

STATE OF TEXAS

HEALTHCARE FOUNDATION
MEETING MINUTES

COUNTY OF COLLIN

JANUARY 24, 2011

On Monday, January 24, 2011, the Collin County Health Care Foundation Board of Trustees met in Regular Session in the Commissioners Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Present: President Keith Self
Trustee Matt Shaheen
Trustee Cheryl Williams
Trustee Joe Jaynes (absent)
Trustee Duncan Webb

1. President Self called to order the meeting of the Collin County Health Care Foundation Board of Trustees at 1:20 p.m.

FYI NOTIFICATION

1. Notification of budget adjustment(s)/amendment(s), Auditor:

a. **AI-33150** \$9,928 to transfer the Cities Readiness Initiative grant funds between project codes.

b. **AI-33072** \$10,000 to establish the budget for the FY2011 Women, Infants and Children (WIC) grant.

c. **AI-33146** \$21,072 to reallocate the Bioterrorism Preparedness grant funds to the appropriate line items.

President Self called Caren Skipworth, IT, forward. He said the Bioterrorism Preparedness grant funds had computer equipment listed. Ms. Skipworth said she hadn't seen this. Jeff May, Auditor, said this is a notification of a budget amendment and it may be something that Ms. Skipworth saw several months prior. It's already been approved by the Court. This is notifying the Court that we created the budget. President Self asked Ms. Skipworth to check it anyway. (Time: 1:23 p.m.)

d. **AI-33083** \$121,102 to establish the budget for the FY2011 Department of State Health Services (DSHS) Tuberculosis (TB) Federal Grant.

e. **AI-33120** \$1,047,900 to establish the budget for the FY2011 Public Health Emergency Response (PHER) grant.

Commissioner Webb wanted some general background on how the grant works through State Healthcare Services. Bill Bilyeu, Administrative Services, said this is an H1N1 grant which came about through the CDC (Centers for Disease Control) and the federal government. This money allows the County to expedite vaccinations and immunizations quickly. Mr. Bilyeu said the way the County utilized it was to go through the non-profits. There is a large line item for consultants, and that was in case of emergency. Commissioner Webb asked if that is why there was a line item for consultants of \$632,000. Mr. Bilyeu said yes. Commissioner Webb asked about capital equipment, radio. Mr. Bilyeu asked Jason Lane, Homeland Security, to come forward. Commissioner Webb asked if that grant is cut off, then is it up to the County to decide to continue that program. Mr. Bilyeu said yes, it will be on Commissioners Court. It's a year to year program. Whenever we hire someone contingent on a grant, we have that posted in the job application and we tell the applicant.

Jason Lane, Assistant Emergency Manager, said he is not specifically involved with this grant but can answer some of the Court's questions. This grant funding was from the CDC passed down through the State Department of Health to help when H1N1 events were occurring a year ago. They passed appropriations to help get folks vaccinated for H1N1. We're past the threat for the initial H1N1. We did not spend all of that money. Instead of turning that money back over to the state and federal government, they agreed to extend the performance period of that grant for additional time. We're continuing to work on putting processes into place for something like H1N1. Commissioner Webb asked how that relates to radios. Mr. Lane said the strategy for providing antibiotics or vaccinations in an emergency situation is to have clinics at certain locations throughout the county where we can run people through. Radios allow us to monitor and communicate with those clinics in case there is a communication breakdown. If there is a large disaster, cell phone towers can get clogged up. Commissioner Webb asked if these radios are only for this specific purpose. Mr. Lane said these are ham radios that can communicate on ham radio frequencies and you have to be a licensed operator to use them. We won't tie up the Sheriff's channels with vaccination channels. We can use these radios for other events, such as shelter operations. Mr. Bilyeu asked about volunteers. Mr. Lane said we have 25 sites identified throughout the County. We've tested those sites on a number of occasions. We've done the first full scale small pox exercise. We're testing sites with volunteers since we don't have enough staff to vaccinate everybody in Collin County. In order to leverage this funding, we've developed a program called Medical Reserve Corps that allows us to leverage volunteers throughout the community. We have 1,350 volunteers trained, both medical and non-medical. (Time: 1:32 p.m.)

2. Consent agenda to approve: President Self asked if any member of the Board or any member of the audience had an item they wanted pulled from the consent agenda for individual consideration. Trustee Webb pulled item 1e for discussion and President Self pulled items 1c and 2a. Trustee Shaheen made a motion to approve the remainder of the consent agenda. (Time: 1:20 p.m.)

Motion by: Trustee Matt Shaheen
Second by: Trustee Cheryl Williams
Vote: 4 - 0 Passed

a. **AI-33174** Disbursements for the period ending January 18, 2011, Auditor.

Judge Self asked Jeff May, Auditor, and Candy Blair, Health Care Administrator, for an explanation on an item for baby, birth and you, \$616. Ms. Blair said she cannot explain that but she will get that information and bring it back. Mr. May said it is the WIC account. Judge Self made a motion to approve. (Time: 1:33 p.m.)

Motion by: President Keith Self
Second by: Trustee Cheryl Williams
Vote: 4 - 0 Passed

HCF RESOLUTION NO. 2011-2006-01-24

b. Filing of the Minute(s), County Clerk:

1. **AI-33139** January 3, 2011.

HCF RESOLUTION NO. 2011-2007-01-24

2. **AI-33156** January 10, 2011.

HCF RESOLUTION NO. 2011-2008-01-24

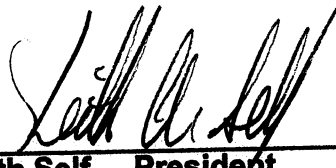
GENERAL DISCUSSION

3. **AI-33173** Personnel Changes, Human Resources.

HCF RESOLUTION NO. 2011-2009-01-24

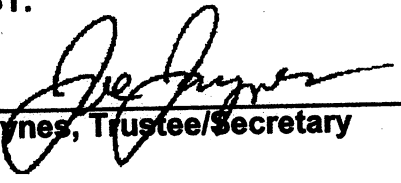
EXECUTIVE SESSION

There being no reason to recess into Executive Session and no further business of the Board, President Self adjourned the meeting at 1:33 p.m.



Keith Self, President

ATTEST:



Joe Jaynes, Trustee/Secretary