



WYLIE INDEPENDENT SCHOOL DISTRICT

David Vinson, Ph.D.
Superintendent

Michele Trongaard, CPA, RTSBA
Chief Financial Officer

November 26, 2012

Michalyn Rains, CPPO, CPPB
Collin County Purchasing
2300 Bloomdale Road, Suite 3160
McKinney, Texas 75071

Re: Donation of Student Desks

Ms. Rains,

This letter will confirm Wylie ISD's interest in receiving the approximately one hundred and five (105) surplus student desks available. We will gladly put them to use at one of our campuses.

Please let me know when you have received the necessary approval from the Commissioner's Court, and we will arrange to have these units picked up.

Should you have any questions, or need additional information, do not hesitate to call me at 972-429-3020.

Thank you again for this opportunity.

Darci Hooten, CPPB, CTBSBS
Purchasing Manager

C: Koby Phillips, CPPB, Collin County Purchasing