



COLLIN COUNTY

Budget & Finance
2300 Bloomdale Road
Suite 4100
McKinney, Texas 75071
www.collincountytx.gov

COURT COMMUNICATION ITEM

Item Description

Request approval of Budget Adjustments (Amendments) over \$5,000.

Background on Item

Budget adjustments by Facilities needed to complete year ratifying the Judge's prior approval and Bond Fund approved in place of project 07-111 and 07-113 per c/o# 2011-977-12-12.

Financial Information

Budget adjustments totaling \$194,882.

Budget Amendment Request Form

For Budget Office Use Only			
	/ Court	Non-Court	
FY	12	Seq. No.	12
Approved by:	SS		Date: 8-16-12

Date of Request: August 16, 2012

From: Budget / Stacey Sloan / 4672
(Department Name / Contact Name / Phone)

/ Teresa Nelson

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
435-7530-680.92-80	Road Construction	07-0015	\$118,759.00
TO Total:			\$118,759.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
435-7530-680.88-01	Contingency	07-0000	\$118,759.00
FROM Total:			\$118,759.00

Purpose for Request:

Per Court Order 2011-977-12-12, project 07-0015 was 1 of 3 projects approved in place of 07-111 and 07-113. A total of \$262,000 was moved from these two projects to contingency to be applied to the funding for the three new projects (07-0014, 07-0015, 07-0016). Of the \$262,000, only \$143,241 was applied to the design of the 3 new projects, leaving a balance of \$118,759 to be applied to the project.

Elected Official / Department Head

Stacee Sloan

From: Jeff Durham
Sent: Thursday, August 16, 2012 11:05 AM
To: Stacee Sloan
Cc: Tracy Homfeld
Subject: RE: Breakdown of costs for Drainage Structures on CR 132, 419 and 601

That sounds like a good place to put the funds.

From: Stacee Sloan
Sent: Thursday, August 16, 2012 11:01 AM
To: Jeff Durham
Cc: Tracy Homfeld
Subject: RE: Breakdown of costs for Drainage Structures on CR 132, 419 and 601

Jeff,

Now that the bond sale proceeds have all been allocated, with the exception of project codes for Open Space projects, I am prepared to process the \$118,759 from contingency 435-7530-680-88-01 (07-0000) to project 07-0015 Road construction. These funds were originally from projects 07-111 and 07-113 totaling \$262,000, however \$143,241 were allocated. According to my records, the balance of \$118,759 should go to project 07-0015 since you estimated \$323,759 for construction and so far only \$205,000 was allocated to that line from the bond proceeds.

Please reply with your approval and I will add to the next Court.

Thanks,

Stacee Sloan
Sr. Financial Analyst,
Collin County Budget & Finance
972-548-4672

From: Stacee Sloan
Sent: Tuesday, June 26, 2012 4:00 PM
To: Jeff Durham; Tracy Homfeld
Subject: RE: Breakdown of costs for Drainage Structures on CR 132, 419 and 601

FYI - For now, I am only working on allocating the bond proceeds. If there are known funds that need to be allocated from contingency to new bond projects, let's move those funds on separate budget adjustments in an attempt to keep the funds organized.

Thanks!

Stacee Sloan
Sr. Financial Analyst,
Collin County Budget & Finance
972-548-4672

From: Jeff Durham
Sent: Monday, June 25, 2012 2:18 PM

To: Stacey Sloan; Tracy Hornfeld

Subject: Breakdown of costs for Drainage Structures on CR 132, 419 and 601

Below is my best estimate of costs at this point in the process. I have used the \$1,122,000 amount from the CR 58 and CR 580 drainage projects that are not being constructed as my beginning \$ amount.

CR 132 @ Long Branch (07-00-16)

\$49,200 Engineering Design

\$5000 ROW Acquisition

\$15,000 Utility Relocation

\$270,000 Construction

\$339,200

CR 419 @ Branch of Sister Grove Creek (07-00-14)

\$52,451 Engineering Design

\$10,000 ROW Acquisition

\$15,000 Utility Relocation

\$325,000 Construction

\$402,451

CR 601 @ Tom Bean Creek

\$41,590 Engineering Design

\$5000 ROW Acquisition

\$10,000 Utility Relocation

\$323,759 Construction

\$380,349

CO#
2011-977-12-12

AI-34526

4. g. 2.

Commissioners Court

Meeting Date: 12/12/2011

Reallocation of 2007 Road-Bridge Bond funds

Submitted For: Jeff Durham

Submitted By: Teresa Nelson, Special Projects

Department: Special Projects

Request Type: CONSENT

Agenda Area: Miscellaneous

Information

Department Action

Consideration and approval to eliminate two bridge projects from the 2007 bond program - County Road 58 (07-111, \$693,000) and County Road 580 (07-113, \$429,000) and further reallocate the bond funds to three (3) other roads with drainage issues identified by Public Works. These have been identified on the attached location map as County Road 132 at Branch of Honey Creek; County Road 419 at Branch of Sister Grove Creek; and County Road 601 at Tom Bean Creek. Further seek approval to utilize the three engineering firms (Binkley and Barfield, Dannenbaum and Charles Gojer Associates) that were selected thru our previous RFQ process. Each firm will be asked to submit a design fee proposal and estimates of construction costs for future approval by Commissioners Court prior to being awarded a design contract, and at which time new project account codes and budgeted funds will be established for the individual projects.

Purchasing Department Action

Commissioners' Court consideration and any action regarding approval to:

1.) Eliminate two bridge projects from the 2007 bond program - County Road 58 (07-111, \$693,000) and County Road 580 (07-113, \$429,000) and further reallocate the bond funds to three (3) other roads with drainage issues identified by Public Works. These have been identified on the attached location map as County Road 132 at Branch of Honey Creek; County Road 419 at Branch of Sister Grove Creek; and County Road 601 at Tom Bean Creek, and

2.) Further seek approval to utilize the three engineering firms (Binkley and Barfield, Dannenbaum, and Charles Gojer and Associates) that were selected thru our previous RFQ process, RFQ 12175-08, Engineering Services for Bridges, approved by CO#2008-420-06-10. Each firm will be asked to submit a design fee proposal and estimate of construction cost on a single project to be determined by engineering. Negotiated proposals will be brought to a future Commissioners Court for approval.

md

Human Resources Action (Personnel Issues)

Budget Department Action

To date, the amount of bond funds sold for projects 07111 and 07113 are: \$173,000 (07111 CR 58) and \$89,000 (07113 CR 580) totalling \$262,000. Pending approval, funds need to be moved to discretionary, 070000 as per BA on fiscal impact tab.

Auditor's Office Action

Funds are available in the bond projects.

Commissioners Court

Elimination of two (2) bridge projects County Road 58 (Bond Project No. 07-111, \$693,000) and County Road 580 (Bond Project No. 07-113, \$429,000) and reallocation of bond funds to three (3) roads (CR 132, CR 419 and CR 601) with drainage issues, budget amendment in the amount of \$262,000 and further authorize the use of three (3) engineering firms (Binkley and Barfield, Dannenbaum and Charles Gojer and Associates) previously selected through the RFQ process to submit a design fee proposal and estimated construction costs on a single project to be determined by engineering, Special Projects.

Budget Information

Information about available funds

Budgeted: Funds Available: Adjustment: Amount Available: \$262,000.00

Unbudgeted: Funds NOT Available: Amendment:

Account Code(s) for Available Funds

1: 435-7530-680.88-01 / 070000

Fund Transfers

Remarks:

Trans Amt: 173,000	From: 435-7530-680.92-50/07111	To: 435-7530-680.88-01/070000
Dept. Name:	Additional Line Items:	
Remarks:		

Trans Amt: 89,000	From: 435-7530-680.92-50/07113	To: 435-7530-680.88-01/070000
Dept. Name:	Additional Line Items:	
Remarks:		

Remarks:

FY2012 bond project budget adjustment totaling \$262,000.

Attachments

Court Order
agenda memo
location map

Budget Amendment Request Form

For Budget Office Use Only	
<input checked="" type="checkbox"/> Court	<input type="checkbox"/> Non-Court
FY <u>12</u>	Seq. No. <u>13</u>
Approved by: _____	Date: _____

Date of Request: August 16, 2012

From: Facilities/Dan James/5331
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
001-4019-560-75-40	Building Maintenance		\$76,123.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
001-1001-411-88-01	Program Contingencies		\$76,123.00

FROM Total:	\$76,123.00
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Purpose for Request:


Facilities Maintenance shared maintenance accounts are currently negative \$11,128. Facilities incurred expenses from a repair to high voltage power lines and replacement of a breaker that was caused by a squirrel chewing thru insulation at the Central Plant Campus.



 Elected Official / Department Head



InterOffice Memorandum
August 16, 2012

To: Monika Arris/Budget Director
From: Dan James/Facilities Director 
RE: Budget Amendment

I am requesting approval of a budget amendment to allow for an unexpected major repair expenditure totaling \$76,123 in relation to damages incurred by a squirrel. The squirrel chewed through one phase of the high voltage wire coming into the Central Plant from the fuse links. When this occurred it also shorted out one of the main breakers in the Central Plant. At the time we paid for the line repair out of the shared building maintenance accounts at a cost of \$76,123. The breakdown is as follows: P.O. #157583 to S&C Electric Co totaled \$2,980; P.O. #155701 to S&C Electric Co totaled \$49,355; and P.O. #155700 to Critical Electric Systems totaled \$23,788.

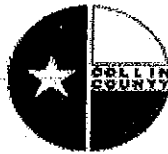
The Facilities Maintenance Shared Accounts are currently overdrawn \$11,128 due to this unexpected expenditure, therefore I am requesting these funds be placed back into the building maintenance shared account.

Thank you for consideration of my request.

C:\budgetamendments\sharedaccounts2012

Approved
\$76,123
Keith Self

Collin County
 TAX EXEMPT
 Under section 151.309
 Vernon's Texas Codes Annotated
 TAX CODE



**COLLIN COUNTY
 PURCHASE ORDER**

1
 07/03/12
 P.O.# 157853

JOHN GRIFFIN

SHIP TO:
 COLLIN COUNTY
 PAYMENT
 2300 BLOOMDALE RD #3100
 MCKINNEY, TX 75071

**SCHEDULE DELIVERY ON
 OR BEFORE: 07/03/12**

DEPT: FAC MAINT PJ/LV *EMER* JD
 REQ. REF: 171715
 B03002
 PROJECT:

VENDOR:
 S&C ELECTRIC CO
 10821 SANDEN DR
 DALLAS, TX 75238

27299

SHIPPING INSTRUCTIONS F.O.B. <input type="checkbox"/> DESTINATION <input type="checkbox"/> SHIP POINT (SEE BELOW)	SEND ORIGINAL AND ONE COPY OF INVOICE TO: COLLIN COUNTY AUDITOR 2300 BLOOMDALE RD. STE 3100 MCKINNEY, TX 75071 accountspayable@collincountytx.gov
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DAVID O'STEEN

TEL# (214) 342-0002
 FAX# (214) 342-7211

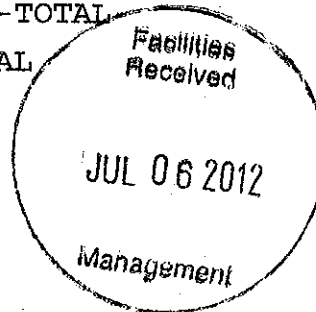
PLEASE SHOW THE ABOVE PURCHASE ORDER ON ALL SHIPPING CONTAINERS, PACKING LISTS, AND CORRESPONDENCE

ITEM	ACCT/DESCRIPTION	QUANTITY	COST	AMOUNT
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001-4019-560.75-40

1	910 099 REPAIR POWER LINES DUE TO A SQUIRREL CHEWING THRU INSULATION AND CAUSING A POWER OUTAGE ON CAMPUS. CONTROL ROOM CALLED THEM OUT ON THE DIRECTION OF JIMMY PIERCE, SUPERVISOR ON CALL AND LAZ VADASZ, BUILDING SUPERINTENDENT ON 3/11/12. PER INVOICE #6635	1.00	2980.0000 JB	2980.00
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SUB-TOTAL 2980.00
 TOTAL 2980.00



CONFIRMING ORDER

AUTHORIZED BY FRANK YBARBO
 PURCHASING AGENT

THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS SHOWN
 AT WWW.COLLINCOUNTYTX.GOV/PURCHASING/, NO CHANGES MAY BE
 MADE WITHOUT THE WRITTEN CONSENT OF THE PURCHASER.

FAXED / MAILED / VERBAL DATE _____
 E-MAIL / ON-LINE

Purchasing/Auditor/Receiving

Collin County
 TAX EXEMPT
 Under section 151.309
 Vernon's Texas Codes Annotated
 TAX CODE



**COLLIN COUNTY
 PURCHASE ORDER**

1
 04/16/12
 P.O.# 155701

MICHALYN RAINS

SHIP TO:
 COLLIN COUNTY
 ON SITE REPAIR OR SERVICE
 AT COUNTY LOCATION AS
 SPECIFIED
 MCKINNEY, TX 75069

SCHEDULE DELIVERY ON
 OR BEFORE: 06/30/12

DEPT: FACILITIES MAINT MIC
 REQ. REF: 172832
 PROJECT: B03002

VENDOR:
 S&C ELECTRIC CO
 10821 SANDEN DR
 DALLAS, TX 75238

DAVID O'STEEN

TEL# (214) 342-0002
 FAX# (214) 342-7211

SHIPPING INSTRUCTIONS	
<input type="checkbox"/>	F.O.B.
<input type="checkbox"/>	DESTINATION
<input type="checkbox"/>	SHIP POINT
(SEE BELOW)	

SEND ORIGINAL AND ONE COPY OF INVOICE TO:	
COLLIN COUNTY AUDITOR	
2300 BLOOMDALE RD. STE 3100	
MCKINNEY, TX 75071	
accounts payable@collincountytx.gov	

PLEASE SHOW THE ABOVE PURCHASE ORDER ON ALL SHIPPING CONTAINERS, PACKING LISTS, AND CORRESPONDENCE

ITEM	ACCT/DESCRIPTION	QUANTITY	COST	AMOUNT
	001-4019-560.75-40			
1	936 025 REPLACEMENT OF RISER CABLE ON POLE EAST OF THE CENTRAL PLANT. RISER CABLES WILL BE SPLICED IN SUBMERSIBLE PULL BOX TO THE EXISTING CABLES RUNNIN G INTO THE PLANT.***OPTION 1: PULL BOX **QUOTE #DAL-12-015 REV.1 PER AGREEMENT 10028-03, POWER SYSTEM SERVICES	1.00	40155.0000 EA	40155.00
			SUB-TOTAL	40155.00
			TOTAL	40155.00

Ang Vardanyan
 JUL 26 2012

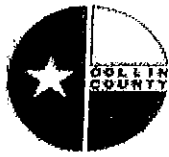
FRANK YBARBO

AUTHORIZED BY _____
 PURCHASING AGENT

THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS SHOWN AT WWW.COLLINCOUNTYTX.GOV/PURCHASING/, NO CHANGES MAY BE MADE WITHOUT THE WRITTEN CONSENT OF THE PURCHASER.

FAXED / MAILED / VERBAL DATE _____
 E-MAIL / ON-LINE

Collin County
 TAX EXEMPT
 Under section 151.309
 Vernon's Texas Codes Annotated
 TAX CODE



**COLLIN COUNTY
 PURCHASE ORDER**

1
 04/16/12
 P.O.# 155700

MICHALYN RAINS

SHIP TO:
 COLLIN COUNTY
 CENTRAL PLANT
 MICHAEL MOSIER
 4600 COMMUNITY AVENUE
 MCKINNEY, TX 75071
 VENDOR: 26785

SCHEDULE DELIVERY ON

OR BEFORE: 06/30/12
 DEPT: FACILITIES MAINT MIC
 REQ. REF: 172752
 PROJECT: B03002

CRITICAL ELECTRIC SYSTEMS GROU
 P O BOX 861330
 PLANO, TX 75086

SHIPPING INSTRUCTIONS F.O.B. <input type="checkbox"/> DESTINATION <input type="checkbox"/> SHIP POINT (SEE BELOW)	SEND ORIGINAL AND ONE COPY OF INVOICE TO: COLLIN COUNTY AUDITOR 2300 BLOOMDALE RD. STE 3100 MCKINNEY, TX 75071 accounts payable@collincountytx.gov
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TEL# (469) 368-7100
 FAX# (469) 368-7101

PLEASE SHOW THE ABOVE PURCHASE ORDER ON ALL SHIPPING CONTAINERS, PACKING LISTS, AND CORRESPONDENCE

ITEM	ACCT/DESCRIPTION	QUANTITY	COST	AMOUNT
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001-4019-560.75-40

1	936 025 25KV UTILITY BREAKER CIRCUIT NO. 1-1200A, 3 POLE FOR CENTRAL PLANT. BREAKER REPLACEMENT IS NECESSARY DUE TO DAMAGE CAUSED BY VARMINT. CESG WILL PROVIDE START-UP, ONE YEAR WARRANTY, LABOR AND SUPERVISION. ***PROPOSAL #CESG12-51-461-1/TECL#1924 7/CONTACT MICHAEL HERRERA **ALLOW 6-8 WEEKS FOR DELIVERY	1.00	23788.0000 JB	23788.00
SUB-TOTAL				23788.00
TOTAL				23788.00

Ang Ventana

JUL 26 2012

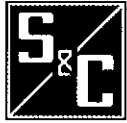
FRANK YBARBO

AUTHORIZED BY _____
 PURCHASING AGENT

THIS ORDER IS SUBJECT TO THE TERMS AND CONDITIONS SHOWN
 AT WWW.COLLINCOUNTYTX.GOV/PURCHASING/. NO CHANGES MAY BE
 MADE WITHOUT THE WRITTEN CONSENT OF THE PURCHASER.

FAXED / MAILED / VERBAL DATE _____
 E-MAIL / ON-LINE

Purchasing/Auditor/Receiving



July 12, 2012

Laszlo Vadasz
Collin County Criminal Justice Center
Facilities Superintendent
Collin County Facilities Management
972-547-5332 (Office)
214-686-7141 (Cell)
972-547-5498 (Fax)
lvadasz@co.collin.tx.us

Subject: Quote for Riser Cable Replacement @ CUP for CCCJC

Quote # DAL-12-015 Rev. 1 with added Change Orders

S&C Electric Company is pleased to offer the following bid for cable replacement on the riser pole east of the CUP. New riser cables will be spliced in a submersible pull box to the existing cables running into the plant.

1.0 Scope of Work / Option 1:

- De-energize risers feeding into the CUP
- Install personal protective grounds on riser pole
- Dig down and intercept conduits, and pull back good wire
- Install 4x8 submersible pull box
- Install conduits from pull box to existing riser conduits
- Install new 35 kV, 4/0 copper Cable with tape shield on both risers
- Splice cables in pull box
- Remove protective grounds
- Energize riser cables

*** All facility locates will be the responsibility of CCCJC.

***Current lead time on the splices is 4 weeks. All other materials can be procured in 1 week.

2.0 PERFORMANCE & PRICE

S&C Electric will provide all labor and materials for the work scope listed above:

Option 1: Total Price \$40,155.00

3.0 Change Order

The following is the total change order cost as of 07/12/12, \$9,200.00.

This Change Order pricing includes the following:

- Locating of customer owned underground gas facilities on customer property.
 - Hand digging to verify positions of gas line that could not be located
 - One gas line had no tracer wire, so we had to hand dig to locate this line
- Once the electrical line was located, it was concrete encased.
 - We rented a jackhammer and removed the concrete to expose the conduits we needed to intercept to install the pull box.

The new total cost for this job as of 07/12/12 is \$49,355.00

* This job is quoted on normal work hours, Monday through Friday 8 am – 5 pm. If overtime, holidays or holiday weekends are involved, additional adders will apply.

***Any work outside this quote will be done with the customers permission. Additional work will be charged at cost plus basis.**

Prices include all manpower and related travel to perform the scope of services outlined above but *does not* include any and all applicable *sales taxes* and *shipping charges* associated with this project. To mobilize a field service team, S&C Electric requires a written purchase order..

S&C Field Service Technologists/Engineers/Crews are available, at the purchaser's request, to participate in the installation and checkout of products, perform maintenance, repairs and troubleshooting and also provide training on the set-up, operation and maintenance of repaired, replaced or new equipment. The definitions of rates are as follows:

Straight-Time Daily Rates: apply to any standard (8) hour day, Monday through Friday. These rates apply to any regular schedule of eight hours, which is mutually agreed upon by S&C and the purchaser. (Normal start times are between 7:00A.M. and 9:00A.M.)

Overtime Rates: Regular overtime applies to all time worked in excess of eight (8) hours, Monday through Friday up to maximum of four (4) hours per day and Saturday or Sunday, including holidays. Regular overtime also applies to all time worked outside of standard work hours, Monday through Friday.

Premium overtime Rates: Applies to all time worked in excess of eight (8) hours straight time plus four (4) hours regular overtime (i.e. twelve (12) hours total) Monday through Friday until there is at least an eight (8) hour break in the work schedule. Premium overtime also applies to all time worked in excess of eight (8) hours, Saturday, Sunday, and holidays (including S&C holidays).

Stand-by Time applies when the Field Service Team is available at the jobsite but not working due to no fault of S&C. Stand-by time will be billed at the applicable rate in effect until such time as the Field Service Technologist starts or resumes work.

Minimum Billing: A minimum of eight hours will be charged for any workday, stand-by day, travel day, or portion thereof.

Per-Diem Rate: The per-diem rate includes standard daily allowances for living and incidental expenses as well as local transportation expenses, parking and tolls. This rate will be charged for each day from the time the Field Service Technologist leaves their home base until he/she returns whether the Field Service Technologist is traveling working, or on "stand-by". The per-diem rate will be charged for all days in addition to the applicable daily, regular overtime, and/or premium overtime rates.

Transportation: Transportation will be billed at the coach class, round-trip airfare from the Field Service home base, or if the Field Service Team drives to the jobsite, round-trip transportation will be billed at 75¢ per mile.

Materials Manufactured by S&C: All S&C parts, or materials furnished and used on the job, will be billed at current prices.

Materials/Services Purchased from Subcontractors or Other Suppliers: Materials or services purchased from any subcontractors or other suppliers will be billed at cost plus an appropriate handling fee.

Special Administration: Should a particular job have special or additional documentation requirements that must be completed or supplied to support the invoicing, an appropriate fee will be charged.

Any services not covered by this Scope of Work will be performed on a job order/purchase order basis at the request of Customer.

The work will be performed in accordance with S&C's Terms and Conditions of Sales for immediate purchasers within the United States, Price Sheet 150 dated November 28, 2011, and Standard Terms and Conditions for Services for customers in the United States, Price Sheet 181 dated October 20, 2008.

Price does not include any applicable sales tax.

This quote is good for 60 days, from the date of this letter.

Terms And Conditions of Sale: Any order or orders based on this quotation (1) are subject to acceptance by S&C Electric Company only at its general offices in Chicago, Illinois; and (2) should be made out to S&C Electric Company in care of:

**S&C Electric Company
c/o Shannon Marin
Shannon.marin@sandc.com
773-338-1000**

Terms of Payment: NET 30 DAYS

Thank You,

David O'Steen

**David O'Steen
S&C ELECTRIC COMPANY
Associate Project Engineer
214-342-0002**