COLLIN COUNTY
Public Works Department
700 A. Wilmeth Road
McKinney, Texas 75069
www.collincountytx.gov

25 October 2011

TO: Judge Self and Commissioners' Court

FROM: Jon Kleinheksel, Public Works Director

RE: FYI Notification of Acceptance of Vehicle

The Texas Department of Criminal Justice/CJAD offered a 1999 Mercury Mountaineer once belonging to Upshur County to all CSCD agencies statewide.

Bob Hughes, Director of CSCD for Collin County, submitted his request for this unit and his request was approved by the State. (Please see attached email from Bob Hughes.) Equipment Services has evaluated this unit and find it to be in good condition with minor repairs. Any cost to place the unit in service will be borne by CSCD.

Public Works/Equipment Services will maintain the vehicle for this department as it would any County unit, and CSCD will reimburse the County for all fuel, maintenance and repairs.

The addition of this unit will give CSCD a departmental fleet of seven units (which all belong to the State). We have always maintained their units and are reimbursed for all those expenses. This vehicle will be subject to CJAD requirements for disposal when it is no longer usable or needed by Collin County.