



MEMORANDUM

TO: Commissioners Court
FROM: Kenneth L. Maun
Tax Assessor Collector
DATE: May 15, 2013
SUBJ: **BUDGET AMENDMENT REQUEST**

The Tax Office has upcoming conferences and legislative meetings that our employees need to attend to gather vital information to be able to serve the taxpayers of Collin County with the current laws and regulations.

At this time, we believe that we can safely transfer \$5,200.00 from the Office Supply account to the Education and Conference account to cover the cost of these conferences and meetings.

Thank you,

Kenneth L. Maun
Tax Assessor Collector
Collin County