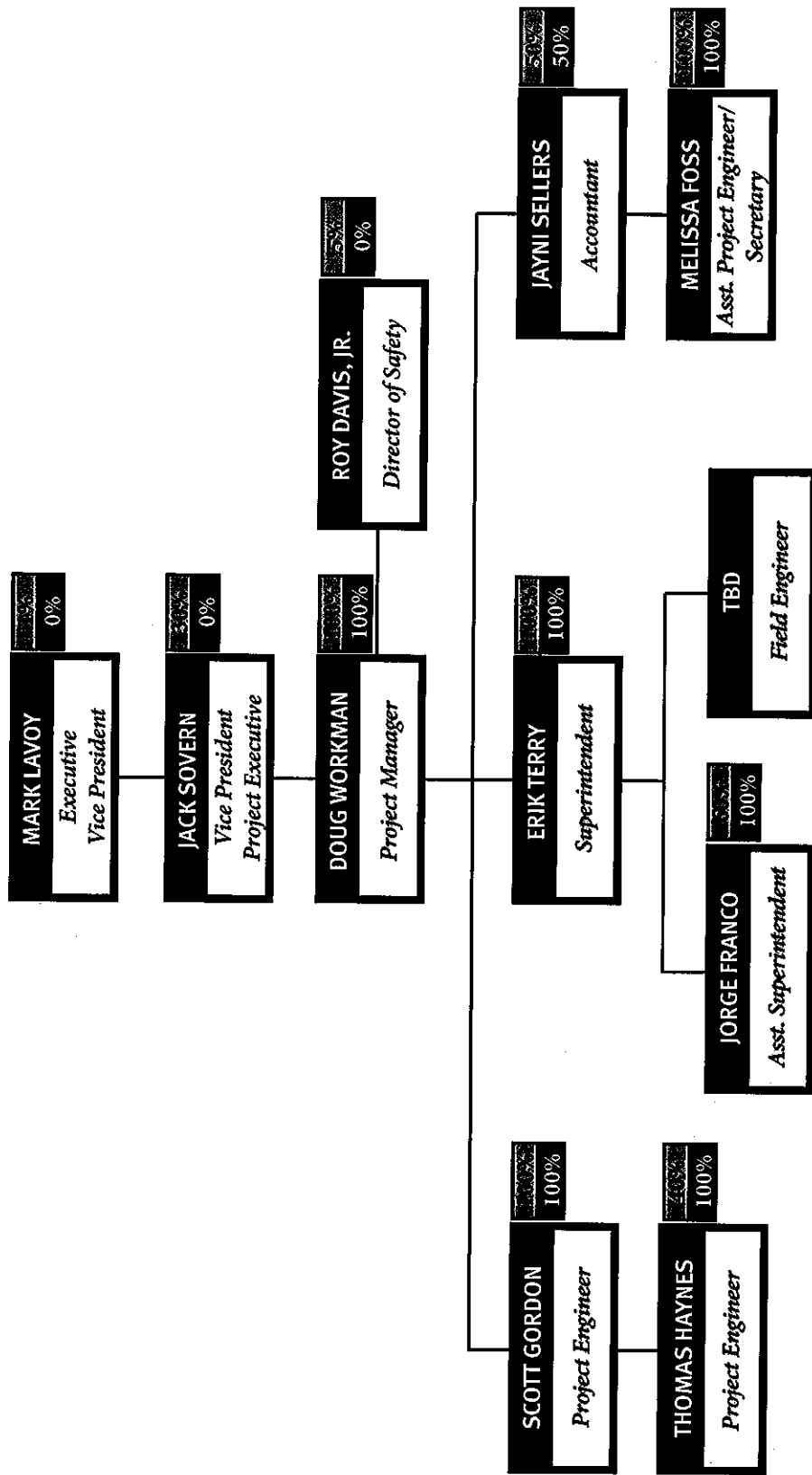
Mr. Terry's eight year career with Hunt spans several project types. Mr. Terry's strengths include communication and subcontractor coordination. He has extensive renovation and addition experience in existing operating facilities and has been involved with many other CMR projects.

##### Scott Gordon, Project Engineer

Mr. Scott Gordon has over 18 years of experience. Scott's current assignment is on the Allen Event Center. He has also worked on numerous renovation projects and has previous career experience in the mechanical, HVAC and piping trade. His responsibilities include the control, processing and distributing of all project documentation and maintaining open communication and coordination with all subcontractors and the owner.



# Collin County Justice Center Addition Organizational Chart and Time Management Staffing Plan



% Time Officed On-Site

**MARK E. LAVOY**  
*Executive Vice President*



**Collin County Courthouse Addition Responsibilities**

- Overall corporate responsibility for the performance of the project team
- Provides corporate leadership, experience and technical expertise
- Anticipates and resolves construction issues
- Ensures that client expectations are met
- Resource allocation and daily communication with the contract/construction manager to facilitate on-time, within budget project delivery

**Project Experience (Abbreviated.)**

**Collin County Justice Center**

A 340,000 SF, four-story building on a 34-acre site including two rooftop penthouses, 15 courtrooms, space for 12 future courtrooms, jury rooms, judges offices, holding cells, multiple atrium spaces and administrative / office areas. McKinney, TX

**Cedar Hill Government Center**

A 115,000 SF, four-story building including administrative offices, courtrooms, a grand lobby and atrium, conference center, city data center, police facilities and detention areas and Cedar Hill Independent School District administrative offices.

Cedar Hill, TX

**Valley View Municipal Complex**

A 98,229 SF, seven-building municipal complex including a 52,000 SF, two-story administration building with accompanying vehicle maintenance area, warehouse, bulk material storage, vehicle wash and vehicle fueling support buildings for the streets and water department and a police administration building with an impound and auction yard.

Irving, TX

**Carrollton Justice Center**

A 48,000 SF police and courtroom facility, including the renovation of an existing library into municipal courtrooms, offices and a law library; and the renovation, upgrade and addition to an existing police building including 12 cells and support space for the City of Carrollton.

Carrollton, TX

**Years Experience**

31 - INDUSTRY

18 - HUNT

**Areas of Expertise**

- Corporate Leadership
- Owner Representation

**Education**

- Business Administration  
Ohio State University

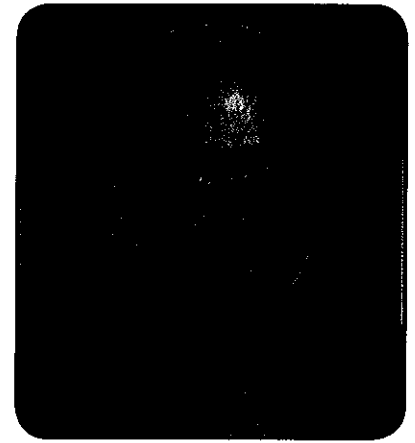
**Licensing/Training/  
Professional Affiliations**

- Dallas Arboretum Architecture/  
Construction Steering  
Committee
- Dallas AGC Board Member,  
1999-2000
- Hearts and Hammers Board  
Member, 1988-1991
- The Hunt College of  
Construction "Contract  
Highlights & Risk Management"  
Seminar

**City of Residence**

Plano, TX

**DOUGLAS R. WORKMAN**  
*Project Manager*



**Collin County Courthouse Addition Responsibilities**

- On-site manager
- On-site management to ensure successful, safe and timely completion
- Supervises jobsite staff
- Implements policies and procedures
- Makes on-site day-to-day decisions regarding cost analysis and budget control, scheduling, quality and safety
- Oversees field operations
- Monitors all reports for timeliness and accuracy
- Maintains communications with owners, architects, and trade/sub contractors
- Coordination and supervision of trade/sub contractors

**Project Experience (Abbreviated.)**

**Collin County Justice Center**

A 340,000 SF, four-story building on a 34-acre site including two rooftop penthouses, 15 courtrooms, space for 12 future courtrooms, jury rooms, judges offices, holding cells, multiple atrium spaces and administrative / office areas. McKinney, TX

**Denton County Courthouse**

A 180,000 SF, five-story courthouse including 10 courtrooms, law library, office space and holding facilities with a 175,000 SF parking garage. Denton, TX

**Lewisville ISD Elementary School #40**

A new 108,000 SF elementary school. Lewisville, TX

**Retirement Systems of Alabama Tower**

A 700,000 SF, 24-story corporate office building with a cast-in-place concrete structure, a separate 8,000 SF energy building connected by a CIP service tunnel, granite façade, precast concrete, curtainwall skin with stainless steel batten roof with unusual high-end architectural finish and details. Montgomery, AL

**Years Experience**

12 - INDUSTRY

7 - HUNT

**Areas of Expertise**

- Structural Engineering
- Communication
- Scheduling

**Education**

- Civil Engineering  
Pennsylvania State University

**Licensing/Training/  
Professional Affiliations**

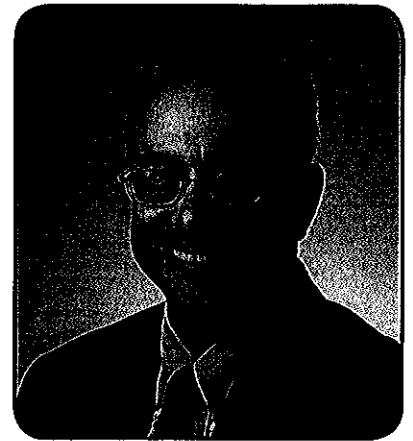
- American Society of Civil Engineers
- ASCE Construction Institute
- Florida Registered Professional Engineer No. 49350
- Florida Certified Special Inspector No. 1117
- Prolog
- SureTrak
- LEED Accredited Professional - U.S. Green Building Council

**City of Residence**

Lantana, TX



**J. SCOTT GORDON**  
*Project Engineer*



**Collin County Courthouse Addition Responsibilities**

- Control, processing, and distribution of all project documentation (contract drawings, submittals, contract documents, other technical data)
- Records and distributes any changes
- Reviews shop drawings for conformance to specifications
- Prepares or reviews as-built drawings
- Assembles equipment operation and maintenance manuals
- Assists the project manager with cost control, verification of trade/sub contractors invoices and monitors the schedule
- Assists the project manager with coordination of the trade/sub contractors

**Project Experience**

**Allen Event Center**

A 192,000 SF, 6,800-seat arena and events center.  
Allen, TX

**Federal Reserve Bank of Dallas**

A new twenty-story government office building including a cafeteria, atrium and parking garage.  
Dallas, TX

**Renaissance Hotel - Shops at Legacy North**

Preconstruction for a new 250,000 SF, ten-story hotel including 270 rooms, a full-service spa, conference rooms, ballroom facilities, retail shops and a 430-space parking garage.  
Plano, TX

**Grapevine-Colleyville ISD 2005 Bond Program BP-6**

Renovations to Cannon Elementary School, Dove Elementary School, Grapevine Elementary School, Heritage Elementary School, Grapevine Middle School, Swim Center and Cross Timbers Middle School.  
Grapevine, TX

**Plano Independent School District**

Installation of light commercial plumbing.  
Plano, TX

**Years Experience**

19 - INDUSTRY  
2 - HUNT

**Areas of Expertise**

- Mechanical Electrical & Plumbing
- Scheduling

**Education**

- B.S., Construction Management Technology  
Purdue University
- Associate of Science, Civil Engineering  
Purdue University

**Licensing/Training/**

**Professional Affiliations**

- Build Trades Journeyman
- Dallas Joint Plumbers & Steamfitters Apprentice Training Program
- OSHA 30-Hour Occupational Safety & Health Training Course
- State of Texas Master Plumbing License #18498
- OSHA Construction 10 Hour
- LEED Accredited Professional - U.S. Green Building Council

**City of Residence**

Rockwall, TX

## JORGE FRANCO

*Assistant Superintendent*

### **Collin County Justice Center Addition Responsibilities**

- Assist with supervision and control of all construction activities
- Assist Superintendent in coordinating and scheduling trade/subcontractors and suppliers
- Assists in monitoring performance to ensure that work is performed correctly and on time
- Assist in overseeing project quality control and safety programs

### **Project Experience**

**Valley View Municipal Complex;** Irving, TX  
**Frisco Lone Star High School;** Frisco, TX  
**Wachovia Bank;** Dallas, TX  
**Rosewood Court Office Building;** Dallas, TX  
**Duncanville ISD 2001 Bond Program Phase VI - High School;** Duncanville, TX  
**Mansfield Legacy High School;** Mansfield, TX  
**Swiss Avenue Surgical Center;** Dallas, TX

### **Years Experience**

12- Industry  
4 - Hunt

### **Areas of Expertise**

- Carpentry
- Concrete

### **Licensing/Training/ Professional Affiliations**

- OSHA Construction 10 Hour
- LEED: New Construction  
- Construction Manager  
Responsibilities

### **City of Residence**

Grand Prairie, TX



## MELISSA FOSS

*Asst. Project Engineer / Secretary*

### **Collin County Justice Center Addition Responsibilities**

- Assists the project engineer in the care, control and processing of all contract drawings, submittals, contract documentation and technical data
- Assists with the recording and distribution of any changes

### **Project Experience**

**Frisco Lone Star High School;** Frisco, TX  
**The Mondrian @ Cityplace West;** Dallas, TX  
**Alcon ASPEX Line E Expansion;** Fort Worth, TX  
**Alcon Manufacturing Line 16;** Fort Worth, TX  
**Alcon Conner Center B1/B2 HVAC Upgrades;** Fort Worth, TX  
**Sherlocks Storage;** Allen, TX  
**Galyan Sports and Outdoor;** Arlington, TX  
**Massey Cadillac;** Dallas, TX

### **Years Experience**

8 - Industry  
4 - Hunt

### **Areas of Expertise**

- Communication
- Detail Oriented
- Planning & Cost Control

### **Licensing/Training/ Professional Affiliations**

- Constructware
- Texas Construction Law Seminar
- Prolog Manager Version 7.5
- Introduction to Prolog Manager
- LEED: New Construction - Technical Review

### **City of Residence**

Savannah, TX

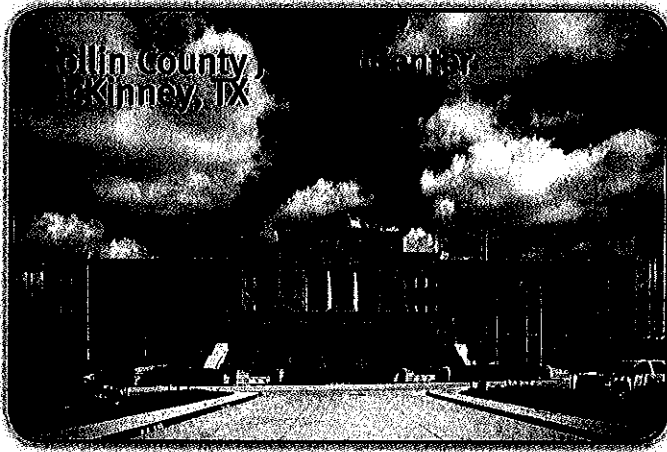


# CRITERIA THREE

## Criteria Three

### *Offeror's Past Performance on Collin County (If Applicable) and Representative Projects*

#### A. Past 5 Years Experience Similar Projects



#### **Contract Delivery Method**

General Contractor  
Lump Sum Bid

#### **Description**

A 340,000 SF, four-story building on a 34-acre site including two rooftop penthouses, 15 courtrooms, space for 12 future courtrooms, jury rooms, judges offices, holding cells, multiple atrium spaces and administrative/office areas.

#### **Final Construction Cost**

\$43,749,597

#### **Final Project Size in Gross Square Feet**

340,000 GSF

#### **Type of Construction (new, renovation, or expansion)**

New

#### **Actual Notice To Proceed for Preconstruction Services**

n/a

#### **Actual Notice To Proceed**

6.30.2005

#### **Substantial Completion**

7.6.2007

#### **Final Payment Dates for Construction Services**

1.27.2009

#### **Name of Project Manager**

Douglas R. Workman

#### **Name of Project Superintendent**

Erik J. Terry

#### **Names of Mechanical, Plumbing and Electrical Subcontractors**

Miinc Mechanical Contractors (Mechanical), Neely Plumbing (Plumbing), RTS Enterprises (Electrical)

#### **Owner's Reference**

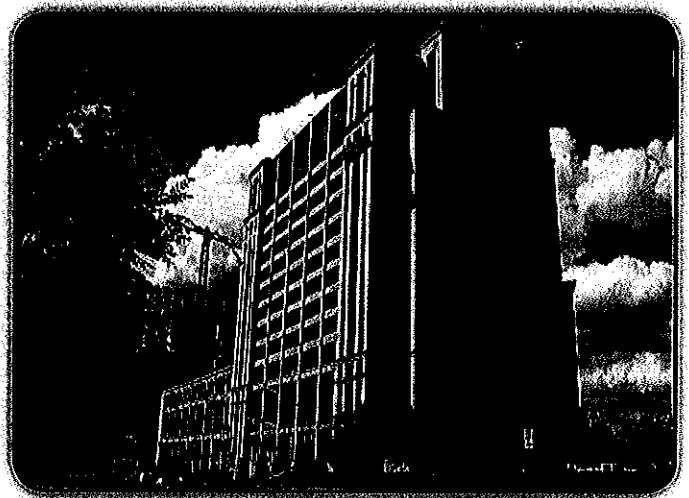
Mr. Bill Burke, Collin County Texas, 972.547.5340

#### **Architect/Engineer's Reference**

Mr. David Andrews, PGAL, 972.871.2225

#### **Length of Business Relationship With the Owner**

2 years



**Rosewood Court Office Building**  
Dallas, TX

#### **Contract Delivery Method**

Negotiated General Contractor

#### **Description**

A 400,000 SF, 19-story office tower with ground floor retail space and an attached 460,000 SF parking garage.

#### **Final Construction Cost**

\$61,492,458

#### **Final Project Size in Gross Square Feet**

400,000 GSF

#### **Type of Construction (new, renovation, or expansion)**

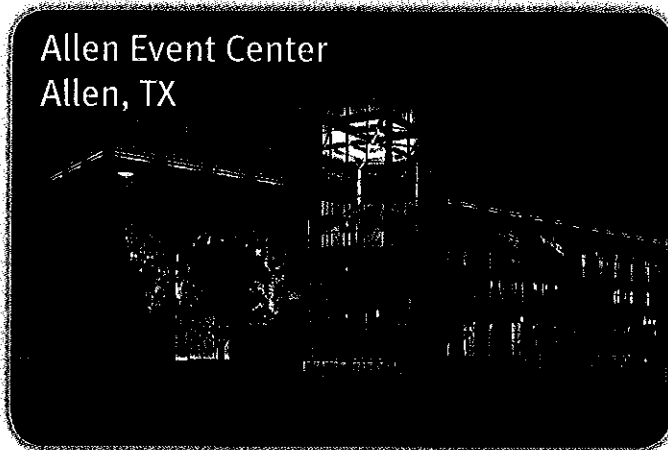
New

#### **Actual Notice To Proceed for Preconstruction Services**

n/a

## Criteria Three (continued)

### Offeror's Past Performance on Collin County (If Applicable) and Representative Projects



**Allen Event Center**  
Allen, TX

#### Contract Delivery Method

Construction Manager at Risk  
Guaranteed Maximum Price

#### Description

A 192,000 SF, 6,800-seat arena and events center.

#### Final Construction Cost

Estimated \$38,496,239

#### Final Project Size in Gross Square Feet

192,000

#### Type of Construction (new, renovation, or expansion)

New

#### Actual Notice To Proceed for Preconstruction Services

January 2008

#### Actual Notice To Proceed

September 2008

#### Substantial Completion

November 2009

#### Final Payment Dates for Construction Services

N/A

#### Name of Project Manager

Matthew Reinl

#### Name of Project Superintendent

Edward Kale

#### Names of Mechanical, Plumbing and Electrical Subcontractors

TD Industries (Mechanical and Electrical), Groves (Plumbing)

#### Owner's Reference

Mr. Rick Kozuback  
International Coliseum Company  
480.994.0772

#### Architect/Engineer's Reference

Mr. Don Dethlefs  
Sink Combs Dethlefs  
303.308.0200

#### Length of Business Relationship With the Owner

6 Years



**Collin County Community College**  
District Spring Creek Campus  
Plano, TX

#### Contract Delivery Method

Construction Manager at Risk  
Guaranteed Maximum Price

#### Description

A two-story, 53,000 SF addition consisting of a conference center, classrooms and offices and a 21,000 SF renovation of existing space.

#### Final Construction Cost

\$7,935,000

#### Final Project Size in Gross Square Feet

53,000

#### Type of Construction (new, renovation, or expansion)

Expansion and Renovation

## Criteria Three (continued)

### *Offeror's Past Performance on Collin County (If Applicable) and Representative Projects*

**Type of Construction (new, renovation, or expansion)**  
Renovation

**Actual Notice To Proceed for Preconstruction Services**  
January 2008

**Actual Notice To Proceed**  
June 2008

**Substantial Completion**  
June 2009

**Final Payment Dates for Construction Services**  
September 2009

**Name of Project Manager**  
Andrew Taylor

**Name of Project Superintendent**  
Chris A. Watson

**Names of Mechanical, Plumbing and Electrical Subcontractors**  
Brandt Engineering (Mechanical and Eletrical), Boggs Electric (Electrical)

**Owner's Reference**  
Mr. Matt Holster  
Alcon Laboratories, Inc.  
817.551.4042

**Architect/Engineer's Reference**  
Mr. Frank Angelini  
Ewing Cole  
215.625.2020

**Length of Business Relationship With the Owner**  
15 Years

## **B. Terms of Agreement**

We would appreciate the opportunity to discuss the following topics regarding this contract language:

- 1) A reasonable cap on liquidated damages.
- 2) A mutual waiver of consequential damages.
- 3) Modification of the delay provisions and an equitable adjustment in Contract Sum for delays not due to Contractors fault or neglect.
- 4) Change Order/Claims Procedure provisions should be modified to a more equitable arrangements.
- 5) A discussion of the broad audit rights for a lump sum contract.

# CRITERIA FOUR

## Criteria Four

### Offeror's Project Planning and Scheduling for this Project

#### A. Critical Path Management

*Please refer to our attached CPM Schedule for the Addition and Renovation phases of the project located on pages 20 - 21.*

#### B. Critical Construction Issues

The critical construction schedule issues for this project are:

- 1) Completion of concrete structural frame and enclosure of building addition.
- 2) Timely completion of MEP Systems for operation of systems to temporarily condition the building for finishes in new addition.
- 3) Separation of renovation construction activity from ongoing Justice Center operations (i.e. noise, dust, personnel, odors, security, etc.)
- 4) Logistics of renovation construction through one point of access per floor while maintaining schedule production.
- 5) Checkout and turnover of new and renovated Mechanical/Electrical/Security Systems.

#### C. Project Approach

Hunt's approach to maintaining the project schedule is dependent on three factors:

- 1) Experienced leadership and field supervision from Hunt Construction management on-site.
- 2) Demanding qualified, experienced supervision from key major subcontractors who can proactively plan ahead on their work and material needs.
- 3) Obtaining quick and clear resolution from Owner and Architect representatives on questions or issues needing decisions.

If the qualified personnel are in place for the above parties, then Hunt will provide a line of open communication and a proactive problem solving jobsite environment to resolve problems and maintain progress. The project "attitude" needs to be one of optimism and attention to details to deliver a quality job.

#### Collin County Justice Center

Due to the schedule constraints, Hunt reviewed the schedule sequence and constructability of systems. An example was the installation of "greenboard" or moisture resistant drywall in the above ceiling sections of partitions to the deck. This allowed the mechanical overhead roughin to progress after the sheet rock installation (for access) and eliminated

the potential problem of molding drywall due to water from weather. This same material change also expedited completion of the stairwells.

Hunt required weekly subcontractor coordination meetings with all superintendents and subcontractor management to openly discuss the plan for the next week, concerns, and resolve any potential problems inhibiting schedule progress or quality.

#### Rosewood Court

This Class "A", 900,000 SF office building was impacted on schedule with an inordinate amount of bad weather early in the project. To pick up schedule days lost, Hunt implemented a change in the concrete form, place and finish cycle to gain back lost days. By adding additional supervision and hoisting, we were able to open up more areas of work and improve the production. This was done through on-site positive discussions with Hunt and Subcontractor supervision and the Engineer of Record.

#### Alcon Projects

Alcon is a major manufacturer of ophthalmic drugs. Their existing facility includes multiple "clean" production lines and extensive research and development operations in Fort Worth. Many of their projects are new construction or renovation adjacent to ongoing FDA validated production lines or critical research studies.

Hunt supervision must coordinate all work closely with the Alcon operation management to ensure no interruption of services or production. Much of the work must be planned weeks in advance for shiftwork and necessary access to work areas.

#### D. Construction Approach on Occupied Site

Necessary steps for working in occupied building areas:

- 1) Extensive preplanning
- 2) Approval of sequence and access
- 3) Notification of Owner and Contractor personnel
- 4) "Walk-down" of utilities to insure shutdowns are not impacting operations
- 5) Plans to control noise, dust, odors, vibration, removal of debris
- 6) Provide for continuous cleaning
- 7) Agreement on hours of work
- 8) Control of Ingress/Egress



Act ID	Description	Orig Dur	Early Start	2012											
				OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	
Addition															
1000	Notice to Proceed	10d	12OCT09	23											
1010	Mobilization/ SWPP	10d	26OCT09	06											
1015	Prepare Submittals-E'Work, Utilities	5d	26OCT09	30											
1016	A/E Appvl	5d	02NOV09	06											
1020	Earthwork- Bldg Pad	20d	09NOV09	04											
1022	Site Utilities	60d	21DEC09	16											
1025	Earthwork - Balance of Site	40d	07DEC09	02											
1027	Prepare Submittals-Conc Frame/Fndn	15d	26OCT09	13											
1028	A/E Appvl	10d	16NOV09	27											
1030	Drilled Piers	15d	07DEC09	28											
1040	Mud Slab/ U/G Drainage	10d	21DEC09	05											
1050	Structural Slab - Lower Lvl	40d	29DEC09	23											
1060	Structural Slab - Level 1	30d	24FEB10	06											
1070	Structural Slab - Penthouse	30d	07APR10	18											
1075	Top Out Structure	0		18											
1080	Penthouse Curbs/Toppling Slabs	15d	19MAY10	08											
1480	Prepare CMU/Stone/Masonry Submittals	20d	26OCT09	20											
1490	A/E Appvl	15d	23NOV09	17											
1500	Ext CMU/ Brick & Stone Veneer	60d	19MAY10	10											
1510	Install Windows/C'Wall & Roofing	45d	30JUN10	31											
1515	Str Stl- Penthouse/ Metal Roofing	35d	30JUN10	17											
1517	Built Up Roofing	20d	01SEP10	28											
1519	Skylights	20d	18AUG10	14											
1520	DRY - IN	0		28											
1990	Prepare MEP U/G , Long Lead Submittals	20d	26OCT09	20											
1995	A/E Appvl	15d	23NOV09	17											
2000	MEP Ohd Rln - Lower Level	40d	05MAY10	29											
2010	Partition Framing/ In Wall MEP Rln-LL	40d	30JUN10	24											
2020	MEP Ohd Rln - Level 1	40d	30JUN10	24											
2030	Partition Framing / In Wall MEP Rln- Lvl 1	40d	25AUG10	19											
2035	Fab/Del'y AHU's, MEP Equipment	70d	14DEC09	23											
2040	Set AHU's & MEP Equipmt - PH	15d	09JUN10	29											
2050	HVAC/Piping/Plmbg Risers	60d	30JUN10	21											
2060	HVAC/Piping Tieins, Insulation, Controls	55d	30JUN10	14											
2070	Start Up HVAC for Const Finishes	0		21											
2080	Drywall Walls, Ceilings - Lower Level	20d	29SEP10	26											
2090	Drywall Walls, Ceilings - Lvl One	30d	20OCT10	30											
2100	Wall Finishes, Clg Grid, MEP Trim	30d	27OCT10	07											

Start date 12OCT09  
 Finish date 30NOV11  
 Data date 12OCT09  
 Run date 19AUG09  
 Page number 1A  
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■ Early bar  
 ■ Progress bar  
 ■ Critical bar  
 — Summary bar  
 ◆ Start milestone point  
 ◆ Finish milestone point

Act ID	Description	Orig Dur	Early Start	2012											
				OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	
2110	Wall Finishes, Clg Grid, MEP Trim -Lvl One	30d	01DEC10	1											
2120	Flooring -Lower Level	20d	17NOV10	1											
2130	Flooring - Lvl One	20d	15DEC10	1											
2140	Hang Doors, Hdwe- Lower Level	20d	24NOV10	2											
2150	Hang Doors,Hdwe - Lvl One	20d	22DEC10	1											
2160	Ctr Punch & Test All Systems	15d	19JAN11	0											
2170	Install Food Service Equipment	30d	10NOV10	2											
2180	Install Security, AV, Other Special Systems	60d	10NOV10	0											
2190	Turnover Systems	15d	09FEB11	0											
10000	Install 4" HMAC Base & Conc-Loop Road	15d	20JAN10	0											
10010	Install 4" HMAC Base -Parking Areas	15d	03MAR10	2											
10020	Fine Grade Seeded Areas/Erosion Ctrl	15d	17MAR10	0											
10030	Seeding and Establish Growth on Seed	60d	07APR10	2											
10035	Install HMAC Finish Cse, Misc Site Eq Items	20d	29SEP10	2											
10040	Install Irrig/Sod/Landscape at Building	30d	27OCT10	0											
12000	Judges Parking/ South Entry Fntn &	60d	30JUN10	2											
16000	INTERIM SUBST COMP -PH 1	0		0											
Renovation															
16010	SHUTDOWN FOR OWNER MOVE IN	40d	02MAR11	2	IN										
16020	Mobilize, Temp Part'ns,Dust Control, &	10d	27APR11	1	ntrol, & Access										
16030	Demolition/Remove, CapOff-All Trades,All	30d	11MAY11	2	apOff-All Trades,All Systems										
16040	Ohd MEP Rough In, Lvl LL,1,2,3	45d	25MAY11	2	igh In, Lvl LL,1,2,3										
16050	Frame Partitions-Lvl LL,1,2,3	45d	01JUN11	0	ions-Lvl LL,1,2,3										
16060	MEP In Wall R In - Lvl LL,1,2,3	60d	08JUN11	3	n Wall R In - Lvl LL,1,2,3										
16070	Gyp Bd Partitions/Ceilings	45d	15JUN11	1	artitions/Ceilngs										
16080	Wall & Flr Finishes- Lvl LL,1,2,3	50d	29JUN11	0	& Flr Finishes- Lvl LL,1,2,3										
16090	Courtrm Raised Flrs, Millwork/Casework-Lvl	50d	29JUN11	0	trm Raised Flrs, Millwork/Casework-Lvl 1,2,3										
16100	Clg Grid & MEP Trim Out- Lvl LL,1,2,3	45d	21JUL11	2	lg Grid & MEP Trim Out- Lvl LL,1,2,3										
16110	Doors/Hdwe, Spec Sys Trimout-Lvl LL,1,2,3	30d	21JUL11	3	/Hdwe, Spec Sys Trimout-Lvl LL,1,2,3										
16120	Ctr Punch, Clean, Checkout Systems	15d	01SEP11	2	tr Punch, Clean, Checkout Systems										
16140	Early Substantial Completion	0		2	Early Substantial Completion										
16145	Total Project Float 10%	50d	22SEP11	3											
16150	SUBSTANTIAL COMPLETION	0		3											

Start date 12OCT09  
 Finish date 30NOV11  
 Data date 12OCT09  
 Run date 19AUG09  
 Page number 2A  
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 ■ Progress bar  
 ■ Critical bar  
 — Summary bar  
 ◆ Start milestone point  
 ◆ Finish milestone point

# CRITERIA FIVE

# Criteria Five

## Quality Control Program

### A. Quality Control Program

The Hunt Construction Group (Hunt) Quality Control (QC) Program is based on the Commissioning Plan outlined in Specification Section 01810 – Commissioning of the Contract Documents.

The Hunt QC Program starts with this commissioning plan as a guideline for the turnover of the all systems of the building. The goal is to verify and document that ALL items of ALL systems have been installed as per manufacturer's recommendations, industry standards and contract documents. This will ensure quality and provide documentation that each system has been undergone full check-out, meets requirements of the Contract Documents and owners personnel are trained to ensure proper maintenance after construction is complete.



We believe the best way to turn over a project is to have a Quality Control Program approved by the owner and in place when the buyout of a project begins. This advanced planning clearly communicates to the owner what Hunt plans to turnover at the close out of the project and how we will monitor the quality of the project as it is constructed. This plan also communicates to our staff, subcontractors and vendors what will be required at each stage of the project from submittals, pre-installation, installation, start-up, testing and close out.

The plan includes clearly defined systems (structural steel, carpeting, HVAC, etc.) that will be completed and turned over in parts as the whole project progresses. This will ensure that all team members know how the project is divided into systems, what is required at the outset of the project and the pieces must be filled in along the way as each milestone is achieved. A Commissioning File will be created with the required binders or files with a space set aside for each piece of the final turnover package so the turnover package can

be built along with the project rather than at the end. The Commissioning File will include:

- Specifications and Drawings
- RFIs
- Submittals
- Discrepancy Resolutions Log and Reports
- Turnover Documentation
- Final Commissioning Report

If a document is too large to be included in the binder, a page will be inserted to show the location of the document.

A general template will be developed for the project as a guideline including:

- Standard Operating Procedure (SOP)
- Master Commissioning Requirements
- Discrepancy Log
- Discrepancy Report
- Reference Documents
- Testing Equipment Log
- File Index
- Commissioning Final Report
- Turnover Package Approval and Acceptance Document
- Signature Log

Each individual system commissioning plan is developed from this template based on the unique requirements of each respective system. The systems to be commissioning are included on the "System Commissioning & Turnover Package Requirements" spreadsheet

On the Alcon projects, Hunt used the commissioning plan to verify all systems, including architectural, structural, conveying, and other systems using the same format and strict review standards that are typically used for HVAC, Electrical and other more comprehensive control systems. The criteria and testing may not be as extensive for all systems, but this kind of details for each system ensures that, for example, ceilings are installed properly, formally reviewed during construction and documented in a similar manner as the more complicated Building Automation System.

Hunt will develop this Commissioning and Quality Control Plan as necessary to provide Collin County a quality project with a well documented and organized installation, checkout and turnover.

# Criteria Five (continued)

## Quality Control Program

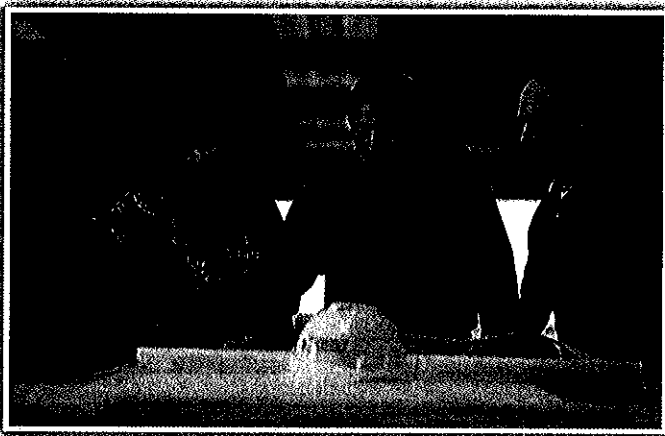
reviewer and status; as well as the final file location of the reviewed submittals.

### START-UP / PRE-FUNCTIONAL CHECKLISTS

- If required, then the Start-up / Pre-functional Checklist will be created and installed in the Commissioning Manual for completion when required.
- Responsibilities will be assigned.

### FUNCTIONAL PERFORMANCE TESTING

- If Functional Performance Testing is required, the Test Reports to be completed will show the specific testing to be performed in the specification section.
- Responsibilities will be assigned.



### SHORT-TERM DIAGNOSTIC TESTING

- If Short-Term Diagnostic Testing is required, the Test Reports to be completed will show the specific testing to be performed in the specification section.
- Responsibilities will be assigned.

### DEFICIENCY REPORTS AND RESOLUTION RECORD

One of the key components to the Hunt QC program is the in progress review performed during construction. The Commissioning plan defines who is responsible for pre-installation meetings, in progress construction reviews and how often they should be performed (at a minimum). A checklist is prepared to describe what documents are to be referenced and where they are located; what to look for during installation; and if any formal data gathering is required. Any deficiencies are formally documented in a Deficiency Report. The deficiency will be reviewed with the subcontractor as it is discovered and again in the

commissioning progress meetings. The deficiency will be entered into the deficiency log with a unique number for tracking to ensure completion.

### OPERATIONS AND MAINTENANCE TRAINING

- O&M Training will be scheduled to provide instruction to the owner's personnel. The installing subcontractor, vendor or manufacturer's representative will perform formal training on correct operation and proper maintenance to be witnessed by the owner's maintenance personnel.
- Copies of the O&M manuals will be provided
- If required, video documentation of the training session will be created and turned over with the Record Documents

### RECORD DOCUMENTS

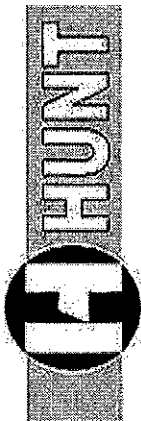
- As-Built Drawings
- Test Reports
- Warranties
- Extra Materials
- Progress Photographs
- Inspection Reports by governing authorities

### FINAL COMMISSIONING REPORT

- A final commissioning report will be issued and will include:
  - Executive summary
  - List of participants and roles
  - Brief description of the system and verification that the installation meets the owner's design intent, the specification requirements and has been installed properly
  - Overview of commissioning and testing scope
  - General description of testing and verification methods and the functional performance status of each system
  - As-built documentation was provided
  - Operator training was completed

### DEFERRED TESTING

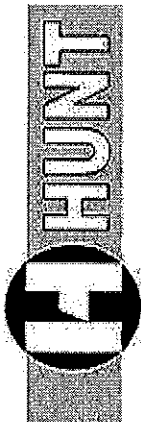
- If required, the testing will be scheduled. The responsibility to perform the test will be assigned and a scheduled completion will be set up along with documentation procedures and required participants.



# Request for Information

Summary Log

Alcon Advanced Optic Device Center											
Project # 3207											
Tel:      Fax:											
RFI #	Subject	Author Company	Answer Company	Date Created	Date Req'd	Date Resp	Cost Impact	Amt	Sched Impact	Days	Dwg Impact
0001	Metal Stair Clarifications	Hunt Construction Group, Inc.	Ewing Cole	10/20/2008	10/27/2008	10/21/2008	No		No		No
0002	Mechanical and Plumbing Clarifications	Hunt Construction Group, Inc.	Ewing Cole	11/13/2008	11/20/2008	11/17/2008	No		No		No
0003	Electrical Clarifications	Hunt Construction Group, Inc.	Ewing Cole	11/13/2008	11/20/2008	11/17/2008	No		No		No
0004	Mechanical and Plumbing Clarifications #2	Hunt Construction Group, Inc.	Ewing Cole	11/19/2008	11/26/2008	11/20/2008	No		No		No
0005	Electrical Clarifications #2	Hunt Construction Group, Inc.	Ewing Cole	11/20/2008	11/27/2008	11/21/2008	No		No		No
0006	Architectural Clarifications	Hunt Construction Group, Inc.	Ewing Cole	11/19/2008	11/26/2008	11/20/2008	No		No		No
0007	Structural Steel Framing Connections	Hunt Construction Group, Inc.	Ewing Cole	11/25/2008	12/2/2008	11/25/2008	No		No		No
0008	Cooling Tower Footing Elevations	Hunt Construction Group, Inc.	Ewing Cole	12/1/2008	12/8/2008	12/8/2008	No		No		No
0009	Structural Steel Clarifications	Hunt Construction Group, Inc.	Ewing Cole	12/4/2008	12/9/2008	12/8/2008	No		No		No
0010	Plumbing Equipment Clarifications	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/16/2009	1/15/2009	No		No		No
0011	Mechanical Equipment Branch Piping Clarification	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/13/2009	1/15/2009	No		No		No
0012	Connection for Future Construction	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/16/2009	1/16/2009	No		No		No
0013	Wire Mesh Partition Clarifications	Hunt Construction Group, Inc.	Ewing Cole	1/9/2009	1/16/2009	1/15/2009	No		No		No
0014	Mechanical Pump Bases	Hunt Construction Group, Inc.	Ewing Cole	1/13/2009	1/20/2009	1/16/2009	No		No		No



# Submittal Packages

Summary Log

## Alcon Advanced Optic Device Center

Project # 3207

Tel: Fax

Number-Rev	From Company	Description	To Company	Sent	Due	Rec'd	Days +/-	Action
0001-03300-A	Hunt Construction Group, Inc.	Concrete Mix Designs	Ewing Cole	1/5/2009	1/19/2009	1/19/2009	0	Revise and Resubmit
0001-03300-B	Hunt Construction Group, Inc.	Concrete Mix Designs	Ewing Cole	2/13/2009	2/27/2009	3/2/2009	3	Approved as Noted
0001-033053-A	Hunt Construction Group, Inc.	Miscellaneous Cast-In-Place Concrete - Ewing Cole Bar Supports and Wire Mesh	Ewing Cole	2/18/2009	3/4/2009	2/27/2009	-5	Approved
0001-042000-A	Hunt Construction Group, Inc.	Product Data - Masonry Units, Accessories, Mortar and Grout, Flashing	Ewing Cole	4/24/2009	5/8/2009	5/26/2009	18	Revise and Resubmit
0001-042000-B	Hunt Construction Group, Inc.	Product Data - Masonry Units, Accessories, Mortar and Grout, Flashing	Ewing Cole	6/16/2009	6/30/2009	6/30/2009	0	Approved as Noted
0001-05120-A	Hunt Construction Group, Inc.	Anchor Bolt Shop Drawings	Ewing Cole	12/8/2008	12/22/2008	12/30/2008	8	Approved as Noted
0001-05210-A	Hunt Construction Group, Inc.	Shop Drawings - Steel Joists and Decking	Ewing Cole	1/29/2009	2/12/2009	2/19/2009	7	Revise and Resubmit
0001-05210-B	Hunt Construction Group, Inc.	Shop Drawings - Steel Joists and Decking	Ewing Cole	3/16/2009	3/30/2009	3/25/2009	-5	Approved
0001-054000-A	Hunt Construction Group, Inc.	Cold Formed Metal Framing - Light Weight Studs/Track and Shaft Wall Studs and Track	Ewing Cole	2/23/2009	3/9/2009	3/23/2009	14	Approved
0001-05500-A	Hunt Construction Group, Inc.	Shop Drawings - Cooling Tower Platform	Ewing Cole	1/16/2009	1/30/2009	2/16/2009	17	Revise and Resubmit
0001-05500-B	Hunt Construction Group, Inc.	Shop Drawings - Cooling Tower Platform	Ewing Cole	6/5/2009	6/19/2009	6/15/2009	-4	Approved as Noted
0001-05510-A	Hunt Construction Group, Inc.	Shop Drawings and Calculations - Miscellaneous Metals	Ewing Cole	4/21/2009	5/5/2009	5/22/2009	17	Revise and Resubmit
0001-071700-A	Hunt Construction Group, Inc.	Product Data & Samples - Bentonite Waterproofing	Ewing Cole	3/13/2009	3/27/2009	4/6/2009	10	Approved as Noted
0001-072100-A	Hunt Construction Group, Inc.	Thermal Insulation - Fiber Glass Insulation	Ewing Cole	2/23/2009	3/9/2009	3/10/2009	1	Approved
0001-074213-A	Hunt Construction Group, Inc.	Metal Wall Panels - Color Samples	Ewing Cole	2/26/2009	3/12/2009	3/18/2009	6	Approved
0001-075323-A	Hunt Construction Group, Inc.	Product Data and Shop Drawings - EPDM Roofing	Ewing Cole	4/20/2009	5/4/2009	5/20/2009	16	Revise and Resubmit
0001-075323-B	Hunt Construction Group, Inc.	Product Data and Shop Drawings -	Ewing Cole					

Prolog Manager

Printed on: 8/19/2009

Alcon Advanced Optic Device Center

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# Current Drawing List

Summary Log, Grouped by Type and Discipline

Alcon Advanced Optic Device Center				Project # 3207					
				Tel:	Fax:				
Number	Rev	Title	Rev Date	Bulletin	% Complete	Status	Category	General Notes	Ref RFIs
Drawing									
Architectural									
A1.1	0	Key Plans	10/29/2008		100		Construction Set		
A2.1.1.1	2	First Floor Partial Plan	6/30/2009		100		Construction Set		
A2.1.1.2	2	First Floor Partial Plan	6/30/2009		100		Construction Set		
A2.1.1.3	1	First Floor Partial Plan	6/30/2009		100		Construction Set		
A2.1.M.1	1	Mezzanine Partial Plan	6/30/2009		100		Construction Set		
A2.1.M.2	0	Mezzanine Partial Plan	10/29/2008		100		Construction Set		
A2.1.M.3	0	Mezzanine Partial Plan	10/29/2008		100		Construction Set		
A2.1.R.1	0	Roof Partial Plan	10/29/2008		100		Construction Set		
A2.1.R.2	0	Roof Partial Plan	10/29/2008		100		Construction Set		
A2.1.R.3	0	Roof Partial Plan	10/29/2008		100		Construction Set		
A3.1.1.1	0	Building Elevations	10/29/2008		100		Construction Set		
A3.1.1.2	1	Building Sections	6/30/2009		100		Construction Set		
A3.1.3.1	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.2	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.3	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.4	0	C.U.P. Wall Sections	10/29/2008		100		Construction Set		
A3.1.3.5	0	Wall Sections	10/29/2008		100		Construction Set		
A3.1.4.1	0	Exterior Wall Details	10/29/2008		100		Construction Set		
A3.1.4.2	1	Exterior Wall Details	6/30/2009		100		Construction Set		
A3.1.5.1	0	Plan Details	10/29/2008		100		Construction Set		
A4.1.1	0	Partitions Schedules & Details	10/29/2008		100		Construction Set		
A4.1.2	1	Partitions Schedules & Details	6/30/2009		100		Construction Set		
Prolog Manager			Printed on: 8/19/2009	Alcon Advanced Optic Device Center					
			Page 1						





## Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

Alcon Advanced Optic Device Center

Project # 3207

Tel: Fax:

### Owner/Architect/Contractor Meeting 13

Date	Start	End	Next Meeting	Next Time	Prepared By	Company
7/15/2009	08:30 AM	09:30 AM	7/29/2009	09:30 AM	Jake Williams	Hunt Construction Group, Inc.

Purpose	Location	Next Location	General Notes
	Hunt Construction Group, Inc. job site trailer	Hunt Construction Group, Inc. job site trailer	Job site walk through will occur at 8:30 am

#### Attended By

Hunt Construction Group, Inc. - Paul Walker  
 Hunt Construction Group, Inc. - Jake Williams  
 Hunt Construction Group, Inc. - Brian McCoy  
 Alcon Research, Ltd. - Bob Murcko  
 Alcon Research, Ltd. - Jim Pickett  
 Alcon Research, Ltd. - Kathleen DeVoge  
 Alcon Research, Ltd. - Mark Young  
 Alcon Research, Ltd. - Ron Capron  
 Ewing Cole - Jim Dechant  
 Ewing Cole - Eric Joesten  
 Alcon Laboratories, Inc. - Jason Mangum

#### Non-Attendees

Hunt Construction Group, Inc. - Keith Beever  
 Hunt Construction Group, Inc. - Matt Reihl  
 Hunt Construction Group, Inc. - Jack Sovern  
 Alcon Research, Ltd. - Gary Woodrell  
 Alcon Research, Ltd. - Larry Gay  
 Alcon Research, Ltd. - Terrie Martin  
 Ewing Cole - Aitor Sanchez  
 Ewing Cole - Jonathan Memmel  
 Alcon Laboratories, Inc. - Joe Sullivan  
 Alcon Research, Ltd. - Barry Meade

Item	Meeting Item Description	Resp	Status	Due Date	Compl'd	Cls'd
<b>Old Business</b>						
7.2	<p>(7/15/09) Hunt stated that they have received the polished concrete selection. An onsite mock-up will be created upon approved pricing. This item is resolved.</p> <p>(7/1/09) EwingCole stated that they are in the process of selecting the polished concrete system. Hunt stated that they will provide an onsite mock-up for approval in an area to receive an epoxy finished floor.</p> <p>(6/10/09) EwingCole stated that they are still in the process of detailing the polished concrete information and will address it in Bulletin No. 2.</p> <p>(5/27/09) Hunt stated that they will provide mockups for the polished concrete once the colors for consideration have been selected.</p> <p>(5/6/09) Alcon requested that EwingCole recommend a color selection for the concrete finish. Hunt stated that they will have a mock up made with the selected finish prior to installation.</p> <p>(4/22/09) Alcon stated that polished concrete is desired in lieu of the sealed concrete system. Alcon and</p>	Hunt	Resolved	7/15/2009 (Original: 4/8/2009)		Yes

## HUNT CONSTRUCTION GROUP, INC.

**CHANGE ITEM LOG**

Page 1

HUNT CI LOG NO.	PROPOSAL REQUEST DESCRIPTION	PROPOSED COST	IMPACT TO CONTRACT PRICE	ALCON APPROVAL	NOTES
1	Additional erosion control for site drainage	\$54,800			Included In GMP
2	Contract budget deferment for Chapman Martin	\$145,515			Included In GMP
3	Addition of Chapman Martin's add alternates Nos. 8a, 8b, 8c, and 8d	\$299,472			Included in GMP
4	Utility work for Chapman Martin	\$167,200			Contract Award
5	LS - A sinks	\$4,259			Construction Contingency
6	Added ductbank between pad mounted transformers	\$4,001	\$4,001	3/7/2009	Owner Contingency / Change Order No. 1
7	Substitute PVC for cast iron underground piping	-\$17,500	-\$17,500	2/26/2009	Owner Contingency / Change Order No. 1
8	Stuart McMunn composite clean up crew	-\$40,000			Included in Contract
9	Change compression EMT connectors and couplings to set screws	-\$38,240	-\$38,240	2/26/2009	Owner Contingency / Change Order No. 1
10	Change pendant mounted lighting fixtures to chain hung	-\$11,605	-\$11,605	2/26/2009	Owner Contingency / Change Order No. 1
11	Modification of ductbank generator conduit, per RFI No. 22	\$4,233	\$4,233	3/9/2009	Owner Contingency / Change Order No. 1
12	Jordan Smith composite clean up crew	-\$30,000			Included in GMP
13	Additional steel required per ASI No. 1	\$3,514	\$3,514	3/25/2009	Owner Contingency / Change Order No. 1
14	Upgrade of elevator finishes	\$3,004	\$3,004	4/21/2009	Owner Contingency / Change Order No. 1
15	Modification to storm drainage, per ASI No. 6	\$1,890	\$1,890	6/8/2009	Owner Contingency / Change Order No. 1
16	Cost for additional condenser water pump	\$42,294			Rejected
17	Bulletin No. 1	\$382,412	\$382,412	6/8/2009	Owner Contingency / Change Order No. 1
18	Overtime for concrete workers	\$958			Construction Contingency
19	Relocation of material without use of access road	\$785			Construction Contingency
20	Cost for pump truck	\$1,290			Construction Contingency
21	Upgrade of indirect waste pit	\$1,840	\$1,840	4/21/2009	Owner Contingency / Change Order No. 1
22	Furnish and install a sink in room 1302	\$1,909	\$1,909	4/21/2009	Owner Contingency / Change Order No. 1
23	G&G composite clean up crew	-\$22,000			Included in GMP
24	Fire alarm additions per RFI No. 42	\$4,387	\$4,387	5/6/2009	Owner Contingency / Change Order No. 1
25	Installation of East access road	\$22,150			Committed Funds
26	Electrical modifications per ASI No. 4	\$17,607	\$17,607	4/29/2009	Owner Contingency / Change Order No. 1
27	ASI No. 7 plumbing modification	\$6,729	\$6,729	6/8/2009	Owner Contingency / Change Order No. 1
28	Installation of construction access road on the North and East side of the building	\$22,021			Construction Contingency
29	B-Masonry composite clean up crew	-\$5,000			Included in GMP

30	Steel Fab composite clean up crew	-\$6,500			Included in GMP
31	RM Huffman composite clean up crew	-\$5,000			Included in GMP
32	Tri- State Roofing composite clean up crew and dumpster use	-\$12,500			Included in GMP
33	AC Dellovade composite clean up crew	-\$25,000			Included in GMP
34	Cornerstone Interior composite clean up crew	-\$50,000			Included in GMP
35	CE Adkins composite clean up crew	-\$15,000			Included in GMP
36	Brewer composite clean up crew	-\$5,000			Included in GMP
37	Chapman Martin composite clean up crew	-\$4,000			Included in GMP
38	Rytec credit for Bulliten No. 1 addition	-\$11,106	-\$11,106	7/9/2009	Owner Contingency / Change Order No. 1
39	Upgrade of storefront paint finish to premium colors	\$4,201			Owner Contingency
40	Casework additions for Bulliten No. 1	\$26,520			Owner Contingency
41	Celling finish revision, per RFI No. 43	\$3,099			Owner Contingency
42	Addition of Sitemaster software for door hardware	\$1,623	\$1,623	7/28/2009	Owner Contingency
43	Deletion of stone from cooling tower base	-\$850			Construction Contingency
44	Undercut wet areas of building pad	\$14,906			Construction Contingency
45	Installation of additional lay down area for structural steel	\$7,863			Construction Contingency
46	Installation of additional lay down area for additional parking and trailer installation	\$20,154			Construction Contingency
47	Manipulated the eyebrow framing for installation of the metal wall panels	\$368			Construction Contingency
48	Modified the exterior wall to accommodate for the steel	\$491			Construction Contingency
49	Modifications to exterior stud clips for roof installation	\$245			Construction Contingency
50	Delete of emergency showers and eyewash station	-\$6,400			Owner Contingency
51	Modifications to structural steel anchor bolts	\$1,750			Construction Contingency
52	Back charge for steel base plate modifications due to incorrect anchor bolt installation	\$5,027			Back Charge to G&G
53	Cost for Bulliten No. 2				
<b>IMPACT TO CONTRACT PRICE</b>			<b>\$354,698</b>		

<b>ORIGINAL CONTRACT AMOUNT</b>	<b>\$24,788,514</b>
<b>PROJECT SAVINGS TO OWNER</b>	<b>-\$350,000</b>
<b>TOTAL CONTRACT AMOUNT TO DATE</b>	<b>\$24,793,212</b>

# HUNT CONSTRUCTION GROUP

## DAILY REPORT

JOB NO. 3207 NO. THIS REPORT 197 DATE 7/1/2009

JOB NAME - Alcon AODC North LOCATION - Green Bottom, WV

WEATHER REPORT Cloudy 0.03in. TEMP MAX 74 MIN 60

OVER-HEAD	NO. MEN	HRS.	Was work delayed?
SUPERINTENDENT	1	8	If yes, describe
PROJECT MANAGER	1	8	
PROJECT ENGINEER	2	16	
PROJECT ACCOUNTANT			Was stoppage doc.?
ASST. SUPERINTENDENT	1	8	If so, by whom?
CARPENTER			
LABOR	1	8	Has letter confirming verbal instructions been
FIELD ENGINEER	1	8	written?
			Have you given any Subcontractor special written
			or verbal instructions?
TOTAL	7	56	If so, describe
SUBCONTRACTORS	NO. MEN	HRS.	
Chapman Martin	3	30	Is your assignment held up because of lack of mat.
Jordan Smith	4	24	lack of information
Stuart McMunn	8	64	interferences other trades
Air Systems	3	24	or for other reason?
G&G Builders	11	88	If so, describe
J&H Erectors	12	120	
Cornerstone Interiors	8	64	Did any labor disputes arise?
C.E. Adkins	2	16	Describe
B-Masonry	4	32	Rental equipment
Triad Engineering	1	8	
TOTAL	56	470	
CONCRETE PLACED TODAY	24	CYDS	
CONCRETE FROM PRE. PAGE	3406.5	CYDS	Visitors
CONCRETE PLACED TODATE	3430.5	CYDS	

Describe day's activities giving quantities, location of work, trades involved, etc.

Hunt - Project Supervision, Safety and Field Engineering.

Chapman Martin - Excavate and install water line from west end of site.

Jordan Smith - Install panels and conduit on mezzanine.

# Alcon Research, Ltd.

## AODC - North

### WEATHER LOG

Hunt Job No. 3207

DAY																															
MONTH	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Oct-08	1	2	3	4	5	6	7		9	10	11	12	13	14	15		17	18	19	20	21	22	23		25	26	27	28	29	30	31
Nov-08	1	2	3	4	5	6		8	9	10	11			14	15	16			19	20		22	23				H	H	29	30	
Dec-08						6	7	8	9	R	R		13	14						20	21		23	R	H	H	27	28	29	30	31
Jan-09	H	2	3	4	5	R				10	11	12	13	14			17	18					23	24	25	S	S	A	S	S	31
Feb-09	1						7	8		R	R			14	15	16	17			20	21	22	23	24	25	26	R	28			
Mar-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15			18	R	20	21	22	23	24	R	R		28	29	30	31
Apr-09		2	R	4	5	R		8	9		11	12	13		15	16	17	18	19	R	M	22	23	24	25	26	27	28		30	
May-09		2	3	R			R	R	9	10	11	12	13	14		16	17	18	19	20	21	22	23	24	H	26	27	28	29	30	31
Jun-09	1	2		R	5	6	7	8	9	10	R	R	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Jul-09	1	2	H	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	R	30	R
Aug-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sep-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Oct-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Nov-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Dec-09	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Jan-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Feb-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28			
Mar-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Apr-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
May-10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31

	NO PRECIPITATION
H	Holiday
	RAIN/SNOW/WIND 1/2 DAY SHUT DOWN
	MUD SHUT DOWN
	WINDY - HIGH GUSTS
	COLD WEATHER SHUT DOWN
	RAINY DAY SHUT DOWN
	SNOW DAY SHUT DOWN
	TRACE OF RAIN
	MUD DAY, NO SHUT DOWN
	RAINY DAY, NO SHUT DOWN

Weather Days Allotted per Contract

N/A

Weather Delays Incurred in July '09

2

Weather Delays Incurred To Date

66



## Project Directory

Of All Project Team Members Grouped by Company Type

### Alcon Advanced Optic Device Center

Project # 3207

Tel: Fax:

#### Owner

##### Alcon Laboratories, Inc.

###### Current Main Address

6201 South Freeway  
Fort Worth, TX 76134

Tel:

Fax:

Company Code: ALI

Jason Mangum

Tel: 817.302.5847

Cel:

Pager: 817.551.4705

E-mail: jason.mangun@alconlabs.com

Joe Sullivan

Director

Tel: 817.551.8556

Cel: 817.733.0978

Pager: 817.551.9972

E-mail: joe.sullivan@alconlabs.com

### Alcon Research, Ltd.

#### Current Main Address

6065 Kyle Lane  
Huntington, WV 25702

Tel:

Fax:

Company Code: ARL

Barry Meade

Tel:

Cel:

Pager:

E-mail:

Bob Murcko

Manufacturing Production  
Manager

Tel: 304.733.1483

Cel:

Pager:

E-mail: bob.murcko@alconlabs.com

Gary Woodrell

Vice President, AODC  
Facility Development

Tel: 304.733.1469

Cel: 321.217.7401

Pager:

E-mail: gary.woodrell@alconlabs.com

Jim Baden

Facility Manager

Tel:

Cel:

Pager:

E-mail: jim.baden@alconlabs.com

Jim Pickett

Associate Director,  
Engineering

Tel: 304.733.1489

Cel:

Pager:

E-mail: jim.pickett@alconlabs.com

Kathleen DeVoge

Senior Safety  
Environmental Specialist

Tel: 304.733.1475

Cel: 304.751.6389

Pager:

E-mail: kathleen.devoge@alconlabs.com

Larry Gay

Quality Control Supervisor

Tel: 304.751.1469

Cel: 304.751.1469

Pager:

E-mail: larry.gay@alconlabs.com

Mark Young

Facility Engineer

Tel: 304.733.1881

Cel: 304.751.0650

Pager:

E-mail: mark.young2@alconlabs.com

Morgan Spears

SEA Specialist

Tel:

Cel:

Pager:

E-mail: morgan.spears@alconlabs.com

Ron Capron

Facility Design Engineer

Tel: 304.762.2023

Cel: 304.634.3169

Pager:

E-mail: ron.capron@alconlabs.com

Terrie Martin

Controller

Tel: 304.733.1471

Cel:

Pager:

E-mail: terrie.martin@alconlabs.com

#### Architect

# CRITERIA SIX

## Criteria Six

### *Offeror's Project Safety Program for This Project*

#### **A. Jobsite Safety Program**

Hunt's proposed Project Safety Officer for this project, Mr. Roy Davis, will oversee our Project-specific safety program. Hunt requires each on-site contractor to have a designated and competent safety representative, conduct safety meetings with their employees, report and investigate all accidents/injuries and attend Hunt contractor safety coordination meetings.

Our jobsite safety program is customized for each project to meet the Project's specific risks and concerns. Some of the major risks we would address in our Project-specific safety program for the Project include crane safety, hoisting, fall protection, traffic control, perimeter safety rails, man/material hoist safety, exterior scaffold safety, and obviously the safety of any pedestrians and vehicles in the public right-of-way.

Our safety program will be quite thorough and lengthy, and in the interest of space, we have only highlighted a few of the specific safety policies below that would be enforced on your Project:

- The Project Safety Coordinator will report directly to Mr. Doug Workman, Hunt's on-site manager of field operations for all safety-related matters.
- Pre-job safety meeting with subcontractors will be required.
- Mandatory review of contractor safety program and OSHA 200 EMR data will be required.
- Mandatory weekly safety meeting between every contractor and their employees will be expected.
- Immediate notification and investigation of all accidents, injuries or illnesses is required.
- Daily observation reports will be generated by the Project Safety Officer.
- Immediate abatement of recognized hazards and/or violations of OSHA Construction Standards are mandatory.
- Weekly jobsite safety inspections will be performed.
- Monthly jobsite safety inspections by Hunt's Corporate Safety Director.
- Monthly inspections by the Loss Control Division of Hunt's insurance carrier are performed.
- OSHA consultations are conducted when warranted.
- Contractors are required to comply with OSHA Regulations and Hunt's Project-specific safety program.

#### **Deaths on Site**

Please refer to Item G.

#### **Project Safety Team**

The Hunt project safety team is comprised of Roy Davis, Director of Safety, Erik Terry, Hunt Superintendent, Hunt's Assistant Superintendent, Doug Workman, Hunt Project Manager and all subcontractors on-site safety representative.



#### **B. Methodology for Prevention and/or Control of Incidents and Insurance Claims**

Hunt takes a very proactive approach to safety training, awareness and risk management on all of our projects. Highlights of Hunt's safety program and resources include:

- A Vice President of Corporate Safety, supported by a Regional Safety Director in each Division office. The Regional Safety Director in Dallas is Mr. Roy Davis, Jr.
- A Corporate Safety Manual and Program that each Project Manager and Project Superintendent are fully trained to use.
- A project specific safety manual is developed to address the particular risks and needs of each site.
- Mandatory bilingual safety training classes for all contractor and subcontractor employees on the jobsite, with photo badging for verification.
- Mandatory Personal Protective Equipment (PPE) for all Hunt and subcontractor employees on-site, including hard hats, safety glasses or side shields, hard soled work shoes with steel toes as needed and safety vests.
- Dedicated full-time, on-site Project Safety Coordinator and Assistant Project Safety Coordinator, experienced at the jobsite.
- Weekly job site safety meetings, daily job site safety "Toolbox Talk" meetings, and safety incentives and awards for employees.



## Criteria Six (continued)

### *Offeror's Project Safety Program for This Project*

If a clarification or more in-depth understanding of this incident is required, please contact William D. Mott, Vice President, Corporate Labor Relations & Safety.

- **Three occupational illnesses or injuries that resulted in hospital admittances.**

Hunt Construction Group has not experienced any illnesses in the past five years of our employees or that of our subcontractors.

In May, 2007, we had a jobsite superintendent sustain a back injury that subsequently required back surgery and a subsequent hospital stay in May of 2009.

In 2005, a worker was injured when he fell down a concrete runway in ice and snow. The leg was fractured. He was hospitalized for surgery and an additional day for monitoring.

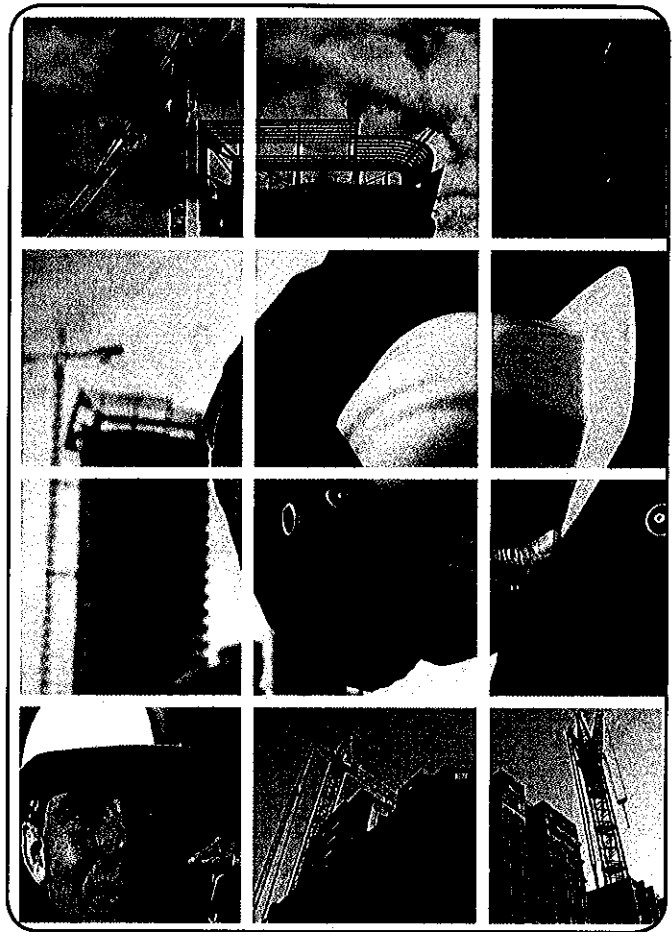
The remainder of jobsite related injuries were dealt with as out-patient surgeries or treatment or at specialty clinics and not in hospitalization. None were life threatening.

- **Explosion, fire or water damage that claimed 5% of the project's construction value.**

Hunt has not had any explosion, fire or water damage that claimed five percent of the project's construction value.

- **Failure, collapse, or overturning of a scaffold, excavation, crane or motorized mobile equipment when workers were present at the project.**

2006 masonry wall collapse/scaffold overturned – Mansfield High School, Mansfield, Texas. Subcontractor's bracing of a green (new formed) wall proved to be inadequate when a 78 mph (estimated wind gust) blew through the inner wall of the high school under construction. When the wall collapsed (falling away from the building), the multi-tier tubular scaffold fell over as well. Three subcontractors' employees were taken to the local hospital. Two were subsequently released the same day. One remained overnight. The investigation that followed was indeterminate with respect to whether or not additional bracing beyond the manufacturer's recommendations would have prevented the wall failure. It was determined that had the wall have been cured by an additional 3-4 hours, the wall and its supporting pole structure would most likely had withstood the unanticipated wind gust.



# CRITERIA SEVEN

## Criteria Seven

### *Offeror's Warranty and Service Support Program for this Project*

#### **A. Warranty Support Philosophy**

We understand how important the last 1% of a project is, and how important our performance during the warranty period is. These last impressions are what count most. Hunt has a warranty follow-up procedure in place that maximizes the speed of our response to your issues, and minimizes the amount of time you have to spend following them up. We will provide you with a warranty follow-up form at the completion of the project, whereon your personnel will note their complaint. The original Superintendent on the project is then usually tasked with taking the appropriate action to correct the issue, either through a subcontractor or our own forces. This minimizes confusion in trying to understand and explain the issue to others, as our Superintendent would be the one most familiar with the project. Internally then, if the issue has not been noted as resolved within an agreed upon amount of time, we will follow-up again. Once we believe the issue is resolved, we will verify same with the originator of the report, to make certain that everything has been properly addressed.

#### **B. Quality Measurement**

During the initial partnering and planning sessions with the Owner, Architect, the User and Hunt, we expect a defined set of Project goals will be developed. These goals should cover every significant area of responsibility under Hunt's control, including:

- Cost Control
- Schedule Management
- Safety Performance
- Commissioning
- HUB Participation
- Quality Control
- Preconstruction Services
- Owner Satisfaction

Once clear goals are identified and agreed upon, criteria to measure the success of each goal should be developed. Quarterly, an executive level management meeting should be scheduled to review the overall status and progress of the Project, and to specifically review the established goals, measures, and progress toward meeting each goal. In this way, the Owner is offered an opportunity to provide continuous feedback about the quality of the Hunt's work product. Each quarter Hunt will hold a QA/QC conference with all stakeholders to measure the quality progress. Hunt will issue a QA/QC report card and track all open issues. Quality is measured by Owner satisfaction, it's that simple.

#### **C. Warranty Reference Letters**

*Please see attached letters on pages 39 - 41.*



City of Cedar Hill  
Administration Department  
285 Uptown Boulevard  
Building 100  
Cedar Hill, Texas 75104  
972-291-5100  
Fax 972-291-5199

August 18, 2009

Re: Reference Letter - Hunt Construction Group

Dear Sir,

Last July 2008, the City of Cedar Hill moved into a brand new 115,000 square foot Government Center building constructed by Hunt Construction Group. The Cedar Hill Government Center has the distinction of being the only facility in the State of Texas in which a City Government, Police Department, and Independent School District jointly own and operate services under the same roof. The design and construction challenges for the building were as unique as the joint ownership arrangement, and Hunt did an excellent job navigating the many issues required to get the building into operation.

In the year we have been in the building, we have found that Hunt has provided the same professional response and attention to detail for warranty work as they did during construction. Hunt's continued assignment of the original construction superintendent, as an example, has insured continuity of quality and the appropriate attention of the sub contractors involved. We have been very pleased with the warranty work phase of this project.

If you need additional information, please contact me at 972-291-5100 ext 1016.

Sincerely,

Greg Porter  
Deputy City Manager

GP/pb

## MELONCON CONSULTING, LLC

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2101 Cedar Springs Road, Suite 1600  
Dallas, Texas 75201  
Phone/Fax 214.849.9021

August 18, 2009

To Whom It May Concern:

**RE: Recommendation for Hunt Construction Group**

This letter shall serve as my recommendation of Hunt Construction Group for consideration on future construction projects. I've had the pleasure of working with Hunt Construction Group on two prominent office projects over the last 8 years. The first being a twin office tower project totaling 372,000 square feet and parking garage (Tollway Plaza located in Dallas, Texas) and the second being an office project totaling 420,000 square feet and garage (Rosewood Court located in Uptown Dallas, Texas).

Hunt Construction's project and field management team were impressive in their diligent efforts to maintain the project schedule as well as budget. Their teamwork and problem solving approach allowed decisions to be made and implemented quickly. This was the key element that provided for the successful completion of both projects on schedule and under budget. I laud their "can-do" attitude and flexibility during various unknown situations that arose on each project.

Upon completion of each project their punch-list items were completed in a timeline that was ahead of the Contract requirements. The corrective items that were identified within the warranty period were corrected in a timely manner and with-out disruption to the occupying tenants of each property.

It is with this that I highly recommend the use of Hunt Construction Group for future construction projects as their honest, diligent and teamwork approach has provided success for my projects, time and time again.

If you have any questions or comments related to this letter please feel free to contact me at 214.756.6552.

Regards,



Steve Meloncon  
President

cc. file



March 16, 2006

The University of Texas System  
Office of Facilities Planning and Construction  
220 West Seventh Street  
Austin, TX 78701

Dear Sir:

During the spring of 2003, Hunt Construction was selected as the Construction Manager-at-Risk for an expansion/remodel project for Collin County Community College District's Spring Creek Campus in Plano, Texas. The scope of the work included approximately 53,000 square feet of new construction, including a large, state of the art Conference Center with twenty-one (21) general purpose classrooms and twenty (20) faculty/staff offices. The remodel/renovation aspect involved creation of a new 8,800 square foot Bookstore, and a 12,200 square foot Student Development/ARO area. These tasks were especially complicated by the fact that all work had to be performed while the College District continued its normal schedule of classes and activities. Being very experienced in this type of situation, Hunt Construction was able to perform all aspects of the project without disruptions to the faculty, staff and students.

Quality construction companies seldom earn that "Quality" status, without using the most competent and best sub-contractors available on their projects. As a result, long "punch-lists" and excessive "warranty" work were minimal. However, if warranty work were ever required, it was dealt with immediately, and had to meet the high expectations of Hunt Construction.

Because of their commitment to the customer, and excellent follow-up to assure that everything is as it should be, I would welcome the opportunity to work with them again.

If you have any questions, or if I can provide any additional information, please call me at 972-758-3865.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ron Jackson', with a long horizontal flourish extending to the right.

Ron Jackson  
Director of Facilities and Construction  
RJ/mh

Collin County Community College District  
Courtyard Center for Professional and Economic Development  
4806 Preston Park Blvd  
P.O. Box 869055, Plano, Texas 75086-9055  
P | 972.985.3790 [www.ccccd.edu](http://www.ccccd.edu)

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