

STATE OF TEXAS  
COUNTY OF COLLIN

COLLIN COUNTY TOLL ROAD AUTHORITY  
MEETING MINUTES  
MAY 24, 2010

On Monday, May 24, 2010, the Collin County Toll Road Authority Board of Directors met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, with the following members present, and participating, to wit:

Present:

President Keith Self  
Precinct 1 Director Matt Shaheen  
Precinct 2 Director Jerry Hoagland  
Precinct 4 Director Kathy Ward

Absent:

Precinct 3 Director Joe Jaynes

1. President Self called to order the meeting of the Collin County Toll Road Authority at 9:41 a.m.

2. **Consent agenda to approve:** President Self asked for any comments on the consent agenda. There being none a motion was made to approve the consent agenda. (Time: 9:41 a.m.)

Motion by: Director Matt Shaheen  
Second by: Director Kathy Ward  
Vote: 4-0 Passed

a. AI-31913 Disbursements for the period ending May 18, 2010, Auditor.  
CCTRA RESOLUTION NO. 2010-3024-05-24

b. **Filing of the Minute(s), County Clerk:**

1. AI-31853 April 26, 2010.  
CCTRA RESOLUTION NO. 2010-3025-05-24

2. AI-31876 May 3, 2010.

**CCTRA RESOLUTION NO. 2010-3026-05-24**

**GENERAL DISCUSSION**

3. AI-31906 Adoption of a CDA Policy, Administrative Services.

Bill Bilyeu, County Administrator, approached with a policy for Comprehensive Development Agreements (CDA). Mr. Bilyeu stated in order to solicit RFQ (Request for Quote) responses to a CDA the authority must have a policy in place. The document presented to the Board is a policy for consideration that will allow the Board to solicit bids and accept unsolicited proposals. Anyone who responds to an RFQ will have a \$20,000 payment and include a full response. The payment will pay for the creation of the RFQ and the review of the response. If an unsolicited proposal is received, there will be documentation of what the proposal must include so that in the future the Board can decide whether to go out for an RFQ based on what was contained in the detailed proposal.

County Attorney Jim Shepherd approached the Board to say he agreed with Mr. Bilyeu and recommended approval of the policy. Director Shaheen asked about reimbursement of a payment. Mr. Bilyeu said the policy has a provision that if the County uses someone's business idea, they have the option to reimburse a payment. Director Shaheen asked if the County had that flexibility. Mr. Bilyeu responded yes, the County has the flexibility of whether to reimburse someone or not. President Self commented his understanding was that State law required reimbursement to bidders for very complicated bids. Mr. Bilyeu responded the law does not require reimbursement, but it does put a cap on how much can be reimbursed should the County choose to reimburse. Motion to approve CDA policy. (Time: 9:43 a.m.)

Motion by: Director Jerry Hoagland  
Second by: Director Kathy Ward  
Vote: 4 – 0 Passed

**CCTRA RESOLUTION NO. 2010-3027-05-24**

4. **AI-31910** Update regarding meetings with TxDOT (Texas Department of Transportation) and NCTCOG (North Central Texas Council of Governments), County Judge.

President Self updated the Board and audience on meetings between the County and TxDOT and NCTCOG regarding an unsolicited proposal. President Self said the District Engineer of TxDOT was intrigued by the proposal and did not see a lot of issues. The Chairman and Vice Chairman of the NTTA (North Texas Tollway Authority) were also taken with the new model in the unsolicited proposal. President Self also met with the Council of Governments (COG) Director of Transportation, Michael Morris.

Mr. Morris specifically said four things regarding the unsolicited proposal. First, he understands there are no transportation dollars coming from the State. Second, he likes out of the box thinking. The unsolicited proposal was certainly out of the box and requires no risk to the County and no dollars from the County. Third, Mr. Morris wants to do an analysis of the impacted areas, which he called a fence line. Those impacted include drivers, TxDOT, and the NTTA. Mr. Morris will help the County with the analysis should they decide to accept the proposal. Fourth, Mr. Morris is a fan of pilots and thinks this could be a model for future ways to build roads using the commercial market instead of a government market. President Self closed his comments saying a lot of interest has been generated and he is very encouraged by the responses the County has received. (Time: 9:48 a.m.)

**NO ACTION TAKEN**

5. **AI-31911** Update regarding RFQ process, Administrative Services.

Bill Bilyeu, County Administrator, updated the Board on the County's RFQ process. Mr. Bilyeu said it will be a two step process; up to two vendors will be qualified as finalists, then the County would negotiate. They are trying to get as much of the project plan built into the first response as possible. CH2MHill and County Attorney Jim Shepherd are drafting the RFQ and then they will bring in Purchasing. Mr. Bilyeu estimated to have a finalized document within two to three weeks. It is estimated the response time will be three to six months; however, that decision will be made by the Board. The document will be posted on the County website for review by the County's vendors before it is published. Director Shaheen commented the response time was very quick and from his perspective there should be flexibility. Director Shaheen then asked if TxDOT would be involved when the document was posted. Mr. Bilyeu said yes; posting on the County website for a week would allow other parties to look at the document and see if there were any issues.

They want to build as much as possible into the original document. President Self said he thinks this will be an interesting debate because the new model should not take as long as the current process. (Time: 9:52 a.m.)

**NO ACTION TAKEN**

**EXECUTIVE SESSION**

The Board of Directors did not recess into Executive Session. There being no further business of the Board, President Self adjourned the meeting at 9:52 a.m.

Not Present

**Keith Self, President**



**Matt Shaheen, Director**



**Jerry Hoagland, Director**

Not Present

**Joe Jaynes, Director**



**Kathy Ward, Director**