



To: Commissioner's Court

From: Bill Burke

Date: 12-4-12

Subject: Millwork Changes to Mental Health/Probate Counters, County Court at Law Court Reporters Station, and Collections Area

Mental Health/Probate counters are installed as transaction counters. The County Clerk and Commissioner Webb has requested that the customer side at all windows be extended "8 so it can be used as a writing counter.

The Court Reporter Stations in the County Court at Law Courtrooms were designed with counters on the side of the work area but not the front. The County Court at Law Judges requested that a front counter be added to four of the stations to increase the counter space for the Court Reporters.

The Collections area does not currently have a coffee bar and work counter in their space. The County Clerk is requesting a coffee bar to be added for the convenience and storage it would allow the users as shown in the original Architectural sketches. Plumbing and electric work will be priced separately when this is approved.

Please approve the attached pricing from TR Cabinets of \$12,988.90 as the lowest bid for the work mentioned above. Rejected change order pricing from Turner Construction was \$15,000.00 for the Probate Counter work only.

Thank you for your consideration