

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
MAY 6, 2013

On Monday, May 6, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Matt Shaheen, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3

Absent:  
Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.  
Commissioner Shaheen led the Pledge of Allegiance.  
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed into the Housing Finance Corporation at 1:44 p.m. At 1:44 p.m. Judge Self adjourned the Housing Finance Corporation and called back to order the meeting of the Commissioners' Court.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:27 p.m. and adjourned the meeting at 2:27 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 2:27 p.m. and adjourned the meeting at 2:28 p.m.

#### FYI NOTIFICATION

1. AI-34688 Outstanding Agenda items, Commissioners Court.

2. AI-36706 Voluntary Terminations, Human Resources.

#### 2. Public Comments.

Roy Serpa, Fairview, came forward to congratulate the county on winning the Gold Leadership Circle Award. (Time: 1:32 p.m.)

### **3. Presentation/Recognition:**

a. **AI-36719** 2013 Gold Leadership Circle Award from the Texas Comptroller of Public Accounts for setting the bar for financial transparency.

Judge Self came forward with the Gold Leadership Circle Award awarded to the County by the Texas Comptroller of Public Accounts. Judge Self thanked Monika Arris, Budget, and Jeff May, Auditor, for their hard work in earning this award for the county. This is the fifth year in a row that Collin County has received this award. (Time: 1:32 p.m.)

**4. Consent agenda to approve:** Judge Self pulled items 4g2 and 4i7 and asked for comments on the remainder of the consent agenda. Commissioner Shaheen pulled item 4d1. Hearing no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:45 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Matt Shaheen

Vote: 4 – 0 Passed

a. **AI-36699** Disbursements for the period ending April 30, 2013, Auditor.

**COURT ORDER NO. 2013-317-05-06**

b. **AI-36692** Tax refunds totaling \$690,136.38, Tax Assessor Collector.

**COURT ORDER NO. 2013-318-05-06**

### **c. Advertisement(s):**

1. **AI-36678** Fencing: Labor and Materials, All Inclusive (IFB No. 2013-150), Public Works.

**COURT ORDER NO. 2013-319-05-06**

### **d. Agreement(s):**

1. **AI-36694** Agreement with the Texas Coalition for Animal Protection (TCAP) (Contract No. 2013-214) to provide space for a Low-Cost Spay/Neuter Clinic and to provide low-cost spay/neuter services for animals adopted from the Collin County Animal Shelter, grant exemption from the bidding process per Local Government Code 262.024(a)(4) and further authorize the County Judge to finalize and execute same, Development Services.

Commissioner Shaheen asked for clarification on the space that would be provided through this agreement.

Misty Brown, Development Services, stated a room in the shelter would be provided to the Texas Coalition for Animal Protection to perform the spay and neuter services. A motion was made to approve this item. (Time: 1:46 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-320-05-06**

**e. Amendment(s):**

1. **AI-36705** Modification to the 2013 Lake Lavon Patrol contract with the US Army Corps of Engineers Fort Worth for an increase of \$3.40, Sheriff.

**COURT ORDER NO. 2013-321-05-06**

**f. Ratification of the County Judge's prior approval:**

1. **AI-36691** Personnel Appointment, Human Resources.

**COURT ORDER NO. 2013-322-05-06**

2. **AI-36702** Personnel Changes, Human Resources.

**COURT ORDER NO. 2013-323-05-06**

**g. Budget adjustment(s)/amendment(s):**

1. **AI-36707** \$7,070 to upgrade the cell phone forensics platform with Cellbrite from the "Logical" to the "Physical" system, Sheriff.

**COURT ORDER NO. 2013-324-05-06**

2. **AI-36693** \$8,500 to establish a FY2013 Civil Service budget, Budget.

Judge Self noted that Human Resources' time is being consumed by this project, more so than the Court originally expected. With that, a motion was made to approve the item. (Time: 1:46 p.m.)

Motion by: Judge Keith Self  
Second by: Commissioner Matt Shaheen  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-325-05-06**

3. **AI-36701** \$9,076 to purchase four (4) Autopsy Carriers, Medical Examiner.

**COURT ORDER NO. 2013-326-05-06**

4. **AI-36686** \$11,375 to reallocate funds for concrete repairs at the Plano 900 Building, Construction & Projects.

**COURT ORDER NO. 2013-327-05-06**

5. **AI-36636** \$20,242 to transfer funds into the proper line items for the eCitations Project, Information Technology.

**COURT ORDER NO. 2013-328-05-06**

6. **AI-36671** \$30,433 to move funds from Contingency to CSCD (County Funded budget) for an increase to the annual contract with CSCD, Budget.

**COURT ORDER NO. 2013-329-05-06**

**h. Filing of the Minute(s), County Clerk:**

1. **AI-36673** April 8, 2013.

**COURT ORDER NO. 2013-330-05-06**

2. **AI-36697** April 15, 2013.

**COURT ORDER NO. 2013-331-05-06**

**i. Miscellaneous**

1. **AI-36672** Grant application for the FY2013 State Criminal Alien Assistance Program (SCAAP) grant through the Bureau of Justice Assistance, Auditor.

**COURT ORDER NO. 2013-332-05-06**

2. **AI-36711** Adoption of the revised Collin County Historical Tax Abatement Certification Guidelines, Historical Commission.

**COURT ORDER NO. 2013-333-05-06**

3. **AI-36611** Adoption of the updated Computer and Internet Use Policy, Information Technology.

**COURT ORDER NO. 2013-334-05-06**

4. **AI-36677** Placement of historical markers to recognize the Wylie Cemetery and the First Presbyterian Church of Prosper, Public Works.

**COURT ORDER NO. 2013-335-05-06**

5. **AI-36709** Acceptance of two (2) Atlantis Underwater Video System setups donated to the Sheriff's office by the Collin County Deputies Association, Sheriff.

**COURT ORDER NO. 2013-336-05-06**

6. **AI-36715** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2013-337-05-06**

**7. AI-36716 Personnel Changes, Human Resources.**

This personnel change involves a current employee stepping down to a lower level position, yet maintaining the pay he currently has. Judge Self is concerned there might be unintended consequences with this move.

Bill Bilyeu, County Administrator, stated that after lengthy discussions with staff, the policy being brought forward to allow this move states that as long as the individual was not moving within their department (this would be considered a demotion), and as long as the individual has held their current position for a year and is considered a good long term employee, they could keep their current pay. In this specific personnel change, the individual's current job, and the job they are wishing to move to, is within the same pay range. If the new job was not in the same pay range as the previous job the individual could not keep the higher pay.

After a lengthy discussion, the concern for any unintended consequences brought about a motion to approve the personnel change but not to approve the policy change brought forward by Mr. Bilyeu. Judge Self stated the Court needed more time to consider the policy. (Time: 2:05 p.m.)

Motion by: Judge Keith Self  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-338-05-06**

**GENERAL DISCUSSION**

**5. AI-36577 Audio Visual for Justice of the Peace (JP) Courtrooms (RFP No. 2013-185), Justice of the Peace, Precinct 1.**

Judge Paul Raleeh, Justice of the Peace, Precinct 1, came forward and asked the Court for their approval on expenditures totaling no more than \$200,000 to update the Justice of the Peace (JP) courtrooms. Currently the majority of JP courtrooms are not equipped with sufficient technology, some courtrooms only having a VCR and a chalkboard. There is a need for evidence and other information to be displayed on overheads, projectors, monitors, and a need for microphones, especially on the witness stands.

Commissioner Shaheen felt the request was asking for too much and asked that the request be scaled down only to what is necessary. After a lengthy discussion, Judge Self asked Caren Skipworth, Information Technology, to scope out each of the JP courtrooms and come back with an estimate for upgrades with Commissioner Shaheen's request in mind. Commissioner Williams added it should not be assumed that just because Judge Raleeh's courtroom is in a new building with upgrades, the other JP courtrooms should have the same equipment. (Time: 2:21 p.m.)

**NO ACTION TAKEN**

**6. Board/Committee Appointments, Commissioners Court:**

**a. AI-36732 North Texas Behavioral Health Advisory Board.**

Judge Self made a motion to appoint Commissioner Williams to the Behavioral Health Board. (Time: 2:22 p.m.)

Motion by: Judge Keith Self  
Second by: Commissioner Matt Shaheen  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-339-05-06**

**7. AI-35285 Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.**

Mr. Bilyeu, County Administrator, came forward with an update on the Medicaid 1115 Waiver. Lifepath and UT Southwestern are working on the changes requested by CMS (Centers for Medicare & Medicaid Services). The Auditor's Office has transferred the county's IGT (Intergovernmental Transfer) for DY1 (Demonstration Year 1) last week in the amount of \$495,000. The remaining money should be transferred into our account within the next week or so. The first UC (Uncompensated Care) payment in the amount of \$350,000 will be made to Tenet in the next two or three weeks. Mr. Bilyeu feels the requirement for each entity to keep track of their measurements might pose to be a major hurdle. (Time: 2:26 p.m.)

**NO ACTION TAKEN**

**8. AI-34804 83rd Legislative Agenda for 2013, Commissioners Court.**

An item on the 83<sup>rd</sup> Legislative Agenda for 2013 was discussed under Executive Session.

**9. Possible future agenda items by Commissioners Court without discussion.**

**EXECUTIVE SESSION**

Judge Self recessed into Executive Session at 2:29 p.m. to discuss the proposed Blackland Prairies Toll Road legislative language under item 8, the 83<sup>rd</sup> Legislative Agenda for 2013. Commissioner Williams reconvened Commissioners' Court at 2:48 p.m.

A motion was made to propose creating a resolution in opposition of any additional tolling entities being created under Chapter 373 of the Transportation Code. Judge Self was not present for the vote.

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Matt Shaheen  
Vote: 3 – 0 Passed  
Absent: Judge Keith Self

**COURT ORDER NO. 2013-340-05-06**

There being no further business of the Court, Commissioner Williams adjourned the meeting of the Commissioners' Court at 2:49 p.m.



Keith Self, County Judge

Matt Shaheen, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Not Present

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S