



NATIONWIDE SAR INITIATIVE PROGRAM MANAGEMENT OFFICE

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August 17, 2012

Judge Keith Self
Collin County Commissioner's Court
Collin County Administration Building
2300 Bloomdale Road
Suite 4192
McKinney, Texas 75071

Dear Judge Self:

The purpose of this participation agreement is to specify the roles and responsibilities of the Nationwide Suspicious Activity Reporting (SAR) Initiative (NSI) Program Management Office (PMO) and Collin County in support of the North Central Texas Fusion Center (NCTFC). The NSI-PMO was established in March 2010 at the direction of President Obama to implement effective information sharing programs in support of national counter-terrorism efforts that are in part the responsibility of the nation's fusion centers including the NCTFC. Due to the national scope of this initiative, the NSI PMO has been authorized to provide funding and/or support to certain activities, including equipment procurement and training and technical assistance.

As specified in the *National Strategy for Information Sharing*, the *National Criminal Intelligence Sharing Plan*, the *Fusion Center Guidelines*, and the *Baseline Capabilities for State and Major Urban Area Fusion Centers*, state and local law enforcement agencies have a critical role as they continue to protect our communities daily by observing suspicious behaviors of individuals who may be intent on doing harm. The NSI provides a unified, national effort to gather, analyze, and share suspicious activity that may have terrorism implications.

The NSI PMO will support Collin County with the following project-related services and activities:

- A computer hardware server configuration managed by Collin County on behalf of the NCTFC that will host data elements as identified in the ISE-SAR Functional Standard and referred to as a NSI "Shared Space".
- An operating system, database, and other commercial and custom software appropriate for the site's information technology environment.
- Appropriate integration services for hardware and software, including reimbursement for vendor customization fees.
- Necessary network router(s) to support secure communications.
- Appropriate manufacturer warranty and support services for the installed servers for at least a 12-month period, including applicable system upgrades.
- Familiarization training for agency staff upon completion of the installation of the equipment
- Help desk services relating to technology installation and usage.
- Technical assistance for privacy policy development.
- Technical assistance for state/regional information sharing plan development.
- Training assistance for the three levels of training: executive, analyst/investigator, and line officer.

- Materials to support and guidance on how to implement community outreach programs.

As a participant in this project, Collin County and NCTFC will agree to:

- Host the computer hardware server, necessary network equipment, and associated software provided by the NSI PMO.
- Ensure that any equipment and software procured as a part of the NSI is maintained as an essential element of agency operations.
- Work with the NSI PMO to establish, adopt, and implement a privacy policy that addresses maintaining the confidentiality and security of ISE-SAR information submitted to the shared space and is "at least as comprehensive" as the ISE Privacy Guidelines.
- Work with the NSI PMO to implement the ISE-SAR Functional Standard and related activities in the agency's shared space server.
- Allow Internet-based access to the server configurations by authorized users via secure communications.
- Assume responsibility for the operational maintenance of the hardware and software associated with this project including (if desired) vendor hardware and software warranty / support contracts beyond what is provided by the NSI-PMO.
- Collect and process SAR information to identify terrorism-related (ISE-SAR) information.
- Populate the provided shared space server with ISE-SAR data from the agency's resident systems (if any) or NSI-PMO provided software applications. Once the ISE-SAR data is moved to the shared space, it will be shared with other approved NSI participants consistent with privacy policies.
- Participate in the evaluation process and help to assess the process of designating information as an ISE-SAR, the value of the ISE-SAR information, the business processes for providing access to ISE-SAR information, and effective feedback mechanisms.
- Assist in the delivery of ongoing line officer, executive, analyst, and privacy training programs for the project.
- Adhere to NSI operating principles as outlined in the NSI Implementation Guide.
- Incorporate the collection of SAR data, the querying and analysis of SAR and ISE-SAR data, and the processing of ISE-SARs into the shared space as part of the routine operations of the agency.

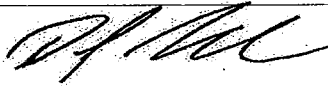
The term of the project will end three years after the site becomes operational and may be extended by mutual agreement.

Appendix A of this agreement identifies computer hardware and software that the NSI-PMO will provide to Collin County to support the NSI program. The components listed represent the requirements and preferences identified by Collin County information technology staff and coordinated with Collin County procurement specialists. In addition to direct purchases by the NSI-PMO, the cost of items purchased by Collin County for NSI purposes (identified in Appendix A) will be reimbursed on behalf of the NSI-PMO by the IJIS Institute under U.S. DOJ Grant # 2011-DG-BX-K002. Ownership of all hardware and software implemented in support of the NSI project will be transferred to Collin County upon operational use of NSI applications by NCTFC.

Consistent with the *National Strategy for Information Sharing*, the *National Criminal Intelligence Sharing Plan*, and the *Fusion Center Guidelines*, the critical role of state, local, and tribal law enforcement agencies is recognized as they continue to protect our communities daily by observing suspicious behaviors of individuals who may be intent on doing harm. The active involvement of NCTFC will result in the continued development of promising practices and lessons learned for state, local, tribal, and federal agencies in the implementation of the NSI.

Once again, thank you for your participation. Acknowledgement of Collin County's agreement with the terms identified in this letter is requested. Please respond to Mr. David Sobczyk, Director of the NSI Program Management Office, at david.sobczyk@usdoj.gov with any questions on this agreement. It is through your active involvement that this most important national effort will succeed.

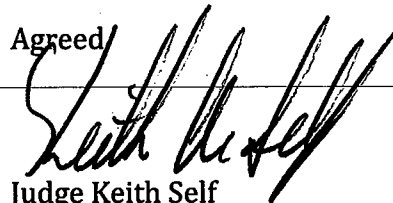
Sincerely,



David Sobczyk
Director
NSI Program Management Office

DS: jh
NSI PMO Participation Agreement

Agreed



Judge Keith Self
Collin County Judge
Collin County Commissioner's Court

Appendix A - NSI Provided Hardware and Software Components

The following hardware and software components and not-to-exceed estimates will be provided by the NSI Program. Any components purchased separately by Collin County in support of the NSI implementation project will be reimbursed by the NSI-PMO.

Component	Not-to-exceed cost estimate	Comments
IBM BladeCenter HS22 Server hardware configured as requested by Collin County IT	\$8750.00	Purchased by NSI-PMO
Microsoft Windows Server Datacenter 2008 enterprise licenses (2)	\$6,500.00	To be procured by Collin County under an existing Microsoft Enterprise Agreement
VMWare Vshare 5i software licenses as requested by Collin County IT (2)	\$9,000.00	To be procured by Collin County
CommVault Data management software licenses as requested by Collin County IT (1)	\$1,500.00	Purchased by the NSI-PMO