



# COLLIN COUNTY

Budget & Finance  
2300 Bloomdale Road  
Suite 4100  
McKinney, Texas 75071  
[www.collincountytx.gov](http://www.collincountytx.gov)

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## COURT COMMUNICATION ITEM

### **Item Description**

Request approval of Budget Adjustments (Amendments) over \$5,000.

### **Background on Item**

Budget adjustment needed to sweep funds from completed Open Space projects and to purchase a video camera for the SO Motorcycle approved in the FY 2012 budget.

### **Financial Information**

Budget adjustment totaling \$1,014,293.

**FYI Budget Amendments (Adjustments) FY 2012**

Note: Budget adjustments move approved and appropriated funding from one line to another. Supporting justification is provided upon your request.

<b>Adjustment #</b>	<b>Department</b>	<b>From Account</b>	<b>From Detail (project #, etc.)</b>	<b>To Account</b>	<b>To Detail (project #, etc.)</b>	<b>Amount</b>	<b>Description</b>
12-05	Bond Fund	408-7562-760.65-50	03PG36	408-7562-760.65-50	03129	\$9,581	Trinity Trail Equest Comprg project completed funds into one project code.
			03PG37			\$102,500	Allen 6 Cities Trail project completed funds into one project code.
12-06		413-7562-760.65-50	03PG64	413-7562-760.65-50	03129	\$58,800	Anna Natural Srngs Park project completed funds into one project code.
			03PG65			\$141,000	Farmersville Northlake project completed funds into one project code.
			03PG66			\$363,150	Caddo Trail project completed funds into one project code.
12-07		411-7562-760.65-50	03PG49	411-7562-760.65-50	03129	\$21,224	Allen Celebration Pass project completed funds into one project code.
			03PG48			\$4,131	Prosper Folsom Park project completed funds into one project code.
			03PG56			\$83,657	Blackland Prairie Raptor project completed funds into one project code.
			03PG57			\$909	Wylie olde City Park project completed funds into one project code.
12-08		414-7562-760.65-50	07PG16	414-7562-760.65-50	07OS	\$150,000	City of Richardson Cotton Belt project completed funds into one project code.
			07PG09			\$73,841	Lucas Comm Park project completed funds into one project code.
12-09	Equipment Services_Shared	001-4409-600.90-06	U44014	001-4409-600.90-70	U50003	\$2,800	Needed to purchase a video camera erroneously not included for the motorcycle approved in FY12.
			U44031			\$2,700	
<b>TOTAL</b>						<b>\$1,014,293</b>	

# Budget Amendment Request Form

For Budget Office Use Only	
/ Court	Non-Court
FY: <u>12</u>	Seq. No. <u>05</u>
Approved by: <u>SS</u>	Date: <u>2/3/12</u>

Date of Request: February 2, 2012

From: Open Space - Jeff Durham 3723 / Stacey  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New      X Existing  
 Project Code to Receive Amendment: \_\_\_\_\_ New      X Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>408-7562-760.65-50</u>	<u>Grant Awards</u>	<u>03129</u>	<u>\$112,081.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>408-7562-760.65-50</u>	<u>Grant Awards</u>	<u>✓03PG36</u>	<u>\$9,581.00</u>
_____	_____	<u>✓03PG 37</u>	<u>\$102,500.00</u>
_____	_____	_____	_____
_____	_____	_____	_____

<b>FROM Total:</b>	<b>\$112,081.00</b>
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**Purpose for Request:**

03PG36 Trinity Trail Equest Campgr & 03PG37 Allen 6 Cities Trail projects completed.

\_\_\_\_\_  
 Elected Official / Department Head

## Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY: <u>12</u>	Seq No: <u>06</u>
Approved by: <u>SS</u>	Date: <u>2/3/12</u>

Date of Request: February 2, 2012

From: Open Space - Jeff Durham 3723 / Stacey  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New                      X Existing

Project Code to Receive Amendment: \_\_\_\_\_ New                      X Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>413-7562-760.65-50</u>	<u>Grant Awards</u>	<u>03129</u>	<u>\$562,950.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>413-7562-760.65-50</u>	<u>Grant Awards</u>	<u>✓03PG64</u>	<u>\$58,800.00</u>
_____	_____	<u>✓03PG65</u>	<u>\$141,000.00</u>
_____	_____	<u>✓03PG66</u>	<u>\$363,150.00</u>

FROM Total:	<b>\$562,950.00</b>
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**Purpose for Request:**

03PG64 Anna Natural Srngs Park, 03PG65 Farmersville Northlake, 03PG66 Frisco Caddo Trail projects completed

\_\_\_\_\_  
Elected Official / Department Head

## Budget Amendment Request Form

For Budget Office Use Only	
/ Court	Non-Court
BY: <u>SS</u>	Seq. No. <u>09</u>
Approved by: <u>SS</u>	Date: <u>2/3/12</u>

Date of Request: February 2, 2012

From: Open Space - Jeff Durham 3723 / Stacey  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New      X Existing  
 Project Code to Receive Amendment: \_\_\_\_\_ New      X Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>411-7562-760.65-50</u>	<u>Grant Awards</u>	<u>03129</u>	<u>\$109,921.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>411-7562-760.65-50</u>	<u>Grant Awards</u>	<u>✓ 03PG49</u>	<u>\$21,224.00</u>
_____	_____	<u>✓ 03PG48</u>	<u>\$4,131.00</u>
_____	_____	<u>✓ 03PG56</u>	<u>\$83,657.00</u>
_____	_____	<u>✓ 03PG57</u>	<u>\$909.00</u>
<b>FROM Total:</b>			<b>\$109,921.00</b>

**Purpose for Request:**

03PG49 Allen Celebration Pass, 03PG56 Prosper Folsom Park, 03PG48 Balckland Prairie Raptor, 03PG57 Wylie Olde City Park projects completed

\_\_\_\_\_  
 Elected Official / Department Head

# Budget Amendment Request Form

For Budget Office Use Only	
/ Court	Non-Court
BY: <u>JD</u>	Seq. No. <u>08</u>
Approved by: <u>ES</u>	Date: <u>2/2/12</u>

Date of Request: February 2, 2012

From: Open Space - Jeff Durham 3723 / Stacey  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New       Existing  
 Project Code to Receive Amendment: \_\_\_\_\_ New       Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>414-7562-760.65-50</u>	<u>Grant Awards</u>	<u>07OS</u>	<u>\$223,841.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>414-7562-760.65-50</u>	<u>Grant Awards</u>	<input checked="" type="checkbox"/> <u>07PG16</u>	<u>\$150,000.00</u>
_____	_____	<input checked="" type="checkbox"/> <u>07PG09</u>	<u>\$73,841.00</u>
_____	_____	_____	_____
_____	_____	_____	_____

FROM Total:	<b>\$223,841.00</b>
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**Purpose for Request:**

07PG16 City of Richardson Cotton belt Trail & 07PG09 Lucas Comm Park projects completed

\_\_\_\_\_  
Elected Official / Department Head

## Stacee Sloan

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**From:** Jeff Durham  
**Sent:** Thursday, February 02, 2012 11:08 AM  
**To:** Stacee Sloan; Bill Burke; Monika Arris  
**Cc:** Lisa Bunch  
**Subject:** FW: Open Space Funding  
**Attachments:** Collin County Open Space Projects as of 01-11-2012.pdf

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**From:** Jeff Durham  
**Sent:** Wednesday, January 18, 2012 10:26 AM  
**To:** Monika Arris  
**Subject:** RE: Open Space Funding

All of the 03PG projects listed on this spreadsheet are complete. The remaining balance from these projects can be swept so the balance from 03129, the 03PG projects and 99OS should be available.

Prospers Project (03PG69) was \$400,000. It was completed 11/18/11 with no balance remaining. The FY 2012 Available amount for that project would be \$0. If you add the -\$400K amount back in the available amount under FY 2012 should be \$1,135,365.

In addition to the 03PG projects listed on your spreadsheet, the following projects have been completed or cancelled:

03PG62 – Heard Museum – Project CANCELLED - \$70,000 back to OS Bond Acct  
07PG04 – Trinity Trail – Project COMPLETED – Remaining Balance \$3413.66 to OS Bond Acct  
03PG09 – City of Lucas – Project COMPLETED – Remaining Balance \$73,841.99 to OS Bond Acct  
07PG16 – City of Richardson – Project COMPLETED - \$150,000 back to OS Bond Acct

TOTAL \$297,255.65

Added to the \$1,135,365 amount would leave us with roughly \$1.43M. I think we sold \$2.1M last year but funded about \$2.3M worth of projects. The additional \$200K would have come from the \$1.43 balance, leaving us with \$1.23 an available balance of \$1,032,621.

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**From:** Monika Arris  
**Sent:** Tuesday, January 17, 2012 4:18 PM  
**To:** Jeff Durham  
**Subject:** RE: Open Space Funding

The \$735K is all our current projects. Are those all complete and can be swept back into the "Open Space Grants" project? Also, I'm not sure what happened with project 03PG69. Looks like it was over spent by \$400,000. I'm still researching that one.

Regards,

**Monika Arris, CGFO, CIO**  
Director of Budget & Finance  
Collin County

# Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY: <u>12</u>	Seq. No: <u>09</u>
Approved by: _____	Date: _____

Date of Request: February 2, 2012

From: Budget/Marie EquipSrvs/Liz SO/Major And  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>001-4409-600.90-70</u>	<u>Vehicle Equipment</u>	<u>U50003</u>	<u>\$5,500.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>001-4409-600.90-06</u>	<u>Grounds Equipment</u>	<u>U44014</u>	<u>\$2,800.00</u>
<u>001-4409-600.90-70</u>	<u>Vehicle Equipment</u>	<u>U44031</u>	<u>\$2,700.00</u>

FROM Total:	<b>\$5,500.00</b>
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**Purpose for Request:**

Needed to purchase a video camera for the Motorcycle approved in the FY 2012 Budget. This item was mistakenly not included in the request from the Sheriff's Office.

\_\_\_\_\_  
Elected Official / Department Head



Mobile-Vision, Inc.

QUOTE

Number AAAQ5341

Date Jan 12, 2012

Sold To

Collin County Sheriff's Office

Pam Palmisano
4300 Community Avenue
McKinney, TX 75071
USA

Phone 9725484122
Fax 9725484694

Salesperson LEE

P.O. Number

Ship To

Collin County Sheriff's Office

Pam Palmisano
4300 Community Avenue
McKinney, TX 75071
USA

Phone 9725484122
Fax 9725484694

Ship Via

UPS GROUND

Terms

NET 30

Table with columns: Line, Qty, SKU, Description, Unit Price, Ext. Price. Includes items like MVD-FB2DVS-2 Flashback 2 In-Car Video System and INSTALLATION - MOTO.

Handwritten number: 5,470.25

Signing below is in lieu of a formal Purchase Order. Your signature will authorize acceptance of both pricing and product:
Signed: \_\_\_\_\_ Date: \_\_\_\_\_

L-3 Shipping Terms are FOB Boonton, NJ. By Signing below you agree to waive your shipping terms and ship this order FOB Boonton, NJ.
Signed: \_\_\_\_\_ Date: \_\_\_\_\_

SubTotal \$10,810.50
Tax TBD
S&H \$100.00
Total \$10,910.50

Credit Terms: Net 30 Days. State/Local Fee and Taxes are not included

Shared Ac Equip Services 001-4409-600-

Proj		Acct	Balance
u44014	Capital Grounds Equip	-9006	\$2,800 Facil Mower
u44031	Capital Automotive	-9070	\$2,846 Dev Serv Escape
			\$5,646

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5500