

Budget Amendment Request Form

For Budget Office Use Only

Date of Request: June 15, 2012

From: Constable Pct. 3 L. Simmons x3073

(Department Name / Contact Name / Phone)

Court _____ Non-Court _____

FY _____ Seq. No. _____

Approved by: _____ Date: _____

Budget Account to Receive Budget Amendment: _____ New ☒ Existing

Project Code to Receive Amendment: _____ New ☒ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
001-5550-642-49-10	Education and Conference		\$1,000.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
001-5550-642-64-22	Skip Tracing Services		\$1,000.00

FROM Total: **\$1,000.00**

Purpose for Request:

Transfer of funds to continue with mandatory training required by the Texas Commission on Law Enforcement Officer Standards and Education. We have been using LEOSE funds (no longer obtained from the State) and those funds are now depleted.



Elected Official / Department Head