

**Bid Tabulation Packet
for
Solicitation 06306-12**

Cafeteria Management for Courthouse



Collin County

Bid #06306-12 - Cafeteria Management for CourthouseCreation Date **Jun 28, 2012**End Date **Aug 2, 2012 2:00:00 PM CDT**Start Date **Jul 10, 2012 3:37:02 PM CDT**Awarded Date **Not Yet Awarded**

06306-12--01-01 State Financial Offer, see section 6.1.8					
Supplier	Unit Price	Qty/Unit	Total Price	Attch.	Docs
Rose Food Service [Ad]	First Offer - \$1,000.00	1 / each	\$1,000.00	Y	Y
Product Code:		Supplier Product Code:			
Agency Notes:		Supplier Notes: Rose Food Service will split profits 50/50 with the county but shall guarantee a minimum of \$1,000 monthly payment.			

Supplier Totals

Rose Food Service [Ad]		\$1,000.00
Bid Contact	Stephen E Vitasek svitasek@tx.rr.com Ph 214-215-8589 Fax 469-443-0489	Address 2800 Custer Pkwy. Richardson, TX 75080
Qualifications	HUB	
Agency Notes:	Supplier Notes:	

**

Rose Food Service

Bid Contact **Stephen E Vitasek**
svitasek@tx.rr.com
Ph 214-215-8589
Fax 469-443-0489

Address **2800 Custer Pkwy.**
Richardson, TX 75080

Qualifications **HUB**

Item #	Line Item Notes	Unit Price	Qty/Unit	Total Price	Attch.	Docs
06306-12--01-01	State Financial Offer, see section 6.1.8 Supplier Product Code: Supplier Notes: Rose Food Service will split profits 50/50 with the county but shall guarantee a minimum of \$1,000 monthly payment.	First Offer - \$1,000.00	1 / each	\$1,000.00	Y	Y

Supplier Total \$1,000.00

Rose Food Service**Item: State Financial Offer, see section 6.1.8****Attachments**

Collin Co Cafe Bid - Copy of Workers Compensation Insurance.jpg
Collin Co Cafe Bid - Copy of Business Liability Insurance.jpg
Collin Co Cafe Bid - Copy of Health Permit.jpg
Collin Co Cafe Bid - Copy of Health Inspection Dec 2011_01.jpg
Collin Co Cafe Bid - Copy of Health Inspection Dec 2011_02.jpg
Collin Co Cafe Bid - Copy of Health Inspection April 2012_01.jpg
Collin Co Cafe Bid - Copy of Health Inspection April 2012_02.jpg
Collin Co Cafe Bid - Copy of Auto Insurance_01.jpg
Collin Co Cafe Bid - Copy of Auto Insurance_02.jpg
Collin Co Cafe Bid - Copy of Auto Insurance_03.jpg
Collin Co Cafe Bid - Copy of Auto Insurance_04.jpg
Collin Co Cafe Bid - Sample Menu.xls
Collin Co Cafe Bid - Implementation Plan.xlsx
Collin Co Cafe Bid - Preliminary Budget.xlsx
Collin Co Cafe Bid 06306-12.docx
Collin Co Cafe Bid - Report:Balance Sheet 072012.webarchive
Courthouse Cafe Pricing July 2012 - Draft One.xls

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**Rose Food Service Bid Response
August 2, 2012**

**Prepared By: Stephen E. Vitasek, President
The Vitasek Investment Co., Inc.
DBA Rose Food Service
PO Box 866877, Plano, Texas 75086
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Email steve@rosecateringplano.com
Web www.rosecateringplano.com**

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Attachments (See Attached Files)

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6.1.1 Executive Summary Letter

Rose Food Service is a Collin County based small business. Owned by Rose Biase (80%) and Stephen Vitasek (20%). While qualifying as a Women Owned Business we have not completed the certification process.

Rose Biase currently works as the Senior Director of Revenue Management for the Hilton Hotels Corporation overseeing a worldwide staff of regional directors supervising the franchise portfolio of Hilton full-service hotels across the globe.

Contact Information: Rose Biase
Cell 972-567-2529 Email Rose.Biase@hilton.com

Stephen Vitasek is the President and Executive Chef of Rose Food Service. After retiring as a Patrol Officer with the Plano Police Dept. he completed Culinary Training at the Collin County Community College District (Collin College). He is a graduate of Leadership Plano and member of the Plano Metro Rotary Club.

Contact Information: Stephen Vitasek
Cell 214-215-8589 Email steve@rosecateringplano.com

Rose Food Service began by catering meals to locally owned day care centers in Plano and Frisco. Business continued to grow and branched into cafeteria management of schools and corporate clients. Rose Food Service is the preferred provider of catering services at the SMU Conference Center at SMU Plano campus. Specialist in corporate catering we have provided catering services to some of the largest companies in Collin County including; Frito Lay, JC Penney, Pepsi, EDS-HP, Dr Pepper/Snapple and Countrywide Mortgage.

Additionally, we have catered many times to government and non-profit groups in Plano, including: City of Plano, City of Allen, City of Richardson, Plano ISD, City of Frisco, Plano Chamber of Commerce, Allen Chamber of Commerce, Allen Economic Development Board, Richardson Chamber of Commerce, Plano Symphony Orchestra, Allen Community Outreach, Heritage Farmstead Museum, Friends of Wednesday's Child, Rotary District 5810, Leadership Plano, Leadership Frisco, Collin College, Hendrix Education Foundation and many more.

Rose Food Service currently manages the cafeteria at the Rockwell Collins plant at 3200 E. Renner Road in Richardson, Texas. We provide breakfast and lunch during the week for the plants 1000 employees. We also provide meals under contract with the Plano Independent School District for the two Employee Child Care facilities (recently awarded new five year contract). We maintain a catering kitchen at the SMU Conference Center at the SMU Plano Campus.

Rose Food Service has been selected two out of the last four years in the Comerica Bank Collin 60 Fastest Growing Companies in Collin County. Additionally, we were the Plano Star Courier People's Choice Award winner for catering this year.

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6.1.2 Firm Overview

6.1.1.1 See 6.1.1 Executive Summary (Page 3)

6.1.1.2 Principal Business Location:

4717 Durham Drive, Plano, Texas 75093

Principal Kitchen Location:

3200 E. Renner Rd., Richardson, Texas 75082

Catering Kitchen Location:

SMU Plano, Building IV

5236 Tennyson Parkway, Plano, Texas 75024

6.1.1.3 Principal Line of Business is Cafeteria Management and Corporate Catering

Rose Food Service believes in and provides the highest quality of fresh, made from scratch food that is possible. We source as locally as possible and take pride in restaurant quality food. We smoke our own meats, roast fresh turkey for sandwiches and make many of our own dressings, sauces and condiments.

6.1.1.4 Texas Corporate Charter May 30, 2000
Catering Business began in Spring 2004

6.1.1.5 Location listed in 6.1.1.1 Executive Summary (Page 3)

6.1.3 Proposed Project Team, Staff Qualifications, Experience

6.1.3.1 Qualifications and Experience

6.1.3.1.1 Manager/Owner: Stephen Vitasek
Graduate Collin College Hospitality Program
Member, Collin College Hospitality Program Advisory Board

Chef Vitasek is a passionate advocate for Collin County having lived and worked here since 1982. He retired from the Plano Police Dept. with numerous awards and commendations and has many friends and contacts within the legal system and government of Collin County.

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These contacts will give the café a bigger draw among the chief customer base of law enforcement and legal community creating a more vibrant and successful café, which enables Collin County to fulfill it's goal of creating a happier work force that is more productive and therefore saves the county thousands of dollars each year.

6.1.3.1.2 Staffing Requirements:

Manager	-	One Position (Owner/Manager to Fill)
Cashier	-	One Position
Cook	-	One Position
Sous Chef	-	One Position
Grill Station	-	One Position
Salad	-	One Position
Porter	-	Two Positions (See 6.1.3.1.3)

6.1.3.1.3 All employees are cross-trained for each position in café to ensure employee growth. Rose Food Service hires based on ability of the employee with no regard for race, sex or any other bias. Company maintains 95% employee retention.

Porter positions will be filled in conjunction with My Possibilities, a Plano based adult care non-profit that assists learning disabled adults transition to self-sufficiency through employment.

6.1.3.1.4 Staffing Plan:

Hours of Operation - Monday to Friday 7:30 am to 3:00 pm
Catering Hours - Monday to Friday 6:30 am to 9:00 pm
(With advance notice)

We understand the nature of business within the courthouse and will be available to provide meals at all times necessary to assist the courts run in the most convenient, timely and cost effective manner as possible.

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6.1.4 Similar Projects

6.1.4.1 Rose Food Service has been the cafeteria provider (breakfast and lunch – five days a week) for the Rockwell Collins (Defense Contracting Company) plant in Richardson since 2004. Because this is a defense contracting site all employees have had a background screening and drug test.

Aramark took over responsibility for the Rockwell Collins national contract in 2008 and we were the only outside vendor to keep managing one of the cafeterias, all the rest were converted to Aramark management. Since that time we have worked with the Aramark personnel to coordinate company-wide initiatives.

Rockwell Collins in 2004 had 1,100 employees working on site, but the location had experienced a slow down with the economy and currently has less than 600 employees on site.

Have participated with Aramark Corporation on several bids for other locations and have been given leads from Aramark for other bids that did not meet their requirements.

We also have had a contract with the Plano Independent School District providing lunch and snacks for the Employee Child Care facilities and the PASAR programs. We have won this bid three times, recently receiving a five year extension. Additionally, we do most of the catering for all Executive Staff and School Board functions.

Rose Food Service corporate catering is responsible for outside catering for corporate clients to include; SMU, Pepsico, Frito Lay, Dr. Pepper – Snapple, JCPenney, Countrywide Mortgage, ViewPoint Bank, City of Frisco, City of Allen, City of Plano, City of Richardson, Allen Economic Development Corp., Plano Chamber of Commerce, Richardson Chamber of Commerce, Leadership Plano, Leadership Frisco, Adams Gold, AMX Corporation.

Rose Food Service also believes strongly in giving back to the community and have supported many non-profit organizations including; Rotary International (club and district level), Plano Symphony Orchestra, City House, CASA of Collin County, Plano Heritage Farmstead Museum and many more.

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6.1.5 Implementation Plan

6.1.5.1 See Attachment

6.1.5.2 See Attachment

6.1.5.3 Rose Food Service is a customer service focused company. We do no advertising and rely on word of mouth from satisfied customers. We were proud to be selected this spring by the Plano Star Courier readers as the "People's Choice" in the catering category. We do follow-up surveys to our catering clients and believe in follow-up on all complaints and suggestions.

We intend to set up a advisory group of county employees and representatives to assist us with maintaining the highest level of customer service and satisfaction.

A suggestion box and comment cards will be available daily and results will be shared with contract administrator.

We will post standing easel signage, where allowed by County, to direct people to café and intend to utilize a Facebook page and Twitter account to advise people on menu items and specials as well as create interest and community support within the facility.

6.1.5.4 The posting requirement was deleted by client, however we would attempt to answer any questions regarding nutrition and all employees are informed of ingredients should customers ask regarding allergies.

6.1.5.5 Rose Food Service uses the standard Serve Safe guidelines.

6.1.5.6 Rose Food Service would market to all county offices and each court. We would also be setting up a Facebook and Twitter account to inform all employees on daily specials and offerings as well as utilizing emails to employees.

Rose Food Service strongly believes in having passionate advocates and satisfied customers is the best marketing.

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6.1.6 Scope of Work

Rose Food Service acknowledges each of the following items in Section 5.0:

- 5.1 Authorization: By order of the Commissioners' Court of Collin County, Texas sealed proposals will be received for Services, Cafeteria Management for Courthouse,
- 5.2 Intent of Proposal: The intent of Collin County is to solicit proposals from qualified vendors for a term contract for Services, Cafeteria Management for Courthouse.
- 5.3 Pre-Proposal Conference: A pre-proposal conference is scheduled for Wednesday, July 18, 2012. We will meet at the County logo between the escalators (go through security) Collin County Courthouse 2100 Bloomdale, McKinney, TX 75071.

All prospective offerors are requested to have a representative present. It is the offeror's responsibility to review the site and documents to gain a full understanding of the requirements of the RFP.

Rose Food Service was present at pre-proposal conference and tour.

- 5.4 Contract Term: Offeror to propose contract term (see section 6.1.8).
- 5.5 Funding: Funds for payment have been provided through the Collin County budget approved by the Commissioners' Court for this fiscal year only. State of Texas statutes prohibit the County from any obligation of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that arise past the end of the current Collin County fiscal year shall be subject to budget approval.
- 5.6 Background

Collin County, Texas occupies approximately 886 square miles just northeast of Dallas. Collin County is one of the fastest growing counties in the nation and currently has a population in excess of 790,000 citizens.

The cafeteria will be located in the Collin County courthouse located at 2100 Bloomdale, McKinney, TX 75071. Attachment A is a floor plan of the space and shows equipment that is provided. The building is 470,000 square feet which includes approximately 450 employees and approximately 800 – 1000 jurors each week.

5.7 Scope of Work

The vendor shall occupy and maintain in a safe and healthy manner the allotted space and provide a basic menu of high quality, varied meals, snacks and

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beverages. It is the responsibility of the vendor to establish, review and control the menu selection, pricing, and portion sizes of all items for sale.

5.7.1 Minimum Specifications:

- 5.7.1.1 Provide all inclusive food services, defined as:
 - 5.7.1.1.1 Minimum operating hours 7:30 to 3:00 p.m.
Monday – Friday all days except County recognized holidays.
 - 5.7.1.1.2 Hire, fire, and train staff
 - 5.7.1.1.3 Maintain cafeteria, to include kitchen equipment (see Attachment A inventory) and smallwares, serving and dining spaces in a clean orderly and healthy condition.
- 5.7.1.2 Clearly post nutritional information for all menu offerings.
Deleted by County.
- 5.7.1.3 Provide any equipment or small wares deemed necessary to do business that is not currently owned. Vendor will maintain ownership upon completion or termination of contract.
- 5.7.1.4 Provide carryout containers.
- 5.7.1.5 Responsible for grease disposal in a manner that is consistent with applicable laws.
- 5.7.1.6 Dispose of daily trash in exterior receptacle provided by County.
- 5.7.1.7 Provide an on-site manager no less than 80% of business hours. ***Company Owner will be on-site manager and contact for all county employees.***
- 5.7.1.8 Provide each staff member a name tag and uniform to be worn throughout business hours on a daily basis. Uniform should designate that staff member is employed by vendor.
- 5.7.1.9 Obtain and maintain at vendors expense all local, state or federal licenses and/or approvals and permits necessary for operations, including City of McKinney health inspections.
- 5.7.1.10 Follow all laws related to employment.
- 5.7.1.11 Provide option for multiple forms of customer payment including cash, credit and debit cards.
- 5.7.1.12 All staff will be required to pass a background check before they are allowed to work on-site. A background check will be performed every six (6) months. The County will not accept employees with the following background:
 - 5.7.1.12.1 No persons who are on active probation or parole

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- 5.7.1.12.2 No persons under pending indictment
- 5.7.1.12.3 No persons subject to an active criminal investigation

Employees have all passed background investigation and drug screening for current contract.

- 5.7.1.13 Business operations must meet all state, federal and local health and other regulatory requirements.
- 5.7.1.14 Deliveries will only be available to the site Monday – Friday 7:30 a.m. to 5:00 p.m.
- 5.7.1.15 Management will have access to the site Monday – Friday 5:00 a.m. to 8:00 p.m.
- 5.7.1.16 Food shall not be prepared on the premises for another non-County location and/or contract.

5.7.2 County Responsibilities:

- 5.7.2.1 Collin County will provide dumpster for trash disposal.
- 5.7.2.2 Collin County will be responsible for all structure, building lights, painting, wall repairs, floor repair (excludes cleaning), plumbing maintenance, electric maintenance and annual exhaust hood cleaning.
- 5.7.2.3 Collin County will designate a person to act as the County's project manager for this contract. ***Company Owner will be on-site manager and contact***
- 5.7.2.4 Collin County will provide meter. ***Deleted by County***

5.7.3 Vendor Responsibilities:

- 5.7.3.1 Vendor will be responsible for all utilities for the cafeteria space through a sub meter. Per 5.7.2.4 Collin County will provide the meter. ***Deleted by County***
- 5.7.3.2 Vendor will be responsible for grease trap cleaning and disposal.
- 5.7.3.3 Vendor will be financially responsible for maintaining maintenance agreements for all kitchen equipment.
- 5.7.3.4 Vendor will be responsible for repairs for all kitchen equipment.
- 5.7.3.5 Vendor will be responsible for all interior finish out (signage, decorations, etc.)
- 5.7.3.6 Vendor shall be responsible for all data and telecom services and infrastructure. This includes phone and credit card capabilities.
- 5.7.3.7 If needed by vendor, vendor shall supply a dishwasher.

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- 5.7.3.8 Vendor will provide signage in the cafeteria notifying patrons on how to contact vendor if customers have comments/complaints via phone and e-mail address.
- 5.7.3.9 Vendor shall respond to communication from the Collin County designated project manager within 48 hours.
- 5.7.3.10 In regards to the financial offer in section 6.1.8, vendor shall provide commission check to Collin County by close of business on the 10th of each month for the previous month. Commission check will be mailed to Collin County, Treasury Office, Suite 3138, McKinney, TX 75071.

6.1.7 References

6.1.7.1 **Rockwell Collins, 3200 E. Renner Rd., Richardson, Texas**

Provide cafeteria (breakfast & lunch) for plant since 2006

Mike Harvey, Facilities Purchasing
972-705-1909
maharvey@rockwellcollins.com

Judy Thompson, Senior Administrative Assistant
972-705-1264
jpthomps@rockwellcollins.com

Plano Independent School District

Provide catering services for employee daycare centers since 2008. Provide catering to Executive Staff and Board of Trustees.

Denise Gillespie, Executive Assistant to Superintendent
469-752-8068
denise.gillespie@pisd.edu

Robin Garcia, Manager PASAR Programs
469-752-3780
robin.garcia@pisd.edu

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Plano Chamber of Commerce

Provide catering services and meals to Leadership Plano program since 2007.

Lauren Garner, Director of Education
972-422-7547 x 231
laureng@planochamber.org

Andre' Davidson, Leadership Plano Coordinator
972-396-2010
andredavidson@tx.rr.com

6.1.7.2 The county reserves the right to conduct site visits to complete the evaluation process.

Current facility is open for inspection.

6.1.8 Financial Plan

6.1.8.1 Financial Offer

Rose Food Service proposes a financial partnership as outlined in Vested Outsourcing Model (www.vestedoutsourcing.com), which takes into account the counties goal of creating a more productive atmosphere by providing a high quality food service for their employees and allowing them to get back to work sooner and at less expense than going off campus.

We propose a 50/50 split of profits, with a minimum payment of \$1000 guaranteed to the county. We anticipate higher earnings, but feel that by both Collin County and Rose Food Service sharing in the profits that we create a better atmosphere and stronger business.

See attached estimated budget and projections.

6.1.8.2 Contract Term

Rose Food Service proposes an initial term of 36 months with the option for two additional 36 months extensions. To protect both Collin County and Rose Food Service we also propose that either party can opt out of the contract at any time with a written notice of thirty (30) days to the other party.

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6.1.9 Supporting Materials

6.1.9.1 See Attachments

Rose Food Service believes that information provided is sufficient, when taken as a whole, to fully explain our philosophy of high morals, high quality and customer service focused business ideals.

6.1.10 Financial Statements

6.1.10.1 See Attachments

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Collin County Courthouse Café - Preliminary Budget Projections

Income	Source	Monthly	Yearly	
	Cash Sales			
	Months 1-3 (\$1000 day)	\$20,000.00		\$60,000.00
	Months 4-6 (\$1200 day)	\$24,000.00		\$72,000.00
	Months 7-12 (\$1500 day)	\$30,000.00		\$180,000.00
	Catering Sales			
	Months 1-3 (\$150 day)	\$3,000.00		\$9,000.00
	Months 4-6 (\$150 day)	\$4,000.00		\$12,000.00
	Months 7-12 (\$250 day)	\$5,000.00		\$30,000.00
	Total			\$363,000.00
Expenses		Estimated	Sub-Total	Yearly
	Advertising, Signage	\$100.00	\$100.00	\$1,200.00
	Bank Service Charge (Credit Card Processing)	\$250.00	\$250.00	\$3,000.00
	Fees & Licenses	\$25.00	\$25.00	\$300.00
	Employees		\$275.00	\$3,300.00
	Uniforms	\$250.00		
	Training	\$25.00		
	Equipment		\$500.00	\$6,000.00
	Smallwares	\$250.00		
	Small Equipment	\$250.00		
	Rental		\$400.00	\$4,800.00
	Linen	\$300.00		
	Knife/Sharpening Service	\$100.00		
	Food (40% of Sales)	\$7,200.00	\$7,200.00	\$86,400.00
	Office	\$25.00	\$25.00	\$300.00
	Supplies		\$600.00	\$7,200.00
	Kitchen	\$100.00		
	Paper Goods	\$500.00		
	Payroll		\$15,040.00	\$180,480.00
	Manager	\$3,200.00		
	Cook	\$2,240.00		
	Prep Assistants (3)	\$5,760.00		
	Cashier	\$1,920.00		
	Porter (2 My Possibilities Clients)	\$1,920.00		
	Vehicles		\$1,125.00	\$13,500.00
	Van (Deliver to Other Offices/Purchasing)	\$500.00		
	Insurance	\$125.00		
	Gasoline/Maintenance	\$500.00		
	Total			\$306,480.00
	Projected Profit			\$56,520.00
	Profit Split Total	\$28,260.00		
	Profit Split Monthly	\$2,355.00		

Collin County Courthouse Café Implementation Plan

Task	Time Required		Staff Required	Note:
Inspect Facility	2 hours	+ 10 days	Manager	Coordinate with County
Security & Background Investigations - Current Employees	2 hours	+ 10 days	Manager	Coordinate with County
Applicant Processing - New Employees	16 hours	+ 8 days	Manager	
Finalize Menu	4 hours	+ 8 days	Manager/Cook	
Prepare Signage	8 hours	+ 8 days	Marketing Dept.	Outside Printer
Security & Background Investigations - New Employees	2 hours	+ 6 days	Manager	Coordinate with County
Initial Food Order	4 hours	+ 5 days	Manager/Sales Reps	Distributors
Smallwares Order	4 hours	+ 5 days	Manager/Sales Reps	Distributors
Clean Kitchen, Set Up	8 hours	+ 3 days	All Staff	
Install Signage	4 hours	+ 2 days	Marketing Dept.	
Delivery & Check-In Food Order	8 hours	+ 2 days	Cook/Prep Cooks	
Delivery & Check-In Smallwares Order	8 hours	+ 2 days	Cook/Prep Cooks	
Open For Business		+ 0 days	All Staff	

PAYCHEX[®]

INSURANCE *Agency*
INC.

05/07/2012

Vitasek Investment Company Inc.
4717 Durham Dr.
Plano, TX 75093

Dear Client:

Paychex Client ID: 4693001

Policy #: 76WBGDR3933 Policy Effective Date: 4/9/2012

Welcome to the **Paychex Workers' Compensation Payment Service**. By integrating the Paychex Workers' Compensation Payment Service with your payroll, you are taking advantage of this unique budgeting tool, as well as mitigating the amount of premium due at the end of the policy period. All you have to do is process payroll within 30 days of the policy effective date and at least once monthly throughout the policy period.

Each time you process payroll, the workers' compensation premium amount is calculated and withdrawn from your designated bank account. This amount is indicated on the **Cash Requirements Report**, included in your payroll package. Also deducted with each processed payroll are any mandated surcharges, which are prorated over the course of the policy.

Upon expiration or cancellation of the policy, your insurance carrier will complete a **Final Premium Audit** to determine the earned premium. Your final premium obligation for each workers' compensation policy period will be determined by several factors, including, but not limited to, classification/rate accuracy and payments of any bonuses and/or profit sharing. You can help minimize any additional premium due by completing the following:

- Read your insurance policy; notify us of any changes to your business' ownership, operations, location, or estimated annual wages.
- Review your monthly **Workers' Compensation Payment Service Report**; notify us of any changes needed to your employee class code assignments.
- Contact us if you hire any 1099 employees; if they have workers' compensation coverage, ask them to provide you with a Certificate of Insurance.

Should you have any questions, please contact a **licensed insurance professional** at 877-266-6850, Monday through Thursday, 8 AM -- 8 PM, ET and Friday 8 AM -- 6 PM, ET. Our goal is to enhance your payroll processing experience with Paychex while exceeding the insurance needs of your business.

Sincerely,

Paychex Insurance Agency, Inc.
Workers' Compensation Department

0072/18032502

07594
*1500276PE57630113

MEDICAL EXPENSES - ANY ONE PERSON \$ 10,000
PERSONAL AND ADVERTISING INJURY \$1,000,000
DAMAGES TO PREMISES RENTED TO YOU \$ 300,000
ANY ONE PREMISES
AGGREGATE LIMITS
PRODUCTS-COMPLETED OPERATIONS \$2,000,000
GENERAL AGGREGATE \$2,000,000
EMPLOYMENT PRACTICES LIABILITY
COVERAGE: FORM 95 09 01
EACH CLAIM LIMIT \$ 5,000
DEDUCTIBLE - EACH CLAIM LIMIT
NOT APPLICABLE
AGGREGATE LIMIT \$ 5,000
RETROACTIVE DATE: 04162012

This Employment Practices Liability Coverage contains claims made coverage. Except as may be otherwise provided herein, specified coverages of this insurance are limited generally to liability for injuries for which claims are first made against the insured while the insurance is in force. Please read and review the insurance carefully and discuss the coverage with your Hartford Agent or Broker.

The Limits of Insurance stated in this Declarations will be reduced, and may be completely exhausted, by the payment of "defense expense" and, in such event, The Company will not be obligated to pay any further "defense expense" or sums which the insured is or may become legally obligated to pay as "damages".

Rose Food Service - Court Cafe

Breakfast Menu

Oatmeal, Small (includes side of toast)	\$1.25	Bagel, Butter & Jelly	\$1.35
Oatmeal, Large (includes side of toast)	\$1.75	Bagel, Cream Cheese & Jelly	\$2.00
Biscuit & Gravy (single)	\$1.65	Muffins or Donut	\$1.25
Biscuit & Gravy (double)	\$2.25	Danish or Donut	\$0.85
Biscuit with Bacon or Sausage	\$1.65	English Muffin or Croissant	\$1.25
Biscuit with Egg and Cheese	\$2.00	Cinnamon Roll or Bear Claw	\$1.50
Biscuit with Bacon or Sausage and Egg & Cheese	\$3.00	Cereal, Medium (Includes 1/2 Pint Milk)	\$2.25
Deluxe Sandwich (Croissant) or Burrito (Includes Egg, Cheese, Meat)	\$3.75	Cereal, Large (Includes 1/2 Pint Milk)	\$3.00
Basic Sandwich (Croissant) or Burrito (Includes Egg and Cheese)	\$2.25	Fruit, Whole	\$1.00
All American Breakfast (Inc; Egg, Potato, Meat & Biscuit/Gravy or Toast - Croissant add .50)	\$4.25	Yogurt Cups	\$1.50
Deluxe Omelette or Burrito (Includes 3 Eggs, Choice of Ingredients, Side of Toast)	\$3.95	Side Items:	
Omelette (Includes 3 Eggs and Cheese - Side of Toast)	\$3.00	Eggs (2)	\$1.50
Breakfast Casserole	\$2.50	Eggs (1)	\$0.75
Migas, Huevos Rancheros, or Chilaquillas	\$3.50	Sausage (2) or Bacon (3)	\$1.50
Breakfast Tacos	\$2.00	Bread (Biscuit, Toast/Tortilla (2) or Roll)	\$0.85
		Gravy (Side or Extra)	\$0.65
		Cheese, Onion, Pepper or Mushrooms	\$0.50
		Instant Oatmeal Package	\$1.15
		Granola	\$1.00
		Fruit Cup	\$2.25

Lunch Menu

Hot Special of the Day (Includes Entrée, Starch, Vegetable, Bread)	\$7.00	Grilled Chicken Breast Lunch (Includes Starch & Vegetable or Dinner Salad, Dinner Roll)	\$5.75
Salad Special of the Day (Includes Dinner Roll or Cornbread)	\$5.75	Grilled Chicken Breast - Ala Carte	\$3.50
Sandwiches: (Includes Chips or Choice of Side)		French Fries, House Cut Scratch Made	\$1.50
Sandwich Special	\$5.50	Baked Potato	
Single Meat	\$5.00	Loaded	\$3.50
Double Meat	\$5.75	BBQ Beef or Chili-Cheese	\$5.00
Grilled Cheese	\$3.00	Soup, Small	\$2.95
Poor-Boys Sandwich	\$5.50	Soup, Large	\$4.50
Burgers:		Soup, Large Sandwich Add-On	\$2.50
Burger (100% Angus Patty)	\$3.75	Salad, Side	\$1.50
Cheeseburger (100% Angus Patty)	\$4.25	Salad Bar, Sold by Weight	.35/ounce
Double Cheeseburger (100% Angus Patty)	\$5.25	Side Items:	
Add Fries to Burger	\$1.00	Add Bacon to Burger or Sandwich	\$1.50
Specialty Burger Toppings	\$0.75	Side Vegetable	\$1.50
Pizza, Slice	\$2.25	Chili	\$0.75
Hot Dogs, 1/4 lb. (Includes Chips or Choice of Side)	\$2.50	Cheese, Sliced, Grated or Sauce	\$0.50
		Tuna or Chicken Salad, Single Scoop	\$2.75

Desserts

Jumbo Cookies (2)	\$ 2.00
Cake, Slice	\$ 2.00
Pie, Slice	\$ 2.00
Brownies or Lemon Bars	\$ 1.50
Ice Cream	\$ 1.25/3.50

Candy

Candy Bar, Regular	\$ 1.00
Candy Bar, Large	\$ 1.50
Power Bars	\$ 2.00

Beverages

Tea, Iced or Hot (Refills)	\$ 1.25
Soda, Fountain (Refills)	\$ 1.25
Coffee, Single Serving	\$ 1.25
Coffee, With Refills or Personal Cup	\$ 2.00
Cappuccino or Hot Chocolate	\$ 1.50
Milk, 1/2 Pint	\$ 0.75
Juice	\$ 1.50
Bottled Water	\$ 1.00
Bottled Soda	\$ 1.00
Energy Drinks	\$ 2.25
Gatorade	\$ 1.25
Vitamin Water	\$ 1.50
Flavored Waters	\$ 1.25

Supplier: **Rose Food Service**

**SIGNATURE FORM
COLLIN COUNTY, TEXAS**

DELIVERY WILL BE F.O.B. INSIDE DELIVERY AT COLLIN COUNTY DESIGNATED LOCATIONS AND ALL TRANSPORTATION CHARGES PAID BY THE SUPPLIER TO DESTINATION.

DELIVERY TO BE SPECIFIED IN CALENDAR DAYS FROM DATE OF ORDER. **10**

WE **DO NOT** TAKE EXCEPTION TO THE BID SPECIFICATIONS.

WE **TAKE** EXCEPTION TO THE BID SPECIFICATIONS (EXPLAIN):

N/A

COMPANY INFORMATION/PROFILE/REFERENCES

Preferential Requirement: The County of Collin, as a governmental agency of the State of Texas, may not award a contract to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Government Code, Title 10, V.T.C.A., Chapter 2252, Subchapter A). Bidder shall make answer to the following questions by selecting the appropriate radio button or inserting information in the box provided:

Is your principal place of business in the State of Texas? Yes No

If the answer to question is "yes", no further information is necessary; if "no", please indicate:

in which state is your principal place of business is located: N/A

if that state favors resident bidders (bidders in your state) by some dollar increment or percentage: Yes No

if "yes", what is that dollar increment or percentage?

Company Profile: IS YOUR FIRM?

Sole Proprietorship	<input type="radio"/> Yes	<input checked="" type="radio"/> No
General Partnership	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Limited Partnership	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Corporation	<input checked="" type="radio"/> Yes	<input type="radio"/> No

Other

 Yes NoList Legal Names in
Company:**The Vitasek Investment Co., Inc
DBA Rose Food Service
DBA Riggs Food Service**

List at least three (3) companies or governmental agencies where these same/like products/services, as stated herein, have been provided. Include company name, address, contact name and telephone number.

- 1. Rockwell Collins, 3200 E. Renner Rd., Richardson, Texas - Judy Thompson 972-705-1264**
- 2. Plano Independent School District, 2700 W. 15th Street, Plano, Texas - Denise Gillespie 469-752-8123 - Robin Garcia 469-752-3780**
- 3. Heritage Farmstead Museum - 1900 W. 15th Street, Plano, Texas - M'Lou Hyytinen - 972-422-6481**
- 4. Leadership Plano - 1200 E. 15th Street, Plano, Texas - Andre Davidson 214-914-5992**
- 5. Kira Gray Nutrition - 2902 Wren Lane, Richardson, Texas - Kira Gray 972-872-5500**

AS PERMITTED UNDER TITLE 8, CHAPTER 271, SUBCHAPTER F, SECTION 271.101 AND 271.102 V.T.C.A. AND TITLE 7, CHAPTER 791, SUBCHAPTER C, SECTION 791.025, V.T.C.A., OTHER LOCAL GOVERNMENTAL ENTITIES MAY WISH TO ALSO PARTICIPATE UNDER THE SAME TERMS AND CONDITIONS CONTAINED IN THIS CONTRACT. EACH ENTITY WISHING TO PARTICIPATE MUST ENTER INTO AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY AND HAVE PRIOR AUTHORIZATION FROM VENDOR. IF SUCH PARTICIPATION IS AUTHORIZED, ALL PURCHASE ORDERS WILL BE ISSUED DIRECTLY FROM AND SHIPPED DIRECTLY TO THE LOCAL GOVERNMENTAL ENTITY REQUIRING SUPPLIES/SERVICES. COLLIN COUNTY SHALL NOT BE HELD RESPONSIBLE FOR ANY ORDERS PLACED, DELIVERIES MADE OR PAYMENT FOR SUPPLIES/SERVICES ORDERED BY THESE ENTITIES. EACH ENTITY RESERVES THE RIGHT TO DETERMINE THEIR PARTICIPATION IN THIS CONTRACT. WOULD BIDDER BE WILLING TO ALLOW OTHER LOCAL GOVERNMENTAL ENTITIES TO PARTICIPATE IN THIS CONTRACT, IF AWARDED, UNDER THE SAME TERMS AND CONDITIONS? Yes No

By signing and submitting this Bid/Proposal, Bidder/Offeror acknowledges, understands the specifications, any and all addenda, and agrees to the bid/proposal terms and conditions and can provide the minimum requirements stated herein. Bidder/Offeror acknowledges they have read the document in its entirety, visited the site, performed investigations and verifications as deemed necessary, is familiar with local conditions under which work is to be performed and will be responsible for any and all errors in Bid/Proposal submittal resulting from Bidder/Offeror's failure to do so. Bidder/Offeror acknowledges the prices submitted in this Bid/Proposal have been carefully reviewed and are submitted as correct and final. If Bid/Proposal is accepted, vendor further certifies and agrees to furnish any and all products/services upon which prices are extended at the price submitted, and upon conditions in the specifications of the Invitation for Bid/Request for Proposal.

THE UNDERSIGNED HEREBY CERTIFIES THE FOREGOING BID/PROPOSAL SUBMITTED BY THE COMPANY LISTED BELOW HEREINAFTER CALLED "BIDDER/OFFEROR" IS THE DULY AUTHORIZED AGENT OF SAID COMPANY AND THE PERSON SIGNING SAID BID/PROPOSAL HAS BEEN DULY AUTHORIZED TO EXECUTE SAME. BIDDER/OFFEROR AFFIRMS THAT THEY ARE DULY AUTHORIZED TO EXECUTE THIS CONTRACT; THIS COMPANY; CORPORATION, FIRM, PARTNERSHIP OR INDIVIDUAL HAS NOT PREPARED THIS BID/PROPOSAL IN COLLUSION WITH ANY OTHER BIDDER/OFFEROR OR OTHER PERSON OR PERSONS ENGAGED IN THE SAME LINE OF BUSINESS; AND THAT THE CONTENTS OF THIS BID/PROPOSAL AS TO PRICES, TERMS AND CONDITIONS OF SAID BID/PROPOSAL HAVE NOT

BEEN COMMUNICATED BY THE UNDERSIGNED NOR BY ANY EMPLOYEE OR AGENT TO ANY OTHER PERSON ENGAGED IN THIS TYPE OF BUSINESS PRIOR TO THE OFFICIAL OPENING OF THIS BID/PROPOSAL.

Company Name	The Vitasek Investment Co., Inc.
Street Address of Principal Place of Business	4717 Durham Dr.,
City, State, Zip	Plano, Texas 75093
Phone of Principal Place of Business	469-443-0406
Fax of Principal Place of Business	469-443-0489
E-mail Address of Representative	steve@rosecateringplano.com
Federal Identification Number	75-2473890
Date	07-23-21012
Acknowledgement of Addenda	#1 <input checked="" type="checkbox"/> #2 <input type="checkbox"/> #3 <input type="checkbox"/> #4 <input type="checkbox"/> #5 <input type="checkbox"/> #6 <input type="checkbox"/>
Authorized Representative Name	Stephen Vitasek
Authorized Representative Title	President
Signature (Required for paper bid submission)	Stephen Vitasek

Supplier: **Rose Food Service**

AFFIDAVIT OF COMPLIANCE

I, the undersigned, declare and affirm that my company is in compliance with the Immigration and Reform Act of 1986 and all employees are legally eligible to work in the United States of America.

I further understand and acknowledge that any non-compliance with the Immigration and Reform Act of 1986 at any time during the term of this contract will render the contract voidable.

Name of Company	The Vitasek Investment Co., Inc DBA Rose Food Service
Title of Officer	President
Name of Officer	Stephen E. Vitasek
Date:	07-23-2012

Supplier: **Rose Food Service**

In order to better serve our bidders, the Collin County Purchasing Department is conducting the following survey. We appreciate your time and effort expended to submit your bid. Please take a moment to complete the below. Should you have any questions or require more information please call (972) 548-4165.

HOW DID YOU RECEIVE NOTICE OF THIS REQUEST FOR BID OR PROPOSALS?

McKinney Courier-Gazette?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Plan Room?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Collin County Web-Site?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Facsimile or email from BidSync?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

Other

HOW DID YOU RECEIVE THE BID DOCUMENTS?

Downloaded from Home Computer?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No
Downloaded from Company Computer?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
Requested a Copy from Collin County?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/>	No

Other

Thank You,

Collin County Purchasing Department

Supplier: **Rose Food Service**

CONFLICT OF INTEREST QUESTIONNAIRE FORM CIQ		
For vendor or other person doing business with local governmental entity		
<p>This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.</p> <p>By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	OFFICE USE ONLY	
1	<p>Name of person doing business with local governmental entity.</p> <p>Stephen E Vitasek</p>	<p>Date Received</p>
2	<p><input type="checkbox"/> Check this box if you are filing an update to a previously filed questionnaire.</p> <p>(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p>	
3	<p>Name each employee or contractor of the local governmental entity who makes recommendations to a local government officer of the governmental entity with respect to expenditures of money AND describe the affiliation or business relationship.</p> <p>None</p>	
4	<p>Name each local government officer who appoints or employs local government officers of the governmental entity for which this questionnaire is filed AND describe the affiliation or business relationship.</p> <p>None</p>	

