



COLLIN COUNTY

Construction & Projects
4600 Community Ave.
McKinney, Texas 75071
Phone: 972-547-5340
FAX: 972-547-5385

To: Commissioners' Court
From: Bill Burke/Director of Building Projects
Date: September 18, 2012
Subject: Budget Amendment - Justice Center Pod 5C Restroom Stall Panels

Quotes received to replace the restroom stall panels in Justice Center Pod 5C have come in over budget while quotes received to replace the restroom stall panels in the Sheriff's Office Staff Restrooms have come in under budget.

Therefore; I respectfully request Commissioners' Court consideration and approval to reallocate \$6,368.00 to Project U41004, Replace Restroom Stall Panels in Pod 5C, from Project U41003, Replace Restroom Stall Panels in Staff Restrooms. The Projects are within the same line item, 499-4102-561.75-40.

If you have any questions or need further information, I am available at your convenience.

Thank you,

Bill Burke
Director of Building Projects

