

COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

This space for Court Clerk

AGENDA NUMBER:

REGULAR

CONSENT 31223

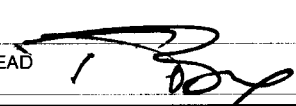
INSTRUCTIONS ON THE REVERSE

REQUESTING DEPARTMENT

Date: Dec. 1, 2009 Court Date: 12/14/09 Phone/Ext: 5110 Department: Sheriff/Support Svc

Description of Agenda Item: Accept the donation of ACU-2000 from

Raytheon.

DEPARTMENT HEAD
SIGNATURE: 

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: Yes
 No

Amount Budgeted:
(or needed)

Account Number:

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s):

CHECK TWO OF THE BELOW			
ADVERTISE	☐	BIDS	☐
AWARD	☐	PROPOSALS	☐

BOND REQUIRED:

ANNUAL ACTION:

AD DATES:

INS. REQ'D:

EFFECTIVE:

OPEN DATE/TIME:

Item Description for Agenda:

Remarks:

PURCHASING AGENT
SIGNATURE:

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION			
BUDGETED	☐	FUNDS AVAILABLE	☐
UNBUDGETED	☐	ACCOUNT NUMBER FOR AVAILABLE FUNDS	☐
FUNDS NOT AVAILABLE	☐	(Needed for Agenda Submission)	☐

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	☐
EMERGENCY, Sec 111.010 LGC	☐

FUNDS TRANSFER RECOMMENDATION

AMOUNT

DEPARTMENT NAME

ACCOUNT NUMBER

\$ From

\$ From

\$ To

\$ To

Remarks:

COUNTY AUDITOR
SIGNATURE:

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER
SIGNATURE: