

Budget Amendment Request Form

For Budget Office Use Only	
Court	Non-Court
FY	Seq. No.
Approved by:	Date:

Date of Request: October 4, 2012

From: CCL 2/Lisa Todd/Samantha Eaton
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: _____ New Existing

Project Code to Receive Amendment: _____ New _____ Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
001-2001-442.64-16	Visiting Judges		\$10,500.00
TO Total:			\$10,500.00

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
001-2020-442.40-10	Regular Full Time		\$10,500.00
FROM Total:			\$10,500.00

Purpose for Request:

Judge Lewis was paid out of Visiting Judges Pay for FY12 as there was no Full Time judge in place. This position was budgeted in CCL2 Salary and Benefits.

Elected Official / Department Head