

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
JANUARY 14, 2013

On Monday, January 14, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Matt Shaheen, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Chris Hill, Precinct 3
Commissioner Duncan Webb, Precinct 4

Commissioner Hill led the Invocation.

Commissioner Webb led the Pledge of Allegiance.

Judge Self led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and adjourned the meeting at 1:50 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:50 p.m. and adjourned the meeting at 1:50 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-36259 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda items, Commissioners Court.

2. **Notification of budget adjustment(s)/amendment(s), Auditor:**

a. AI-36067 \$17,202 to establish the budget for the 2013 High Intensity Drug Trafficking Area/Federal Bureau of Investigation (HIDTA/FBI) Agreement.

b. **AI-36242** \$750 to establish the budget for the US Secret Service's North Texas Electronic Crimes Task Force, Auditor.

2. Public Comments.

3. Presentation/Recognition:

a. Service Pins, Human Resources.

Bill Bilyeu, Administrative Services, recognized Monika Arris, Budget, for ten years of service to the county. (Time: 1:32 p.m.)

4. Consent agenda to approve: Judge Self asked for comments on the consent agenda. Commissioner Webb pulled the disbursement to Schindler Elevator and items 4b1 and 4d2. Commissioner Shaheen pulled item 4d1 for discussion. Hearing no others, a motion was made to approve the remainder of the consent agenda. (Time: 1:32 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Matt Shaheen
Vote: 5 – 0 Passed

a. **AI-36256** Disbursements for the period ending January 8, 2013, Auditor.

All disbursements with the exception of Schindler Elevator were approved with the consent agenda vote.

COURT ORDER NO. 2013-031-01-14

A motion was made to approve the disbursement to Schindler Elevator. Commissioner Webb did not participate in the vote. (Time: 2:41 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Matt Shaheen
Vote: 4 - 0 Passed
Abstained: Commissioner Duncan Webb

COURT ORDER NO. 2013-032-01-14

b. Advertisement(s):

1. AI-36226 Services, Emergency Medical (RFP No. 2013-016), Fire Marshal.

Commissioner Webb was concerned about the commercial general liability insurance minimum limits of \$500,000 and \$1,000,000. The Commissioner thought it seemed low for a company that is operating motor vehicles. He asked that Risk Assessment take a look at it and make a determination. Cynthia Jacobson, Human Resources, came forward. Ms. Jacobson stated H.R. believes the numbers should be \$1,000,000, \$2,000,000 and \$2,000,000 for the bid. With that modification, a motion was made to approve. (Time: 1:34 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 - 0 Passed

COURT ORDER NO. 2013-033-01-14

2. AI-36216 Signs: Road, Parking and Custom (IFB No. 2013-043), Public Works.

COURT ORDER NO. 2013-034-01-14

c. Award(s):

1. AI-36252 Furniture, Benches for Courthouse (IFB No. 09406-12) to Furniture by Design, Inc., Construction & Projects.

COURT ORDER NO. 2013-035-01-14

d. Agreement(s):

1. AI-36156 Remote Deposit Capture Agreement with The American National Bank of Texas, budget amendment in the amount of \$2,016 and further authorize the Purchasing Agent to finalize and execute same, County Clerk.

Commissioner Shaheen stated this item is an investment in technology through the leadership of the County Clerk. With this technology the County Clerk's office can deposit checks by scanning them and the funds will be available that day. The Commissioner commended the County Clerk and noted the tax assessor is also depositing checks in this manner. He'd like the District Clerk and other departments to look at this technology. Commissioner Shaheen made a motion to approve the budget amendment. Commissioner Williams agrees this is great technology and she thinks it would be useful in smaller departments so there would not be issues with cash handling. The Commissioner stated most banks provide this as a service for those customers who have large deposits and large volume. She was dismayed that the County has to purchase this. The Commissioner requested in the future when the County goes out for bid for financial institutions, that those services be part of our depository agreements. Commissioner Webb agreed and also thinks it's great

technology. Judge Self asked when the ANB contract is up. Jeff May, County Auditor, stated the County was in year two of a four-year contract. Commissioner Shaheen asked how flexible the system would be if the County wanted to make a change to another provider. Mr. May thinks the equipment can be used with another institution. Commissioner Hill asked as this process is being used, are the necessary procedures in place to govern the check handling, safekeeping and ultimate destruction of those checks. Mr. May replied yes; it's currently being done in the tax office. Mr. May will bring Commissioner Williams' concerns to ANB's attention at their next meeting. Judge Self thinks we should make our point now. Mr. Bilyeu stated ANB's business plan doesn't provide for free equipment. It provides for free service. (Time: 1:39 p.m.)

Motion: Commissioner Matt Shaheen
Second by: Commissioner Cheryl Williams
Vote: 5 - 0 Passed

COURT ORDER NO. 2013-036-01-14

2. AI-36235 Participation Agreement with Tyler Technologies, Inc. to participate in Tyler dataXchange with other governmental agencies and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

Commissioner Webb stated he supports this agreement but asked why hot check data was not included. Caren Skipworth, Information Technology, came forward to inform the Court that it was the District Attorney's choice not to participate in this program as part of the CUC (Conference of Urban Counties) and CIJS (Common Integrated Justice System) Technical Committee. The counties participating in the program had to go to their elected officials to request access to their data for other government businesses. District Attorney Willis chose not to participate because he wanted to limit access to hot check data to only District Attorneys' offices within other government agencies. This application will not do that. Following that explanation, a motion was made to accept the agreement. (Time: 1:40 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 - 0 Passed

COURT ORDER NO. 2013-037-01-14

3. AI-36217 2013 State and Local Task Force Agreement - HIDTA with the United States Department of Justice, Drug Enforcement Administration (DEA) and further authorize the County Judge to finalize and execute same, Sheriff Office.

COURT ORDER NO. 2013-038-01-14

4. Interlocal Agreement(s) for Library Services to be paid in quarterly installments and further authorize the County Judge to finalize and execute same, Budget:

a. **AI-36227** Allen Public Library for an annual amount of \$45,210.45.

COURT ORDER NO. 2013-039-01-14

b. **AI-36228** Celina Public Library for an annual amount of \$15,925.24.

COURT ORDER NO. 2013-040-01-14

c. **AI-36229** Charles J. Rike Memorial Library (City of Farmersville) for an annual amount of \$14,846.28.

COURT ORDER NO. 2013-041-01-14

d. **AI-36230** McKinney Public library System for an annual amount of \$63,283.15.

COURT ORDER NO. 2013-042-01-14

e. **AI-36231** Melissa Public Library System for an annual amount of \$15,538.86.

COURT ORDER NO. 2013-043-01-14

f. **AI-36232** Princeton Community Library for an annual amount of \$16,198.63.

COURT ORDER NO. 2013-044-01-14

g. **AI-36233** Prosper Community Library for an annual amount of \$18,086.82.

COURT ORDER NO. 2013-045-01-14

h. **AI-36234** Rita & Truett Smith Public Library (City of Wylie) for an annual amount of \$29,204.56.

COURT ORDER NO. 2013-046-01-14

e. Amendment(s):

1. **AI-36221** No. 2 to Interlocal Agreement with the City of Lowry Crossing for EMS Services, payments to be made in quarterly installments for an annual amount of \$24,966.42 beginning November 1, 2012 through and including October 31, 2013 and further authorize the Purchasing Agent to finalize and execute same, Fire Marshal.

COURT ORDER NO. 2013-047-01-14

2. **AI-36222** No. 2 to Interlocal Agreement with the City of Weston for EMS Services, payments to be made in quarterly installments for an annual amount of \$5,572.22 beginning November 1, 2012 through and including October 31, 2013 and further authorize the Purchasing Agent to finalize and execute same, Fire Marshal.

COURT ORDER NO. 2013-048-01-14

f. Ratification of the County Judge's prior approval:

1. AI-36248 Personnel Appointments, Human Resources.

COURT ORDER NO. 2013-049-01-14

g. Budget adjustment(s)/amendment(s):

1. AI-36212 \$5,200 to establish the budget for equipment and supplies for the Drug Court Coordinator utilizing Drug Court funds, 366th District Court.

COURT ORDER NO. 2013-050-01-14

h. Filing of the Minute(s), County Clerk:

1. AI-36236 December 17, 2012.

COURT ORDER NO. 2013-051-01-14

i. Miscellaneous

1. AI-36243 Re-designation of Private Road 5597 to Hitching Post Trail (with associated updates), GIS/Rural Addressing.

COURT ORDER NO. 2013-052-01-14

2. AI-36260 Personnel Appointments, Human Resources.

COURT ORDER NO. 2013-053-01-14

3. AI-36261 Personnel Changes, Human Resources.

COURT ORDER NO. 2013-054-01-14

GENERAL DISCUSSION

5. AI-33858 RTC monthly update, Commissioner, Precinct 4.

Commissioner Webb presented the update. It was approved during the RTC monthly meeting that US 75 will now become the highest ranked project that has not been addressed. All future funding will go to that project. The primary focus will be between LBJ up to 121. Additionally, the Commissioner stated he was part of a contentious discussion which ended in a 19-16 vote. The City of Dallas asked the RTC (Regional Transportation Council) to spend \$2 million on a workforce training program. Commissioner Webb and other representatives not connected to the City of Dallas questioned why the RTC was involved in this since it has nothing to do with transportation. The City of Dallas acknowledged the reason they went to the RTC is because they did not want to spend their own \$2 million for the program. The City of Dallas had 19 votes in support of the program and 16 other representatives voted no and lost. Commissioner Webb stated Collin County could use that money, which was labeled surface transportation funds, for projects. The \$2 million for training is being

used to build sidewalks and landscapes in the City of Dallas. Judge Self asked if the RTC has addressed the NTTA/TxDOT project on 360. Commissioner Webb replied yes, there was discussion as part of a presentation. Judge Self asked Commissioner Webb to return with more information on that project. (Time: 1:44 p.m.)

NO ACTION TAKEN

6. **AI-35285** Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.

Mr. Bilyeu returned to the podium to update the Court on a conference call. The biggest feedback was UC (Uncompensated Care) payments, which used to be called UPL (Upper Payment Limit). There was a UPL agreement entered into with Tenet Hospital in January 2012. A payment hasn't been made yet. The state has concerns that they won't have enough funding to fund all of the UC projects and they sent out a survey. Collin County is waiting to see what happens and will hopefully make their UC payment to Tenet by the end of February. There will be feedback on our plan in about ten days and we'll have 20 days to respond. The state has approximately 1,200 plans that they are reviewing. Timing is important. (Time: 1:47 p.m.)

NO ACTION TAKEN

7. **AI-34804** 83rd Legislative Agenda for 2013, Commissioners Court.

NO ACTION TAKEN

a. **AI-36269** Electronic Court Reporting, County Judge.

Judge Self addressed the resolution for electronic court reporting and asked for comments. Commissioner Webb stated he is a big supporter of electronic court reporting. He would like to get electronic court reporting in the courthouse and see how effective it is. If the attorneys accept it, maybe we can move it forward. The Judge said the Court was asked to pass a resolution supporting electronic court reporting. If the Court votes yes, the Judge will draft a short letter saying the Court is in support of this. Mr. Bilyeu stated if the court order is worded saying the Court supports the attached bill that will be sufficient. A motion was made to support electronic court reporting. (Time: 1:49 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Matt Shaheen
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-055-01-14

8. AI-36263 Board/Committee Appointments, Commissioners Court:

a. Child Protective Board, Commissioner Precinct 1.

Commissioner Shaheen made a motion to reappoint Terri Green to the Child Protective Board. (Time: 1:49 p.m.)

Motion by: Commissioner Matt Shaheen
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

b. Planning Board, Commissioner Precinct 1.

Commissioner Shaheen made a motion to reappoint Loretta Ellerbe to the Planning Board. (Time: 1:49 p.m.)

Motion by: Commissioner Matt Shaheen
Second by: Commissioner Chris Hill
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-056-01-14

c. Purchasing Board, Commissioner Precinct 2.

Commissioner Williams made a motion to appoint Commissioner Hill to the Purchasing Board. (Time: 1:49 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Matt Shaheen
Vote: 5 – 0 Passed

COURT ORDER NO. 2013-057-01-14

9. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 1:50 p.m.



Keith Self

Keith Self, County Judge

Matt Shaheen

Matt Shaheen, Commissioner, Pct. 1

Cheryl Williams

Cheryl Williams, Commissioner, Pct. 2

Chris Hill

Chris Hill, Commissioner, Pct. 3

Duncan Webb

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S