COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

INSTRUCTIONS ON THE REVERSE

This space for Court Clerk

AGENDA NUMBER:
REGULAR _____
CONSENT 35030

REQUESTING DEPARTMENT

Date: 3/21/12 Court Date: 4/9/12 Phone/Ext: 5109 Department: Sheriff/Field Ops

Description of Agenda Item: Request to accept 2012 Lake Patrol Contract with the United States Army Corp of Engineers to provide Additional patrol of Lake Lavon per the attached calendar. The total Amount reimbursed is not to exceed $45,049.00

DEPARTMENT HEAD SIGNATURE:

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: ___ Yes X No

Amount Budgeted: _____
(or needed)

Account Number: TBD by Auditors

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s): _____

CHECK TWO OF THE BELOW			
ADVERTISE		BIDS	
AWARD		PROPOSALS	

BOND REQUIRED: _____ INS. REQ'D: _____

ANNUAL ACTION: _____ EFFECTIVE: _____

AD DATES: _____ OPEN DATE/TIME: _____

Item Description for Agenda: _____

Remarks: _____

PURCHASING AGENT SIGNATURE: _____

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION	
BUDGETED	
UNBUDGETED	
FUNDS NOT AVAILABLE	

FUNDS AVAILABLE	
ACCOUNT NUMBER FOR AVAILABLE FUNDS	
(Needed for Agenda Submission)	

BUDGET AMENDMENT REQUIRED	
NON-EMERGENCY, Sec 111.011 LGC	
EMERGENCY, Sec 111.010 LGC	

FUNDS TRANSFER RECOMMENDATION

AMOUNT		DEPARTMENT NAME	ACCOUNT NUMBER
$ _____	From	_____	_____
$ _____	From	_____	_____
$ _____	To	_____	_____
$ _____	To	_____	_____

Remarks: _____

COUNTY AUDITOR SIGNATURE: _____

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER SIGNATURE: _____