



COLLIN COUNTY

Budget & Finance
2300 Bloomdale Rd
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McKinney, Texas 75071
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To: Commissioners Court

From: Monika Arris, Director of Budget & Finance

Date: February 7, 2012

Re: FY 2012 Purchase of Neopost Mailing Machine and Service

The purchase of the Neopost replacement mailing machine, software, and service was approved in the FY 2012 budget. The mailing system supports departments countywide. The system processed about 2.1 million pieces of mail in FY 2011. The current mail machine was purchased in May 2005 and has required an increase in maintenance expenses, which results in out of service periods causing mail backlogs.

Total price of this purchase:

| | |
|----------------------------|-----------------|
| High Volume Mailing System | \$28,375 |
| Meter Rental | \$ 1,560 |
| Maintenance | \$ 3,732 |
| Total | \$33,667 |

Future years maintenance will continue to be budgeted in non-departmental.